



**STATE OF VERMONT**  
JOINT FISCAL OFFICE

**SENIOR FISCAL ANALYST**

The Joint Fiscal Office seeks to hire a Senior Fiscal Analyst.

The Senior Fiscal Analyst is an integral member of the Joint Fiscal Office, whose mission is to provide nonpartisan, factually based financial and policy analyses, research, forecasts, and recommendations. This role provides senior level support and research to legislators on a variety of fiscal and policy issues impacting the revenues, budget and expenditures of the State. Initially, one of the focus areas for this position will include education finance.

**Education and Experience:**

*Required:*

- Master's degree in economics, business, planning, or public administration, or other relevant discipline is highly preferred.

*Preferred:*

- 7+ years of relevant work experience.

**Required Skills:**

- Ability to work independently or in teams.
- Excellent written and oral communication demonstrating clarity and precision.
- Proficient in Excel and data analysis.
- Ability to research state and national financial information in order to develop fiscal impact statements on legislation.
- Extensive interaction and collaboration with legislative counsel, executive branch department staff, agency leadership (and their representatives), members of the legislature and legislative leadership, special interest groups, and local, state, and federal offices and other partners.
- Ability to navigate a highly political environment in a nonpartisan way with minimal supervision.
- Capable of working with short deadlines in a legislative environment.

This is a full-time position, and salary will be based on qualifications and experience. The comprehensive State benefits package includes health insurance and retirement plans.

To apply, please submit in Word or PDF format a resume and a cover letter explaining your interest and qualifications by e-mail to:

[HRApplications@leg.state.vt.us](mailto:HRApplications@leg.state.vt.us). Applications must be submitted by November 15,



2021. Please put your name and “fiscal analyst application” in the subject field of the e-mail.

The Joint Fiscal Office is an equal opportunity employer and applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, gender identity, disability, veteran status, or other protected category.