

*Agency of Administration*

DEPARTMENT OF  
FINANCE &  
MANAGEMENT

**Susanne R. Young, Secretary**  
*Adam Greshin, Commissioner*  
*Matthew D. Riven, Deputy Commissioner*



Fiscal Year 2021 Budget Request

# *Fiscal Year 2021 Budget Request*

*Agency of  
Administration*

**D E P A R T M E N T O F  
F I N A N C E &  
M A N A G E M E N T**

**Susanne R. Young, Secretary**

*Adam Greshin, Commissioner*

*Matthew D. Riven, Deputy Commissioner*

*Budget Development*

*Holly S. Anderson, AoA Chief Financial Officer*

*Brenda Berry, AoA Deputy Chief Financial Officer*

*Shawn Benham, Financial Director II*

*Jason Pinard, Financial Director II*

*Fiscal Year 2021 Budget Request  
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*Agency of  
Administration*

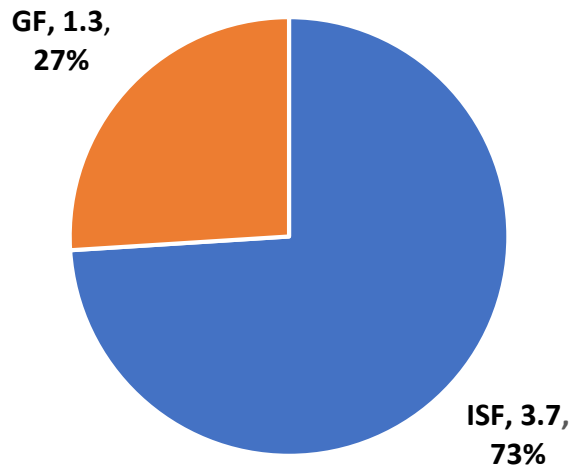
**D E P A R T M E N T O F  
F I N A N C E &  
M A N A G E M E N T**

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Agency of Administration,  
Department of Finance & Management  
FY 2021 Governor's Recommend Budget

**MISSION:** To promote, monitor and report upon the fiscal condition of State government. This mission is achieved through (1) the establishment and maintenance of centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles; and (2) the development, maintenance and advocacy for fiscally responsible budgets and related management recommendations for the Secretary of Administration and the Governor.

**Governor's Recommended Budget FY  
2021 (\$ millions)**



## FY 2021 SUMMARY & HIGHLIGHTS

- The Department includes two divisions: The Division of Budget & Management and the Division of Financial Operations.
- The Department presents a \$37,588 increase, or 2.9%, in the General Fund budget and no increases in staffing (3 exempts, 26 classified positions).
- Use of the financial management “VISION” internal service fund increased in the Division of Financial Operations due to a 105% increase in its Service Level Agreement with the Agency of Digital Services.
- The Division of Financial Operations has successfully implemented an upgraded statewide financial system to Oracle Peoplesoft Financials version 9.2.
- All departments listed FY21 appropriations by self-reported program as the next step in developing state-wide programmatic budgeting.

## FY 2021 Department of Finance and Management Highlights

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### Division of Budget and Management (“BudMan”)

- Developing FY 2021 budget to implement the Governor’s fiscal priorities
- Integrating the Governor’s performance measurement into the budget process
  - New “program and performance” reports incorporated for all participating Executive branch departments and the Office of the State Treasurer

### Division of Financial Operations (“FinOps”)

- FinOps continues to win GFOA awards for timely and accurate CAFRs and successful financial closeouts
  - Strong financial management practices are key factors used by rating agencies in determining bond ratings
  - Successful implementation of VISION 9.2

## FY 2021 Department of Finance and Management Performance Measures

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Department of Finance and Management currently reports two key performance measures

- Measures were selected because they are integral to the department's mission AND they lend themselves to measurement

**1. *Comprehensive Annual Financial Report (CAFR)***

- CAFR quality and timeliness is integral to maintaining the state's bond rating
  - Various measures reported around quality and timeliness

**2. *Self-Assessment of Internal Controls (SAIC)***

- Self-assessment encourages departments to follow best financial practices in the State's decentralized accounting environment
- Because the self-assessment itself is a performance measure tool, it is a data-rich environment to measure success

These measures are incorporated into F&M's budget presentation

- Beginning in FY 2020, F&M reported these measures directly as part of its legislative budget presentation
- Provides increased transparency and oversight of the state's financial administration

**FY21 Governor's Budget Recommendations--Program Profile Report --Attachment-A1**

Department of Finance		Financial Info							
Programs	Financial Category	GF \$\$	TF \$\$	Spec F (incl tobacco) \$\$	Fed F \$\$	All other funds \$\$	Total funds \$\$	Authorized Positions (if available)	\$ Amounts granted out (if available)
<b>PROGRAM #1 NAME</b>									
Comprehensive Annual Financial Report	FY 2019 Actual expenditures					\$ 2,824,558.45	\$ 2,824,558.45	17	
	FY 2020 estimated expenditures (including requested budget adjustments)					\$ 3,100,960.00	\$ 3,100,960.00	17	
	FY 2021 Budget Request for Governor's Recommendation					\$ 3,151,752.00	\$ 3,151,752.00	17	
<b>PROGRAM #2 NAME</b>									
Internal Controls	FY 2019 Actual expenditures					\$ 127,518.49	\$ 127,518.49	1	
	FY 2020 estimated expenditures (including requested budget adjustments)					\$ 130,000.00	\$ 130,000.00	1	
	FY 2021 Budget Request for Governor's Recommendation					\$ 134,550.00	\$ 134,550.00	1	
<b>PROGRAM #3 NAME</b>									
Office of Budget & Management	FY 2019 Actual expenditures	\$ 1,267,409.48				\$ 341,644.11	\$ 1,609,053.59	11	
	FY 2020 estimated expenditures (including requested budget adjustments)	\$ 1,286,501.00				\$ 346,638.00	\$ 1,633,139.00	11	
	FY 2021 Budget Request for Governor's Recommendation	\$ 1,324,089.00				\$ 364,013.00	\$ 1,688,102.00	11	
<b>PROGRAM #4 NAME</b>									
Program name and description	FY 2019 Actual expenditures					\$ -	\$ -		
	FY 2020 estimated expenditures (including requested budget adjustments)					\$ -	\$ -		
	FY 2021 Budget Request for Governor's Recommendation					\$ -	\$ -		
<b>PROGRAM #5 NAME</b>									
Program name and description	FY 2019 Actual expenditures					\$ -	\$ -		
	FY 2020 estimated expenditures (including requested budget adjustments)					\$ -	\$ -		
	FY 2021 Budget Request for Governor's Recommendation					\$ -	\$ -		
	<b>FY 2019 Actuals</b>	<b>\$ 1,267,409.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,293,721.05</b>	<b>\$ 4,561,130.53</b>	<b>29</b>	<b>\$ -</b>
	<b>FY 2020 Estimated</b>	<b>\$ 1,286,501.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,577,598.00</b>	<b>\$ 4,864,099.00</b>	<b>29</b>	<b>\$ -</b>
	<b>FY 2021 Budget Request</b>	<b>\$ 1,324,089.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650,315.00</b>	<b>\$ 4,974,404.00</b>	<b>29</b>	<b>\$ -</b>



