

SEN. SETH BONGARTZ, VICE CHAIR  
SEN. SCOTT BECK  
SEN. ROBERT PLUNKETT  
SEN. DAVID WEEKS



REP. TREVOR SQUIRRELL, CHAIR  
REP. MARK HIGLEY  
REP. CAROL ODE  
REP. LARRY SATCOWITZ

## STATE OF VERMONT

### Legislative Committee on Administrative Rules (LCAR)

ADMINISTRATIVE RULES

MINUTES

December 3, 2025

The Joint Legislative Committee on Administrative Rules met on Wednesday, December 3, 2025, beginning at 8:30 a.m. in room 10 of the State House in Montpelier, Vermont.

The following members were present, and Sen. Weeks did not attend.

Sen. Scott Beck	Rep. Mark Higley
Sen. Seth Bongartz, Vice Chair (Remote)	Rep. Carol Ode (Remote)
Sen. Robert Plunkett	Rep. Larry Satcowitz
Rep. Trevor Squirrel, Chair	

Staff present:

Damien Leonard	Committee Counsel
Bradley Showman	Committee Counsel
Lindsey Schreier	Committee Assistant

#### **Approval of Prior Minutes**

On motion of Senator Beck, the Committee approved the minutes of the November 13, 2025, LCAR meeting.

#### **Review of Rules**

The Committee reviewed the following rules:

**25-P018 - Agency of Transportation - Rules Relating to the Closure of State Highways.** Ian Degutis, Traffic Committee Coordinator, Agency of Transportation, explained the rule and answered questions from the Committee. A correction to the rule submitted by the Agency was discussed.

This amendment updates the rule governing the closure of State highways to reflect current organizational structure and current practices.

On motion of Representative Higley, the Committee approved the rule with the correction proposed by the Agency.

**25-P019 - Agency of Transportation - Rules for Establishing Temporary Speed Limits.** Ian Degutis, Traffic Committee Coordinator, Agency of Transportation, explained the rule and answered questions from the Committee.

This amendment updates the existing rule for establishing temporary speed limits to reflect current language and references.

On motion of Representative Higley, the Committee approved the rule.

**25-P020 - Agency of Transportation - Regulations Governing Use of State Highways with Limited Access Facilities.** Ian Degutis, Traffic Committee Coordinator, Agency of Transportation, explained the rule and answered questions from the Committee.

This amendment updates the existing rule governing the use of State limited access highways to reflect changes to the underlying statute and current titles, references, language, organizational structure, and practices.

Changes to the rule submitted by the Agency were discussed. The changes require official approval by the Traffic Committee at its next meeting. 25-P020, with any officially approved changes, will be reviewed and voted on by LCAR at its January 8, 2026, meeting.

**25-P034 - Department of Liquor and Lottery - Updated Vermont Lottery Rules.** Chief Skyler Genest, Senior Director of Licensee Operations, Department of Liquor and Lottery, explained the rule and answered questions from the Committee.

These proposed rule amendments update the Vermont Lottery Rules to align with legislative changes following the consolidation of the Department of Liquor Control and the Vermont Lottery Commission into the Department of Liquor and Lottery. The changes include replacement of outdated references, clarification of the Commissioner's authority, clarification of license eligibility, and updated conditions for license suspension or revocation. The revisions also include new definitions, streamlined administrative procedures, and updated consumer protections.

On motion of Representative Higley, the Committee approved the rule.

**25-P032 - Agency of Human Services - Psychiatric Residential Treatment Facility for Youth Licensing Rule.** Jessica Schifano, Public Health Policy Director and Natalie Weill, Public Health Policy Advisor, from the Department of Health explained the rule and answered questions from the Committee. Cheryle Wilcox, Mental Health Collaborations Director, Department of Mental Health and Darlene Wideawake, Nurse Administrator II/Nurse Surveyor, Department of Disabilities, Aging, and Independent Living - Division of Licensing and Protection, attended to answer to questions if needed.

This is a new rule that sets forth the standards for licensing psychiatric residential treatment facilities for youth in Vermont, including the licensing process and the minimum requirements to be eligible for licensure.

On motion of Representative Satcowitz, the Committee approved the rule.

**25-P033 - Agency of Human Services - Manufactured Food Rule.** Jessica Schifano, Public Health Policy Director and Natalie Weill, Public Health Policy Advisor, from the Department of Health explained the rule and answered questions from the Committee.

This new rule implements the provisions of Act 42. It establishes requirements for the safe and sanitary manufacture, packing, holding, and distribution of human food that is offered for sale in Vermont.

On motion of Senator Beck, the Committee approved the rule.

**Adjournment and Next Meeting**

The Committee discussed the 2026 In Session Meeting Schedule.

The Committee adjourned at 9:17 a.m.

The next meeting of the Committee is scheduled for Thursday, January 8, 2026, beginning at 8:00 a.m. in room 10 of the State House in Montpelier, Vermont.

Respectfully submitted,

Damien Leonard  
Committee Counsel

cc: APA Clerk, Secretary of State  
ICAR, Agency of Administration