



## Office of State Security

**Employees:** 23 (5 temp.)

**Relevant Statute:** 29 V.S.A. § 171

**Operating Budget:** Various funds including "Fee for Space"

**Location:** 6 Baldwin Street, Montpelier with security officers located across Vermont

**Security Incident Reports in 2018:**

133 threats against employees

363 total security incidents

**Security System Components:** 700+ cameras, 1595 card readers, 77 alarm systems; across approx. 200 state buildings

**Uniformed Security Officers:**

In 2018, screened and processed 32,589 visitors to State buildings

**PROGRAM DIRECTOR**

*James Sides (Interim)*

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The Office of Security is charged with developing, coordinating, implementing, and evaluating safety and security programs for the benefit of our state employees and their visitors.

The BGS Office of Security's support across the state is divided into seven categories:

- Receive, process, and when necessary, conduct investigations against threats made against Executive Branch employees and/or facilities.
- Install and maintain all electronic security systems, including cameras, card access control systems, emergency lock-down systems, and panic & burglary alarms.
- Provide individual emergency response training to all Executive Branch State Employees to include Safety Wardens and Emergency Coordinating Managers (ECMs). Assist with creation of buildings' Emergency Procedures Plans (EPPs) and evaluate building emergency drills and exercises. Liaison with local fire and police.
- Maintain a uniformed security guard force, supplemented by contracted security guards, providing protection to four state building complexes in Burlington, Waterbury, Montpelier, and Rutland. Conduct State parking enforcement. Maintain a 24-hour hotline.
- Manage the development and maintenance of all Continuity of Operations Plans (COOP) and the Continuity of Government plan.
- Conduct physical security assessments on state facilities.
- Provide card access identification cards and parking permits to Employees.



Left: An Electronic Security Systems Technician conducts maintenance on a card access system.