

FRANKLIN NORTHEAST SUPERVISORY UNION

(FNESU)

COVID RESPONSE APPROACH

# CVSA COLLABORATIVE APPROACH

- CVSA Meetings Daily - first few months
- Twice Weekly - last couple of months
- In person or extended blocks - when needed
  - Considerations - Varied Groups
  - County, Regions, School Sizes
- Agreed upon Operational Definitions
- SU / SD Organizational Level Planning Varies
- Shared Documents / Resources

# FNESU COLLABORATIVE TEAM APPROACH

- FNESU Leadership Team Meetings Daily - first few months
- Weekly/Bi-Weekly - last couple of months
- Extended blocks -
  - Summer Leadership Institute Planning
  - Task Forces
  - Design Teams
  - Advisory Teams
  - Nurse Leader Meetings
  - 21st Century Afterschool Program Team Collaboration
  - Virtual Town Halls

# AGREED UPON OPERATIONAL DEFINITIONS DRAFT

## Operational Definitions

I	Step 1	Step 2	Step 3
<b>School Status</b>	School Buildings are Closed	School Buildings are Open	School Buildings are Open
<b>Health &amp; Safety Measures</b>	In accordance with VDH Requirements Daily Health Screening Facial Coverings Required Physical Distancing Limited Access for Staff Essential Tasks No in person instruction No public access / use	Layers of Protection Daily Health Screening Physical Distancing Facial Coverings Required Students Facing Front in Rows +/or Desk Barriers Groups - Remain in Cohort (Elem/many MS) Staggered Bell Schedule (some MS/HS) Enhanced cleaning and disinfection  Congregate Spaces are Closed for Regular Use (Library, Gym, Cafeteria)  Outside Grounds Open Playgrounds Open Frequent / Routine cleaning/disinfecting Hand sanitizing stations Physical Distancing  No public access / use buildings	Layers of Protection Daily Health Screening Physical Distancing Facial Coverings Required Students Facing Front in Rows +/or Desk Barriers Groups - Remain in Cohort (Elem/many MS) Staggered Bell Schedule (some MS/HS) Enhanced cleaning and disinfection  Congregate Spaces are Open for Limited Use (Library, Gym, Cafeteria)  Outside Grounds Open Playgrounds Open Frequent / Routine cleaning/disinfecting Hand sanitizing stations Physical Distancing  No public access / use buildings
<b>Learning</b>	Remote Learning for All Students	Hybrid 2 days In person / 3 days Remote  Fully Remote Option	Hybrid TBD  Based upon updated AOE Health & Safety Guidance  Fully Remote Option
<b>Food</b>	Meal Provision in accordance with district access to meals	Cafeteria Closed Meal Provision at school in classroom +/or other cohort assigned place in compliance w/ health and safety  Hybrid Access at school and remote	Cafeteria Partially Open Students eat in cohort assigned space including cafeteria, classroom, other space - social distancing, assigned seats, cohort groups No Self Serve

		to school meals	Hybrid Access at school and remote to school meals
<b>Bus Transportation</b>	No Bus Transportation	Health Screening At home w/verification Or Bus Stop  Create Physical Distancing on Bus (i.e. - One student per seat, e other row) Assigned Seats (Youngest in front/Oldest in back) Facial Coverings Required for All Parents Encouraged to Transport	Health Screening At home w/verification Or Bus Stop  Physical Distancing on Bus (Students spaced out as much as possible, can be filled up to capacity) Assigned Seats (Youngest in front/Oldest in back) Facial Coverings Required for All Parents Encouraged to Transport
<b>Facility Use</b>	No facility use inside or outside by public No non-essential facility use by staff - inside or outside	No facility use inside or outside by public (including bathrooms)  No visitors/volunteers  Limited Access Parents Limited to first few days of school as per VDH guidance Facial Covering Screening  Any facility use for school programming only	No facility use inside or outside by public (including bathrooms)  No visitors/volunteers  With Limited Exceptions for Parent Meetings that Cannot be held Virtually Facial Covering Screening  Any facility use for school programming only
<b>Physical Education / Gym Use</b>	Virtual learning opportunities	Alternative PE activities in compliance with VDH guidance <ul style="list-style-type: none"> <li>Gyms closed for PE</li> <li>Gyms used as classroom spaces, as needed</li> <li>PE Classes held outside</li> <li>Activity low impact, physical distancing</li> <li>Inclement Weather PE in classroom (No impact, no strenuous activity, distancing)</li> <li>HS/ML locker rooms closed during the school day for regular PE programming</li> </ul>	TBD
<b>Music</b>	Virtual learning opportunities	Instrumental/Music Classes	Instrumental/Music Classes

