

**Jury Administration Office
Vermont Superior Court
32 Cherry Street, Suite 350
Burlington, VT 05401-7305**



**802-865-5879
jud.jury@vermont.gov**

Summoned Juror:

You have been selected to serve as a prospective juror for Vermont Superior Court as outlined in your Summons.

The court is aware of public health concerns arising from COVID-19. **Please be assured that we are committed to the safety and well-being of everyone who enters the courthouse, including jurors.** We are closely following and reinforcing the guidelines from the Centers for Disease Control, state, and local health authorities and are taking precautionary measures to limit the potential spread of the virus while also ensuring we can continue with essential judicial proceedings. For a more complete list of steps the court is taking to assure everyone's safety, please see www.vermontjudiciary.org/COVID19.

We are requiring anyone who enters the courthouse—judges, court staff, trial participants and jurors alike—to bring and wear face masks while in our courthouses. If you do not have a face mask, court security officers will provide one for you. We will also enforce safe social distancing in all areas of the courthouse, including courtrooms, and will make hand sanitizer available for everyone's use during court proceedings.

Jurors who may be in a high-risk category for COVID-19, who are reluctant to serve for safety reasons, or are experiencing hardship brought on by the pandemic, or who suffer from other medical conditions that may make service difficult may request to have their jury service deferred to a later time. If you would like to be deferred, you should make your request as set forth below. You will also have the opportunity to make that request in response to a separate mailing that you will be receiving closer to the time of your service. The court will notify you promptly of its decision.

Please submit your request by one of the following:

- Jury online questionnaire. Select "Request Schedule Change" from dashboard. See back of Summons for website directions.
- Email Jury Administration: jud.jury@vermont.gov
- Write request on page 4 of the jury questionnaire in the additional comments section or in a separate letter, which you can attach to the paper questionnaire.
- Fax Jury Administration: (802) 651-1959