

SEN. SETH BONGARTZ, VICE CHAIR  
SEN. SCOTT BECK  
SEN. ROBERT PLUNKETT  
SEN. DAVID WEEKS



REP. TREVOR SQUIRRELL, CHAIR  
REP. MARK HIGLEY  
REP. CAROL ODE  
REP. LARRY SATCOWITZ

## STATE OF VERMONT

### Legislative Committee on Administrative Rules (LCAR)

ADMINISTRATIVE RULES

MINUTES

11/13/2025

The Joint Legislative Committee on Administrative Rules met on Thursday, November, 13, 2025, beginning at 10:00a.m. in Room 10 of the State House in Montpelier, Vermont.

The below members were present. Reps. Higley, Ode, and Beck did not attend.

Sen. Seth Bongartz, Vice Chair (Remote)  
Sen. Robert Plunkett  
Sen. David Weeks (Remote)

Rep. Trevor Squirrell, Chair  
Rep. Larry Satcowitz (Remote)

Staff present:

Damien Leonard  
Emery Mattheis

Committee Counsel  
Committee Assistant

#### **Approval of prior minutes**

On motion of Sen. Weeks, the Committee approved the minutes of the October 16, 2025, LCAR meeting.

#### **Review of Rules**

The committee reviewed the following rules:

**25-P032 - Agency of Human Services/Psychiatric Residential Treatment Facility for Youth Licensing Rule.** Damien Leonard explained the reason for the extension. Natalie Weill, Public Health Policy Advisor, Department of Health, and Jessica Schifano, Policy Director, Department of Health, were unable to attend.

This is a new rule that sets forth the standards for licensing psychiatric residential treatment facilities for youth in Vermont, including the licensing process and the minimum requirements to be eligible for licensure.

On motion of Sen. Plunkett, the Committee voted to grant the Agency a 45-day extension of the LCAR review period.

**Review of Agency of Human Services/Health Benefits Eligibility and Enrollment (HBEE)**

**Rule Parts.** Dani Fuoco, Policy and Planning Manager, and Robin Chapman, Staff Attorney for Agency of Human Services, explained the rule and answered questions from the Committee.

These proposed rule amendments amend parts 1-5 and 7 of the eight-part Health Benefits Eligibility and Enrollment Rules. The amendments include prerelease coverage for certain inmates enrolled in Medicaid, adjustments to the Medicare Savings Program eligibility definitions, increases to income limits for Qualified Medicare Beneficiaries and Qualified Individuals, changes to the household composition for the Access Plan, modifications to notice requirements for eligibility verifications, and provides earlier Qualified Health Plan effective dates for special enrollment periods and voluntary terminations.

**25-P025, HBEE Part One - General Provisions and Definitions**

On motion of Sen. Plunkett, the Committee approved the rule as proposed.

**25-P026, HBEE Part Two - Eligibility Standards**

On motion of Sen. Plunkett, the Committee approved the rule as proposed.

**25-P027, HBEE Part Three - Nonfinancial Eligibility Requirements**

On motion of Sen. Plunkett, the Committee approved the rule as proposed.

**25-P028, HBEE Part Four - Special Rules for Medicaid Coverage of Long-Term Care Services and Supports - Eligibility and Post-Eligibility**

On motion of Sen. Plunkett, the Committee approved the rule as proposed.

**25-P029, HBEE Part Five - Financial Methodologies**

On motion of Sen. Plunkett, the Committee approved the rule as proposed.

**25-P030, HBEE Part Seven - Eligibility and Enrollment Procedures**

On motion of Sen. Plunkett, the Committee approved the rule as proposed.

**25-P001 - Office of Professional Regulation - Administrative Rules of the Board of**

**Pharmacy.** Carrie Phillips, Pharmacy Executive Officer, Office of Professional Regulation, and Emily Tredeau, Staff Attorney, Office of Professional Regulation, explained the rule and answered questions from the Committee.

This proposed rule amendment updates Vermont's Administrative Rules for the Board of Pharmacy to reflect changes in pharmacy and related laws since the rule was last amended in 2015. The changes include provisions relating to new types of pharmacy entities, continuing

education requirements for opioid prescribing, devices containing prescription drugs, and changes to prescriptions for Schedule II controlled substances. The rule also reflects statutory changes to pharmacists' scope of practice, pharmacy workplace conditions, and the legal duties of pharmacy managers.

On motion of Sen. Plunkett, the Committee unanimously approved the rule as proposed.

**Adjournment and next meeting**

The Committee adjourned at 10:30a.m..

The next meeting of the committee is scheduled for 12/3/2025, beginning at 8:30a.m. in Room 10 of the State House in Montpelier, Vermont.

Respectfully submitted,

Damien Leonard  
Committee Counsel

cc: APA Clerk, Secretary of State  
ICAR, Agency of Administration