



STATE OF VERMONT
OFFICE OF LEGISLATIVE COUNSEL

Legislative Staff Attorney

The Office of Legislative Counsel seeks to hire an attorney to provide legal research and analysis, legislative drafting, policy analysis, and other legal services to the Vermont General Assembly regarding issues related to health care and human services, including health care reform, health insurance, Medicaid, health information technology, and health care administration. The Office of Legislative Counsel is a nonpartisan office that provides legal support to all members of the General Assembly, regardless of party or political affiliation. Serving as a Legislative Counsel is challenging, interesting, and exciting. You will be part of a highly professional and collegial team that is proud of, and enthusiastic about, the mission of the office.

Education and Certifications:

- Law degree or equivalent legal experience required
- Admission to the Vermont Bar within a reasonable time of hiring required

Required Skills:

- Excellent research, analysis, writing, and oral communication skills
- Strong interpersonal skills
- Ability to perform at the highest level under pressure
- Strong work ethic, with flexible working hours
- Ability always to remain professional and impartial while working in a political environment

Preferred Skills:

- Experience in health care or in legislative drafting preferred but not required

Salary will be based on qualifications and experience. The comprehensive State benefits package includes health insurance and retirement plans.

To apply, please submit in Word or PDF format a resume, a writing sample, and a cover letter explaining your qualifications by email to: HRapplications@leg.state.vt.us. Applications must be submitted by November 26, 2021. Please put your name and "attorney application" in the subject field of the email.

The Office of Legislative Counsel is an equal opportunity employer and applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, gender identity, disability, veteran status, or other protected category.