



**STATE OF VERMONT**  
**OFFICE OF THE SERGEANT AT ARMS**

**Seasonal Doorkeepers**

Want to work in a dynamic, engaging, collaborative environment? Apply to be a Doorkeeper at Vermont's State House in Montpelier, Vermont!

The Office of the Sergeant at Arms seeks to hire part-time Doorkeepers for the 2025 legislative session. This role is responsible for assessing and maintaining order while the Vermont General Assembly is in session.

Minimum starting salary of \$21.16 per hour, with adjustments based on qualifications and experience. This is an hourly, part-time, seasonal position, without benefits; eligible for 40 hours of paid time off and holidays. In-person work is required at the State House Tuesday through Friday from January 6, 2025, to mid-May 2025, while the Legislature is in Session. This position may require late-night and early-morning coverage as needed. This position requires the successful completion of a pre-employment record check.

**Education and Experience:**

*Required:*

- Minimum of one year of college coursework or equivalent work experience
- 4+ years of related work experience

*Preferred:*

- Associate degree
- 5+ years of experience in a legislative, teaching, or law enforcement environment

**Required Skills:**

- Excellent interpersonal and customer service skills, including a willingness to interface with all legislators, staff, and members of the public.
- Ability to remain nonpartisan in a political environment.
- Adept at working effectively both independently and as a team member in an environment that is fast paced and demanding.
- Ability to maintain a flexible schedule including working extended hours.
- Ability to multi-task in a busy environment.
- Must be able to remain in a standing position up to 60% of the time.
- Able to ambulate stairs in an emergency situation.

**To Apply:**

Please submit both a resume and cover letter, outlining interest in the position and highlighting previous relevant experience, by email to: [HRApplications@leg.state.vt.us](mailto:HRApplications@leg.state.vt.us). Please put "Doorkeeper" in the subject line of the email. Applications will be reviewed on a rolling basis.

The Vermont General Assembly is an equal opportunity employer and applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, sexual orientation, gender identity, disability, veteran status, or other protected category.