**Programmatic Performance Measure Report**

**Attachment A-2**

Department of Finance	Performance Measure Info				
Programs	Measure Name	Measure Type	Previous Period Value	Current Period Value	Reporting Period
<b>PROGRAM #1 NAME</b>					
Comprehensive Annual Financial Report	Percent of sections with review rating of proficient from Government Finance Officer's Association (GFOA) award for Certificate of Achievement for Excellence in Financial Reporting.	How Well?	100%	100%	SFY
	Number of days financial statements and the associated audit completed before statutory deadline of December 31 each year.	How Well?			
	Number of Department of Finance & Management financial statement audit internal control findings.	How Well?			
<b>PROGRAM #2 NAME</b>					
Internal Controls	% of Yes responses relative to total responses.	How Well?	96%	96%	SFY
	% of departments completing survey on-time.	How Well?	90%	90%	SFY
	% of Yes responses that pass validation review.	How Well?	90%	90%	SFY
<b>PROGRAM #3 NAME</b>					
Program name and description					
<b>PROGRAM #4 NAME</b>					
Program name and description					
<b>PROGRAM #5 NAME</b>					
Program name and description					



## Fiscal Year 2021 Budget Development Form - Finance & Management Budget & Management

	General \$\$	Internal Service \$\$	Total \$\$
<b>Finance &amp; Management: BudMan FY 2020 (As Passed)</b>	<b>1,286,501</b>	<b>346,638</b>	<b>1,633,139</b>
<b>Department-specific pressures:</b>			
Base salary change	18,434	13,243	31,677
Base benefit change	18,144	4,209	22,353
Retirement Rate Change	4,317	978	5,295
Increase in ADS SLA system support charge	12,281		12,281
<b>State-wide allocation changes:</b>			
Change in Workers Comp - Ins Premium	5,282		5,282
Change in Fee For Space Charge	557		557
Change in Insurance other than Empl Bene	167		167
Change in Insurance - General Liability	1,911		1,911
Change in Vision Allocation Fee	420		420
Change in ADS Allocation Exp	1,235		1,235
Change in Human Resources Services Allocation	564		564
<b>Department actions to mitigate budget pressures:</b>			
Increase in Vacancy Savings	(18,500)	(1,055)	(19,555)
Operating expense reductions and efficiencies	(7,224)		(7,224)
<b>Subtotal of increases/decreases</b>	<b>37,588</b>	<b>17,375</b>	<b>54,963</b>
<b>FY 2021 Budget Request</b>	<b>1,324,089</b>	<b>364,013</b>	<b>1,688,102</b>

## Fiscal Year 2021 Budget Development Form - Finance & Management Financial Operations

	Internal Service \$\$	Total \$\$
<b>Finance &amp; Management: FinOps: FY 2020 (As Passed)</b>	<b>2,861,624</b>	<b>2,861,624</b>
<b>Department-specific pressures:</b>		
Net change to base salary and benefits. (Decrease attributable to staff turnover.)	(38,769)	(38,769)
Change in Contract and 3rd Party Services - reflects contractual IT system price schedule	3,693	3,693
Change in Repair & Main-Office Tech Equip - reflects actual equipment lease cost	2,898	2,898
Increase in ADS SLA system support charge	452,713	452,713
<b>State-wide-allocation changes:</b>		
Change in Workers Comp - Ins Premium	8,646	8,646
Change in Fee For Space Charge	935	935
Change in Insurance other than Empl Bene	273	273
Change in Insurance - General Liability	3,126	3,126
Change in IT Inter Svc Cost-VISION/ISD	690	690
Change in ADS Allocation Exp	2,020	2,020
Change in Human Resources Services Allocation	925	925
<b>Department actions to mitigate budget pressure:</b>		
Increase in Vacancy Savings	(10,472)	(10,472)
Change in Printing and Binding - reduce # of printed CAFRs	(2,000)	(2,000)
<b>Subtotal of increases/decreases</b>	<b>424,678</b>	<b>424,678</b>
<b>FY 2021 Budget Requested</b>	<b>3,286,302</b>	<b>3,286,302</b>

**State of Vermont  
Budget Rollup Report**

Organization: 1110003000 - Finance and management - budget and management

**Budget Object Group: 1. PERSONAL SERVICES**

<b>Budget Object Rollup Name</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
Salaries and Wages	921,916	943,417	943,417	955,539	12,122	1.3%
Fringe Benefits	445,327	472,878	472,878	505,808	32,930	7.0%
Contracted and 3rd Party Service	36,678	9,108	9,108	9,108	0	0.0%
PerDiem and Other Personal Services	0	0	0	0	0	0.0%
<b>Budget Object Group Total: 1. PERSONAL SERVICES</b>	<b>1,403,920</b>	<b>1,425,403</b>	<b>1,425,403</b>	<b>1,470,455</b>	<b>45,052</b>	<b>3.2%</b>

