

FY2024 Legislative Budget

2/16/2023

	FY21 Actual	FY22 Actual	FY23 Budgeted	FY23 Estimated	FY24 Request	
Session Length (weeks)	19	18	18	18	18	
Full-time positions	13	14	14	15	15	
Part-time/Session positions	24	24	24	24	24	
SOURCES OF FUNDS						
1 General fund appropriation	8,691,089	8,906,637	9,901,100	9,922,747	10,547,718	6.3%
2 Pay Act	56,000	171,630		252,000		
3 27th pay period		68,000				
4 Retirement increase		30,000		15,000		
5 TOTAL SOURCES	8,747,089	9,176,267	9,901,100	10,189,747	10,547,718	3.5%
USES OF FUNDS						
Personal Services						
6 Member session salaries	2,608,493	2,553,310	2,536,413	2,660,749	2,660,749	
7 Special session salaries		25,456				
8 Member interim meetings salaries	60,865	212,136	105,000	105,000	105,000	
9 Member FICA	272,524	352,509	264,141	276,575	276,575	
10 Leg staff salaries	1,365,777	1,658,488	1,702,135	1,918,258	1,847,749	
11 Leg staff benefits (incl. UI, WC)	563,436	703,159	746,019	788,021	849,885	
12 HR limited-service position				21,000	105,000	
13 Contract services/consultants	9,732	32,450	25,000	40,000	40,000	
14 Interns/Overtime/Other personal services	7,783	10,138	11,500	11,500	12,000	
15 Subtotal Personal Services	4,888,610	5,547,645	5,390,208	5,821,103	5,896,958	
Operating Expenses						
16 Equipment, repairs & maintenance	19,435	52,247	30,000	40,000	30,000	
17 Fee for space charge	814,066	546,464	1,245,148	1,245,148	1,299,798	
18 Organization dues	175,777	398,854	310,000	350,000	310,000	
19 Communications	32,690	43,555	10,000	15,000	10,000	
20 Advertising	1,020	5,210	6,000	6,000	10,000	
21 Printing and binding	24,843	13,387	140,000	205,000	140,000	
22 Copying	104,910	122,881	145,000	145,000	145,000	
23 Postage and mailing	7,634	6,094	4,000	4,000	4,000	
24 Other insurance	12,061	14,520	25,015	25,015	29,034	
25 Registrations for meetings	825	5,525	20,000	20,000	20,000	
26 Member session expenses (in-state)	860,268	1,808,032	2,140,000	2,160,000	2,205,000	
27 Member interim expenses (in state)	5,008	57,221	70,000	35,000	70,000	
28 Special session expenses	-	-	-	-	-	
29 Leg staff in-state expenses	21,352	21,212	34,000	25,000	25,000	
30 Members out-state travel (conferences)	2,591	11,311	45,000	35,000	45,000	
31 Leg staff training and conferences	-	5,924	15,000	15,000	25,000	
32 Non-employee expenses	-	10,897	13,500	13,500	13,500	
33 Office supplies, books, other payments	49,621	70,704	81,500	81,500	81,500	
34 Administrative (audit, Vision, ADS)	166,688	168,466	176,729	176,729	187,928	
35 Subtotal Operating Expenses	2,298,787	3,362,504	4,510,892	4,596,892	4,650,760	
36 TOTAL USES	7,187,397	8,910,149	9,901,100	10,417,995	10,547,718	
37 OPERATING BALANCE	1,559,692	266,118	-	(228,248)	-	
ONE-TIME ACTIVITIES						
38 Carry forward	1,451,659	3,304,112	212,212	3,100,828	1,907,580	
39 Carry forward reversion	(350,000)	(435,000)		(205,000)		
40 Transfer to JFO		(250,000)		250,000		
41 RAND child care study				(440,000)		
42 Various one-time costs		(44,115)	(75,000)	(200,000)	(150,000)	
43 Legislative building renovations		(44,736)		(300,000)		
44 CRF Reimbursement for PY expenses	728,765	304,450				
45 Redistricting Expense (software)	(74,315)					
46 New Member Orientation	(11,690)		(25,000)	(70,000)		
47 NET BALANCE	3,304,112	3,100,828	112,212	1,907,580	1,757,580	

