

Good Afternoon,

You are receiving this email because either you or a colleague has agreed to testify before House Commerce and Economic Development this week. For your reference, I have attached a copy of the agenda. If there are any errors to names or titles, kindly let me know.

Also, if you have any documents, handouts, slides, presentations that you would like to share with the Committee, kindly send them to me electronically no later than the day before you are due to testify.

Thank you,

Cheryl Ewen Jette

Senate Finance Committee Assistant

Room 6

(802) 828-2253

cjette@leg.state.vt.us

www.legislature.vermont.gov

ATTENTION WITNESSES- Please email handouts, PowerPoints, videos that have been converted into PDFs no later than the day before your scheduled appearance and bring three hard copies. The Commerce & Economic Development Committee is a mostly paperless committee. For attachments, please label clearly. Attachments are posted to Committee web page on day of your appearance. For hard copies, please write your name, organization, date and title of document on each document.

With few exceptions, any documents a witness submits to a committee or to a committee assistant are open to the public.

In addition, a witness' submission of a document authored by the witness or his or her organization constitutes consent to its posting on the committee's webpage, unless the witness specifically requests that the document not be posted. Although the committee will honor requests not to post such documents on its webpage, once a witness submits a document to the committee, it is a public record and will be subject to public inspection and copying unless exempt under the Public Records Act.