		<p>All instruments</p> <ul style="list-style-type: none"> <li>• Small groups(4-6 students)</li> <li>• Lessons w/distancing</li> <li>• Facing in same direction</li> <li>• Singing outside w/social distancing only</li> <li>• No singing inside</li> <li>• Chorus - address other standards, no singing</li> </ul>	<p>All instruments</p> <ul style="list-style-type: none"> <li>• Small groups(4-6 students)</li> <li>• Lessons w/distancing</li> <li>• Facing in same direction</li> <li>• Singing outside w/social distancing only</li> <li>• No singing inside</li> <li>• Chorus - address other standards, no singing</li> </ul> <p>Revisions TBD w/ Guidance</p>
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*\* (Our steps will be determined by the Vermont Department of Health and the Vermont Agency of Education based upon the COVID-19 Health Data. Steps may vary by school, region, or state based upon health data.)*

# SU LEVEL PLANS VARY - SAMPLE FROM FNESU

Divided into nine sections:

- 1. Instruction & Learning - Academic**
- 2. Instruction & Learning - Social Emotional Learning**
- 3. Instruction & Learning - Student Services**
- 4. Health and Safety**
- 5. Operations and Management**
- 6. Food Service**
- 7. Transportation**
- 8. 21st Century - LEAPS Before & After School Programming**
- 9. Leadership / Policy / Finance / Stakeholder Communication**

# FNESU HEALTH AND SAFETY FRAMEWORK

## 1. Health and Safety

Team Lead: Lynn Cota - FNESU Superintendent

School Nurse Lead: Kelly Cota - EFHS School Nurse Lead/BES/EFHS Parent

*FNESU Leadership Team Members:* Sandy Alexander - Montgomery Elementary School Principal, Kelli Dean - Richford Elementary School Principal, Jennifer Hubbard - EES Principal, Heather Moore - FNESU LEAPS Director, Tim Trevithick - EFHS AP, Robert Feher - RJSHS AP

*Additional Advisory Committee Team Members:* Russ LaMantia - EFHS Teacher, Rebecca Robbins - SES/EFHS Parent, Danielle Hull - EES Parent, Katherine Barnard - NMV UUSD School Board Member/MES Parent

*School Level Team Members:* TBD at the School Level

Key Considerations	Key Questions to Answer
<ul style="list-style-type: none"> <li>• Coordination of all health and safety measures</li> <li>• Identify symptomatic students, staff, essential visitors before entering the school/bus to prevent exposure within the building</li> <li>• Use effective public health measures to reduce the risk of transmission of COVID-19</li> <li>• Identify containment measures/space to limit exposure if individuals become symptomatic in the building</li> <li>• Provide health and safety education to:               <ul style="list-style-type: none"> <li>○ Staff                   <ul style="list-style-type: none"> <li>▪ <u>VOSHA</u> Required</li> </ul> </li> <li>○ Staff, Students, Families, and Community                   <ul style="list-style-type: none"> <li>▪ Health Screening - Bus Stop/Drop-off</li> <li>▪ Hand Hygiene</li> <li>▪ Facial Coverings</li> <li>▪ Physical Distancing</li> <li>▪ Stay Home When Sick</li> </ul> </li> </ul> </li> <li>• Personal Protective Equipment Needs for:               <ul style="list-style-type: none"> <li>○ Students, Staff, Bus Monitors, Custodial Staff, Nurses, School Counselors, Early Elementary/Preschool Teachers, Speech and Language Staff, Special Educators, and Clinicians</li> </ul> </li> <li>• Ensure the health guidance safeguards an equitable educational experience for all students</li> <li>• Encourage people to stay home when they are sick</li> <li>• Communication</li> </ul>	<ol style="list-style-type: none"> <li>1. In order to prevent exposure to COVID-19 on campus, what system will be used to manage daily health screenings at the first point of contact for all students, staff, and essential vendors? How will these measures change during the winter months?               <ol style="list-style-type: none"> <li>a. Staff</li> <li>b. Student Drop-offs</li> <li>c. Student Drivers</li> <li>d. Walkers</li> <li>e. Bus Stops</li> <li>f. Before School Program</li> <li>g. Late Arrivals</li> </ol> </li> <li>2. How will we manage building access to ensure there is no mixing of people who have/have not been screened?</li> <li>3. What containment measures will we put in place for symptomatic staff/students on site?</li> <li>4. How will we ensure students and staff with asthma and allergies are not unnecessarily excluded from school?</li> <li>5. How will we ensure staff and students who have travelled out of state to higher risk regions, with &gt;400 active COVID cases per million, follow the required quarantine requirements upon their return?</li> <li>6. How will we ensure students with higher medical risks have coordinated teams to ensure health, safety, and access to equitable educational opportunities?</li> <li>7. How will we ensure registrars have updated parent contact information, phone numbers, cell phone, work phone, email, and</li> </ol>