**Budget Object Group: 2. OPERATING**

<b>Budget Object Rollup Name</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
Equipment	3,470	2,073	2,073	2,073	0	0.0%
IT/Telecom Services and Equipment	37,272	33,766	33,766	42,205	8,439	25.0%
Travel	4,223	12,030	12,030	10,790	(1,240)	-10.3%
Supplies	4,067	2,179	2,179	1,200	(979)	-44.9%
Other Purchased Services	44,161	61,937	61,937	65,071	3,134	5.1%
Other Operating Expenses	40,953	26,141	26,141	26,141	0	0.0%

**State of Vermont  
Budget Rollup Report**

Organization: 1110003000 - Finance and management - budget and management

Budget Object Rollup Name	FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
Rental Other	3,433	2,163	2,163	2,163	0	0.0%
Rental Property	67,345	65,596	65,596	66,153	557	0.8%
Property and Maintenance	210	1,851	1,851	1,851	0	0.0%
<b>Budget Object Group Total: 2. OPERATING</b>	<b>205,134</b>	<b>207,736</b>	<b>207,736</b>	<b>217,647</b>	<b>9,911</b>	<b>4.8%</b>

<b>Total Expenses</b>	<b>1,609,054</b>	<b>1,633,139</b>	<b>1,633,139</b>	<b>1,688,102</b>	<b>54,963</b>	<b>3.4%</b>
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Fund Name	FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
General Funds	1,267,410	1,286,501	1,286,501	1,324,089	37,588	2.9%
ISF Funds	341,644	346,638	346,638	364,013	17,375	5.0%
IDT Funds	0	0	0	0	0	0.0%
<b>Funds Total</b>	<b>1,609,054</b>	<b>1,633,139</b>	<b>1,633,139</b>	<b>1,688,102</b>	<b>54,963</b>	<b>3.4%</b>

Position Count				11		
FTE Total				11		

**State of Vermont  
Budget Rollup Report**

Organization: 1115001000 - Finance and management - financial operations

**Budget Object Group: 1. PERSONAL SERVICES**

<b>Budget Object Rollup Name</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
Salaries and Wages	1,365,042	1,334,942	1,334,942	1,301,156	(33,786)	-2.5%
Fringe Benefits	691,458	752,240	752,240	745,431	(6,809)	-0.9%
Contracted and 3rd Party Service	131,266	123,089	123,089	126,782	3,693	3.0%
PerDiem and Other Personal Services	0	0	0	0	0	0.0%
<b>Budget Object Group Total: 1. PERSONAL SERVICES</b>	<b>2,187,765</b>	<b>2,210,271</b>	<b>2,210,271</b>	<b>2,173,369</b>	<b>(36,902)</b>	<b>-1.7%</b>

**Budget Object Group: 2. OPERATING**

<b>Budget Object Rollup Name</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
Equipment	0	3,750	3,750	3,750	0	0.0%
IT/Telecom Services and Equipment	574,068	476,160	476,160	931,583	455,423	95.6%
Travel	2,563	1,465	1,465	1,465	0	0.0%
Supplies	2,741	1,175	1,175	1,175	0	0.0%
Other Purchased Services	58,357	52,974	52,974	55,298	2,324	4.4%

**State of Vermont  
Budget Rollup Report**

Organization: 1115001000 - Finance and management - financial operations

<b>Budget Object Rollup Name</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
Other Operating Expenses	5,208	3,231	3,231	3,231	0	0.0%
Rental Other	1,158	306	306	306	0	0.0%
Rental Property	113,078	110,142	110,142	111,077	935	0.8%
Property and Maintenance	7,139	2,150	2,150	5,048	2,898	134.8%
<b>Budget Object Group Total: 2. OPERATING</b>	<b>764,312</b>	<b>651,353</b>	<b>651,353</b>	<b>1,112,933</b>	<b>461,580</b>	<b>70.9%</b>
<b>Total Expenses</b>	<b>2,952,077</b>	<b>2,861,624</b>	<b>2,861,624</b>	<b>3,286,302</b>	<b>424,678</b>	<b>14.8%</b>

<b>Fund Name</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
ISF Funds	2,952,077	2,861,624	2,861,624	3,286,302	424,678	14.8%
IDT Funds	0	0	0	0	0	0.0%
<b>Funds Total</b>	<b>2,952,077</b>	<b>2,861,624</b>	<b>2,861,624</b>	<b>3,286,302</b>	<b>424,678</b>	<b>14.8%</b>

Position Count				18		
FTE Total				18		

**State of Vermont  
Budget Detail Report**

Organization: 1110003000 - Finance and management - budget and management

**Budget Object Group: 1. PERSONAL SERVICES**

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Salaries and Wages</b>							
Description	Code	FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
Classified Employees	500000	920,714	625,448	625,448	646,968	21,520	3.4%
Exempt	500010	0	317,969	317,969	328,126	10,157	3.2%
Temporary Employees	500040	0	0	0	0	0	0.0%
Overtime	500060	1,202	0	0	0	0	0.0%
Vacancy Turnover Savings	508000	0	0	0	(19,555)	(19,555)	-100.0%
<b>Total: Salaries and Wages</b>		<b>921,916</b>	<b>943,417</b>	<b>943,417</b>	<b>955,539</b>	<b>12,122</b>	<b>1.3%</b>
<b>Fringe Benefits</b>							
Description	Code	FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
FICA - Classified Employees	501000	67,927	47,846	47,846	49,492	1,646	3.4%
FICA - Exempt	501010	0	24,325	24,325	24,956	631	2.6%
Health Ins - Classified Empl	501500	196,658	129,679	129,679	143,412	13,733	10.6%
Health Ins - Exempt	501510	0	68,808	68,808	68,808	0	0.0%
Retirement - Classified Empl	502000	153,697	126,841	126,841	135,864	9,023	7.1%
Retirement - Exempt	502010	0	47,134	47,134	49,574	2,440	5.2%
Dental - Classified Employees	502500	11,345	6,824	6,824	6,688	(136)	-2.0%
Dental - Exempt	502510	0	2,561	2,561	2,508	(53)	-2.1%
Life Ins - Classified Empl	503000	3,434	2,640	2,640	2,731	91	3.4%
Life Ins - Exempt	503010	0	1,342	1,342	1,384	42	3.1%
LTD - Classified Employees	503500	2,069	1,290	1,290	1,486	196	15.2%
LTD - Exempt	503510	0	730	730	756	26	3.6%
EAP - Classified Empl	504000	317	248	248	256	8	3.2%
EAP - Exempt	504010	0	95	95	96	1	1.1%
Employee Tuition Costs	504530	0	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	9,880	12,442	12,442	17,724	5,282	42.5%
Unemployment Compensation	505500	0	0	0	0	0	0.0%
Catamount Health Assessment	505700	0	73	73	73	0	0.0%
<b>Total: Fringe Benefits</b>		<b>445,327</b>	<b>472,878</b>	<b>472,878</b>	<b>505,808</b>	<b>32,930</b>	<b>7.0%</b>



