



**Agency of Administration
Department of Buildings and
General Services**

**Fleet Management Services
High Mileage Users Report**

**In accordance with Acts and Resolves of 2014 No.179,
Section E.118(a)**

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Background:

As part of the Fleet Management Services (FMS) program, the Department of Buildings and General Services (BGS) conducts a review of the mileage reimbursement records of all departments at the end of each fiscal year to identify high mileage drivers. The following is a summary of the review for fiscal year 2025:

Number of employees Reimbursed for Mileage at the Full Rate	3,039
Total Miles Reimbursed at the Full Rate	3,938,710
Total Cost to STATE	\$ 2,688,570.38
Number of Employees Reimbursed more than 10,760 miles at Full Rate (High Mileage Users)	55
Total Miles Reimbursed by these employees	858,951
Average Miles Driven Per Employee	15,617
Total Cost to State	\$ 581,839.62
Average Reimbursement Per Employee	\$ 10,578.90

Following this review, departments are contacted to inform them of their high mileage drivers, and to advise them of potential savings which may be available by shifting employees with high mileage reimbursements to an FMS) leased vehicle.

Mileage Breakeven Point:

The annual mileage breakeven point – the point at which it becomes more cost effective to utilize a leased FMS vehicle versus reimbursing an employee for driving their private vehicle at the full mileage reimbursement rate - is 10,760 miles. For traveling greater than 10,760 miles annually, driving a FMS vehicle saves the State money. It should be noted that the cost analysis is based on using the most economical compact hybrid electric sedan available through State contract and current fuel prices.



State of Vermont, Department of Buildings and General Services
Fiscal Year 2025 High Mileage Users Report

The following chart details the number of State employees, by department, during fiscal year 2025, exceeded the 10,760-mile breakeven point:

State Employees Reimbursed More Than 10,760 Miles (Breakeven Point)

Department	# of employees	Total Miles	Total Amt Reimbursed
Agriculture	1	11,032	\$ 2,316.72
Corrections	8	146,862	\$ 100,806.57
Defender General	1	13,616	\$ 9,372.47
DAIL	5	58,578	\$ 39,715.27
Environmental Conservation	1	15,425	\$ 10,415.15
Forest, Parks, & Recreation	1	10,788	\$ 7,381.08
Judiciary	17	254,570	\$ 174,536.87
Labor	4	52,555	\$ 35,728.60
Legislature	4	53,679	\$ 37,340.97
Transportation	12	229,603	\$ 155,932.33
Health	1	12,243	\$ 8,293.59
	55	858,951	\$ 581,839.62

Mileage Reimbursement History

Full-Rate Mileage Reimbursements by Fiscal Year

Fiscal Year	Miles	Cost
2013	9,532,836	\$ 5,327,112
2014	8,979,161	\$ 5,056,228
2015	7,238,704	\$ 3,998,988
2016	5,995,580	\$ 3,363,566
2017	5,274,338	\$ 2,839,477
2018	4,961,551	\$ 2,676,310
2019	4,609,698	\$ 2,582,869
2020	3,706,333	\$ 2,143,586
2021	2,159,660	\$ 1,228,783
2022	2,648,969	\$ 1,510,626
2023	3,169,373	\$ 2,017,454
2024	3,970,892	\$ 2,627,159
2025	3,938,710	\$ 2,688,570



Full Mileage Reimbursement | 10 Years | FY 2016 thru FY 2025

