



STATE OF VERMONT

Legislative Committee on Administrative Rules (LCAR)

ADMINISTRATIVE RULES

MINUTES

August 7, 2025

The Joint Legislative Committee on Administrative Rules met on Thursday, August 7, 2025, beginning at 10:00 a.m. in room 10 of the State House Building in Montpelier, Vermont.

The following members were present:

Sen. Seth Bongartz, Vice Chair
Sen. Scott Beck
Sen. Robert Plunkett
Sen. David Weeks

Rep. Trevor Squirrell, Chair
Rep. Mark Higley
Rep. Carol Ode

Staff present:

Michael O'Grady
Emery Mattheis

Legislative Counsel
Committee Assistant

Convene, Review, and Approve Minutes of 7/10/25

On motion of Rep. Higley, the Committee approved the minutes of July 10, 2025.

Review of Extension Request

25-P01 – Administrative Rules of the Board of Pharmacy. Jen Colin, Director of the Office of Professional Regulation, explained the rule and the reasoning for the extension request.

On motion of Rep. Ode, the Committee approved the extension to December 15, 2025.

Review of Rules

The Committee reviewed the following rules:

25-E01 - Manufactured Food Emergency Rule. Natalie Weill, Public Health Policy Advisor for the Department of Health, explained the rule and answered questions from the Committee.

The emergency rule defines the term cottage food operation and creates exemptions to various food manufacturing rules for cottage food operators that have gross annual sales of up to \$30,000.00.

The Committee took testimony from Colleen Crist, Food Production Advisor, Center for an Agricultural Economy, on the rule regarding the threshold for exemption under the rule. The Committee recommended that Ms. Crist provide input to the Department during the rulemaking process for the permanent rule.

On motion of Sen. Bongartz, the Committee approved the rule.

25-P17 - Insurance Holding Company Systems. Russ McCracken, Assistant General Counsel, Department of Financial Regulation, explained the rule and answered questions from the Committee.

This rule sets out the rules and procedural requirements necessary to carry out 8 V.S.A. chapter 101, subchapter 13, which establishes regulatory requirements governing registration, acquisitions and other transactions, and solvency of insurance holding company systems.

On motion of Sen. Beck, the Committee approved the rule.

Adjournment and Next Meeting

The next meeting of the Committee is scheduled for September 4, 2025, beginning at 10:00 a.m. in room 10 of the State House Building in Montpelier, Vermont.

Respectfully submitted,

Michael O'Grady
Committee Counsel

cc: APA Clerk, Secretary of State
ICAR, Agency of Administration