<ul style="list-style-type: none"> <li>○ Health Screening - Bus Stop/Drop-off/Home</li> <li>○ Hand Hygiene</li> <li>○ Facial Coverings</li> <li>○ Physical Distancing</li> <li>○ Stay Home When Sick</li> </ul>	<p>emergency contact information in Powerschool for all students as soon as possible?</p>
<p><b>Resources:</b></p>	
<p>ning Videos:</p> <p><a href="#">VOSHA Training</a></p> <p><a href="#">Temporal Scanner Thermometer Instruction Video</a></p> <p><a href="#">Proper Handwashing Video</a></p> <p><a href="#">Proper way to wear Cloth Facial Covering Video</a></p> <p>th and Safety Guidelines</p> <p><a href="#">A Strong and Healthy Start - AOE/DOH School Reopening Guidance</a></p> <p>plate/Protocol Screening and Tracking</p> <p><a href="#">Daily Health Screening Protocol</a></p> <p><a href="#">Sign-in Sheet Template</a></p> <p>Checklists for COVID-19 Coordinator</p> <p><a href="#">Daily COVID-19 Health Checklist</a></p> <p><a href="#">Weekly COVID-19 Health Checklist</a></p> <p><a href="#">Out of State Travel Requirements</a></p>	

<b>Item</b>	<b>Step 1 - Remote Learning</b> (All students)	<b>Step 2 - Hybrid Learning</b> (Mix of in-person/at home learning) <b>Remote Learning</b> (Some students remain in fully at home learning model)	<b>Step 3 -TBD</b> (Based upon updated Health and Safety and AOE Guidance) <b>Remote Learning</b> (Some students remain in fully at home learning model)
<b>Health and Safety Coordination - School Lead Model</b>	<i>School Level Health and Safety Coordination</i> Essential functions	<i>School Level Health and Safety Coordination</i> All functions	<i>School Level Health and Safety Coordination</i> All functions
<b>Reduce Risk of Exposure to</b>	<i>Essential Staff</i> Building closed except for essential functions Staff health screenings home or	<i>All Staff, Students, Other</i> Health screenings for all Physical distancing	<i>All Staff, Students, Other</i> Health screenings for all Physical distancing