FY2024 Legislative Counsel

2/16/2023

	FY21 Actual	FY22 Actual	FY23 Budgeted	FY23 Estimated	FY24 Request	
Full-Time Positions	23	24	24	24	24	
Part-Time/Session Positions	3	3	5	5	5	
SOURCES OF FUNDS						
1 General fund appropriation	3,187,533	3,400,236	3,656,402	3,809,731	3,924,777	3.0%
2 Pay Act	81,000	100,000		166,000		
3 27th pay period		126,000				
4 Retirement rate increase		36,000		23,000		
5 TOTAL SOURCES	3,268,533	3,662,236	3,656,402	3,998,731	3,924,777	-1.8%
USES OF FUNDS						
Personal Services						
6 Full-Time Staff Salaries	2,004,519	2,054,670	2,134,870	2,307,955	2,280,262	
7 Session Staff Salaries	84,273	63,261	141,250	135,871	137,500	
8 Overtime	2,911	1,532			2,500	
9 FICA/Medicare	150,819	153,910	174,124	186,953	184,959	
10 Health insurance	400,351	401,802	496,615	447,502	533,955	
11 Retirement	299,472	353,323	398,393	436,737	432,258	
12 Dental	23,465	23,186	25,961	24,827	25,948	
13 Life insurance	6,343	6,917	8,102	8,628	8,560	
14 Disability	3,108	3,364	3,629	3,924	3,876	
15 Employee assistance program	710	748	792	792	792	
16 Worker's Compensation	5,090	5,950	5,948	5,948	7,953	
17 Unemployment Compensation	14,510	12	5,000	5,000	2,500	
18 Catamount Health	4,247	2,740	1,000	1,000	1,000	
19 Other personal services	-		5,610	5,610	15,000	
20 Subtotal Personal Services	2,999,820	3,071,414	3,401,294	3,570,747	3,637,063	
Operating Expenses						
21 Fee for space	187,364	201,267	204,242	204,242	213,207	
22 VISION	27,284	28,847	15,603	15,603	18,073	
23 Single Audit allocation	3,053	-	500	500	500	
24 Insurances	13,712	13,731	17,963	17,963	23,634	
25 Advertising	50	115	1,000	1,000	1,000	
26 Licensing	1,149	4,827	5,800	5,800	5,800	
27 Books & Subscriptions	187	987	500	500	4,500	
28 Office Supplies	744	993	1,500	1,500	1,500	
29 Office Equipment	573	-	1,000	1,000	2,500	
30 In-State Travel and Training	426	-	2,000	2,000	2,000	
31 Out-of-State Travel and Training	-	2,135	5,000	5,000	15,000	
32 Other payments, adjustments	1,948	356				
33 Subtotal Operating Expenses	236,491	253,258	255,108	255,108	287,714	
34 TOTAL USES	3,236,311	3,324,673	3,656,402	3,825,855	3,924,777	
35 OPERATING BALANCE	32,222	337,563	-	172,876		
ONE-TIME ACTIVITIES						
36 Carry forward	118,748	172,926	195,068	298,634	471,510	
37 Carry forward reversion		(50,000)				
38 CRF reimbursement	21,956					
39 Reimbursement from LEG		9,890				
40 FY22 Limited-service position		(101,761)				
41 One-time personnel expenses		(51,746)				
42 Session staff - Redistricting maps		(18,240)				
43 LC office transition reserve			(50,000)			
44 COVID reserve			(15,000)			
45 NET BALANCE	172,926	298,634	130,068	471,510	471,510	

