



# SKILLTECH



Phone: 802.857.7942  
Fax: 802.879.5565

2 Educational Drive - Suite 200  
Essex Junction, VT 05452  
www.skilltech.org

Adult Education at the Center for Technology, Essex

## Natural/LP Gas Recertification – LAST CLASS UNTIL SEPT.

Required by the State of Vermont

The State of Vermont requires that all natural and LP gas installers renew their certifications every three years. This one day, eight hour course satisfies that requirement and refreshes the critical subjects learned during the initial course.

### What you'll learn:

- ◆ Combustion Air – Requirements and Solutions
- ◆ Venting – Installation Codes and Problems
- ◆ Carbon Monoxide – Review of Incidents and Causes
- ◆ 2012 NFPA 54 Code Highlights



State of Vermont  
Dept. of Fire Safety

Bring 2012 NFPA 54 with you.

Extra copies will be available, if needed, for \$50.00 (includes tax).

**DATES:** Saturday, March 31, 2018

**TIME:** 8:00 a.m. – 4:30 p.m.

**COST:** \$185 (includes a.m. coffee, donuts and lunch)

**INSTRUCTOR:** James "J" Muldowney  
Certified Natural Gas Trainer

**LOCATION:** Center for Technology, Essex

**ENROLL EARLY:** Enrollment is limited to 30 students

Tuition is due at least 2 weeks prior to class. If class is full, tuition is due immediately. There is a \$25.00 rescheduling fee.

Questions Contact:  
James Muldowney 802-951-0339

Enrollment Questions Contact:  
Linda 802-857-7942 or  
lwhitaker@ewsd.org

The Center for Technology, Essex is an equal opportunity agency that offers all persons the benefits of participating in each of its programs and competing in all areas of employment. This agency does not discriminate because of race, religion, color, ancestry, national origin, sex, sexual orientation, place of birth, age, or against a qualified individual with a disability.

### Natural/LP Gas Recertification Registration Form – March 31, 2018

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_  
Street Town State Zip

Check Enclosed  Use Purchase Order # \_\_\_\_\_

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_  
Company Address Town State Zip

Mail completed form to SkillTech, 2 Educational Drive, Suite 200, Essex Junction, VT 05452

Make check payable to Center for Technology, Essex, call 802-857-7942 to pay with Master Card or VISA





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## Fundamentals of Natural GAS

Required for State of Vermont Certification

*This 30 hour course focuses on subjects critical to ensuring the safe and efficient use of natural gas. The subjects will be presented through lectures, videos, demonstrations, and weekly tests. This course is not a hands-on course designed to train students to become service technicians, therefore students should have related field experience. Under the Fire Prevention and Building Code, there is a state requirement that anyone who installs, repairs or maintains natural gas equipment must obtain training and certification in natural gas. The Fire Prevention Division of the Vermont Department of Labor and Industry is the regulating body for this program.*

### What you'll learn:

- ◆ Combustion Theory
- ◆ Venting
- ◆ Carbon Monoxide
- ◆ Natural Gas Appliances
- ◆ National Fuel Gas Codes
- ◆ Hazard Recognition
- ◆ Electricity



State of Vermont  
Dept. of Fire Safety

Questions Contact:  
James Mullowney 802-951-0339

Registration Questions Contact:  
Linda Whitaker 802-857-7942  
lwhitaker@ewsd.org

This is a 30 hour, 5 week course that meets on Mondays and Wednesdays from 5:30 to 8:30 p.m.

**DATE:** Starts Monday, May 7 (no class May 28)

**COST:** \$580.00

**INSTRUCTOR:** James "J" Mullowney, Certified Natural Gas Trainer

**LOCATION:** Center for Technology, Essex - Building Technology Classroom

**Register Early – Enrollment is limited to 20 students. Tuition is due at least 2 weeks prior to class, if class is full, tuition will be due immediately to hold the spot. There is a \$25.00 rescheduling fee.**

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### Fundamentals of Natural Gas – May 7, 2018

Mail Completed Form and Payment Information to SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452

Name: \_\_\_\_\_ Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_  
Print Carefully

Check Enclosed (made payable to CTE)  Use Purchase Order # \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

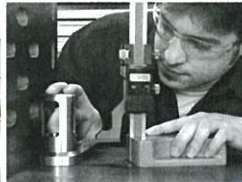
Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_ Company \_\_\_\_\_ Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_





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creating a competitive advantage



A division of Center for Technology, Essex

Phone 802.879.5559

Fax 802.879.5565

2 Educational Dr., Suite 200  
Essex Junction, VT 05452

www.skilltech.org

## Basic Welding

A hands-on introductory to the proper techniques of welding, brazing and metal cutting using various welding instruments and related tools. Learn the properties of different metals as well as the fundamentals of metal fabrication.