**State of Vermont  
Budget Detail Report**

Organization: 1110003000 - Finance and management - budget and management

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Contracted and 3rd Party Service</b>							
Description	Code						
Contr & 3Rd Party - Financial	507100	7,178	0	0	0	0	0.0%
Contr&3Rd Pty-Appr/Engineering	507300	0	0	0	0	0	0.0%
Contr&3Rd Pty-Educ & Training	507350	0	500	500	500	0	0.0%
Contr&3Rd Pty - Info Tech	507550	2,500	0	0	0	0	0.0%
Other Contr and 3Rd Pty Serv	507600	27,000	8,608	8,608	8,608	0	0.0%
<b>Total: Contracted and 3rd Party Service</b>		<b>36,678</b>	<b>9,108</b>	<b>9,108</b>	<b>9,108</b>	<b>0</b>	<b>0.0%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>PerDiem and Other Personal Services</b>							
Description	Code						
Per Diem	506000	0	0	0	0	0	0.0%
Other Pers Serv	506200	0	0	0	0	0	0.0%
<b>Total: PerDiem and Other Personal Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total: 1. PERSONAL SERVICES</b>		<b>1,403,920</b>	<b>1,425,403</b>	<b>1,425,403</b>	<b>1,470,455</b>	<b>45,052</b>	<b>3.2%</b>

**Budget Object Group: 2. OPERATING**

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Equipment</b>							
Description	Code						
Hardware - Desktop & Laptop Pc	522216	3,470	1,155	1,155	1,155	0	0.0%
Hw - Printers,Copiers,Scanners	522217	0	0	0	0	0	0.0%
Furniture & Fixtures	522700	0	918	918	918	0	0.0%
<b>Total: Equipment</b>		<b>3,470</b>	<b>2,073</b>	<b>2,073</b>	<b>2,073</b>	<b>0</b>	<b>0.0%</b>

**State of Vermont  
Budget Detail Report**

Organization: 1110003000 - Finance and management - budget and management

IT/Telecom Services and Equipment		FY2019 Actuals	FY2020 Original	FY2020	FY2021	Difference Between	Percent Change
			As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2021 Governor's Recommend and FY2020 As Passed	FY2021 Governor's Recommend and FY2020 As Passed
Description	Code						
Communications	516600	381	0	0	0	0	0.0%
Internet	516620	0	0	0	0	0	0.0%
Telecom-Internetaccess-Dial-Up	516625	0	0	0	0	0	0.0%
Telecom-Other Telecom Services	516650	0	0	0	0	0	0.0%
Telecom-Data Telecom Services	516651	0	0	0	0	0	0.0%
Telecom-Conf Calling Services	516658	0	2,346	2,346	0	(2,346)	-100.0%
Telecom-Wireless Phone Service	516659	3,669	4,991	4,991	4,256	(735)	-14.7%
ADS Enterp App Supp SOV Emp Exp	516660	12,806	0	0	12,281	12,281	100.0%
ADS Hosting Charges	516663	1,117	0	0	0	0	0.0%
It Intersvccost- Dii Other	516670	0	0	0	0	0	0.0%
It Intsvccost-Vision/Isdassess	516671	9,693	10,307	10,307	10,727	420	4.1%
ADS Centrex Exp.	516672	0	2,416	2,416	0	(2,416)	-100.0%
It Inter Svc Cost Data Process	516677	0	0	0	0	0	0.0%
It Inter Svc Cost User Support	516678	0	0	0	0	0	0.0%
ADS Allocation Exp.	516685	9,606	13,706	13,706	14,941	1,235	9.0%
Info Tech Purchases-Hardware	522210	0	0	0	0	0	0.0%
Hw-Server,Mainfrme,Datastorequ	522214	0	0	0	0	0	0.0%
Software - Other	522220	0	0	0	0	0	0.0%
Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Database&Management Sys	522222	0	0	0	0	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>37,272</b>	<b>33,766</b>	<b>33,766</b>	<b>42,205</b>	<b>8,439</b>	<b>25.0%</b>

Other Operating Expenses		FY2019 Actuals	FY2020 Original	FY2020	FY2021	Difference Between	Percent Change
			As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2021 Governor's Recommend and FY2020 As Passed	FY2021 Governor's Recommend and FY2020 As Passed
Description	Code						
Other Operating Expense	523199	0	0	0	0	0	0.0%
Single Audit Allocation	523620	25,143	26,141	26,141	26,141	0	0.0%
Registration & Identification	523640	200	0	0	0	0	0.0%
Claims/Small Claims	523840	2,882	0	0	0	0	0.0%
Interest Expense	551000	12,728	0	0	0	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>40,953</b>	<b>26,141</b>	<b>26,141</b>	<b>26,141</b>	<b>0</b>	<b>0.0%</b>

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Organization: 1110003000 - Finance and management - budget and management

