

1 Introduced by Committee on Energy and Digital Infrastructure

2 Date:

3 Subject: Executive; Agency of Digital Services

4 Statement of purpose of bill as introduced: This bill proposes to revise the
5 reporting requirements required of the Agency of Digital Services and to
6 require the Agency to provide publicly available information containing details
7 regarding information technology projects.

8 An act relating to the Agency of Digital Services

9 It is hereby enacted by the General Assembly of the State of Vermont:

10 **Sec. 1. INTENT**

11 The intent of this act is to provide the General Assembly and the public
12 with more transparency about the scope, budget, and overall status of certain
13 information technology projects being managed by the Agency of Digital
14 Services. This act requires the Agency to include more details about
15 information technology projects it manages in its annual reporting as well as
16 on its website in the form of a current projects inventory.

17 Sec. 2. 3 V.S.A. § 3303 is amended to read:

18 § 3303. REPORTING, RECORDS, AND REVIEW REQUIREMENTS

19 (a) Annual report and budget. The Secretary shall submit to the ~~General~~
20 ~~Assembly~~ House Committee on Energy and Digital Infrastructure and the

1 Senate Committee on Institutions, concurrent with the Governor’s annual
2 budget request required under 32 V.S.A. § 306, an annual report for
3 information technology and cybersecurity. The report shall reflect the
4 priorities of the Agency and shall include:

5 (1) performance metrics and trends, including baseline and annual
6 measurements, for each division of the Agency;

7 (2) a financial report of revenues and expenditures to date for the current
8 fiscal year;

9 (3) costs avoided or saved as a result of technology optimization for the
10 previous fiscal year;

11 (4) ~~an outline summary of information, including scope, schedule,~~
12 ~~budget, and status for information technology projects with total costs of~~
13 ~~\$500,000.00 or greater~~ a summary of each active information technology
14 project managed by the Agency’s Enterprise Project Management Office,
15 including each project’s:

16 (A) scope;

17 (B) budget;

18 (C) timeline; and

19 (D) status, which includes project closure details and indicators of the
20 project being on time and on budget;

1 (5) an annual update to the strategic plan prepared pursuant to
2 subsection (c) of this section;

3 (6) a summary of independent reviews as required by subsection (d) of
4 this section, including any uses of the waiver authority by the Chief
5 Information Officer pursuant to subdivision (d)(3) of this section;

6 (7) the Agency budget submission;

7 (8) an annual update to the inventory required by section 3305 of this
8 title; and-

9 (9) a report on the expenditures of the Technology Modernization
10 Special Fund, a list of projects receiving funding from the Fund in the prior
11 fiscal year, and a list of prioritized recommendations for projects to be funded
12 from the Fund in the next fiscal year.

13 (b) Records. The Agency shall maintain the following records for
14 information technology projects ~~with a total cost of \$500,000.00 or greater~~
15 managed by the Agency's Enterprise Project Management Office:

16 (1) A business case, including life-cycle costs and staffing costs, when
17 available to and provided by the State government business partner, and
18 sources of funds for design, development, and implementation, as well as
19 maintenance and operations. The business case shall include expected
20 benefits, including cost savings and service delivery improvements.

21 * * *

1 (d) Independent expert review.

2 (1) The Agency shall obtain independent expert review of any new
3 information technology projects with a total cost of \$1,000,000.00 or greater or
4 when required by the Chief Information Officer.

5 (2) The independent review shall include:

6 (A) an acquisition cost assessment;

7 (B) a technology architecture and standards review;

8 (C) an implementation plan assessment;

9 (D) a cost analysis and a model for benefit analysis;

10 (E) an analysis of alternatives;

11 (F) an impact analysis on net operating costs for the agency carrying
12 out the activity; and

13 (G) a security assessment.

14 (3) The requirement to obtain independent expert review described in
15 subdivision (1) of this subsection (~~d~~) may be waived by the Chief Information
16 Officer if, in ~~his or her~~ the Chief Information Officer's judgment, such a
17 review would be duplicative of one or more reviews that have been, or will be,
18 conducted under a separate federal or State requirement. If waived, such
19 waiver shall be in writing and in accordance with procedures established by the
20 Chief Information Officer.

1 (e) Current projects **inventory**. The Agency shall maintain a project
2 **inventory** on its publicly accessible website that displays the status of all
3 current information technology projects **managed by the Agency’s Enterprise**
4 **Project Management Office**. The inventory shall **be updated monthly** and
5 include the:

6 (1) **State government business partner** that each project is directed
7 towards;

8 (2) name of each project;

9 (3) start date of each project;

10 (4) **estimated date of completion at the start of the implementation phase**
11 **of each project along with an indicator as to whether the project is on time;**

12 (5) **estimated project cost at the start of the implementation phase of**
13 **each project along with an indicator as to whether the project is on budget;**

14 (6) current estimated date of completion; and

15 (7) current estimated cost of each project.

16 Sec. 3. EFFECTIVE DATE

17 This act shall take effect on July 1, 2025.