

1 TO THE HOUSE OF REPRESENTATIVES:

2 The Committee on Rules to which was referred House Bill No. 754 entitled
3 “An act relating to restructuring and reorganizing General Assembly staff
4 offices” respectfully reports that it has considered the same and recommends
5 that the bill be amended by striking out all after the enacting clause and
6 inserting in lieu thereof the following:

7 * * * Sergeant at Arms * * *

8 Sec. 1. 2 V.S.A. chapter 3 is amended to read:

9 CHAPTER 3. SERGEANT AT ARMS

10 * * *

11 § 62. LEGISLATIVE DUTIES

12 (a) The Sergeant at Arms shall:

13 (1) execute orders of either house, the Joint Legislative Management
14 Committee, the Committee on Joint Rules, or the House or Senate Committee
15 on Rules;

16 * * *

17 (d) The Sergeant at Arms and employees of the Sergeant at Arms shall seek
18 guidance from and operate in accordance with policies adopted by the Joint
19 Legislative Management Committee.

1 § 63. ~~SALARY~~

2 ~~(a) The salary for a newly elected Sergeant at Arms shall be set by the Joint~~
3 ~~Rules Committee and annually thereafter, this compensation shall be adjusted~~
4 ~~in accordance with any annual increase provided for legislative employees,~~
5 ~~unless otherwise determined by the Joint Rules Committee.~~

6 ~~(b) [Repealed.]~~

7 § 64. EMPLOYMENT OF ASSISTANTS; CAPITOL POLICE; TRAINING;
8 UNIFORMS AND EQUIPMENT

9 (a) The Sergeant at Arms may, ~~subject to the rules of the General~~
10 ~~Assembly, employ such employees as may be needed to carry out the Sergeant~~
11 ~~at Arms' duties. These may include assistants, custodians, doorkeepers,~~
12 ~~guides, messengers, mail and room assignment clerks, security guards, and~~
13 ~~pages, and other staff as needed to carry out the Sergeant at Arms' duties,~~
14 ~~except that requests for new, permanent positions shall be subject to the~~
15 ~~approval of the Joint Legislative Management Committee. Compensation for~~
16 ~~such employees shall be determined by the Joint Rules Committee, except that~~
17 ~~prior to the beginning of any legislative session, compensation for a person~~
18 ~~who fills the same temporary position that he or she filled during the preceding~~
19 ~~session and, in the case of a person newly employed to fill a temporary~~
20 ~~position, the rate of compensation shall be established initially by the Sergeant~~
21 ~~at Arms at a rate not to exceed the rate established for the person who held that~~

1 ~~position during the preceding legislative session. Persons employed under this~~
2 ~~section shall be paid in the same manner as members of the General Assembly.~~
3 ~~The Commissioner of Finance and Management shall issue his or her warrant~~
4 ~~in payment of compensation approved under this section.~~

5 (b) All individuals employed by the Sergeant at Arms shall be subject to
6 the personnel policies adopted by the Joint Legislative Management
7 Committee.

8 (c) The provisions of 3 V.S.A. chapter 13 (classification of State personnel)
9 shall not apply to employees of the Sergeant at Arms unless this exception is
10 partially or wholly waived by the Joint Rules Committee consistent with the
11 rules of the General Assembly. Any waiver may subsequently be rescinded in
12 whole or in part Joint Legislative Management Committee.

13 * * *

14 § 68. BUDGET

15 The Sergeant at Arms shall propose a budget for the Office of Sergeant at
16 Arms to the Joint Legislative Management Committee.

17 * * *

18 § 70. CAPITOL POLICE DEPARTMENT

19 * * *

20 (d) Strategic plan. The Sergeant at Arms, in consultation with the Chief,
21 shall **develop prepare**, maintain, and update, at least biennially, a strategic

1 plan for the Capitol Police Department, which shall be subject to review and
2 approval by the Joint Legislative Management Committee.

3 * * * Office of Legislative Counsel * * *

4 Sec. 2. 2 V.S.A. chapter 13 is amended to read:

5 CHAPTER 13. OFFICE OF LEGISLATIVE SERVICES COUNSEL

6 Subchapter 4 ~~1. Legislative Council~~ Office of Legislative Counsel

7 § 401. CREATION AND PURPOSE

8 ~~A Legislative Council~~ The Office of Legislative Counsel is created as a
9 permanent agency to serve the General Assembly with ~~a professional staff and~~
10 ~~secretarial~~ nonpartisan legislative drafting, research, and other professional
11 legal and editorial services.

12 § 402. ~~MEMBERSHIP~~ DIRECTOR AND CHIEF COUNSEL; EMPLOYEES

13 ~~(a) The Legislative Council shall consist of:~~

14 ~~(1) The President Pro Tempore of the Senate and three members of the~~
15 ~~Senate appointed by the President.~~

16 ~~(2) The Speaker of the House and three members of the House~~
17 ~~appointed by the Speaker.~~

18 ~~(b) Members shall serve a term of two years or until their successors are~~
19 ~~appointed. The term of a member shall end upon his or her ceasing to be a~~
20 ~~member of the General Assembly.~~

1 ~~(e) Interim vacancies may be filled by appointment by the President of the~~
2 ~~Senate or the Speaker of the House in the same manner as in subsection (a) of~~
3 ~~this section.~~

4 ~~(d) The members shall be appointed from the political parties in the general~~
5 ~~proportion to the membership of each party in each house.~~

6 ~~(e) Appointments shall be made biennially at the same time as standing~~
7 ~~committees.~~

8 (a) The Joint Legislative Management Committee shall employ an
9 individual to be the Director and Chief Counsel of the Office of Legislative
10 Counsel. The Committee may conduct the hiring process itself or it may
11 delegate this duty to a special hiring committee comprising an equal number of
12 members from the House and Senate, not all of whom shall be from the same
13 political party; however, the Joint Legislative Management Committee shall
14 make the final hiring decision.