<b>Other Purchased Services</b>		<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
<b>Description</b>	<b>Code</b>						
Insurance Other Than Empl Bene	516000	2,932	3,109	3,109	3,276	167	5.4%
Insurance - General Liability	516010	1,930	1,598	1,598	3,509	1,911	119.6%
Dues	516500	17,100	28,968	28,968	28,968	0	0.0%
Licenses	516550	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	2,487	0	0	2,346	2,346	100.0%
Advertising - Job Vacancies	516820	0	0	0	0	0	0.0%
Printing and Binding	517000	2,985	2,866	2,866	2,866	0	0.0%
Printing & Binding-Bgs Copy Ct	517005	0	0	0	0	0	0.0%
Photocopying	517020	0	2,147	2,147	1,000	(1,147)	-53.4%
Registration For Meetings&Conf	517100	1,050	2,275	2,275	2,000	(275)	-12.1%
Postage	517200	7	0	0	0	0	0.0%
Postage - Bgs Postal Svcs Only	517205	15	254	254	50	(204)	-80.3%
Freight & Express Mail	517300	0	0	0	0	0	0.0%
Instate Conf, Meetings, Etc	517400	0	0	0	0	0	0.0%
Outside Conf, Meetings, Etc	517500	0	728	728	500	(228)	-31.3%
Other Purchased Services	519000	0	0	0	0	0	0.0%
Agency Fee	519005	9,156	12,953	12,953	12,953	0	0.0%
Human Resources Services	519006	6,420	7,039	7,039	7,603	564	8.0%
Administrative Service Charge	519010	0	0	0	0	0	0.0%
Security Services	519025	24	0	0	0	0	0.0%
Moving State Agencies	519040	56	0	0	0	0	0.0%
<b>Total: Other Purchased Services</b>		<b>44,161</b>	<b>61,937</b>	<b>61,937</b>	<b>65,071</b>	<b>3,134</b>	<b>5.1%</b>

<b>Property and Maintenance</b>		<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
<b>Description</b>	<b>Code</b>						
Disposal	510200	0	90	90	90	0	0.0%
Recycling	510220	210	0	0	0	0	0.0%
Repair & Maint - Office Tech	513010	0	1,761	1,761	1,761	0	0.0%
<b>Total: Property and Maintenance</b>		<b>210</b>	<b>1,851</b>	<b>1,851</b>	<b>1,851</b>	<b>0</b>	<b>0.0%</b>

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Organization: 1110003000 - Finance and management - budget and management

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Rental Other</b>							
Description	Code						
Rental - Auto	514550	805	663	663	663	0	0.0%
Rental - Office Equipment	514650	2,628	1,500	1,500	1,500	0	0.0%
Rental - Other	515000	0	0	0	0	0	0.0%
<b>Total: Rental Other</b>		<b>3,433</b>	<b>2,163</b>	<b>2,163</b>	<b>2,163</b>	<b>0</b>	<b>0.0%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Rental Property</b>							
Description	Code						
Rent Land&Bldgs-Non-Office	514010	0	0	0	0	0	0.0%
Fee-For-Space Charge	515010	67,345	65,596	65,596	66,153	557	0.8%
<b>Total: Rental Property</b>		<b>67,345</b>	<b>65,596</b>	<b>65,596</b>	<b>66,153</b>	<b>557</b>	<b>0.8%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Supplies</b>							
Description	Code						
Office Supplies	520000	770	1,893	1,893	1,200	(693)	-36.6%
Stationary & Envelopes	520015	66	0	0	0	0	0.0%
Vehicle & Equip Supplies&Fuel	520100	0	0	0	0	0	0.0%
Other General Supplies	520500	0	204	204	0	(204)	-100.0%
Educational Supplies	520540	0	0	0	0	0	0.0%
Photo Supplies	520560	0	0	0	0	0	0.0%
Recognition/Awards	520600	0	0	0	0	0	0.0%
Food	520700	3,231	0	0	0	0	0.0%
Water	520712	0	0	0	0	0	0.0%
Books&Periodicals-Library/Educ	521500	0	0	0	0	0	0.0%
Subscriptions	521510	0	0	0	0	0	0.0%
Subscriptions: DoI-Electronic	521512	0	82	82	0	(82)	-100.0%
Subscriptions Other Info Serv	521515	0	0	0	0	0	0.0%
Household, Facility&Lab Suppl	521800	0	0	0	0	0	0.0%
Paper Products	521820	0	0	0	0	0	0.0%
<b>Total: Supplies</b>		<b>4,067</b>	<b>2,179</b>	<b>2,179</b>	<b>1,200</b>	<b>(979)</b>	<b>-44.9%</b>

**State of Vermont  
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Organization: 1110003000 - Finance and management - budget and management

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Travel</b>							
Description	Code						
Travel-Inst-Auto Mileage-Emp	518000	28	543	543	300	(243)	-44.8%
Travel-Inst-Other Transp-Emp	518010	0	1,623	1,623	1,000	(623)	-38.4%
Travel-Inst-Incidentals-Emp	518040	36	0	0	0	0	0.0%
Conference - Instate - Emp	518050	0	208	208	0	(208)	-100.0%
Travel-Outst-Auto Mileage-Emp	518500	40	416	416	250	(166)	-39.9%
Travel-Outst-Other Trans-Emp	518510	2,470	1,802	1,802	1,802	0	0.0%
Travel-Outst-Meals-Emp	518520	369	294	294	294	0	0.0%
Travel-Outst-Lodging-Emp	518530	960	6,999	6,999	6,999	0	0.0%
Travel-Outst-Incidentals-Emp	518540	321	145	145	145	0	0.0%
<b>Total: Travel</b>		<b>4,223</b>	<b>12,030</b>	<b>12,030</b>	<b>10,790</b>	<b>(1,240)</b>	<b>-10.3%</b>
<b>Total: 2. OPERATING</b>		<b>205,134</b>	<b>207,736</b>	<b>207,736</b>	<b>217,647</b>	<b>9,911</b>	<b>4.8%</b>
<b>Total Expenses:</b>		<b>1,609,054</b>	<b>1,633,139</b>	<b>1,633,139</b>	<b>1,688,102</b>	<b>54,963</b>	<b>3.4%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
Fund Name	Fund Code						
General Fund	10000	1,267,410	1,286,501	1,286,501	1,324,089	37,588	2.9%
Inter-Unit Transfers Fund	21500	0	0	0	0	0	0.0%
Financial Management Fund	59300	341,644	346,638	346,638	364,013	17,375	5.0%
<b>Funds Total:</b>		<b>1,609,054</b>	<b>1,633,139</b>	<b>1,633,139</b>	<b>1,688,102</b>	<b>54,963</b>	<b>3.4%</b>
Position Count					11		
FTE Total					11		