<b>COVID-19 in Buildings</b>	<p>1st point of contact Physical distancing Eliminate exposure to face-to-face staff <u>work stations</u> Hand hygiene</p>	<p>Inside Building/On Bus - Required facial coverings Outside - Facial coverings not required with minimum <u>6 foot</u> physical distancing Eliminate face-to-face student &amp; staff workstations or install barriers Install sneeze guards at identified <u>work stations</u></p>	<p>Inside Building/On Bus - Required facial coverings Outside - Facial coverings not required with minimum <u>6 foot</u> physical distancing Eliminate to face-to-face student &amp; staff workstations or install barriers Install sneeze guards at identified <u>work stations</u></p>
<b>Identify Containment Measures to Limit Exposure</b>	<p><i>Essential Staff</i> Send home immediately if any symptoms present Exposure areas - closed off 24 hours, if possible Cleaned/disinfected</p>	<p><i>All Staff, Students, Essential Vendors</i> Send home immediately if any symptoms present Utilize containment space for students Exposure areas - closed off 24 hours, if possible Cleaned/disinfected</p>	<p><i>All Staff, Students, Essential Vendors</i> Send home immediately if any symptoms present Utilize containment space for students Exposure areas - closed off 24 hours, if possible Cleaned/disinfected</p>
<b>Stay Home When Sick</b>	<p><i>Stay Home If:</i></p> <ol style="list-style-type: none"> <li>1. Close exposure to a COVID-19 positive person,</li> <li>2. You feel unwell with any of the following: cough, fever, shortness of breath, difficulty breathing, chills, vomiting/diarrhea, muscle pain/body aches, headache, sore throat, or new loss of taste or smell.</li> <li>3. Fever of 100.4°F or greater</li> <li>4. <u>Travelled to higher risk area - &gt; 400 active cases per million</u> <ol style="list-style-type: none"> <li>a. Follow quarantine requirements.</li> </ol> </li> </ol>	<p><i>Stay Home If:</i></p> <ol style="list-style-type: none"> <li>1. Close exposure to a COVID-19 positive person,</li> <li>2. You feel unwell with any of the following: cough, fever, shortness of breath, difficulty breathing, chills, vomiting/diarrhea, muscle pain/body aches, headache, sore throat, or new loss of taste or smell.</li> <li>3. Fever of 100.4°F or greater</li> <li>4. <u>Travelled to higher risk area - &gt; 400 active cases per million</u> <ol style="list-style-type: none"> <li>a. Follow quarantine requirements</li> </ol> </li> </ol>	<p><i>Stay Home If:</i></p> <ol style="list-style-type: none"> <li>1. Close exposure to a COVID-19 positive person,</li> <li>2. You feel unwell with any of the following: cough, fever, shortness of breath, difficulty breathing, chills, vomiting/diarrhea, muscle pain/body aches, headache, sore throat, or new loss of taste or smell.</li> <li>3. Fever of 100.4°F or greater</li> <li>4. <u>Travelled to higher risk area - &gt; 400 active cases per million</u> <ol style="list-style-type: none"> <li>a. Follow quarantine requirements</li> </ol> </li> </ol>
<b>Minimize Parent / Family School Visits</b>	<p><i>No In-Person Visitor Access</i> Virtual parent meetings Virtual school celebrations</p>	<p><i>No In-Person Visitor Access</i> Virtual parent meetings Virtual school celebrations  *Parents limited to walking child to classroom door if child shows signs of anxiety (first week of the school year)  <i>*parent must be <del>3333333333</del> and wear facial covering</i></p>	<p><i>Limited In-Person Visitor Access</i> Parent meetings -Virtual Preferred If cannot be held virtually, scheduled in advance / held in office space/room near entrance Virtual school celebrations</p>
<b>Health and Safety Education</b>	<p><i>Essential Staff</i></p> <ul style="list-style-type: none"> <li>• <u>YOSHA: Required Training</u></li> <li>• Health screening</li> <li>• Hand hygiene</li> <li>• Facial coverings</li> <li>• Physical distancing</li> <li>• Stay home when sick</li> </ul>	<p><i>All Staff</i> <u>YOSHA: Required Training</u> <i>All Staff and Students</i> Health screening Hand hygiene Facial coverings Physical distancing Stay home when sick</p>	<p><i>All Staff</i> <u>YOSHA: Required Training</u> <i>All Staff and Students</i> Health screening Hand hygiene Facial coverings Physical distancing Stay home when sick</p>

