



Department of Corrections

Supervision Fee Assessments

Authority



- 28 V.S.A. Chapter 3, § 102 (c) (14)
 - Allows DOC to collect up to a \$30 per month fee from each individual under the supervision of the Department who is on probation, furlough, pre-approved furlough, supervised community sentence, or parole. DOC currently assesses Supervision Fees at \$15 per month.
- DOC Policy
 - Policy #[426](#) establishes the process by which individuals are assessed. All individuals on field supervision under the above statuses are assessed except those who qualify for one or more of the exemptions below:
 - Reach-Up, Social Security, Social Security Disability, Vermont Aged, Blind, and Disabled Program (AABD)
 - Individuals accepted by another State under the Interstate Compact.
 - Individuals residing in a residential treatment facility or housed in a Correctional Facility.
 - Individuals on parole for life may request exemption once the Parole Board orders an “Administrative Status”



Process

Billing:

- Billing is completed once per month to add the monthly fee to everyone's account
- Individuals are notified of the fees through a payment contract that is signed at intake with their supervising officer. They are provided instructions on how to make payment.

Payment Options:

- Electronic Payment Portal
 - This method accepts debit and credit cards, and echecks.
- Lockbox
 - This method allows for individuals to send in a money order payment to an offsite PO Box administered by TDBank.
- Tax Setoff Program
 - This program is run by the Tax Department. The Department submits a certification each year detailing accounts that are 90 days and \$45 or more in arrears to attempt collection through garnishment of tax returns.



Operational Expenses

Collection Services Fees

- Tax Setoff Program
 - Fees incurred for this program largely include the cost of mailings to notify individuals of our intention to submit outstanding debt to the tax department. We make up to two attempts to notify individuals.
- Lockbox
 - The Department is assessed a fee based on the number of transactions for this service.
 - This is charged to the Treasurers Office and reimbursed to them through an electronic transfer in the VISION system.
- Electronic Payment Portal
 - Each transaction has an associated fee based on the amount of the payment that is charged to the department through a monthly invoice from the States contracted provider.
 - Fees are 3% per credit or debit card transaction or \$1.50 per echeck; all charged to the State.

Revenue



Overview

- Revenue is deposited to the Corrections Supervision Fee Fund
- DOC has spending authority in this fund of \$759,473 per year but may only spend what is collected.
- Revenue is used to cover the programs operational expenses during the FY. At the close of the FY the balance is used to offset P&P operational costs.

State Fiscal Year	Cash Collected	Operating Expenses	Year End Balance
SFY25	\$ 303,814.03	\$ 20,478.91	\$ 283,335.12
SFY24	\$ 301,502.25	\$ 12,029.86	\$ 289,472.39
SFY23	\$ 360,034.06	\$ 8,697.71	\$ 351,336.35
SFY22	\$ 390,238.24	\$ 7,637.40	\$ 382,600.84
SFY21	\$ 355,213.35	\$ 4,969.28	\$ 350,244.07
SFY20	\$ 429,684.56	\$ 3,266.35	\$ 426,418.21



Assessments & Outstanding Debt

Assessments

Fiscal Year	Annually		Monthly	
	# of Fees Assessed	Value by Year	# of S/I's assessed (Avg.)	Value by Month
SFY25	40,084	\$ 601,260.00	3,340	\$ 50,100.00
SFY24	34,539	\$ 518,085.00	2,878	\$ 43,170.00
SFY23	32,284	\$ 484,260.00	2,690	\$ 40,350.00
SFY22	33,177	\$ 497,655.00	2,765	\$ 41,475.00
SFY21	40,255	\$ 603,825.00	3,352	\$ 50,280.00
SFY20	48,437	\$ 726,555.00	4,036	\$ 60,540.00