**DATES:** Mondays beginning March 12, 2018  
4:30-8:30 p.m.

(5 weeks, 20 hours)

**COST:** \$320.00

**NOTE:** Payment is due at least two weeks before class begins (if there is a waiting list, payment will be requested sooner). There is a \$25.00 rescheduling fee.



**INSTRUCTORS:** Dave Cousino

**LOCATION:** Center for Technology, Essex Natural Resources Bldg.  
(enrollment is limited to 10 students)

**QUESTIONS:** Contact Linda at 802-857-7942 or [lwhitaker@ewsd.org](mailto:lwhitaker@ewsd.org)

SkillTech is not responsible for typographical errors and cannot be held to honor the price displayed for a class in which a typo or error in calculation occurred on said price.

SkillTech reserves the right to change the date, time or price of a class due to instructor availability.

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### BASIC WELDING – REGISTRATION FORM

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_  
Street Town State Zip

Check Enclosed  Use Purchase Order # \_\_\_\_\_

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_  
Company Address Town State Zip

Mail Completed Form and Payment Information to  
SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452

Make checks payable to Center for Technology, Essex; call 802-857-7942 to pay with Master Card or VISA





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## Intermediate Basic Welding Make Your Own Welding Project

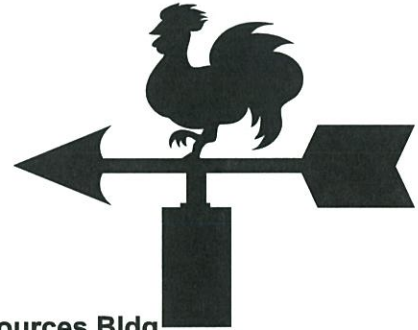
Learn MIG, TIG welding techniques including the use of oxyacetylene torches and plasma cutters. Take home your own customized, hand-crafted steel project at the end of the course. **Prerequisite: Basic Welding Knowledge**

**DATES/TIMES:** Mondays beginning April 23, 2018  
4:30-8:30p.m. (5 weeks, 20 hours)

**COST:** \$320.00  
**NOTE:** Payment is due at least two weeks before class begins (if there is a waiting list, payment will be requested sooner). There is a \$25.00 rescheduling fee.

**INSTRUCTORS:** Dave Cousino  
**LOCATION:** Center for Technology, Essex Natural Resources Bldg.  
(enrollment is limited to 10 students)

**QUESTIONS:** Contact Linda at 802-857-7942 or [lwhitaker@ewsd.org](mailto:lwhitaker@ewsd.org)



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SkillTech reserves the right to change the date, time or price of a class due to instructor availability.

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### INTERMEDIATE BASIC WELDING – REGISTRATION FORM

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_  
Street Town State Zip

Check Enclosed  Use Purchase Order # \_\_\_\_\_

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_  
Company Address Town State  
Zip

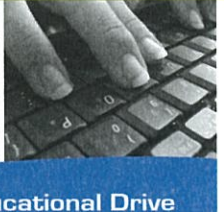
Mail Completed Form and Payment Information to  
SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452

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3 Educational Drive  
2 Educational Dr., Suite 200  
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## Refrigerant Transition and Recovery Certification

Required by the Environmental Protection Agency

*This 30 hour hands-on introductory refrigerant certification course will include training in air distribution, compressors, condensers, evaporators, system components, air conditioning, heat transfer and distribution, tools, controls, and troubleshooting. At the conclusion of the course, participants may test for their Refrigerant Transition and Recovery Certification.*