<b>Equitable Access</b>	<p><i>Coordinated Student Health Team</i> School nurse, teacher, medical provider and parents work in collaboration to ensure students who are medically at high risk have a plan that focuses on health, safety, and access to equitable educational opportunities.</p>	<p><i>Coordinated Student Health Team</i> School nurse, teacher, medical provider and parents work in collaboration to ensure students who are medically at high risk have a plan that focuses on health, safety, and access to equitable educational opportunities.</p>	<p><i>Coordinated Student Health Team</i> School nurse, teacher, medical provider and parents work in collaboration to ensure students who are medically at high risk have a plan that focuses on health, safety, and access to equitable educational opportunities.</p>
<b>Athletics &amp; Co-Curricular Activities</b>	<p><i>Suspended</i></p>	<p><i>Under Review</i> Vermont Principals Association Agency of Education <u>Guidance coming - July, 2020</u> Safety restrictions implemented</p>	<p><i>Under Review</i> Vermont Principals Association Agency of Education <u>Guidance coming - July, 2020</u> Safety restrictions implemented</p>
<b>Communication</b>	<p><i>Frequent Stakeholder Communication</i> Public Health &amp; Safety School Reopening Health &amp; Safety Plan School Reopening Framework</p> <ul style="list-style-type: none"> <li>• Letters</li> <li>• Social Media</li> <li>• Robo-Calls</li> <li>• Emails</li> <li>• Video Messages</li> <li>• Translated Material</li> <li>• Mailers</li> <li>• Regional PSA</li> <li>• Virtual Town Halls</li> <li>• Surveys</li> <li>• Stakeholder Engagement</li> <li>• Media</li> </ul>	<p><i>Frequent Stakeholder Communication</i> Public Health &amp; Safety School Reopening Health &amp; Safety Plan</p> <ul style="list-style-type: none"> <li>• Letters</li> <li>• Social Media</li> <li>• Robo-Calls</li> <li>• Emails</li> <li>• Video Messages</li> <li>• Translated Material</li> <li>• Mailers</li> <li>• Regional PSA</li> <li>• Virtual Town Halls</li> <li>• Surveys</li> <li>• Stakeholder Engagement</li> <li>• Media</li> </ul>	<p><i>Frequent Stakeholder Communication</i> Public Health &amp; Safety School Reopening Health &amp; Safety Plan</p> <ul style="list-style-type: none"> <li>• Letters</li> <li>• Social Media</li> <li>• Robo-Calls</li> <li>• Emails</li> <li>• Video Messages</li> <li>• Translated Material</li> <li>• Mailers</li> <li>• Regional PSA</li> <li>• Virtual Town Halls</li> <li>• Surveys</li> <li>• Stakeholder Engagement</li> <li>• Media</li> </ul>
<b>Personal Protective Equipment (PPE's)</b>	<p><i>Ensure all Essential Staff Have Appropriate PPE's</i></p> <ul style="list-style-type: none"> <li>• Food Service</li> <li>• Food Delivery Staff</li> <li>• Bus Drivers</li> <li>• Custodial</li> <li>• Administration</li> <li>• Teachers</li> </ul>	<p><i>Ensure all Staff, Students, and Essential Visitors have Appropriate PPE's</i></p> <ul style="list-style-type: none"> <li>• Health Screeners</li> <li>• Teachers/Support Staff</li> <li>• Students</li> <li>• Food Service</li> <li>• Food Delivery Staff</li> <li>• Nurses</li> <li>• Custodial Staff</li> <li>• Bus Drivers</li> </ul>	<p><i>Ensure all Staff, Students, and Essential Visitors have Appropriate PPE's</i></p> <ul style="list-style-type: none"> <li>• Health Screeners</li> <li>• Teachers/Support Staff</li> <li>• Students</li> <li>• Food Service</li> <li>• Food Delivery Staff</li> <li>• Nurses</li> <li>• Custodial Staff</li> <li>• Bus Drivers</li> </ul>

		<ul style="list-style-type: none"> <li>• School Counselors</li> <li>• Early Elementary/Preschool Teachers</li> <li>• Speech &amp; Language Staff</li> <li>• Special Educators</li> <li>• Clinicians</li> </ul>	<ul style="list-style-type: none"> <li>• School Counselors</li> <li>• Early Elementary/Preschool Teachers</li> <li>• Speech &amp; Language Staff</li> <li>• Special Educators</li> <li>• Clinicians</li> </ul>
<b>Cold Weather Health Screening</b>	n/a	<i>Awaiting Guidance VDOH</i>	<i>Awaiting Guidance VDOH</i>

# Operationalizing the Framework - School/SU Level Reopening Tasks / Work Plan

## FNESU HEALTH AND SAFETY WORK PLAN

### Health and Safety

*Team Lead:* Lynn Cota - FNESU Superintendent

*School Nurse Lead:* Kelly Cota - EFHS School Nurse Lead/BES/EFHS Parent

*FNESU Leadership Team Members:* Sandy Alexander - Montgomery Elementary School Principal, Kelli Dean - Richford Elementary School Principal, Jennifer Hubbard - EES Principal, Heather Moore - FNESU LEAPS Director, Tim Trevithick - EFHS AP, Robert Feher - RJSHS AP