15 (b)(1) The Director and Chief Counsel shall employ legal, editorial, and
16 other professional staff as needed to carry out the duties of the Office of
17 Legislative Counsel, except that requests for new, permanent positions shall be
18 subject to the approval of the Joint Legislative Management Committee.

19 (2) All individuals employed by the Office of Legislative Counsel shall
20 be subject to the personnel policies adopted by the Joint Legislative
21 Management Committee.

1 (3) The provisions of 3 V.S.A. chapter 13 (classification of State
2 personnel) shall not apply to employees of the Office of Legislative Counsel.

3 § 403. ORGANIZATION; EXPENSES FUNCTIONS; CONFIDENTIALITY

4 ~~(a) The Legislative Council shall meet immediately following the~~
5 ~~appointment of its membership to elect a chair and a vice chair and to organize~~
6 ~~and conduct its business. The members of the Council shall adopt rules for the~~
7 ~~organization of the Council and the operation of its personnel. The Council~~
8 ~~may meet as often as it deems necessary, and a majority of the members shall~~
9 ~~constitute a quorum for the transaction of business. Meetings may be called by~~
10 ~~the Chair or by a majority of the members.~~

11 ~~(b) The Legislative Council shall employ such professional and secretarial~~
12 ~~staff as are required to carry out its functions and fix their compensation. 3~~
13 ~~V.S.A. chapter 13 shall not apply to employees of the Council unless this~~
14 ~~exception is partially or wholly waived by the Council.~~

15 ~~(c) After July 1, 1972, all of the expenses of the Legislative Council shall be~~
16 ~~charged to the legislative appropriation, and the Council shall prepare a~~
17 ~~detailed Legislative Council budget generally in the format of departmental~~
18 ~~budgets.~~

19 (a) The Office of Legislative Counsel shall provide legal services to the
20 General Assembly and its staff, including:

21 (1) drafting bills, resolutions, amendments, and other legal documents;

1 (2) providing legal research and analysis in relation to current or
2 anticipated legislative matters;

3 (3) providing policy analysis of current or anticipated legislative
4 matters;

5 (4) maintaining a reference library;

6 (5) maintaining confidential documents and other confidential materials
7 provided to or generated by the Office in the course of business;

8 (6) providing contracting and other legal services to the Joint Legislative
9 Management Committee and other legislative offices; and

10 (7) furnishing such other information and legal assistance with respect
11 to legislative matters as may be required by a member, member-elect,
12 committee or similar entity of the General Assembly, a chamber of the General
13 Assembly, or the General Assembly as a whole, in the performance of its
14 duties.

15 (b)(1) All requests for legal assistance, information, and advice from the
16 Office of Legislative Counsel, all information received in connection with
17 research or drafting, and all confidential materials provided to or generated by
18 the Office shall remain confidential unless the party requesting or providing
19 the information or material designates that it is not confidential.

20 (2) Documents and minutes of committee meetings, including written
21 testimony submitted to a committee **but excluding documents received or**

1 reviewed by a committee in executive session?], bills and amendments that
2 have been approved for printing or introduction, and material appearing in the
3 journals or calendars of either house are official documents and shall not be
4 confidential under this subsection.

5 ~~(d) The Legislative Council shall have its offices in the State House.~~

6 ~~(e) For attending a meeting of the Legislative Council when he or she is not~~
7 ~~receiving compensation as a member of the General Assembly, a member of~~
8 ~~the Legislative Council shall be entitled to the same per diem compensation~~
9 ~~and reimbursement for necessary expenses as provided members of standing~~
10 ~~committees under 2 V.S.A. § 406.~~

11 § 404. FUNCTIONS BUDGET

12 ~~(a) The Legislative Council shall direct, supervise, and coordinate the work~~
13 ~~of its staff and secretaries.~~

14 ~~(b) The Legislative Council shall:~~

15 ~~(1) furnish research services in relation to legislative problems;~~

16 ~~(2) furnish drafting services for bills, resolutions, and amendments;~~

17 ~~(3) establish and maintain a reference library;~~

18 ~~(4) furnish such other information and legal assistance respecting~~
19 ~~legislative matters as may be required by a committee of either house, a joint~~
20 ~~committee of the General Assembly, or a member elect of the General~~
21 ~~Assembly;~~

1 ~~(5) appoint one or more persons to serve as staff for a standing~~
2 ~~committee of either house or any group of standing committees of the House~~
3 ~~and Senate;~~

4 ~~(6) except when the General Assembly is in session and upon the~~
5 ~~request of any person, provide him or her, on a weekly basis, with a list of all~~
6 ~~public hearings or meetings scheduled by a council, committee, subcommittee,~~
7 ~~commission, or study committee of the General Assembly or any cancellations~~
8 ~~of hearings or meetings thereof previously scheduled;~~

9 ~~(7) keep minutes of its meetings and shall maintain a file thereof.~~

10 ~~(e) All requests for legal assistance, information, and advice and all~~
11 ~~information received in connection with research or drafting shall be~~
12 ~~confidential unless the party requesting or giving the information designates in~~
13 ~~the request that it is not confidential. Transcripts and minutes of committee~~
14 ~~meetings, including written testimony submitted to the committee, bills or~~
15 ~~amendments that have been released or approved for printing or introduction,~~
16 ~~and material appearing in the journals or calendars of either house are official~~
17 ~~documents and shall not be confidential under this subsection.~~

18 The Director and Chief Counsel shall propose a budget for the Office of
19 Legislative Counsel to the Joint Legislative Management Committee.

1 § 405. INTERGOVERNMENTAL COOPERATION

2 For the purposes of carrying out its duties, the ~~Legislative Council and its~~
3 ~~staff~~ Office of Legislative Counsel shall have access to and the right to copy
4 any public record of all executive, administrative, and judicial departments of
5 the State, except income and franchise tax returns and other documents
6 classified as confidential by law.