FY2024 Joint Fiscal Office Budget

2/16/2023

	FY21 Actual	FY22 Actual	FY23 Budgeted	FY23 Estimated	FY24 Request	
Full-time positions	14	16	16	15	15	
Part-time/Session positions	1	1	1	1	2	
SOURCES OF FUNDS						
1 General fund appropriation	2,093,770	2,512,260	2,722,113	2,765,924	2,708,940	-2.1%
2 Pay Act	49,000	67,000		111,000		
3 Retirement increase		21,000		16,000		
4 27th pay period		74,000				
5 TOTAL SOURCES	2,142,770	2,674,260	2,722,113	2,892,924	2,708,940	-6.4%
USES OF FUNDS						
Personal Services						
6 Salaries	1,293,853	1,413,562	1,477,893	1,545,750	1,487,413	
7 Temp. Employees - Salary/FICA	36,770	14,905		25,000	25,000	
8 Limited-service position			105,000			
9 FICA/Medicare	96,387	106,129	113,059	118,250	113,787	
10 Health insurance	184,608	178,798	240,152	205,971	251,850	
11 Retirement	167,121	230,987	254,531	300,844	285,869	
12 Dental	9,937	9,327	13,648	11,471	13,648	
13 Life insurance	4,520	5,304	6,402	6,458	6,473	
14 Disability	1,937	2,093	2,512	2,628	2,529	
15 Employee assistance program	426	484	528	561	528	
16 Employee tuition		4,699		1,000	2,500	
17 WC and Catamount	4,040	4,690	5,750	5,750	7,093	
18 Contract - Kavet	144,859	200,902	175,000	200,000	200,000	
19 Contract - IT Project review		48,588	125,000	90,000	95,000	
20 Contract - Office IT general	-	400	3,500	3,500	3,500	
21 Contract - JFO website	12,595	12,075	13,500	2,500	2,500	
22 Other personal services	16,878	8,315	15,000	18,000	20,000	
23 Subtotal Personal Services	1,973,931	2,241,256	2,551,475	2,537,683	2,517,690	
Operating Expenses						
24 Hardware & Software	34,348	38,709	40,000	40,000	42,000	
25 Office Supplies and Equipment	5,554	9,687	5,000	7,000	7,000	
26 Fee for space	49,515	53,044	53,487	53,487	55,835	
27 Advertising	3,738	5,461	2,500	2,500	2,500	
28 Printing & copying	1,116	-	1,500	1,500	1,500	
29 Dues & subscriptions	13,020	9,177	20,000	20,000	20,000	
30 Registrations	118	768	3,000	3,000	3,000	
31 Insurances	6,949	7,655	11,755	11,755	12,210	
32 In state travel expenses	-	249	1,500	1,500	1,500	
33 Out of state travel expenses & training	-	2,138	15,000	18,000	24,000	
34 Accounting (audit/VISION)	13,552	14,116	13,896	13,896	16,705	
35 Other payments, adjustments	5,956	2,602	3,000	5,000	5,000	
36 Subtotal Operating Expenses	133,865	143,608	170,638	177,638	191,250	
37 TOTAL USES	2,107,796	2,384,863	2,722,113	2,715,321	2,708,940	
38 OPERATING BALANCE	34,974	289,397	-	177,603	-	
ONE-TIME ACTIVITIES						
39 Carry forward	97,985	180,457	312,791	312,791	452,394	
40 Carry forward reversion	(25,000)	(50,000)				
41 Blue House Group (JFO website/projects)	-	-	(10,000)			
42 One-time IT/Budget system back-up	-	(4,628)	(5,000)	(5,000)		
43 CRF reimbursement for FY20 expenses	72,497	-				
44 One-time personnel expense	-	(55,146)				
45 Deb Brighton FY22-23 contract	-	(38,331)	(10,000)	(25,000)	(20,000)	
46 Steve Klein FY22 contract	-	(8,957)		(8,000)		
47 NET BALANCE	180,457	312,791	287,791	452,394	432,394	