Outstanding Debt

SITE	CURRENT	31-60	61-90	91-120	120 Days +	GRAND TOTAL
SPPP	4,510.00	2,460.00	2,305.00	2,340.00	178,471.86	190,086.86
SJPP	6,510.00	3,005.00	3,075.00	4,930.00	202,419.08	219,939.08
SAPP	3,585.00	3,600.00	5,845.00	4,851.77	438,449.01	456,330.78
RUPP-MIPP	8,865.00	7,005.00	8,834.00	8,554.09	485,313.08	518,571.17
NEPP	4,680.00	3,538.00	3,335.00	5,503.00	185,353.78	202,409.78
HAPP	2,248.00	3,258.63	3,311.00	2,955.00	212,332.92	224,105.55
BUPP	12,075.00	10,660.00	13,462.00	10,848.00	745,264.74	792,309.74
BRPP	4,490.00	2,480.00	2,289.00	2,690.00	161,396.96	173,345.96
BEPP	3,710.00	4,090.00	5,175.00	4,035.00	300,087.33	317,097.33
BAPP-MOPP	7,898.15	5,610.00	6,317.00	5,892.00	424,608.49	450,325.64
					Total Outstanding	3,544,521.89



Tax Offset

Individuals Submitted

State Fiscal Year	Individuals Meeting Threshold	Individuals Removed	Total Submitted
SFY25	10,182	303	9,879
SFY24	9,734	281	9,453
SFY23	9,035	258	8,777
SFY22	9,047	108	8,939
SFY21	8,624	57	8,567

Outstanding Debt

State Fiscal Year	Lowest Value Debt	Highest Value Debt	Average Outstanding Debt Owed
SFY25	\$ 45.00	\$ 2,610.00	\$ 345.55
SFY24	\$ 45.00	\$ 2,430.00	\$ 333.91
SFY23	\$ 45.00	\$ 2,400.00	\$ 339.87
SFY22	\$ 45.00	\$ 2,235.00	\$ 330.83
SFY21	\$ 50.00	\$ 2,205.00	\$ 339.21

Cash Collected vs. Staff Costs



Vermont Collections: Fiscal Year 2019-2025

Cash Collected versus Staff Expenses by State Fiscal Year



Overall Cost Vs. Revenue Snapshot



	FY20	FY21	FY22	FY23	FY24	FY25	Fund Source
Business Office (~18%)	\$ 33,207.72	\$ 41,097.72	\$ 52,714.19	\$ 55,690.52	\$ 46,621.14	\$ 49,868.87	General Fund
Probation & Parole Officers (~5%)	\$ 395,603.51	\$ 379,023.12	\$ 389,356.68	\$ 391,792.97	\$ 376,928.80	\$ 432,112.70	General Fund
P&P Admin Staff (~8%)	\$ 47,258.92	\$ 49,133.73	\$ 48,505.86	\$ 48,875.92	\$ 51,241.64	\$ 57,531.30	General Fund
Operating Expenses	\$ 3,266.35	\$ 4,969.28	\$ 7,637.40	\$ 8,697.71	\$ 12,029.86	\$ 20,478.91	Sup Fee Fund
Total Expenses	\$ 479,336.50	\$ 474,223.85	\$ 498,214.13	\$ 505,057.12	\$ 486,821.44	\$ 559,991.78	
Revenue	\$ 429,684.56	\$ 355,213.35	\$ 390,238.24	\$ 360,034.06	\$ 301,502.25	\$ 303,814.03	
Overall	\$ (49,651.94)	\$ (119,010.50)	\$ (107,975.89)	\$ (145,023.06)	\$ (185,319.19)	\$ (256,177.75)	
Total GF Cost	\$ 476,070.15	\$ 469,254.57	\$ 490,576.73	\$ 496,359.41	\$ 474,791.58	\$ 539,512.87	General Fund
Total Sup Fee Cost	\$ 3,266.35	\$ 4,969.28	\$ 7,637.40	\$ 8,697.71	\$ 12,029.86	\$ 20,478.91	Sup Fee Fund



Questions?

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