Handouts
Please make sure to put a title, date, and your name on the top of each document submitted for testimony.

Electronic copies of handouts must be emailed to Denise Diehl, ddiehl@leg.state.vt.us, at least 24 hours before your scheduled time. In addition, please also bring one hard copy of your handout.

If you want copies made at the State House, there is a charge of $.10 per printed side. State employees can use transfer numbers to pay for copies made at the State House. Any document you hand out to the committees is by law available to the public.

**ATTENTION - With few exceptions, any document a witness submits to a committee or to a committee assistant is open to the public.**

In addition, a witness’s submission of a document authored by the witness or his or her organization constitutes consent to its posting on the committee’s webpage unless the witness specifically requests that the document not be posted. Although the committee will honor requests not to post such documents on its webpage, once a witness submits a document to the committee, it is a public record and will be subject to public inspection and copying unless exempt under the Public Records Act.

The committee’s information page is available at this url: https://legislature.vermont.gov/committee/detail/2020/28

The agendas for committees are updated continually. You can check all agendas at: https://legislature.vermont.gov/committee/meetings/2020

Equipment
If you require any special equipment or resources for your testimony, please notify the committee assistant as early as possible so that arrangements can be made.

Phone testimony
If you have been approved to testify by phone, please provide the committee assistant with a working phone number at least 24 hours before your scheduled testimony time. The committee assistant will test this phone number to ensure connectivity. The committee will call you when ready.
Driving Directions
115 State Street
Montpelier, VT 05641

From I-89:
1: Take EXIT 8 toward US-2/Montpelier/VT-12/St. Johnsbury 0.5 miles
2: Merge onto Memorial Dr. 0.7 miles
3: Turn LEFT onto US-2/Bailey Ave. 0.1 miles
4: Turn RIGHT onto State Street/US-2 BR/Theodore Roosevelt Hwy. 0.2 miles

Vermont State House, 115 State Street (on left) 0.2 miles

Parking is challenging during the legislative session. You can park on Montpelier streets for up to 2 hours at parking spaces that require quarters, dimes, nickels, or a credit or debit card. There is a shuttle that runs from the parking lot shown in the lower left-hand corner of the map above and also from National Life. The shuttle is free; schedules for the two routes are available online: https://bgs.vermont.gov/sites/bgs/files/Capital%20Shuttle%20Schedule%202018.pdf
Senate Institutions is on the First Floor

Floor 1 (Entrance Floor)

ROOM
1  Senate Committee on Judiciary Committee
2  Sergeant at Arms
3  Senate Committee on Transportation
4  Senate Committee on Government Operations
5  Senate Committee on Appropriations
6  Senate Committee on Finance
7  Senate Committee on Institutions
8  Senate Committee on Natural Resources and Energy
9  Coatroom
10  Small Hearing Room
11  Large Hearing Room
13  President Pro Tempore of the Senate
14  Lt. Governor (President of the Senate)
16  Lt. Governor’s Staff
17  Senate Committee on Health and Welfare
24  Legislative Lounge (Old Supreme Court Chamber)
25  Copy Center
26  Senate Committee on Agriculture
27  Senate Committee on Economic Development, Housing and General Affairs
28  Senate Committee on Education
29  Capitol Police
A  Lobby
B  Hall of Inscriptions (Lincoln Statue)
LC  Legislative Council
T  Public Telephones
M & W  Rest Rooms
EL  Elevator

Accessible Entrances
Floor 2

**KEY**

**ROOM**

House

- House Chamber

Senate

- Senate Chamber
- Secretary of the Senate
- Secretary of the Senate
- Senate Coatroom
- Governor’s Staff
- Governor’s Staff
- Governor’s Office
- House Committee on Judiciary
- House Committee on Education
- House Committee on Agriculture
- House Committee on Corrections and Institutions
- House Ways and Means Committee
- House Committee on Commerce and Economic Development
- House Vestibule (Hall of the Flags)
- Cedar Creek Room
- Ethan Allen Room
- State House Food Court (Abbey Group)
- Speaker of the House
- Clerk of the House
- Public Telephones
- Rest Rooms
- Elevator
Floor 3

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There is a coat room near the Sergeant at Arms’ Office in the center of the main floor. You can store outerwear there.

Occasionally, we must cancel hearings. We will attempt to notify you as soon as we hear of cancellations or postponements.

If the weather is bad, you may be able to testify by phone rather than chance dangerous driving conditions, please check with the person listed below.

If you have further questions, please contact Denise Diehl at ddiehl@leg.state.vt.us or (802) 828-3559.