7 * * *

8 Subchapter ~~5~~ 2. Statutory Revision

9 § 421. ~~LEGISLATIVE COUNCIL~~ OFFICE OF LEGISLATIVE COUNSEL;
10 STATUTORY PUBLICATION AND REVISION DUTIES

11 (a) The ~~Legislative Council~~ Office of Legislative Counsel shall
12 continuously maintain and update a formal topical revision of existing
13 permanent statutory law to be known as the Vermont Statutes Annotated. The
14 topical revision shall be arranged in a systematic and annotated form that is
15 consolidated into the smallest practical number of volumes and indexes.

16 (b) The ~~Legislative Council~~ Office of Legislative Counsel, on behalf of the
17 State of Vermont, shall hold the copyright to the Vermont Statutes Annotated.

1 § 422. CONTRACT FOR PREPARATION OF VERMONT STATUTES

2 ANNOTATED

3 (a) The ~~Legislative Council~~ Office of Legislative Counsel shall contract
4 with a competent legal publisher to revise and publish the Vermont Statutes
5 Annotated.

6 (b) The contract for publishing the Vermont Statutes Annotated shall
7 provide for the annual editing and publishing of cumulative pocket part
8 supplements after each biennial and adjourned legislative session for the
9 duration of the contract. The cumulative pocket part supplements shall include
10 all ~~the~~ codified laws ~~that were~~ enacted during the concluded biennial or
11 adjourned session of the General Assembly, and during any special session that
12 has occurred since the last annual publication. Each edition of the cumulative
13 pocket part supplements to the Vermont Statutes Annotated shall include all
14 annotations of constructions of the Vermont Supreme Court ~~of the State of~~
15 ~~Vermont~~ and all federal courts of the United States, available at the closing
16 date of each edition of the pocket parts.

17 (c) The contracted publisher shall, as provided in the contract, ~~or as~~
18 ~~statutorily directed by the General Assembly~~, publish replacement volumes of
19 existing titles, or separate volumes of new titles, of the Vermont Statutes
20 Annotated.

1 § 423. ACCEPTANCE AS EVIDENCE OF LAW

2 (a) The ~~Legislative Council~~ Office of Legislative Counsel shall require the
3 contracted publisher to deliver the cumulative pocket parts and separate
4 supplements to the Vermont Statutes Annotated prior to the convening of the
5 next session of the General Assembly, which shall include a certificate of
6 authenticity that the ~~Legislative Council~~ Office of Legislative Counsel shall
7 issue. The certificate shall entitle the statutes contained in the cumulative
8 pocket parts and separate supplements to admission in all the courts of
9 Vermont as prima facie evidence of the law, ~~and may be cited as “V.S.A.”.~~

10 (b) The ~~Legislative Council~~ Office of Legislative Counsel shall require the
11 contracted publisher to deliver new and replacement volumes of the Vermont
12 Statutes Annotated with a certificate of authenticity that the ~~Legislative~~
13 ~~Council~~ Office of Legislative Counsel shall issue. The certificate shall entitle
14 the statutes contained in the new and replacement volumes to admission in all
15 the courts of Vermont as prima facie evidence of the law, ~~and may be cited as~~
16 ~~“V.S.A.”.~~

17 (c) A certificate of authority issued by the Statutory Revision Commission
18 pursuant to the authority of the former 1 V.S.A. § 4 shall continue to entitle a
19 cumulative pocket part and separate supplement, or a new and replacement
20 volume, for which it was issued to admission in all the courts of Vermont as
21 prima facie evidence of the law ~~and may be cited as “V.S.A.”.~~

1 that proposes recommendations of any additions, repeals, or amendments to
2 the existing statutes.

3 * * * Joint Legislative Management Committee * * *

4 Sec. 3. 2 V.S.A. chapter 14 is redesignated and amended to read:

5 CHAPTER 14 2. JOINT LEGISLATIVE MANAGEMENT COMMITTEE

6 § ~~451~~ 41. CREATION OF COMMITTEE: PURPOSE

7 (a) Creation. There is created the Joint Legislative Management
8 Committee. The Committee shall provide general oversight and management
9 across the offices of the General Assembly and shall coordinate the operations
10 of the Office of Administrative Services in its delivery of shared administrative
11 services to the legislative offices and the ~~Legislature~~ General Assembly.

12 (b) Membership. The Committee shall be composed of the following
13 members:

14 (1) four members of the House, which shall include ~~representatives of~~
15 ~~the Legislative Council Committee~~, representation from the Joint Fiscal
16 Committee, and the House Rules Committee, and shall consist of:

17 (A) the Speaker of the House; and

18 (B) three members of the House appointed by the Speaker, not all
19 from the same political party; and

1 (2) four members of the Senate, which shall include ~~representatives of~~
2 ~~the Legislative Council Committee,~~ representation from the Joint Fiscal
3 Committee, and the Senate Rules Committee, and shall consist of:

4 (A) the President Pro Tempore; and

5 (B) three members of the Senate appointed by the Committee on
6 Committees, not all from the same political party.

7 (c) Appointments and terms.

8 (1) Appointments shall be made biennially at the same time as standing
9 committees.

10 (2) Members shall serve a term of two years or until their successors are
11 appointed. The term of a member shall end upon his or her ceasing to be a
12 member of the General Assembly.

13 ~~(d)~~(3) Interim vacancies may be filled by appointment by the Committee
14 on Committees or the Speaker of the House in the same manner as in
15 subsection (b) of this section.

16 ~~(e) Initial appointments shall be made upon passage of this act, with initial~~
17 ~~terms concluding at the time new appointments to the Committee are made in~~
18 ~~January 2021.~~

19 ~~(f) Subsequent appointments shall be made biennially at the same time as~~
20 ~~standing committees.~~

1 ~~(g)~~(d) Meetings. The Committee shall meet immediately following the
2 appointment of its membership to elect a chair and a vice chair and to organize
3 and conduct its business. The Committee may meet as often as it deems
4 necessary and a majority of the members shall constitute a quorum for the
5 transaction of business. Meetings may be called by the Chair or by a majority
6 of the members.

7 ~~(h)~~(e) Compensation; reimbursement. For attending a meeting of **the**
8 Committee when he or she is not receiving compensation as a member of the
9 General Assembly, a member of the Committee shall be entitled to the same
10 per diem compensation and reimbursement for necessary expenses as provided
11 members of standing committees under section 406 23 of this title.

