



**STATE OF VERMONT**  
GENERAL ASSEMBLY  
JOINT LEGISLATIVE MANAGEMENT COMMITTEE

Thursday, November 14, 2019

Minutes

Ethan Allen Room, State House

Members present: Representatives Ancel, Johnson, and LaClair, and Senators, Ashe, and Benning.

The Chair convened the meeting at 1:10 p.m. and Senator Benning moved to approve the minutes of October 29, 2019. The Committee approved the motion and adopted the minutes.

The Committee welcomed Debbie Cragun, Human Resources Director, Utah Legislature, by skype to explain the process and structure of Utah's Human Resources Office.

The Committee heard from Catherine Benham, Associate Fiscal Officer, Joint Fiscal Office on requested follow-up information from the Chief Fiscal Officer (CFO) regarding the Joint Fiscal Committee's process for hiring the CFO and HR functions.

The Committee had a discussion on the process for hiring the Legislature's department heads, referencing the current statutory oversight committee/s of each unit. Representative Ancel requested that Legislative Counsel draft two possible language scenario's where it would authorize the JLMC to appoint a hiring committee to forward a recommendation to the JLMC for hiring a department head. One version would state an equal amount of House and Senate members not all be from the same party. A second draft would be less specific on the committee members.

The Committee revisited Representative Kimbell's comments sent by e-mail. It then heard from Kevin Moore, Director of Information Technology, Vermont Legislature, who presented information on the current structure of the IT department and a proposed vision of oversight for budgets and strategic plans. The Committee decided to send an e-mail to the current Legislative Systems Team to gather thoughts on repealing the current statutory staff oversight group and replacing with an informal staff group as proposed by Mr. Moore.

The agenda for the November 20<sup>th</sup> meeting should include a review of the functions and shared services of Legislative Council's Operations; a discussion on what services overall should be shared among all the departments; and a continued discussion on the staff organizational chart including the House Clerk and Senate Secretary's Offices. The Chair stated she would have an

informal conversation with Representative Ancel and the Committee Services Supervisor, Peggy Delaney, on the process for hiring committee assistants.

The Committee adjourned at 4:04 p.m.

Respectfully Submitted,

Theresa Utton-Jerman, Committee Staff