*Additional Advisory Committee Team Members:* Russ LaMantia - EFHS Teacher, Rebecca Robbins - SES/EFHS Parent, Danielle Hull - EES Parent, Katherine Barnard - NMV UUSD School Board Member/MES Parent

*School Level Team Members:* TBD at the School Level

Action Steps	Deadline	Person/Team Responsible	Resources	Links / Products / Notes <i>* Any product developed should be linked here</i>	Status
<i>Task</i>	<i>By When?</i>	<i>By Who?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>Activities completed by the subcommittee</i>	Not started In process Completed
<b>HEALTH</b>					In process
<b>Identify COVID Health Lead</b>	June/July	Principal/ Superintendent	(Compensation - summer work hours.)		Completed
<b>COVID Lead Daily and Weekly Health Checklist</b>	August	COVID Health Lead		<u>Daily COVID-19 Health Checklist</u> <u>Weekly COVID-19 Health Checklist</u>	Completed
<b>Containment</b> <ul style="list-style-type: none"> <li>Identify Location of Isolation Space(s)/Requirements, etc.</li> </ul>	Summer	Nurses, Principal, Facilities Staff	Financial - if remodel is necessary  HVAC - Considerations	<a href="https://www.health.state.mn.us/communities/ep/surge/infectious/airbornenegative.pdf">https://www.health.state.mn.us/communities/ep/surge/infectious/airbornenegative.pdf</a>  <a href="https://www.instent.com/negative-pressure-tents/">https://www.instent.com/negative-pressure-tents/</a>	In process
<b>Schedule Fall DOH Influenza Immunization Clinics</b> <ul style="list-style-type: none"> <li>Publish Information</li> </ul>	August	Nurses in Collaboration with the VDOH	Building Access - Parents		Not started

<ul style="list-style-type: none"> <li>Communicate</li> </ul>					
<p><b>Ensure all Staff, Students, and Essential Visitors have Appropriate PPE's</b></p> <ul style="list-style-type: none"> <li>Health Screeners</li> <li>Teachers/Support Staff</li> <li>Students</li> <li>Food Service</li> <li>Nurses</li> <li>Custodial Staff</li> <li>Bus Drivers</li> </ul>	Summer	Central Office, Principals, <b>Nurses</b> , Facilities	<ul style="list-style-type: none"> <li>Health Screeners/Bus Monitors - Full Facial Shield, Facial Covering, Thermometer, Gloves, Alcohol Swabs</li> <li>Teachers/Support Staff/Administrators - Facial Covering</li> <li>SLP, SEL Supports, Special Educators, Early Childhood - Shield (Mouth Visible)</li> <li>Students - Cloth Facial Covering</li> <li>Food Service - Facial Covering, Gloves</li> <li>Nurses - Facial Covering, Gloves, Gown, Shield, Goggles</li> <li>Custodial Staff - Facial Covering, Gloves, Gown, Shield, Goggles, Booties</li> <li>Bus Drivers - Facial Covering, Gloves for Clean-up</li> <li>Essential Visitors/Vendors - Facial Covering</li> </ul>	FDA contract	<b>In Process</b>
<p><b>Criteria for Individual Health Plan/504/Accommodation for Fully Remote Learning</b></p> <ul style="list-style-type: none"> <li>Develop criteria for the health circumstances that would prevent a child from returning to in person learning</li> </ul>	Summer	<b>Nurses/VDOH</b>		Link criteria here	<b>Not started</b>
<p><b>Develop standardized health screening questions/form</b></p>	Summer	<b>Nurses</b>		<u>Health screening Questions</u>	<b>Completed</b>