12 § 42. OVERSIGHT AND MANAGEMENT FUNCTIONS

13 (a) The Joint Legislative Management Committee shall:

14 (1) prepare a proposed budget for the Legislative Branch that includes a
15 budget for each legislative office;

16 (2) approve requests for new, permanent positions in staff offices as
17 appropriate, for inclusion in the proposed Legislative Branch budget;

18 (3) approve the reallocation of existing positions among staff offices, as
19 appropriate;

1 (4) approve and adopt policies that apply across the Legislative Branch,
2 including compensation and benefits plans, personnel policies, and policies
3 relating to information technology; and

4 (5) attend to other relevant management and oversight matters.

5 (b) The Joint Legislative Management Committee shall have access to
6 legal, financial, administrative, information technology, and other services
7 from legislative offices as needed to serve the needs of the Legislative Branch.

8 Sec. 4. JOINT LEGISLATIVE MANAGEMENT COMMITTEE;

9 CONCLUSION OF INITIAL TERMS

10 The terms of the members appointed to the Joint Legislative Management
11 Committee in 2019 shall conclude in January 2021 at the time the new
12 appointments to the Committee are made.

13 * * * Joint Fiscal Office * * *

14 Sec. 5. 2 V.S.A. chapter 15 is amended to read:

15 CHAPTER 15. JOINT FISCAL COMMITTEE; JOINT FISCAL OFFICE

16 Subchapter 1. Joint Fiscal Committee

17 § 501. CREATION OF COMMITTEE; PURPOSE

18 (a) There is created a Joint Fiscal Committee whose membership shall be
19 appointed on or before January 15 of each biennial session of the General
20 Assembly. The Committee shall consist of five Representatives and five
21 Senators as follows:

- 1 (1) ~~The~~ the Chair of the House Committee on Appropriations;
- 2 (2) ~~The~~ the Chair of the House Committee on Ways and Means;
- 3 (3) ~~The~~ the Chair of the Senate Committee on Appropriations;
- 4 (4) ~~The~~ the Chair of the Senate Committee on Finance;
- 5 (5) ~~Two~~ two members of the House, ~~one from each major~~ not both from
6 the same political party, appointed by the Speaker of the House;
- 7 (6) ~~Two~~ two members of the Senate, ~~one from each major~~ not both from
8 the same political party, appointed by the Committee on Committees; and
- 9 (7) ~~One~~ one member of the Senate to be appointed by the Committee on
10 Committees and one member of the House to be appointed by the Speaker.

11 (b) The Joint Fiscal Committee shall meet immediately following the
12 appointment of its membership to organize and conduct its business. The
13 Committee shall elect a chair, vice chair, and clerk and shall adopt rules of
14 procedure. The Committee may meet at any time at the call of the Chair or a
15 majority of the members of the Committee. A majority of the membership
16 shall constitute a quorum.

17 (c) For attendance at a meeting when the General Assembly is not in
18 session, members of the Joint Fiscal Committee shall be entitled to the same
19 per diem compensation and reimbursement for actual and necessary expenses
20 as provided members of standing committees under section ~~406~~ 23 of this title.

1 § 502. ~~EMPLOYEES; RULES; BUDGET~~

2 ~~(a) The Joint Fiscal Committee shall meet immediately following the~~
3 ~~appointment of its membership to organize and conduct its business. The Joint~~
4 ~~Fiscal Committee shall adopt rules for the operation of its personnel.~~

5 ~~(b) The Joint Fiscal Committee shall employ such professional and~~
6 ~~secretarial staff as are required to carry out its functions and fix their~~
7 ~~compensation~~

8 ~~(1) 3 V.S.A. chapter 13, shall not apply to employees of the Joint Fiscal~~
9 ~~Committee unless this exception is partially or wholly waived by the Joint~~
10 ~~Fiscal Committee.~~

11 ~~(2) All requests for assistance, information, and advice and all~~
12 ~~information received in connection with fiscal research or related drafting shall~~
13 ~~be confidential unless the party requesting or giving the information designates~~
14 ~~in the request that it is not confidential. Documents, transcripts, and minutes~~
15 ~~of committee meetings, including written testimony submitted to a committee,~~
16 ~~fiscal notes and summaries which have been released or approved for printing~~
17 ~~or introduction, and material appearing in the journals or calendars of either~~
18 ~~house are official documents and shall not be confidential under this~~
19 ~~subsection.~~

20 ~~(c) The Joint Fiscal Committee shall prepare a budget. [Repealed.]~~

1 § 503. FUNCTIONS

2 ~~(a) The Joint Fiscal Committee shall direct, supervise, and coordinate the~~
3 ~~work of its staff and secretaries.~~

4 ~~(b)~~ The Joint Fiscal Committee shall:

5 (1) ~~furnish research services and secretarial services of a fiscal nature to~~
6 ~~the House and Senate Committees on Appropriations, the Senate Committee~~
7 ~~on Finance, the House Committee on Ways and Means, the House and Senate~~
8 ~~Committees on Transportation, and the Joint Fiscal Committee; hire the Chief~~
9 ~~Fiscal Officer;~~

10 (2) carry on a continuing review of the fiscal operations of the State,
11 including revenues, budgeting, and expenditures;

12 (3) accept grants and approve any related limited service positions, gifts,
13 loans, or any other thing of value, approved by the Governor, under the
14 provisions of 32 V.S.A. § 5, ~~when the General Assembly is not in session;~~

15 (4) establish prioritization for the work of the Joint Fiscal Office; and

16 ~~(4)~~(5) keep minutes of its meetings and maintain a file thereof.

17 § 504. INTERGOVERNMENTAL COOPERATION

18 ~~For the purposes of carrying out its duties, the Joint Fiscal Committee and~~
19 ~~its staff shall have access to and the right to copy any public record of all~~
20 ~~executive, administrative, and judicial Departments of the State, except income~~

1 ~~and franchise tax returns and other documents classified as confidential by law.~~

2 [Repealed.]

