

ATTACHMENT A: SPECIFICATIONS OF WORK TO BE PERFORMED**Scope of Work****1) Work to be Conducted.**

All of this work will be done in the context of improving Vermont's broadband capacity to facilitate distance learning, telehealth, telework capabilities and enable improved access in order to be in compliance with COVID-19 public health precautions generally, both immediately and to prepare for any second wave or resurgence of Covid-19 within the State. Specifically, the work will include:

- a) A review and identification of specific activities that can be funded and implemented within the CARES Act Coronavirus Relief Funds' conditions of use. The specific proposals shall provide information on how they address the immediate needs of the State and impact the State's long-term planning and policy goals.
- b) A review and assessment of the State Administration's Emergency Broadband Action Plan which can be found here: <https://publicservice.vermont.gov/content/emergency-broadband-action-plan>
- c) An assessment of the COVID-19 pandemic's implications for the development of the Ten-Year Statewide Telecommunications Plan and other planning efforts including support for expanded access, such as public, educational and governmental (PEG) entities, which are underway in Vermont and also at the federal level through programs such as the FCC's Rural Digital Opportunity Fund.
- d) General support to the Joint Fiscal Office and Legislative Council staff, and legislative leadership, including the chairs of the committees of jurisdiction involved in broadband issues. Work may include briefings for Committees of Jurisdiction, the Money Committees and others involved in review and formulation of broadband policy and legislation in light of the COVID-19 pandemic. This work shall be coordinated through Catherine Benham or Stephen Klein of the Joint Fiscal Office.

2) Format of Deliverables. The deliverables will include both oral discussions and written materials including:

- a) Interim communications both written and oral during the contract term. This includes participation with staff and key legislators to discuss specific issues as they arise.
- b) One or more reports with recommendations related to 1(a) - (c) due on or before June 12, 2020.