### What you'll learn:

- Introduction to Air Conditioning
- The Refrigeration Cycle
- Refrigerant Oils
- Evacuation and Charging
- Temperature/Pressure
- Charging, Recovery and Reclamation
- Electrical Controls and their Symbols
- Electrical Service Techniques
- Electrical Troubleshooting
- Residential Air System Design
- ABCs of Air Conditioning
- Refrigerant Characteristics
- Refrigerant Piping
- Charging Procedures for Residential Units
- Electrical and Refrigerant Controls
- Introduction to Electricity and Electrical Currents
- Understanding Wiring Diagrams



**DATES/TIMES:** Tuesdays (10 weeks, 30 hours) from 5:30 to 8:30 p.m. starting March 6, 2018  
**COST:** \$630.00 (includes certification test)  
**INSTRUCTOR:** Paul Blanchard, Manager, WebbAir  
**QUESTIONS:** Contact Linda at 802-857-7942 or lwhitaker@ewsd.org

### Refrigerant Transition and Recovery Certification – Registration Form

Mail Completed Form and Payment Information to SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452

Name: \_\_\_\_\_ Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_  
Print Carefully

Check Enclosed (made payable to CTE)  Use Purchase Order # \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

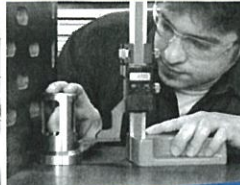
Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_ Company \_\_\_\_\_ Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_





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## Vermont Type S Journeyman's Electrician Prep Course

### Continuing Education for A1 and C3 Licenses

*This is an electrical training course to train and prepare individuals to apply for and pass the State of Vermont Type S Journeyman's Electrician License. Course will be customized to specialize in the Type S License field of study preferred by the students. Students should have at least 2 years (approximately 4000 hours) of experience prior to taking this course.*

#### This course will cover:

- ◆ Electrical safety
- ◆ Theory and practical application of electricity
- ◆ Introduction to the National Electrical Code
- ◆ Basic electrical formulas and math
- ◆ N.E.C. Wiring Methods

#### Registration Information

##### Contact:

Linda at 802-857-7942 or  
lwhitaker@ewsd.org

The SkillTech Type S Electrical Prep course is an excellent way to study and prepare to take the exam required for Type S Electrical licensure. This 30-hour course is also approved for 8 hours of continuing education requirements for A1 (automatic gas/oil heating) and C3 (refrigeration or air conditioning) licenses. Please note that this course does not meet or replace the initial licensure requirements defined by the Electrical Board and the Department of Fire Safety. Our course will help you get ready to do well on the exam, but it does not replace the requirements listed on the Electricians' License Application Instructions. Please contact the Department of Fire Safety if you have questions about those requirements

**DATES/TIMES:** Tuesdays and Thursdays from 5:30-8:30 p.m. starting on Tuesday, March 6, 2018

**COST:** \$650.00

**NOTE:** Payment is due at least two weeks before class begins (if there is a waiting list, payment will be requested sooner). There is a \$25.00 rescheduling fee.

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### Vermont Type S Journeyman's Electrician Prep Course – Registration Form

Mail Completed Form and Payment Information to SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_  
Street Town State Zip

Check Enclosed (made payable to CTE)  Purchaser Order # \_\_\_\_\_

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_  
Company Address Town State Zip





## Dental Assisting Review Class

Welcome to the career of dental assisting! We are excited to introduce a new class that will familiarize you with the dental assisting concepts required when starting a new career as a Dental Assistant. The class will include, but not be limited to:

- Chairside Dental Assisting
- Dental Materials
- Infection Control and OSHA Concepts
- Dental Radiology Health and Safety Techniques

**Enrollment Questions**  
 Contact Linda at  
 802-857-7942  
 lwhitaker@ewsd.org

Whether you are brand new to the profession, have been practicing for a while, or are preparing for the Dental Assisting National Board exam to become a Certified Dental Assistant, this class will be a comprehensive review of clinical dental assisting.

**DATE:** Saturday, April 14, 2018 from 8 a.m. until 5 p.m.  
**COST:** \$200.00  
**INSTRUCTORS:** Beth Ladd, CDA, EFDA; Tracy Towers, RDH, CDA, EFDA; and Kathy DeLucco, CDA, EFDA  
**LOCATION:** Center for Technology, Essex – Dental Assisting Classroom

Tuition is due at least 2 weeks prior to class, if class is full, tuition will be due immediately to hold the spot.  
 A minimum of 12 students are needed to run the class.