3 * * *

4 Subchapter 2. Joint Fiscal Office

5 § 521. CREATION AND PURPOSE

6 The Joint Fiscal Office is created as a permanent agency to provide the
7 General Assembly with services relating to the fiscal operations of the State,
8 including revenues, budgeting, and expenditures.

9 § 522. CHIEF FISCAL OFFICER; EMPLOYEES

10 (a)(1) The Joint Fiscal Committee shall employ an individual to be the
11 Chief Fiscal Officer of the Joint Fiscal Office.

12 (2) The Chief Fiscal Officer shall employ fiscal, research, and other
13 professional staff as needed to carry out the duties of the Joint Fiscal Office,
14 except that requests for new, permanent positions shall be subject to the
15 approval of the Joint Legislative Management Committee.

16 (b) All individuals employed by the Joint Fiscal Office shall be subject to
17 the personnel policies adopted by the Joint Legislative Management
18 Committee.

19 (c) The provisions of 3 V.S.A. chapter 13 (classification of State personnel)
20 shall not apply to employees of the Joint Fiscal Office unless this exception is
21 partially or wholly waived by the Joint Legislative Management Committee.

1 § 523. FUNCTIONS; CONFIDENTIALITY

2 (a) The Joint Fiscal Office shall furnish:

3 (1) nonpartisan research and administrative services of a fiscal nature to
4 the Joint Fiscal Committee and, at the direction of the Joint Fiscal Committee,
5 to the House and Senate Committees on Appropriations, the Senate Committee
6 on Finance, the House Committee on Ways and Means, the House and Senate
7 Committees on Transportation, the House Committee on Corrections and
8 Institutions, and the Senate Committee on Institutions;

9 (2) nonpartisan research and administrative services of a fiscal nature to
10 other legislative committees **and members of the General Assembly**, to the
11 extent practicable; and

12 (3) fiscal and budget assistance to the Joint Legislative Management
13 Committee and to the other legislative offices.

14 (b)(1) **revise if LC language revised?** All requests for assistance,
15 information, and advice from the Joint Fiscal Office, all information received
16 in connection with fiscal research or related drafting, and all confidential
17 materials provided to or generated by the Joint Fiscal Office shall remain
18 confidential unless the party requesting or providing the information designates
19 that it is not confidential.

20 (2) Documents and minutes of committee meetings, including written
21 testimony submitted to a committee; fiscal notes and summaries that have been

1 released or approved for printing or introduction; and material appearing in the
2 journals or calendars of either house are official documents and shall not be
3 confidential under this subsection.

4 § 524. BUDGET

5 The Chief Fiscal Officer shall propose a budget for the Joint Fiscal Office to
6 the Joint Legislative Management Committee.

7 § 525. INTERGOVERNMENTAL COOPERATION

8 For the purposes of carrying out its duties, the Joint Fiscal Office shall have
9 access to and the right to copy any public record of all executive,
10 administrative, and judicial Departments of the State, except income and
11 franchise tax returns and other documents classified as confidential by law
12 unless permitted under 32 V.S.A. § 3102.

13 * * * Office of Human Resources * * *

14 Sec. 6. 2 V.S.A. chapter 14 is added to read:

15 CHAPTER 14. OFFICE OF HUMAN RESOURCES

16 § 461. CREATION AND PURPOSE

17 The Office of Human Resources is created as a permanent agency to service
18 the members and employees of the General Assembly with nonpartisan human
19 resources services.

1 § 462. DIRECTOR; EMPLOYEES

2 (a) The Joint Legislative Management Committee shall employ an
3 individual with experience and expertise in human resources management to
4 be the Director of Human Resources. The Committee may conduct the hiring
5 process itself or may delegate this duty to a special hiring committee
6 comprising an equal number of members from the House and Senate, not all of
7 whom shall be from the same political party; however, the Joint Legislative
8 Management Committee shall make the final hiring decision.

9 (b)(1) The Director of Human Resources shall employ human resources
10 and other professional staff as needed to carry out the duties of the Office of
11 Human Resources, except that requests for new, permanent positions shall be
12 subject to the approval of the Joint Legislative Management Committee.

13 (2) All individuals employed by the Office of Human Resources shall be
14 subject to the personnel policies adopted by the Joint Legislative Management
15 Committee.

16 (3) The provisions of 3 V.S.A. chapter 13 (classification of State
17 personnel) shall not apply to employees of the Office of Human Resources.

18 § 463. FUNCTIONS

19 The Office of Human Resources shall provide human resources services to
20 members of the General Assembly and legislative employees, including:

1 (1) developing, **in consultation with the heads of the other legislative**
2 **offices,** compensation and benefits plans and personnel policies for legislative
3 offices and employees for Joint Legislative Management Committee approval
4 and providing advice, guidance, and technical assistance in the administration
5 of these plans and policies;

6 (2) providing training on topics such as the prevention of harassment
7 and discrimination, implicit bias, time management, and other workplace
8 issues;

9 (3) providing job recruitment services to other legislative offices;

10 (4) providing performance evaluation services to other legislative
11 offices;

12 (5) providing advice and guidance to legislative employees, supervisors,
13 and members of the General Assembly regarding labor and employment laws,
14 policies, and practices;

15 (6) coordinating legislative internship opportunities, including
16 registering legislative interns and developing and implementing internship
17 policies and procedures; and

18 (7) developing processes for, investigating, and resolving **employee**
19 disputes and other **personnel matters interpersonal issues involving**
20 **members of the General Assembly or legislative employees, or both;**

1 (8) investigating and resolving, and providing guidance and
2 assistance with investigating and resolving, employee disputes and other
3 personnel matters; and

4 (9) providing guidance and assistance with investigating and
5 resolving conflicts involving members of the General Assembly.

6 § 464. BUDGET

7 The Director of Human Resources shall propose a budget for the Office of
8 Human Resources to the Joint Legislative Management Committee.