**State of Vermont  
Budget Detail Report**

Organization: 1115001000 - Finance and management - financial operations

**Budget Object Group: 1. PERSONAL SERVICES**

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Salaries and Wages</b>							
Description	Code						
Classified Employees	500000	1,364,245	1,382,007	1,382,007	1,358,693	(23,314)	-1.7%
Temporary Employees	500040	0	0	0	0	0	0.0%
Overtime	500060	798	1,657	1,657	1,657	0	0.0%
Vacancy Turnover Savings	508000	0	(48,722)	(48,722)	(59,194)	(10,472)	21.5%
Personal Services Budget	509000	0	0	0	0	0	0.0%
<b>Total: Salaries and Wages</b>		<b>1,365,042</b>	<b>1,334,942</b>	<b>1,334,942</b>	<b>1,301,156</b>	<b>(33,786)</b>	<b>-2.5%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Fringe Benefits</b>							
Description	Code						
FICA - Classified Employees	501000	88,987	105,723	105,723	103,942	(1,781)	-1.7%
Health Ins - Classified Empl	501500	303,056	321,104	321,104	303,201	(17,903)	-5.6%
Retirement - Classified Empl	502000	257,122	280,268	280,268	285,326	5,058	1.8%
Dental - Classified Employees	502500	18,479	15,354	15,354	15,048	(306)	-2.0%
Life Ins - Classified Empl	503000	5,121	5,831	5,831	5,732	(99)	-1.7%
LTD - Classified Employees	503500	1,795	1,856	1,856	1,414	(442)	-23.8%
EAP - Classified Empl	504000	541	558	558	576	18	3.2%
Employee Tuition Costs	504530	192	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	16,166	20,357	20,357	29,003	8,646	42.5%
Unemployment Compensation	505500	0	1,189	1,189	1,189	0	0.0%
Catamount Health Assessment	505700	0	0	0	0	0	0.0%
<b>Total: Fringe Benefits</b>		<b>691,458</b>	<b>752,240</b>	<b>752,240</b>	<b>745,431</b>	<b>(6,809)</b>	<b>-0.9%</b>

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Organization: 1115001000 - Finance and management - financial operations

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Contracted and 3rd Party Service</b>							
Description	Code						
Contr & 3Rd Party - Financial	507100	0	0	0	0	0	0.0%
Contr&3Rd Pty-Educ & Training	507350	0	0	0	0	0	0.0%
Contr&3Rd Pty - Info Tech	507550	131,266	0	0	126,782	126,782	100.0%
Contr-Compsoftwr-Sysmaint&Upgr	507554	0	123,089	123,089	0	(123,089)	-100.0%
<b>Total: Contracted and 3rd Party Service</b>		<b>131,266</b>	<b>123,089</b>	<b>123,089</b>	<b>126,782</b>	<b>3,693</b>	<b>3.0%</b>
<b>PerDiem and Other Personal Services</b>							
Description	Code						
Other Pers Serv	506200	0	0	0	0	0	0.0%
<b>Total: PerDiem and Other Personal Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total: 1. PERSONAL SERVICES</b>		<b>2,187,765</b>	<b>2,210,271</b>	<b>2,210,271</b>	<b>2,173,369</b>	<b>(36,902)</b>	<b>-1.7%</b>



**State of Vermont  
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Organization: 1115001000 - Finance and management - financial operations

**Budget Object Group: 2. OPERATING**

			FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Equipment</b>							
Description	Code						
Hardware - Desktop & Laptop Pc	522216	0	2,500	2,500	2,500	0	0.0%
Hw - Printers,Copiers,Scanners	522217	0	0	0	0	0	0.0%
Office Equipment	522410	0	500	500	500	0	0.0%
Furniture & Fixtures	522700	0	750	750	750	0	0.0%
<b>Total: Equipment</b>		<b>0</b>	<b>3,750</b>	<b>3,750</b>	<b>3,750</b>	<b>0</b>	<b>0.0%</b>

			FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>IT/Telecom Services and Equipment</b>		<b>FY2019 Actuals</b>					
Description	Code						
Internet	516620	0	0	0	0	0	0.0%
Telecom-Conf Calling Services	516658	0	0	0	0	0	0.0%
ADS Enterp App Supp SOV Emp Exp	516660	542,488	430,869	430,869	883,582	452,713	105.1%
ADS EA SOV Employee Expense	516667	0	0	0	0	0	0.0%
It Intersvcost- Dii Other	516670	0	0	0	0	0	0.0%
It Intsvccost-Vision/Isdassess	516671	15,860	16,864	16,864	17,554	690	4.1%
ADS Centrex Exp.	516672	0	6,000	6,000	6,000	0	0.0%
It Inter Svc Cost User Support	516678	0	0	0	0	0	0.0%
ADS Allocation Exp.	516685	15,720	22,427	22,427	24,447	2,020	9.0%
Hw - Other Info Tech	522200	0	0	0	0	0	0.0%
Software - Other	522220	0	0	0	0	0	0.0%
Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Database&Management Sys	522222	0	0	0	0	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>574,068</b>	<b>476,160</b>	<b>476,160</b>	<b>931,583</b>	<b>455,423</b>	<b>95.6%</b>

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Organization: 1115001000 - Finance and management - financial operations

Other Operating Expenses		FY2019 Actuals	FY2020	FY2020	FY2021	Difference Between	Percent Change
			FY2020 Original As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2021 Governor's Recommend and FY2020 As Passed	FY2021 Governor's Recommend and FY2020 As Passed
Description	Code						
Single Audit Allocation	523620	3,108	3,231	3,231	3,231	0	0.0%
Penalties	551065	2,100	0	0	0	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>5,208</b>	<b>3,231</b>	<b>3,231</b>	<b>3,231</b>	<b>0</b>	<b>0.0%</b>

