

FY2022 HIGH MILEAGE USERS REPORT**Background**

As a part of the Fleet Management Services (FMS) program, the Department of Buildings and General Services (BGS) conducts a review of the mileage reimbursement records of all departments at the end of each fiscal year to identify high mileage drivers. The following is a summary of the FY2022 review:

Number of Employees Reimbursed for Mileage at the Full Rate	2,103
Total Miles Reimbursed at Full Rate	2,648,969
Total Cost to State	\$1,510,626
Number of Employees Reimbursed More Than 12,000 Miles at Full Rate (High Mileage Users)	32
Total Miles Reimbursed by the 32 Employees	545,286
• Average Miles Driven per Employee	17,040
Total Cost to State	\$309,841
• Average Reimbursement Per Employee	\$9,683

Following this review, departments are contacted to inform them of their high mileage drivers, and to advise them of potential savings which may be available by shifting employees with high mileage reimbursements to an FMS leased vehicle.

Mileage Breakeven Point

The mileage breakeven point, at which it becomes more cost effective to utilize a fleet vehicle versus reimbursing an employee for driving their private vehicle at the full mileage reimbursement rate, is 12,000 miles. For travel greater than 12,000 miles, driving a fleet vehicle saves the State money. It should be noted that the cost analysis is based on using the most economical compact hybrid electric sedan available through State contract and current fuel prices.



The following chart details the number of State employees, by department, that during fiscal year 2022 exceeded the 12,000-mile breakeven point:

State Employees Reimbursed > 12,000 Miles (Breakeven Point)

Department	# Of Employees	Total Miles	Total Amt Reimbursed
Transportation Agency	15	267,115	\$ 151,233
Judiciary	7	118,127	\$ 67,471
Labor	4	61,233	\$ 34,932
Corrections	3	53,539	\$ 30,297
Senate Secretary's Office	1	19,608	\$ 11,300
Environmental Conservation	1	13,323	\$ 7,558
Disabilities, Aging & Ind Living	1	12,341	\$ 7,050
Totals	32	545,286	\$ 309,841

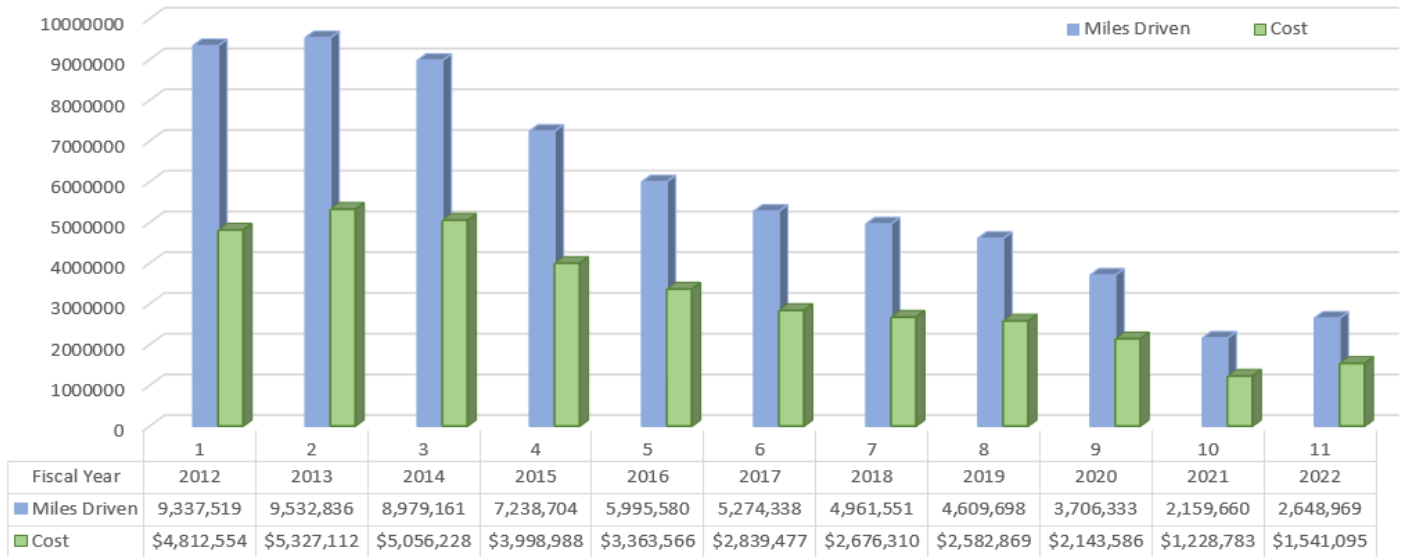
Mileage Reimbursement History

Full-Rate Mileage Reimbursements by Fiscal Year

Fiscal Year	Miles	Cost
2022	2,648,969	\$1,510,626
2021	2,159,660	\$1,228,783
2020	3,706,333	\$2,143,586
2019	4,609,698	\$2,582,869
2018	4,961,551	\$2,676,310
2017	5,274,338	\$2,839,477
2016	5,995,580	\$3,363,566
2015	7,238,704	\$3,998,988
2014	8,979,161	\$5,056,228
2013	9,532,836	\$5,327,112
2012	9,337,519	\$4,812,554

Report to the 2023 Legislature

Full-Rate Mileage Reimbursement By Fiscal Year - 2012 thru 2022



FLEET MANAGEMENT SERVICES HIGH MILEAGE DRIVER REPORT

AMOUNT REIMBURSED - FY 2018-FY2022