9 § 465. INTERGOVERNMENT COOPERATION

10 For the purposes of carrying out its duties, the Office of Human Resources
11 shall have access to and the right to copy any public record of all executive,
12 administrative, and judicial departments of the State, except income and
13 franchise tax returns and other documents classified as confidential by law.

14 * * * Office of Administrative Services * * *

15 Sec. 7. 2 V.S.A. chapter 16 is added to read:

16 CHAPTER 16. OFFICE OF ADMINISTRATIVE SERVICES

17 § 551. CREATION AND PURPOSE

18 The Office of Administrative Services is created as a permanent agency to
19 serve the members and employees of the General Assembly with nonpartisan
20 operational, financial, **committee support**, and other administrative services
21 and to support the Joint Legislative Management Committee.

1 § 552. DIRECTOR; EMPLOYEES

2 (a) The Joint Legislative Management Committee shall employ an
3 individual with experience and expertise in administration or management to
4 be the Director of Administrative Services. The Committee may conduct the
5 hiring process itself or it may delegate this duty to a special hiring committee
6 comprising an equal number of members from the House and Senate, not all of
7 whom shall be from the same political party; however, the Joint Legislative
8 Management Committee shall make the final hiring decision.

9 (b)(1) The Director of Administrative Services shall employ administrative,
10 committee services, and other professional staff as needed to carry out the
11 duties of the Office of Administrative Services, except that requests for new,
12 permanent positions shall be subject to the approval of the Joint Legislative
13 Management Committee.

14 (2) All individuals employed by the Office of Administrative Services
15 shall be subject to the personnel policies adopted by the Joint Legislative
16 Management Committee.

17 (3) The provisions of 3 V.S.A. chapter 13 (classification of State
18 personnel) shall not apply to employees of the Office of Administrative
19 Services.

20 § 553. FUNCTIONS

21 The Office of Administrative Services shall provide:

1 (1) administrative support to the Joint Legislative Management

2 Committee;

3 (2) administrative support to other standing and interim legislative
4 committees;

5 (3) payroll, billing, and expense reimbursement, and accounting
6 services to members of the General Assembly and, as needed, to other
7 legislative offices; and legislative employees; and

8 (4) other administrative and operational services as needed to support
9 members of the General Assembly, legislative offices, and legislative
10 employees.

11 § 554. BUDGET

12 The Director of Administrative Services shall propose a budget for the
13 Office of Administrative Services to the Joint Legislative Management
14 Committee.

15 § 555. INTERGOVERNMENTAL COOPERATION

16 For the purposes of carrying out its duties, the Office of Administrative
17 Services shall have access to and the right to copy any public record of all
18 executive, administrative, and judicial departments of the State, except income
19 and franchise tax returns and other documents classified as confidential by law.

1 * * * Office of Legislative Information Technology * * *

2 Sec. 8. 2 V.S.A. chapter 21 is added to read:

3 CHAPTER 21. OFFICE OF LEGISLATIVE INFORMATION
4 TECHNOLOGY

5 § 701. CREATION AND PURPOSE

6 The Office of Legislative Information Technology is created as a permanent
7 agency to serve the members and employees of the General Assembly with
8 information technology resources and nonpartisan technology-related services.

9 § 702. DIRECTOR; EMPLOYEES

10 (a) The Joint Legislative Management Committee shall employ an
11 individual with experience and expertise in information technology to be the
12 Director of Legislative Information Technology. The Committee may conduct
13 the hiring process itself or it may delegate this duty to a special hiring
14 committee comprising an equal number of members from the House and
15 Senate, not all of whom shall be from the same political party; however, the
16 Joint Legislative Management Committee shall make the final hiring decision.

17 (b)(1) The Director shall employ additional information technology staff as
18 needed to carry out the duties of the Office of Legislative Information
19 Technology, except that requests for new, permanent positions shall be subject
20 to the approval of the Joint Legislative Management Committee.

1 (2) All individuals employed by the Office of Legislative Information
2 Technology shall be subject to the personnel policies adopted by the Joint
3 Legislative Management Committee.

4 (3) The provisions of 3 V.S.A. chapter 13 (classification of State
5 personnel) shall not apply to employees of the Office of Legislative
6 Information Technology unless this exception is partially or wholly waived by
7 the Joint Legislative Management Committee.

8 § 703. FUNCTIONS

9 The Office of Legislative Information Technology shall:

10 (1) design, support, and maintain the General Assembly’s information
11 systems;

12 (2) provide hardware, software, and customer support to members and
13 employees of the General Assembly to enable them to fulfill their professional
14 responsibilities; and

15 (3) ensure that legislative records created, received, stored, or
16 transmitted using information technology are maintained in accordance with
17 the General Assembly’s recordkeeping requirements.

18 § 704. STRATEGIC PLAN FOR LEGISLATIVE INFORMATION

19 TECHNOLOGY

1 **(a)** The Director of Legislative Information Technology shall prepare, **and**
2 maintain, **and update, at least biennially**, a long-range strategic plan for
3 information technology operations and services in the Legislative Branch.

4 **(b)** In preparing the plan, the Director **and other employees of the Office**
5 **of Legislative Information Technology or designee** shall consult with
6 members **of the Joint Information Technology Oversight Committee, other**
7 **members** of the General Assembly, **and** employees of other legislative staff
8 offices. **In addition, the Director or designee may also consult with** the
9 State Archivist, representatives of the Executive and Judicial Branches, and
10 members of the public.

11 **(c)** The strategic plan shall be subject to review and approval by the Joint
12 Legislative Management Committee.

13 § 705. BUDGET

14 The Director of Legislative Information Technology shall propose a budget
15 for the Office of Legislative Information Technology to the Joint Legislative
16 Management Committee.

17 Sec. 9. 2 V.S.A. § 614 is amended to read:

18 § 614. JOINT INFORMATION TECHNOLOGY OVERSIGHT

19 COMMITTEE

20 (a) Creation. There is created the Joint Information Technology Oversight
21 Committee to oversee investments in and use of information technology in

1 Vermont and to provide periodic advice on legislative information technology
2 issues.

3 * * *

4 (c) Powers and duties.