Other Purchased Services		FY2019 Actuals	FY2020	FY2020	FY2021	Difference Between	Percent Change
			FY2020 Original As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2021 Governor's Recommend and FY2020 As Passed	FY2021 Governor's Recommend and FY2020 As Passed
Description	Code						
Insurance Other Than Empl Bene	516000	4,798	5,087	5,087	5,360	273	5.4%
Insurance - General Liability	516010	3,159	2,616	2,616	5,742	3,126	119.5%
Dues	516500	0	950	950	950	0	0.0%
Licenses	516550	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	6,495	0	0	0	0	0.0%
ADS PM SOV Employee Expense	516683	(1,480)	270	270	270	0	0.0%
Advertising - Job Vacancies	516820	0	0	0	0	0	0.0%
Printing and Binding	517000	2,036	3,968	3,968	1,968	(2,000)	-50.4%
Printing & Binding-Bgs Copy Ct	517005	1,718	0	0	0	0	0.0%
Photocopying	517020	0	800	800	800	0	0.0%
Process&Printg Films, Microfilm	517050	0	0	0	0	0	0.0%
Registration For Meetings&Conf	517100	3,630	500	500	500	0	0.0%
Training - Info Tech	517110	356	0	0	0	0	0.0%
Postage	517200	0	0	0	0	0	0.0%
Postage - Bgs Postal Svcs Only	517205	855	500	500	500	0	0.0%
Freight & Express Mail	517300	4	15	15	15	0	0.0%
Instate Conf, Meetings, Etc	517400	0	0	0	0	0	0.0%
Outside Conf, Meetings, Etc	517500	0	0	0	0	0	0.0%
Other Purchased Services	519000	0	0	0	0	0	0.0%
Agency Fee	519005	26,251	26,251	26,251	26,251	0	0.0%
Human Resources Services	519006	10,505	11,517	11,517	12,442	925	8.0%
Security Services	519025	24	0	0	0	0	0.0%
Moving State Agencies	519040	6	500	500	500	0	0.0%
<b>Total: Other Purchased Services</b>		<b>58,357</b>	<b>52,974</b>	<b>52,974</b>	<b>55,298</b>	<b>2,324</b>	<b>4.4%</b>

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Organization: 1115001000 - Finance and management - financial operations

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Property and Maintenance</b>							
Description	Code						
Disposal	510200	0	150	150	150	0	0.0%
Recycling	510220	240	0	0	0	0	0.0%
Rep&Maint-Info Tech Hardware	513000	0	0	0	0	0	0.0%
Repair & Maint - Office Tech	513010	6,899	2,000	2,000	4,898	2,898	144.9%
Repair&Maint-Non-Info Tech Equ	513100	0	0	0	0	0	0.0%
<b>Total: Property and Maintenance</b>		<b>7,139</b>	<b>2,150</b>	<b>2,150</b>	<b>5,048</b>	<b>2,898</b>	<b>134.8%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Rental Other</b>							
Description	Code						
Rental - Auto	514550	98	0	0	0	0	0.0%
Rental - Office Equipment	514650	1,060	306	306	306	0	0.0%
Rental - Other	515000	0	0	0	0	0	0.0%
<b>Total: Rental Other</b>		<b>1,158</b>	<b>306</b>	<b>306</b>	<b>306</b>	<b>0</b>	<b>0.0%</b>

		FY2019 Actuals	FY2020 Original As Passed Budget	FY2020 Governor's BAA Recommended Budget	FY2021 Governor's Recommended Budget	Difference Between FY2021 Governor's Recommend and FY2020 As Passed	Percent Change FY2021 Governor's Recommend and FY2020 As Passed
<b>Rental Property</b>							
Description	Code						
Fee-For-Space Charge	515010	113,078	110,142	110,142	111,077	935	0.8%
<b>Total: Rental Property</b>		<b>113,078</b>	<b>110,142</b>	<b>110,142</b>	<b>111,077</b>	<b>935</b>	<b>0.8%</b>

**State of Vermont  
Budget Detail Report**

Organization: 1115001000 - Finance and management - financial operations

<b>Supplies</b>		<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
<b>Description</b>	<b>Code</b>						
Office Supplies	520000	1,837	900	900	900	0	0.0%
Other General Supplies	520500	0	0	0	0	0	0.0%
Public Service Recog Wk Food	520601	359	0	0	0	0	0.0%
Food	520700	0	0	0	0	0	0.0%
Water	520712	0	0	0	0	0	0.0%
Books&Periodicals-Library/Educ	521500	316	275	275	275	0	0.0%
Subscriptions	521510	230	0	0	0	0	0.0%
<b>Total: Supplies</b>		<b>2,741</b>	<b>1,175</b>	<b>1,175</b>	<b>1,175</b>	<b>0</b>	<b>0.0%</b>

<b>Travel</b>		<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2021 Governor's Recommend and FY2020 As Passed</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
<b>Description</b>	<b>Code</b>						
Travel-Inst-Auto Mileage-Emp	518000	21	164	164	164	0	0.0%
Travel-Inst-Other Transp-Emp	518010	640	643	643	643	0	0.0%
Travel-Inst-Lodging-Emp	518030	0	0	0	0	0	0.0%
Travel-Inst-Incidentals-Emp	518040	0	0	0	0	0	0.0%
Travel-Inst-Incidentals-Nonemp	518340	0	72	72	72	0	0.0%
Travel-Outst-Auto Mileage-Emp	518500	0	114	114	114	0	0.0%
Travel-Outst-Other Transp-Emp	518510	1,291	0	0	0	0	0.0%
Travel-Outst-Meals-Emp	518520	0	144	144	144	0	0.0%
Travel-Outst-Lodging-Emp	518530	611	326	326	326	0	0.0%
Travel-Outst-Incidentals-Emp	518540	0	2	2	2	0	0.0%
<b>Total: Travel</b>		<b>2,563</b>	<b>1,465</b>	<b>1,465</b>	<b>1,465</b>	<b>0</b>	<b>0.0%</b>