### DENTAL ASSISTING REVIEW CLASS – REGISTRATION FORM

Mail completed form to SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452, Fax to 802-879-5565 or register online

Name: \_\_\_\_\_ Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_  
Street Town State Zip Print Carefully

Check Enclosed (made payable to CTE)

VISA  Master Card Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Cardholder's Statement Address: \_\_\_\_\_

Bill Employer \_\_\_\_\_  
Company Address Town State Zip



A Tradition of Excellence  
A History of Success



[www.ewds.org](http://www.ewds.org)

# Center for Technology *ESSEX*

*2016 Students and Staff*



*Students Practicing in the  
EFDA Dental Clinic*

## 2018 EFDA PROGRAM

*The Center for Technology, Essex Dental Assisting Program will be offering the Expanded Functions Dental Assisting Course. This course consists of classroom lecture and laboratory components for six weeks followed by five months of clinical externship.*

- June 25 – August 3, 2018
- 8:30 a.m. – 3:30 p.m.
- Monday – Friday

Center for Technology, Essex  
Adult Workforce and Education  
Division

2 Educational Drive, Suite 200  
Essex Junction, VT 05452

For more information or an application  
visit the website listed above or contact

Linda Whitaker  
802-857-7942  
[lwhitaker@ewsd.org](mailto:lwhitaker@ewsd.org)

- **Expanded Functions Dental Assisting Program** ●





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*workforce development and professional training through evening and weekend courses*

## EFDA 2018 Financial Information and Important Dates

- Tuition including the Tooth Morphology Course: \$8,900.00. The 6 weeks of summer classroom and lab instruction are offered **June 25-August 3, 2018**. There will be no class on July 4, 2018.
- **Application deadline is December 1, 2017. Deposit of \$2,000.00 must accompany application.**
- **Tooth Morphology Course.** This course takes place **January 22-24, 2018**. Tooth Morphology is a mandatory prerequisite to the 6 weeks of didactic instruction. Enrollment in the Tooth Morphology course is not a guarantee of acceptance into the EFDA Program.
- Notification of acceptance by **January 9, 2018**.
- Balance of tuition payment will be due as follows:  
**\$3,450.00 due on or before March 15, 2018**  
**\$3,450.00 due on or before April 16, 2018**
- **There will be no refunds issued after June 4, 2018.**  
(see Form D – Refund, Withdrawal, Cancellation and Rescheduling Policies).
- Tuition include textbooks and a typodont..
- Personal loupes are mandatory for the EFDA Program. Bring loupes to the first day of the Tooth Morphology class in January.
- We will accept eight qualified students into the EFDA Program. If we have fewer than eight students enrolled, the program will not run. If we have over eight qualified applicants, those not chosen for the program will be put on a waiting list.
- Students must have a supervising restorative dentist participate with him/her in the program. The dentist will be responsible for supervising the student's cooperative work experience/externship which starts immediately following the six week classroom/lab instruction. The student and dentist have until **December 31, 2018** to complete the required clinical competencies. A bench test will be administered on **January 12, 2019**. After the bench test, students who have successfully completed the program will receive their certificate. Students can invite friends and family members to the brief reception at the conclusion of the bench test (time to be determined at a later date).
- There will be a MANDATORY Satellite Guidelines Meeting for both supervising dentists and EFDA candidates on Saturday, **June 2, 2018** at 10:30 a.m. at the Center for Technology, Essex Dental Clinic. The purpose of the meeting will be for touring the dental facility, meeting the faculty, discussing expectations of the program and receiving textbook and typodont. This meeting is mandatory – **NO EXCEPTIONS.**

*Note: SkillTech reserves the right to change the dates, times or prices of classes due to instructor availability and to cancel courses if minimum number of students is not met.*



## 2018 Tooth Morphology Registration Form

*Please print and mail to SkillTech or register  
online at [www.skilltech.org](http://www.skilltech.org)*

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  Male  Female

Street Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

E-mail Address \_\_\_\_\_

Employer \_\_\_\_\_

Check enclosed (made payable to CTE)