5 (1) The Committee shall oversee, evaluate, and make recommendations
6 on the following:

7 ~~(1)~~(A) the State's current deployment, management, and oversight of
8 information technology in the furtherance of State governmental activities,
9 including data processing systems, telecommunications networks, and related
10 technologies, particularly with regard to issues of compatibility among existing
11 and proposed technologies;

12 ~~(2)~~(B) issues related to the storage of, maintenance of, access to, privacy
13 of, and restrictions on use of computerized records;

14 ~~(3)~~(C) issues of public policy related to the development and promotion
15 of the private, commercial, and nonprofit information infrastructure in the
16 State, its relationship to the State government information infrastructure, and
17 its integration with national and international information networks; and

18 ~~(4)~~(D) cybersecurity.

19 (2) The Committee may provide advice to the Director of Legislative
20 Information Technology and the Joint Legislative Management Committee as
21 appropriate regarding matters related to legislative information technology.

1 (d) Assistance. The Committee shall have the administrative, technical,
2 and legal assistance of the Office of Legislative ~~Council~~ Counsel, the Office of
3 Administrative Services, and the Joint Fiscal Office.

4 * * *

5 (f) Reimbursement. For attendance at meetings during adjournment of the
6 General Assembly, members of the Committee shall be entitled to per diem
7 compensation and reimbursement of expenses pursuant to section 406 23 of
8 this title.

9 * * * Redesignations * * *

10 Sec. 10. 29 V.S.A. chapter 6 is amended to read:

11 CHAPTER 6. CAPITOL COMPLEX COMMISSION

12 Subchapter 1. Capitol Complex Commission

13 § 181. PURPOSE

14 * * *

15 Subchapter 2. Capitol Complex; Parking

16 * * *

17 Sec. 11. REDESIGNATIONS

18 (a) 2 V.S.A. § 71 (parking) is redesignated as 29 V.S.A. § 191 in 29 V.S.A.
19 chapter 6, subchapter 2.

20 (b) 2 V.S.A. § 406 (standing committees; authority to meet; out-of-state
21 business) is redesignated as 2 V.S.A. § 23.

1 Sec. 13. 2 V.S.A. § 21(c) is amended to read:

2 (c) Official documents, as defined in ~~subsection 404(e)~~ subdivision
3 403(b)(2) of this title, shall be admissible under V.R.C.P. 44.

4 Sec. 14. 2 V.S.A. § 693(a) is amended to read:

5 (a) The Committee shall have the administrative, technical, and legal
6 assistance of the ~~Legislative Council~~ Office of Legislative Counsel, the Office
7 of **Human Resources and Administration** **Administrative** Services, and the
8 Joint Fiscal Office.

9 Sec. 15. 2 V.S.A. § 801(f) is amended to read:

10 (f) The professional and clerical services of the Joint Fiscal Office, the
11 Office of Administrative Services, and the Office of Legislative ~~Council~~
12 Counsel shall be available to the Committee.

13 Sec. 16. 2 V.S.A. § 970(f) is amended to read:

14 (f) The staff services of the Joint Fiscal Office, the Office of **Human**
15 **Resources and Administration** **Administrative** Services, and the Office of
16 the Legislative ~~Council~~ Counsel shall be available to the Committee.

17 Sec. 17. 3 V.S.A. § 23(e) is amended to read:

18 (e) Staff services. The Commission shall be entitled to staff services of the
19 Agency of Commerce and Community Development, the ~~Legislative Council~~
20 Office of Legislative Counsel, the Office of Administrative Services, and the
21 Joint Fiscal ~~Committee~~ Office.

1 Sec. 18. 3 V.S.A. § 268(d) is amended to read:

2 (d) Assistance. The Commission shall have the administrative, technical,
3 and legal assistance of the Office of Legislative ~~Council~~ Counsel, the Office of
4 Administrative Services, the Joint Fiscal Office, and the Agency of
5 Administration.

6 Sec. 19. 3 V.S.A. § 311(a) is amended to read:

7 (a) The classified service to which this chapter shall apply shall include all
8 positions and categories of employment by the State, except as otherwise
9 provided by law, and except the following:

10 (1) The ~~State Legislature~~ General Assembly and its employees and other
11 officers elected by popular vote or by vote of the ~~Legislature~~ General
12 Assembly and persons appointed to fill vacancies in elective offices.

13 (2) Members of boards and commissions and heads of departments or
14 agencies appointed by the Governor, or with his or her approval.

15 (3) One principal or executive assistant, one deputy to the head of a
16 department or agency, one private secretary, and one executive director for
17 each board or commission or head of a department or agency elected or
18 appointed by the Governor or ~~Legislature or Legislative Council~~ General
19 Assembly. However, nothing ~~contained herein~~ in this subdivision shall be
20 construed ~~so as~~ to prevent a board, commission, or director or head of a

1 department or agency from designating a classified employee to perform the
2 duties of a principal assistant, deputy, executive director, or private secretary.

3 * * *

4 Sec. 20. 3 V.S.A. § 817(b) is amended to read:

5 (b) The Committee shall meet as necessary for the prompt discharge of its
6 duties and may use the staff and services of the ~~Legislative Council~~ Office of
7 Legislative Counsel and the Office of Administrative Services. The
8 Committee shall adopt rules to govern its operation and organization. A
9 quorum of the Committee shall consist of five members. For attendance at a
10 meeting when the General Assembly is not in session, members of the
11 Legislative Committee on Administrative Rules shall be entitled to the same
12 per diem compensation and reimbursement for necessary expenses as provided
13 members of standing committees under 2 V.S.A. § ~~406~~ 23.

