

OFFICE OF LEGISLATIVE OPERATIONS

Witness Information for Committee Hearings

Thank you for testifying for a Legislative Committee. The Vermont General Assembly's hearings are primarily being conducted in person with a remote option, and you are welcome to participate remotely by zoom or phone, or in person at the State House. If participating remotely, please plan to log in to the Zoom meeting with a desktop computer, laptop, tablet or cell phone. Please note that if using a cell phone, there may not have a video connection to see others in the meeting. All hearings are livestreamed to YouTube, which is provided on the Committee's Information Page.

Accessibility Services

Should you require accessibility services, please <u>click here</u> and note that requests should be made 48 hours in advance of testimony

Prior to the hearing

If you have written testimony or other documents you wish to share with the Committee, please email them as a PDF to the Committee Assistant 24 hours in advance of testimony and be prepared to share your document on the screen

If using a cell phone to connect to the hearing, email the Committee Assistant the last 4 digits of the number so that the assistant may admit you to the meeting

The day of the hearing

Please sign into the meeting 10 minutes before your scheduled testimony

Only people who have been invited to the hearing will be admitted. Please name yourself with your first and last name or you will not be admitted into the Meeting

Please mute yourself and turn off your video until it is time for your testimony. Remember that all actions are being viewed and heard by the Committee and those watching on YouTube

If you have any questions prior to the hearing, please email the Committee Assistant for the Committee, or Megan Cannella: mcannella@leg.state.vt.us