FY2024 Legislative Information Technology

2/16/2023

	FY21 Actual	FY22 Actual	FY23 Request	FY23 Estimated	FY24 Request	
Full-Time Positions	7	8	8	8		
Part-Time/Session Positions	1	1	1	1		
SOURCES OF FUNDS						
1 General fund appropriation	1,419,819	1,591,915	1,705,238	1,755,296	1,943,447	10.7%
2 Pay Act	27,000	31,000		59,000		
3 27th pay period		39,000				
4 Retirement increase		18,000		8,000		
5 TOTAL SOURCES	1,446,819	1,679,915	1,705,238	1,822,296	1,943,447	6.6%
USES OF FUNDS						
Personal Services						
6 Full-Time Staff Salaries	564,907	635,600	649,293	725,133	702,437	
7 Session Staff Salaries	-	-	15,724	-	19,617	
8 Overtime	380	125	500	500	500	
9 FICA/Medicare	41,062	46,085	50,874	55,473	55,237	
10 Health insurance	120,014	147,180	151,384	186,021	207,569	
11 Retirement	102,067	137,590	137,433	168,154	162,982	
12 Dental	6,494	7,134	5,971	8,765	8,432	
13 Life insurance	2,281	2,918	3,253	3,633	3,519	
14 Disability	774	985	1,104	1,233	1,194	
15 Employee assistance program	220	252	264	264	264	
16 Worker's Compensation	-	-	1,030	1,030	1,030	
17 Unemployment Compensation	-	-	1,460	1,460	1,500	
18 Catamount Health	498	-	500	500	522	
19 Other personal services	-	-	3,094	3,094	2,500	
20 Subtotal Personal Services	838,698	977,870	1,021,884	1,155,260	1,167,303	
Operating Expenses						
21 Fee for space	-	34,448	34,957	34,957	36,491	
22 VISION	4,077	-	5,310	5,310	6,985	
23 Single Audit allocation	-	-	500	500	500	
24 Insurances	-	-	3,535	3,535	3,535	
25 Advertising	-	-	1,000	1,000	1,000	
26 Licensing	600	-	-	-	-	
27 Books & Subscriptions	82	405	500	500	500	
28 Office Supplies	774	-	-	-	-	
29 Office Supplies, Equipment, Furniture	-	1,385	-	-	1,500	
30 In-State Travel	34	51	-	-	-	
31 Out-of-State Travel	-	650	2,500	10,000	10,000	
32 ADS Internet	90,320	86,922	88,027	88,027	95,634	
33 ADS Telephone	25,836	97,339	61,927	61,927	66,000	
34 Telecommunications	7,534	14,099	8,809	12,000	11,472	
35 IT Contracts and Services	91,038	106,099	139,235	139,235	112,561	
36 Hardware	48,985	83,120	61,073	61,073	153,810	
37 Software Licenses	32,940	247,459	183,984	183,984	192,818	
38 IT & Data Processing Supplies	5,049	13,722	23,878	23,878	23,780	
39 Training	449	2,396	10,000	10,000	10,000	
40 Repair & Maintenance	30,440	20,425	53,119	53,119	49,558	
41 Other payments, adjustments	6,911	-	5,000	5,000	-	
42 Subtotal Operating Expenses	345,069	708,520	683,354	694,045	776,144	
43 TOTAL USES	1,183,767	1,686,390	1,705,238	1,849,305	1,943,447	
44 OPERATING BALANCE	263,052	(6,475)	-	(27,009)	-	
ONE-TIME ACTIVITIES						
45 Carry forward	73,450	388,400	261,925	261,925	159,916	
46 Carry forward reversion		(120,000)				
47 IT project reserve			(50,000)	(75,000)	(75,000)	
48 CRF Reimbursement	51,898					
49 NET BALANCE	388,400	261,925	211,925	159,916	84,916	

