

Adult Career and Technical Education Equipment Grant Program Application

The purpose of this grant is to support the purchase of equipment necessary for the delivery of occupational training for students enrolled in a postsecondary course offered at one of Vermont's Career and Technical Education Centers.

Section 1. Basic Information

1. Name and Address of the Career and Technical Education (CTE) Center Applicant

2. Applicant DUNS #

3. Application Contact Person (Name, Phone, E-mail)

4. Total Amount Requested

5. Description of Equipment to be Purchased

6. Name(s) of Training or Certificate Programs Supported by Equipment Use

7. Estimated number of students to be trained using this equipment

Year 1:

Year 2:

Year 3:

Section 2. Grant Requirements

Grants awarded under this program shall be used to purchase capital-eligible equipment. Grants shall not be used to support curriculum development, instruction, or program administration. Grantees shall have ownership over any share of equipment purchased with the use of these funds. Any equipment purchased from this program may also be used by secondary CTE programs.

A. Meets Occupational Demand. Please provide current labor market information that demonstrates how the training this equipment will be used for meets current occupational demand.

B. Aligns with a Career Pathway. Please identify the career pathway or set of stackable credentials involving a college or university accredited in Vermont that would include the training this equipment is being used to deliver.

C. Multi-Region Use. Please name other CTE region(s) who plan to use this equipment in delivering a training program.

D. Industry Partnership. Please describe the business or industry partnerships involved in creating, delivering, or benefiting from the training this equipment supports.

E. Equipment Use. Please describe how the equipment will be maintained, insured, shared, and transported, if applicable.

F. Is this application supported by the Adult Career and Technical Education Association?

Section 3. Required Attachments

Please attach the following documents, if applicable.

- List of Program Advisory Board Members
- Budget for Training Program and Equipment & Supply Purchases. Note other sources of funding or in-kind contributions.
- At Least Two Letters of Support from Employers or Industry Partners
- Letter of Support from the Adult Career and Technical Education Association
- Any other information that might be helpful in making an award determination.

Please e-mail the completed application and relevant attachments to
sarah.buxton@vermont.gov