14 Sec. 21. 4 V.S.A. § 4(d) is amended to read:

15 (d) The Court Administrator shall notify the Secretary of State whenever a
16 Justice is appointed and takes the oath of office after September 1 of the year
17 preceding the expiration of the term of office to which the Justice has
18 succeeded thereby resulting in automatic notification of an intention to
19 continue in office. Whenever a Justice files a declaration under subsection (c)
20 of this section, or notification occurs automatically, the Secretary of State shall
21 notify the President of the Senate, the Speaker of the House, the Office of

1 Legislative Counsel, and the ~~Legislative Council~~ Office of Administrative
2 Services forthwith.

3 Sec. 22. 4 V.S.A. § 71(c) is amended to read:

4 (c) The Court Administrator shall notify the Secretary of State whenever a
5 Superior judge is appointed and takes the oath of office after September 1 of
6 the year preceding the expiration of the term of office to which the judge has
7 succeeded, thereby resulting in automatic notification of an intention to
8 continue in office. Whenever a Superior judge files a declaration under
9 subsection (b) of this section or notification occurs automatically, the Secretary
10 of State shall notify the President of the Senate, the Speaker of the House, the
11 Office of Legislative Counsel, and the ~~Legislative Council~~ Office of
12 Administrative Services forthwith.

13 Sec. 23. 4 V.S.A. § 461(c)(3) is amended to read:

14 (3) The Court Administrator shall notify the Secretary of State whenever a
15 magistrate is appointed and takes the oath of office after September 1 of the
16 year preceding the expiration of the term of office to which the magistrate has
17 succeeded, thereby resulting in automatic notification of an intention to
18 continue in office. Whenever a magistrate files a declaration under subsection
19 (a) of this section or when notification occurs automatically, the Secretary of
20 State shall notify the President of the Senate, the Speaker of the House, the

1 Office of Legislative Counsel, and the ~~Legislative Council~~ Office of
2 Administrative Services forthwith.

3 Sec. 24. 4 V.S.A. § 601(f) is amended to read:

4 (f) The Board is authorized to use the staff and services of appropriate State
5 agencies and departments as necessary to conduct investigations of applicants.
6 The Office of Legislative ~~Council~~ Counsel shall assist the Board for the
7 purpose of rulemaking.

8 Sec. 25. 4 V.S.A. § 607(c) is amended to read:

9 (c) The Committee may use the staff and services of the ~~Legislative~~
10 ~~Council~~ Office of Legislative Counsel and the Office of Administrative
11 Services to, in addition to other duties, obtain information on the performance
12 of a judge or Justice by soliciting comments from members of the Vermont Bar
13 and the public.

14 Sec. 26. 12 V.S.A. § 3(b) is amended to read:

15 (b) The Committee shall meet as necessary for the prompt discharge of its
16 duties and may use the staff and services of the ~~Legislative Council~~ Office of
17 Legislative Counsel and the Office of Administrative Services. The
18 Committee shall adopt rules to govern its operation and organization. A
19 quorum of the Committee shall consist of five members. For attendance at a
20 meeting when the General Assembly is not in session, members of the
21 Legislative Committee on Judicial Rules shall be entitled to the same per diem

1 compensation and reimbursement for necessary expenses as provided members
2 of standing committees under 2 V.S.A. § ~~406~~ 23.

3 Sec. 27. 16 V.S.A. § 2905(e) is amended to read:

4 (e) The legislative and higher education staff shall provide support to the
5 Council as appropriate to accomplish its tasks. Primary administrative support
6 shall be provided by the Office of ~~Legislative Council~~ Administrative Services.

7 Sec. 28. 19 V.S.A. § 12b(b) is amended to read:

8 (b) The Committee shall meet during adjournment for official duties.
9 Meetings shall be convened by the Chair and when practicable shall be
10 coordinated with the regular meetings of the Joint Fiscal Committee. Members
11 shall be entitled to compensation and reimbursement pursuant to 2 V.S.A.
12 § ~~406~~ 23. The Committee shall have the assistance of the staff of the Office of
13 ~~Legislative Council~~ Counsel, the Office of Administrative Services, and the
14 Joint Fiscal Office.

15 Sec. 29. 29 V.S.A. § 1160(c) is amended to read:

16 (c) Five copies of the permanent journals of the Senate and of the House of
17 Representatives of each biennial and adjourned session shall be distributed to
18 ~~the Legislative Council and to~~ the Secretary of State. One copy of the
19 permanent journals of the Senate and of the House of Representatives of each
20 biennial and adjourned session shall be distributed to the Office of Legislative
21 Counsel.

1 Sec. 30. 32 V.S.A. § 1052(b)(3) is amended to read:

2 (3) Absences. If a member is absent for reasons other than sickness or
3 legislative business for one or more entire days while the ~~House~~ house in
4 which the member sits is in session, the member shall notify the ~~Legislative~~
5 ~~Council staff~~ Office of Administrative Services of that absence, and expenses
6 received shall not include the amount ~~which~~ that the legislator specifies was
7 not incurred during the period of that absence.

8 Sec. 31. 33 V.S.A. § 1901a(b) is amended to read:

9 (b) The Secretary of Human Services or his or her designee and the
10 Commissioner of Finance and Management shall provide quarterly to the Joint
11 Fiscal Committee ~~and the Legislative Council~~ such information and analysis as
12 the Committee ~~and the Council~~ reasonably ~~determine~~ determines is necessary
13 to assist the General Assembly in the preparation of the Medicaid budget.

14 * * * Transitional Provision * * *

15 Sec. 32. CONTINUATION OF EXISTING RULES **AND POLICIES**

16 The Joint Legislative Management Committee shall continue to apply the
17 rules and policies of the Joint Rules Committee, the Legislative Council
18 Committee, the Joint Fiscal Committee, and the Legislative Information
19 Technology Committee that are in effect on the effective date of this act and
20 that govern the operations of the respective legislative offices until the Joint

1 Legislative Management Committee’s adoption of rules and policies to govern
2 the operations of those offices in accordance with the provisions of this act.

3 * * * Repeals * * *

4 Sec. 33. REPEAL

5 2 V.S.A. chapter 22 (Legislative Information Technology Committee) is
6 repealed.

7 * * * Effective Date * * *

8 Sec. 34. EFFECTIVE DATE

9 This act shall take effect on July 1, 2020.

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(Committee vote: _____)

Representative _____

FOR THE COMMITTEE