

1 Introduced by House Committee on Energy and Digital Infrastructure

2 Date:

3 Subject: Executive; Agency of Digital Services

4 Statement of purpose of bill as introduced: This bill proposes to revise the
5 reporting requirements required of the Agency of Digital Services and to
6 require the Agency to provide publicly available information dashboards containing
7 details information about certain regarding information technology projects.

8 An act relating to the Agency of Digital Services

9 It is hereby enacted by the General Assembly of the State of Vermont:

10 Sec. 1. 3 V.S.A. § 3303 is amended to read:

11 § 3303. REPORTING, RECORDS, AND REVIEW REQUIREMENTS

12 (a) Annual report and budget. The Secretary shall submit to the General
13 Assembly, concurrent with the Governor’s annual budget request required
14 under 32 V.S.A. § 306, an annual report for information technology and
15 cybersecurity. The report shall reflect the priorities of the Agency and shall
16 include:

17 (1) performance metrics and trends, including baseline and annual
18 ~~measurements, for each division of the Agency and the extent to which the~~
19 ~~projects in subdivision (4) of this subsection are on track to meet stated project~~
20 ~~business goals;~~

1 (2) a financial report of revenues and expenditures to date for the current
2 fiscal year;

3 (3) costs avoided or saved as a result of technology optimization for the
4 previous fiscal year;

5 (4) A summary of including scope, budget, timeline, and status for each active
information technology project managed by the Enterprise Project
Management Office division. Status will include details as to changes over
time, including including project closure details and indicators of projects
being on time and on budget. This summary is intended to provide
transparency of project details to the Legislative body and the public. ~~an outline
summary of information, including scope, schedule,~~

6 ~~budget, and status for information technology projects with total costs of~~

7 ~~\$500,000.00 or greater~~ for information technology projects with total costs of

8 ~~\$500,000.00 or greater, an outline summary of information which shall include~~

9 ~~the:~~

10 ~~(A) scope of each project;~~

11 ~~(B) status of each project; and~~

12 ~~(C) comprehensive schedule of each project, including:~~

13 ~~(i) the original and current estimated date of completion;~~

14 ~~(ii) all previous estimated dates of completion not included in~~

15 ~~subdivision (i) of this subdivision (C);~~

16 ~~(iii) the original and current estimated budget; and~~

17 ~~(iv) all previous estimated budgets not included in subdivision (iii)~~

18 ~~of this subdivision (C);~~

19 ~~7~~ (5) an annual update to the strategic plan prepared pursuant to

~~208~~ subsection (c) of this section;

1 (6) a summary of independent reviews as required by subsection (d) of
2 this section, including any uses of the waiver authority by the Chief
3 Information Officer pursuant to subdivision (d)(3) of this section;

4 (7) the Agency budget submission;

5 (8) an annual update to the inventory required by section 3305 of this
6 title; and-

7 (9) a report on the expenditures of the Technology Modernization
8 Special Fund, a list of projects receiving funding from the Fund in the prior
9 fiscal year, and a list of prioritized recommendations for projects to be funded
10 from the Fund in the next fiscal year.

11 (b) Records. The Agency shall maintain the following records for
12 information technology projects with a total cost of \$500,000.00 or greater:

13 (1) A business case, including life-cycle costs and client-entity staffing
14 costs when provided and available by the client-entity department or agency, and
15 sources of funds for design, development, and implementation, as
16 well as maintenance and operations. The business case shall include expected
17 benefits, including cost savings and service delivery improvements.

17 * * *

18 (d) Independent expert review.

19 (1) The Agency shall obtain independent expert review of any new
20 information technology projects with a total cost of \$1,000,000.00 or greater or
21 when required by the Chief Information Officer.

- 1 (2) The independent review shall include:
- 2 (A) an acquisition cost assessment;
- 3 (B) a technology architecture and standards review;
- 4 (C) an implementation plan assessment;
- 5 (D) a cost analysis and a model for benefit analysis;
- 6 (E) an analysis of alternatives;
- 7 (F) an impact analysis on net operating costs for the agency carrying
- 8 out the activity; and
- 9 (G) a security assessment.

10 (3) The requirement to obtain independent expert review described in

11 subdivision (1) of this subsection ~~(d)~~ may be waived by the Chief Information

12 Officer if, in ~~his or her~~ the Chief Information Officer's judgment, such a

13 review would be duplicative of one or more reviews that have been, or will be,

14 conducted under a separate federal or State requirement. If waived, such

15 waiver shall be in writing and in accordance with procedures established by the

16 Chief Information Officer.

17 (e) Current projects dashboard. The Agency shall maintain a project

18 dashboard inventory on its publicly accessible website ~~that to provides~~ the status of

19 all

20 current information technology projects, managed by the Enterprise Project
Management Office, ~~with a total estimated cost of~~
~~\$500,000.00 or greater.~~ Current information technology projects include

1 ~~active and inactive projects that have not yet been completed.~~ The
2 dashboard inventory

3 shall include the:

4 ~~_____ (1) name of the agency and department that each project is directed~~

5 ~~towards for;~~

6 ~~_____ (2) name of each project;~~

7 ~~_____ (3) actual start date, including the planning or initiation phase, of each~~

8 ~~project;~~

9 ~~_____ (4) original estimated start date of the execution phase of each project;\~~

10 ~~_____ (5) original estimated date of completion of each project; Indicator if project is
11 on time.~~

12 ~~_____ (6) original estimated cost of each project; Indicator if project is on budget.~~

13 ~~_____ (7) actual start date of the execution phase of each project;\~~

14 ~~_____ (8) current estimated date of completion, including a timestamp of when~~

15 ~~this date was last revised and, if this date is different from subdivision (5) of~~

16 ~~this subsection, an explanation of why the date has changed;\~~

17 ~~_____ (9) current estimated cost of each project, including a timestamp of~~

18 ~~when this amount was last revised and, if this amount is different from~~

19 ~~subdivision (6) of this subsection, an explanation of why the amount has~~

20 ~~changed;~~

21 ~~_____ (10) difference between subdivisions (5) and (8) of this subsection,~~

22 ~~shown in a percentage format; and~~

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~~1 (11) difference between subdivisions (6) and (9) of this subsection,
21 shown in a percentage format.\~~

~~3 (f) Completed projects dashboard. The Agency shall maintain a project
4 dashboard on its publicly accessible website that provides the history of all
5 information technology projects that have been completed in the last three
6 years with a total completed cost of \$500,000.00 or greater. The dashboard
72 shall include the:\~~

~~8 (1) name of the agency and department that each project was directed
9 towards;~~

~~10 (2) name of each project;~~

~~11 (3) actual start date, including the planning or initiation phase, of each
12 project;~~

~~13 (4) original estimated and actual start date of the execution phase of
14 each project;~~

~~15 (5) original estimated and actual date of completion of each project, and
16 the difference between the two dates shown in percentage format; and~~

~~17 (6) original estimated and actual cost of each project, and the difference
18 between the two amounts shown in percentage format.~~

~~193~~ Sec. 2. EFFECTIVE DATE

~~204~~ This act shall take effect on July 1, 2025.