<b>Develop protocols for health screenings</b> <ul style="list-style-type: none"> <li>• Before School Program</li> <li>• Bus Stop</li> <li>• Parent Drop Off</li> <li>• Student Driver</li> <li>• Walkers/Bikers</li> </ul>	Summer	Nurses		<a href="#">Student Health Screening Protocol</a>	<i>In Process</i>
<b>Develop a digital home health screener for staff</b> <b>Digital health screener for students?</b>	Summer	Technology Director/Nurses ? Alex Haag App		Insert here	<i>Not started</i>
<b>Set up point of entry health screenings at school</b> <ul style="list-style-type: none"> <li>• Students</li> <li>• Staff</li> <li>• Vendors</li> <li>• Other Essential Staff</li> </ul>	Summer	Nurses/Principals			<i>Not started</i>
<b>Develop written home health screener for parents</b>	Summer	Nurses		<a href="#">Self-Certification Ticket</a>	<i>Completed</i>
<b>Distribute a supply of at home health screening sheets to families in advance of the school year</b>	Before School Starts	Administrative Assistants			
<b>HEALTH PROTOCOLS</b>					<i>Not started</i>
<b>Identify protocols for determining response to student illness at school</b> <ul style="list-style-type: none"> <li>• When are children sent home</li> <li>• What can be managed at school</li> <li>• Procedure for parent pickup of sick child</li> </ul>	August	Nurses		Insert here	<i>Not started</i>
<b>Develop Travel Tracking Tool</b> <ul style="list-style-type: none"> <li>• Develop a tracking tool for staff/students travel they identify where and when- add the question to the screening tool</li> </ul>	August	Technology Director Administrative Assistant (Feeding)		Insert here	<i>Not started</i>

		the spreadsheet)			
<b>Protocols</b> <ul style="list-style-type: none"> <li>• Driver's Education</li> <li>• Cold Hollow</li> <li>• Work-Based Learning/Community Based Learning</li> <li>• Field Trips</li> <li>• Sports</li> <li>• UPS/Mail person/FedEx - those types of delivery people who are in and out quickly</li> </ul>	August	LT Task Nurse Consult		Insert here	<b>Not started</b>
<b>Health Monitoring / Response Plan</b> <ul style="list-style-type: none"> <li>• Tracking symptomatic cases <ul style="list-style-type: none"> <li>◦ What would allow them to return?</li> </ul> </li> <li>• Notification of positive case school exposure</li> <li>• Determining who has a need to know</li> <li>• Room/School Closure - Communication / Decision-Making</li> </ul>	August	LT Task Nurse Consult  VDOH AOE	Checklist - When positive cases occur in a school. Contact Tracing Deep Cleaning Reactive Communication	Insert here	<b>Not started</b>
<b>COMMUNICATION</b>					<b>Not started</b>
<b>Parent/Community Communication</b> <ul style="list-style-type: none"> <li>◦ Public Health &amp; Safety</li> <li>◦ Health Screening at Bus Stop/Drop-off</li> <li>◦ Hand Hygiene</li> <li>◦ Facial Coverings</li> <li>◦ Physical Distancing</li> <li>◦ Stay Home When Sick</li> <li>◦ At Home Health Screening Protocol</li> <li>◦ FNESU Shared "How-to" Videos</li> </ul>	August	Communication Coordinator Cross SU School Teams Consultation with Team Leads/Nurse Team Leads			<b>Not started</b>
<b>Student Communication - (Age-appropriate)</b> <ul style="list-style-type: none"> <li>◦ Health Screening at Bus Stop/Drop-off</li> <li>◦ At Home Health Screening Protocol - Bringing at Home Screening sheet to the bus</li> <li>◦ Hand Hygiene</li> <li>◦ Facial Coverings</li> <li>◦ Physical Distancing</li> <li>◦ Stay Home When Sick</li> </ul>	August	Communication Coordinator Cross SU School Teams Consultation with Team Leads/Nurse Team Leads			<b>Not started</b>



