

Chittenden County Chronic Absenteeism Proposed Procedure Highlights

Collaborative, prevention, restorative and relationally focused

Resources:

- [Map of School Based Attendance Supports](#)
- [Student Attendance Roles and Responsibility](#)
- [Attendance Team Calendar](#)
- [Sample Agenda](#)
- [Attendance Outreach Tracker](#)
- [Full Document](#)

District Chronic Absenteeism Leadership Team

- Sets policy, systems and goals
- Trains, monitors and celebrates

School Attendance Teams

- Meet at least twice a month
- Reviews data
- Sets individual student interventions in motion and tracks activity

<p>Tier 1 - Universal</p>	<p>Communication to all families</p> <ul style="list-style-type: none"> ● Importance of attendance for whole child ● Their child’s attendance <p>Build School Community for all students and families</p> <ul style="list-style-type: none"> ● Routines, rituals and celebrate success ● Address bias and structural inequities ● Notice and respond to attendance trends
<p>Tier 2 - Early Intervention Student has missed 10% of school year</p>	<ul style="list-style-type: none"> ● Trusted adult reaches out at 10% of school year missed - 2 days in September ● Collaboration and problem solving ● Tracking of efforts, interventions and data
<p>Tier 3 - Intensive Supports Student has missed 20% of school year</p>	<ul style="list-style-type: none"> ● Regular and ongoing collaborative problem solving with family and team ● Community referrals ● School supports ● SRO, DCF or Court when all other efforts have been exhausted <ul style="list-style-type: none"> ○ Clear guidelines for use ○ Determined by District Team