



VTrans Highway Division Project Delivery Bureau Summary of Staff and Responsibilities

The Project Delivery Bureau (PDB) is responsible for the development and delivery of highway infrastructure improvement projects statewide and for providing technical support to other areas of VTrans, and municipalities, in our many areas of expertise.

At present, the PDB has a staff of 138 individuals, divided over four distinct Programs:

- **Structures (36 staff)** – Project management and design engineering for all state administered projects involving bridges and large culverts (>6' in diameter). Provides hydraulic and hydrologic engineering services. Capital Program categories: Interstate Bridge, State Highway Bridge, Town Highway Bridge.
- **Highway Safety & Design (26 staff)** – Project management and design engineering for all state administered highway improvement projects, including: roadway reconstruction, paving, intersection improvement, ledge and slope stabilization, small culvert replacement, etc. Capital Program categories: Roadway, Paving, Traffic & Safety.
- **Right of Way & Environmental (55 staff)** – Highway right of way survey and documentation, appraisal and acquisition, utility coordination and relocation, and management of non-highway parcels. Permit acquisition and regulatory compliance for projects and other VTrans activities. Technical support and expertise in the following resource areas: wetlands, wildlife and their various habitats, stormwater and water quality, archaeology, and historic properties; as well as NEPA, Act 250 and landscape design.
- **Municipal Assistance (16 staff)** – Assist municipalities with federally funded projects through all phases of development including construction. Administer grants to aid municipalities with road betterments and stormwater mitigation measures. Plan and develop park & rides both state and municipally owned.

The Bureau provides project management and technical services throughout the life of all our projects, starting with project initiation and continuing through scoping, preliminary design, permitting, right of way, final design, contract development, contractor procurement, construction and post-construction closeout.

PDB projects totals approximately \$300 million annually in Engineering (PE), Right of Way (ROW) and Construction. We typically deliver 90 or more projects to construction each year and have another 300+ projects under development at any time.