

**TRANSCRIPT REVIEW – ADD ENDORSEMENT APPLICATION CHECKLIST**

**ENDORSEMENT:** \_\_\_\_\_

Name: \_\_\_\_\_ ED ID: \_\_\_\_\_

Date Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

**Transcript Review Request**

\_\_\_\_\_ **Additional Endorsement**

- Official College Transcripts
- Testing requirements met
  - Praxis Core
  - Praxis II
  - SLLA

\_\_\_\_\_ **Eligibility for Initial Licensure**

Recommendation from: \_\_\_\_\_

Practicum: \_\_\_\_\_ Accepted \_\_\_\_\_ Incomplete/Not Accepted

Notes: \_\_\_\_\_

Documentation of any valid licenses or credentials that are required by the endorsement sought.

- School Nurse/Associate School Nurse
  - Valid CPR/AED Card (First Aid for Associate School Nurse Only)
  - Valid VT Clinical Nursing License
  - School Nurse Orientation
  - Resume

- Physical Education / Health
  - Valid First Aid
  - Valid AED/CPR Certification
- Drivers Ed
  - Verification of Safe Driving Record
- Educational SLP
  - Valid VT Clinical SLP License

Required credits for endorsement being sought:

- 30 credits
- 21 credits
- 18 credits

Determination: \_\_\_\_\_ Approved Date: \_\_\_\_\_

- Added to a current Level I License
- Educator notified to apply for Initial License
- Educator notified to pay \$150 Level I License Fee (Currently holds a Level II)
- Determination letter emailed to educator and uploaded into ALiS Date: \_\_\_\_\_
- Updated determination letter Date: \_\_\_\_\_

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- Refused Date of messaging: \_\_\_\_\_
  - Accepted Date processed: \_\_\_\_\_