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Memorandum

TO: House Committee on General, Housing, and Military Affairs
House and Senate Committees on Government Operations

FROM: Beth Fastiggi, Commissioner, Department of Human Resources

DATE: January 15, 2025

SUBJECT: Executive Branch Seasonal Employee Report – Calendar Year 2024

The enclosed report on seasonal employees in calendar year 2024 is submitted by the Department of Human Resources Commissioner, Beth Fastiggi, on behalf of Secretary of Administration, Sarah Clark, in accordance with 3 V.S.A. §331c(3).

In summary, three positions in seasonal employment worked over seven months during calendar year (CY)24. Two of the positions received waivers approved by the Commissioner of Human Resources to work for a period of between 7 and 12 months in CY24. The following page lists the employing agency or department, job title, start pay period, end pay period, months worked, and waiver status with notes recommending the position continue, terminate, or convert to a classified position.

Department	Title	Start Pay Period	Last Pay Period	Months Worked	Waiver
Labor	UC Customer Service Representative I	5/24/24	12/28/24	8.21	No. We recommend the department monitor the employee hours more closely, and request waiver as needed.
Military	Maintenance Mechanic B	4/6/24	11/30/24	8.06	Yes – Waiver Approved. Employee duties include performing unforeseen casket burials. Not having employee available for these duties could result in interruption of a functional casket burial operation.
Military	Military Maintenance Mechanic	4/6/24	11/30/24	9.04	Yes – Waiver Approved. Employee duties include performing unforeseen casket burials. Not having employee available for these duties could result in interruption of a functional casket burial operation.