

1 Introduced by House Committee on Energy and Digital Infrastructure

2 Date:

3 Subject: Executive; Agency of Digital Services

4 Statement of purpose of bill as introduced: This bill proposes to revise the
5 reporting requirements required of the Agency of Digital Services and to
6 require the Agency to provide a publicly available dashboard containing
7 information about certain information technology projects.

8 An act relating to the Agency of Digital Services

9 It is hereby enacted by the General Assembly of the State of Vermont:

10 Sec. 1. 3 V.S.A. § 3303 is amended to read:

11 § 3303. REPORTING, RECORDS, AND REVIEW REQUIREMENTS

12 (a) Annual report and budget. The Secretary shall submit to the General
13 Assembly, concurrent with the Governor’s annual budget request required
14 under 32 V.S.A. § 306, an annual report for information technology and
15 cybersecurity. The report shall reflect the priorities of the Agency and shall
16 include:

17 (1) performance metrics and trends, including baseline and annual
18 measurements, for each division of the Agency and the extent to which the
19 projects in subdivision (4) of this subsection have met their business goals;

1 (2) a financial report of revenues and expenditures to date for the current
2 fiscal year;

3 (3) costs avoided or saved as a result of technology optimization for the
4 previous fiscal year;

5 (4) an outline summary of information, including scope, ~~schedule~~
6 original and current estimated date of completion, original and current
7 estimated budget, and status for information technology projects with total
8 costs of \$500,000.00 or greater;

9 (5) an annual update to the strategic plan prepared pursuant to
10 subsection (c) of this section;

11 (6) a summary of independent reviews as required by subsection (d) of
12 this section, including any uses of the waiver authority by the Chief
13 Information Officer pursuant to subdivision (d)(3) of this section;

14 (7) the Agency budget submission;

15 (8) an annual update to the inventory required by section 3305 of this
16 title; and-

17 (9) a report on the expenditures of the Technology Modernization
18 Special Fund, a list of projects receiving funding from the Fund in the prior
19 fiscal year, and a list of prioritized recommendations for projects to be funded
20 from the Fund in the next fiscal year.

1 (b) Records. The Agency shall maintain the following records for
2 information technology projects with a total cost of \$500,000.00 or greater:

3 (1) A business case, including life-cycle costs and client-entity staffing
4 costs and sources of funds for design, development, and implementation, as
5 well as maintenance and operations. The business case shall include expected
6 benefits, including cost savings and service delivery improvements.

7 * * *

8 (d) Independent expert review.

9 (1) The Agency shall obtain independent expert review of any new
10 information technology projects with a total cost of \$1,000,000.00 or greater or
11 when required by the Chief Information Officer.

12 (2) The independent review shall include:

13 (A) an acquisition cost assessment;

14 (B) a technology architecture and standards review;

15 (C) an implementation plan assessment;

16 (D) a cost analysis and a model for benefit analysis;

17 (E) an analysis of alternatives;

18 (F) an impact analysis on net operating costs for the agency carrying
19 out the activity; and

20 (G) a security assessment.

1 (3) The requirement to obtain independent expert review described in
2 subdivision (1) of this subsection ~~(d)~~ may be waived by the Chief Information
3 Officer if, in ~~his or her~~ the Chief Information Officer's judgment, such a
4 review would be duplicative of one or more reviews that have been, or will be,
5 conducted under a separate federal or State requirement. If waived, such
6 waiver shall be in writing and in accordance with procedures established by the
7 Chief Information Officer.

8 (e) Current projects dashboard. The Agency shall maintain a project
9 dashboard on its publicly accessible website that provides the status of all
10 current information technology projects with a total estimated cost of
11 \$500,000.00 or greater. The dashboard shall include the:

12 (1) name of the agency and department that each project is directed
13 towards;

14 (2) name of each project;

15 (3) actual start date, including the planning or initiation phase, of each
16 project;

17 (4) original estimated start date of the execution phase of each project;

18 (5) original estimated date of completion of each project;

19 (6) original estimated cost of each project;

20 (7) actual start date of the execution phase of each project;

1 (8) current estimated date of completion, including a timestamp of when
2 this date was last revised and, if this date is different from subdivision (5) of
3 this subsection, an explanation of why the date has changed;

4 (9) current estimated cost of each project, including a timestamp of
5 when this amount was last revised and, if this amount is different from
6 subdivision (6) of this subsection, an explanation of why the amount has
7 changed;

8 (10) difference between subdivisions (5) and (8) of this subsection,
9 shown in a percentage format; and

10 (11) difference between subdivisions (6) and (9) of this subsection,
11 shown in a percentage format.

12 (f) Completed projects dashboard. The Agency shall maintain a project
13 dashboard on its publicly accessible website that provides the history of all
14 completed information technology projects with a total completed cost of
15 \$500,000.00 or greater. The dashboard shall include the:

16 (1) name of the agency and department that each project was directed
17 towards;

18 (2) name of each project;

19 (3) actual start date, including the planning or initiation phase, of each
20 project;

1 (4) original estimated and actual start date of the execution phase of
2 each project;

3 (5) original estimated and actual date of completion of each project, and
4 the difference between the two dates shown in percentage format; and

5 (6) original estimated and actual cost of each project, and the difference
6 between the two amounts shown in percentage format.

7 Sec. 2. IMPLEMENTATION OF PROJECT DASHBOARDS

8 The project dashboards the Agency of Digital Services is required to
9 product pursuant to subsections 32 V.S.A. § 3303(e) and (f) shall be
10 operational on or before July 1, 2025. The current projects dashboard shall
11 show all information technology projects that are in planning or operational
12 phases, including those that started before the effective date of this act. The
13 completed projects dashboard shall show all projects the Agency has
14 completed on or after X.

15 Sec. 3. EFFECTIVE DATE

16 This act shall take effect on July 1, 2025.