<p><b>Update Student/Staff Handbooks</b></p> <ul style="list-style-type: none"> <li>• What health and safety information will need to be included/updated? (Look at all sections)</li> <li>• Health</li> <li>• Reasons for parent access</li> <li>• Virtual meetings</li> <li>• <u>Does Reopening Framework go in handbook?</u></li> <li>• What needs to be on the website?</li> </ul>	<p>Early August</p>	<p>LT Task Nurses Review</p>		<p>Link common language for principals to input</p>	<p><b>Not started</b></p>
<p><b>Common School Website Resources</b></p> <ul style="list-style-type: none"> <li>• Framework</li> <li>• AOE/DOH links</li> <li>• How to video links</li> <li>• Curriculum Resources</li> <li>• Health and Safety Resources</li> </ul>	<p>August</p>	<p>LT Task Communication Coordinator Technology Director Nurses Review</p>			<p><b>Not started</b></p>
<p><b>Link AOE/DOH Health Resources to FNESU page more front and center on site</b></p> <p><b>Link all communication videos, etc.</b></p>		<p>Communication Coordinator</p>			<p><b>Not started</b></p>
<p><b>Communicate with Teachers / Staff</b></p> <ul style="list-style-type: none"> <li>• Share pyramid</li> </ul>	<p>July</p>	<p>Superintendent</p>			<p><b>Completed</b></p>
<p><b>Schedule &amp; Hold FNESU Town Halls</b></p> <p>Topics:</p> <ul style="list-style-type: none"> <li>• Health &amp; Safety, Operations &amp; Manag.</li> <li>• Academic, SEL, Student Services</li> <li>• LEAPS, Transportation, Food Service</li> </ul>	<p>Late July - mid August</p>	<p>Superintendent</p>			<p><b>In Process</b></p>
<p><b>Educate Teachers/Staff on Protocols &amp; Procedures</b></p> <ul style="list-style-type: none"> <li>• Health and Safety Guidelines</li> <li>• Classroom Layout Requirements</li> <li>• Safety</li> <li>• Cohorts</li> <li>• Schedules</li> <li>• Transitions/Hallway Movement</li> <li>• Start of the Day</li> </ul>		<p>Superintendent Principals</p>			<p><b>In Process</b></p>

<ul style="list-style-type: none"> <li>• End of the Day/Dismissal</li> <li>• School Meals - Steps</li> <li>• Recess</li> <li>• Outside Learning Spaces</li> <li>• Ventilation</li> <li>• Sign-in Logs</li> <li>• Prepare for Virtual Participation When Children are Quarantined</li> </ul>					
<b>INSTRUCTIONAL/OFFICE SPACE CONSIDERATIONS</b>					
<b>Arrangement of Work Spaces</b> <ul style="list-style-type: none"> <li>• Identify work spaces that face each other and how to rearrange spaces</li> </ul>	Summer	Principal Facilities Lead			<b><i>In Process</i></b>
<b>Assigned Seats for Students</b> <ul style="list-style-type: none"> <li>• Maintain assigned seat records at the classroom level</li> <li>• Need to be produced if contact tracing is necessary</li> </ul>	Ongoing	Teachers			<b><i>Not started</i></b>
<b>Daily Sign-in Log</b> <ul style="list-style-type: none"> <li>• Create daily sign in log for each space in buildings</li> </ul>	Before School	Principals Teachers			<b><i>Not started</i></b>
<b>LEADERSHIP TASKS</b>					<b><i>Not started</i></b>
<b>Develop talking points for scenarios for principals</b> <ul style="list-style-type: none"> <li>• When to call Superintendent</li> <li>• When to call the DOH</li> <li>• How to respond to parents</li> </ul>	August	LT Task			<b><i>Not started</i></b>
<b>Enrollment Paperwork</b> <ul style="list-style-type: none"> <li>• Emergency contacts minimum of 3 deep</li> <li>• Paperwork out in advance of school year</li> <li>• Ensure Administrative Assistants and Nurses input all paperwork put into powerschool first week of school</li> <li>• Ensure all paperwork is complete</li> </ul>	August	Administrative Assistants <b>Nurses</b> Principal			<b><i>Not started</i></b>

<ul style="list-style-type: none"> <li>• Create fact sheet on cleaning product being used</li> </ul>		<p>Already on nurse task list</p> <p>What do they mean? EPA List N already exists</p>			
<p><b>Create a plan for recording Health Screening Data</b></p> <ul style="list-style-type: none"> <li>• Paper/Electronic</li> <li>• Students/Staff/Vendors/Visitors</li> <li>• Data Storage System</li> <li>• Data on student riders for each route</li> <li>• Data on riders who have rideshared with parents</li> </ul> <p>Will we need a device on all bus routes to track data offline?</p>	<p>August</p>	<p>SU Level Tech team / Nurses</p> <p>Technology Tool for tracking</p>	<p>Scripts for staff for kids who are not allowed into school because of screening</p>		<p><i>Not started</i></p>