<b>Total: 2. OPERATING</b>		<b>764,312</b>	<b>651,353</b>	<b>651,353</b>	<b>1,112,933</b>	<b>461,580</b>	<b>70.9%</b>
<b>Total Expenses:</b>		<b>2,952,077</b>	<b>2,861,624</b>	<b>2,861,624</b>	<b>3,286,302</b>	<b>424,678</b>	<b>14.8%</b>

**State of Vermont  
Budget Detail Report**

Organization: 1115001000 - Finance and management - financial operations

<b>Fund Name</b>	<b>Fund Code</b>	<b>FY2019 Actuals</b>	<b>FY2020 Original As Passed Budget</b>	<b>FY2020 Governor's BAA Recommended Budget</b>	<b>FY2021 Governor's Recommended Budget</b>	<b>Difference Between FY2020 As Passed and FY2021 Governor's Recommend and</b>	<b>Percent Change FY2021 Governor's Recommend and FY2020 As Passed</b>
Inter-Unit Transfers Fund	21500	0	0	0	0	0	0.0%
Financial Management Fund	59300	2,952,077	2,861,624	2,861,624	3,286,302	424,678	14.8%
<b>Funds Total:</b>		<b>2,952,077</b>	<b>2,861,624</b>	<b>2,861,624</b>	<b>3,286,302</b>	<b>424,678</b>	<b>14.8%</b>
Position Count					18		
FTE Total					18		

**State of Vermont  
Position Report**

**1110003000-Finance and management - budget and management**

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
020001	054000 - Director Budget & Management	1	1	107,322	47,042	8,210	162,574
020003	486700 - Budget & Management Analyst	1	1	74,984	40,040	5,736	120,760
020005	053800 - Senior Budget & Mgt Analyst	1	1	98,806	38,942	7,559	145,307
020007	486700 - Budget & Management Analyst	1	1	74,984	40,039	5,736	120,759
020008	486700 - Budget & Management Analyst	1	1	72,644	33,278	5,557	111,479
020014	486700 - Budget & Management Analyst	1	1	65,498	23,390	5,011	93,899
020069	486700 - Budget & Management Analyst	1	1	70,283	26,051	5,377	101,711
020074	525800 - Sr.Princpl Budgt and Mgmt Anal	1	1	82,447	41,655	6,306	130,408
027001	90120A - Commissioner	1	1	135,276	39,972	10,202	185,450
027003	90570D - Deputy Commissioner	1	1	128,826	51,698	9,856	190,380
027006	91590E - Private Secretary	1	1	64,024	31,456	4,898	100,378
<b>Total</b>		<b>11</b>	<b>11</b>	<b>975,094</b>	<b>413,563</b>	<b>74,448</b>	<b>1,463,105</b>

Fund Code	Fund Name	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
10000	General Fund	11	8.42	729,054	313,210	55,773	1,098,037
59300	Financial Management Fund		2.58	246,040	100,353	18,675	365,068
<b>Total</b>		<b>11</b>	<b>11</b>	<b>975,094</b>	<b>413,563</b>	<b>74,448</b>	<b>1,463,105</b>

**State of Vermont  
Position Report**

1115001000-Finance and management - financial operations

<b>Position Number</b>	<b>Classification</b>	<b>FTE</b>	<b>Count</b>	<b>Gross Salary</b>	<b>Benefits Total</b>	<b>Statutory Total</b>	<b>Total</b>
020009	065800 - Statewide Fin Rep Analyst II	1	1	90,120	28,720	6,894	125,734
020012	065800 - Statewide Fin Rep Analyst II	1	1	74,984	33,784	5,736	114,504
020013	487200 - Vision Support Specialist II	1	1	56,686	35,947	4,337	96,970
020016	015200 - Change Management Analyst	1	1	66,046	15,017	5,053	86,116
020026	487190 - VISION Support Specialist I	1	1	55,674	21,135	4,259	81,068
020028	068300 - VISION Financial Analyst II	1	1	64,549	37,631	4,938	107,118
020034	487200 - Vision Support Specialist II	1	1	72,238	33,024	5,526	110,788
020037	064100 - VISION Operations Analyst IV	1	1	77,767	34,387	5,950	118,104
020044	013300 - Statewide Grants Administrator	1	1	82,321	35,183	6,298	123,802
020046	030400 - Director Statewide Reporting	1	1	97,035	38,558	7,423	143,016
020051	064300 - Vision Financial Analyst I	1	1	64,908	37,709	4,965	107,582
020052	548800 - VISION Financial Analyst III	1	1	68,534	23,889	5,243	97,666
020053	065000 - Dir Statewide Accounting	1	1	107,322	47,042	8,210	162,574



**State of Vermont  
Position Report**

1115001000-Finance and management - financial operations

<b>Position Number</b>	<b>Classification</b>	<b>FTE</b>	<b>Count</b>	<b>Gross Salary</b>	<b>Benefits Total</b>	<b>Statutory Total</b>	<b>Total</b>
020054	065800 - Statewide Fin Rep Analyst II	1	1	82,742	35,464	6,330	124,536
020055	534900 - Business Appl Support Manager	1	1	93,304	43,792	7,138	144,234
020070	487200 - Vision Support Specialist II	1	1	54,705	30,130	4,185	89,020
020071	056600 - Asst Dir of Statewide Account	1	1	85,209	42,254	6,519	133,982
020073	068300 - VISION Financial Analyst II	1	1	64,549	37,631	4,938	107,118
<b>Total</b>		<b>18</b>	<b>18</b>	<b>1,358,693</b>	<b>611,297</b>	<b>103,942</b>	<b>2,073,932</b>

<b>Fund Code</b>	<b>Fund Name</b>	<b>FTE</b>	<b>Count</b>	<b>Gross Salary</b>	<b>Benefits Total</b>	<b>Statutory Total</b>	<b>Total</b>
59300	Financial Management Fund	18	18	1,358,693	611,297	103,942	2,073,932
<b>Total</b>		<b>18.00</b>	<b>18</b>	<b>1,358,693</b>	<b>611,297</b>	<b>103,942</b>	<b>2,073,932</b>

# Agency of Administration, Department of Finance & Management

January, 2020

