

Remote Worker Grant Program



The Remote Worker Grant Program was created by the Vermont Legislature to encourage professionals interested in moving to Vermont to make the leap.

If you are a remote worker — someone who performs the majority of their employment duties remotely from a home office or co-working space in Vermont — you may be eligible for this program.

This page contains everything you need to know about the program. Below you will find information about eligibility criteria and how to apply, frequently asked questions, and application forms. Please read all the materials to determine whether you are eligible to apply.

PROGRAM DEFINITION

The criteria outlined below will be used to determine eligibility for the Remote Worker Grant Program. **Applicants must meet all criteria to be eligible.**

1. New remote worker must be an individual who is a full-time employee as defined by the employer, who receives a W-2 from their employer and is employed by a business with its domicile or primary place of business outside of Vermont.
2. New remote worker must become a full-time resident of Vermont on or after January 1, 2019.
3. New remote worker must perform the majority of their employment duties remotely from a home office or co-working space in Vermont.
4. New remote worker must have incurred qualifying remote worker expenses. "Qualifying Remote Worker Expenses" is defined as actual costs a new remote worker incurred for relocation to Vermont and/or one or more of the following that are necessary to perform their employment duties that are not already reimbursed by the employer: computer software or hardware, broadband access or upgrade, membership in a co-working or similar space.
5. New remote workers may be eligible to receive a reimbursement grant upon receipt by the Agency of Commerce and Community Development of the Remote Worker Grant Program application with documentation supporting the qualifying expenses and proof of residency. Applications must be received complete and error free to be eligible.

HOW TO APPLY

Step One

The Remote Worker Grant Program Application has two parts. Complete Part A: EMPLOYEE, including all requested information in the Applicant Information, Eligibility, Proof of Residency, and Qualifying Remote Worker Expenses sections of the application.

Step Two

Provide the entire application (Parts A and B) to your Employer and ask them to complete Part B: EMPLOYER and return the completed application to you (the Employee).

Step Three

Submit your complete application via email to remoteworker@vermont.gov. A completed application must include:

- Part A: EMPLOYEE, including signature
- Part B: EMPLOYER, including signature
- Documentation required for Proof of Residency (see Section 3 of Part A: EMPLOYEE)
- Documentation of Qualifying Remote Worker Expenses (see Section 4 of Part A: EMPLOYEE)

Applications will be accepted after January 1, 2019. Remote Worker Grants will be awarded on a first come, first served basis upon receipt of complete and error free applications. Subject to funding availability, applicants may receive up to \$5,000 per year. The application is for one year only (2019). There is a limit of one Remote Worker Grant per household per year.

Remote worker grant Application

Application

Download application (Part A: Employee and Part B: Employer), instructions, and FAQs in one document.

[DOWNLOAD](#)

Remote worker FAQs

FAQs

Download the Remote Worker Grant Program Frequently Asked Questions (FAQs are also included in application download)

[DOWNLOAD](#)