

File Date:		E Court Case Type: On-the-Record Appeal			Docket Number:	
0-30 Days 1 Month	30-60 Days 2 Months	60-90 Days 3 Months	90-120 Days 4 Months	120 – 150 Days 5 Months	150 – 180 Days 6 Months	180 – 210 Days 7 Months
Notice of Appeal Filed Docket number assigned Judge assigned Case entered into computer Initial letters sent Tracking system activated Interested Parties served Within 10 days of filing, Appellant must order transcript (copy of order is filed with Court) With 20 days of filing 1) Appellant files SOQ; 2) Appearances filed	Notice of pre-trial conference issued. Initial pre-trial conference held with judge Scheduling Order issued Municipal/Clerk/Officer files the Record Any Cross Appeal must be filed	Mediation Competed (if ordered)	Appellant Brief filed Appellee Brief filed	Appellant Reply Brief filed Oral Argument (if requested)	Under Advisement	Decision Issued

Useful Abbreviations: SOQ – statement of questions