Visa  Master Card  PO# \_\_\_\_\_

Card Number \_\_\_\_\_ / \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Statement Address \_\_\_\_\_

Authorized Signature \_\_\_\_\_

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Presents

## TOOTH MORPHOLOGY for DENTAL AUXILIARIES



**January 24-27, 2018**  
**8:30 a.m. – 3:30 p.m.**

**Instructor:**  
**Brad Turner, DMD**

**Tooth Morphology for  
Dental Auxiliaries**  
**\$495.00**  
**January 24-26, 2018**  
**8:30 a.m. – 3:30 p.m.**

**Tooth Morphology is a  
prerequisite for EFDA 2018  
and/or  
continuing education course.**

**2018 EFDA Program runs from  
June 25 – August 3, 2018  
(no class July 4)**  
**8:30 a.m. – 3:30 p.m.**  
**Monday – Friday**

Mail registration form, copy of VT  
state registration and payment to:  
**SkillTech, Attn: Linda Whitaker**  
2 Educational Dr., Suite 200  
Essex Jct., VT 05452

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race, religion, color, ancestry, national origin, sex, sexual  
orientation, place of birth, or age, or against a qualified  
individual with a disability.*



## HOW TO QUALIFY FOR ADMISSION:

- Participant must be at least 18 years of age
- Participant must have a high school diploma or equivalent
- Traditional Dental Assistants must be officially registered with the Board of Dental Examiners as a Traditional Dental Assistant for six months.
- **All Participants must attach a copy of Vermont State Registration to the application or it will be returned.**

## TUITION ASSISTANCE:

- Income eligible students may receive tuition assistance through the VSAC Non-Degree Grant Program. Call 655-9602 for information.

## DESCRIPTION OF COURSE:

This course provides didactic instruction and laboratory exercises for dental assistants and dental hygienists. It will provide students with a thorough understanding of the morphology (form) and physiology (function) of the primary and permanent dentitions and head and neck structures.

## COURSE OBJECTIVES:

- Identify and correctly utilize dental terminology
- Explain the location, composition, structure and clinical importance of the tooth enamel, dentin, pulp, cementum, periodontal ligament, bone, alveolar process and head and neck landmarks
- Identify each tooth and its landmarks
- Identify the dental arches, quadrants and occlusion

## FOR THOSE APPLYING TO THE 2018 EFDA PROGRAM:

- Participation in this course does not guarantee acceptance into the 2018 EFDA Program, **but it is a prerequisite.**
- The final written exam and wax carvings of teeth will be used in the selection process for the 2018 EFDA Program.
- If you participate in this course and apply, but are not accepted to the 2018 EFDA course, you will not need to retake the course if you apply and are accepted into the next EFDA course. However, you will need to repeat and pass the written and practical exam with a grade of 84% or higher. There will be an additional charge to take the exam.

## STUDENT INFORMATION:

- Food and beverages are not allowed in the classroom areas. Water only.
- Cafeteria available for lunch on site.
- Smoking and alcoholic beverages are not permitted in the building or on the school grounds.
- SkillTech reserves the right to change the dates, times or prices of classes due to instructor availability.

## HOW TO ENROLL:

Register by mail using the attached form, bring the completed form to the SkillTech Office any weekday between 7:30 a.m. and 3:00 p.m., or register online at [www.skilltech.org](http://www.skilltech.org). Remember, registration is not complete until we receive:

- tuition payment of \$495.00
- copy of your VT state registration
- completed application

## NO REFUNDS AFTER CLASS BEGINS.

*Registration must be received by January 9, 2018*

*Enrollment is limited to twenty students.*

*SkillTech reserves the right to cancel the course if minimum number of students is not obtained.*

**For more information, please call the SkillTech Office at (802) 857-7942**



## Radiology Registration Form

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  Male  Female

Street Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

E-mail Address (print carefully) \_\_\_\_\_

Employer \_\_\_\_\_

All students must attend on:

Saturday, Oct. 6, from 8 a.m.- 4 p.m.  
and on one of the preclinical dates  
(choose one)  10/9 or  10/11 from 3 - 7 p.m.

Oct. 13 clinical test out time (choose one):

8 - 9:30 a.m.  9:30 - 11 a.m.  
 11 a.m. - 12:30 p.m.  12:30 - 2 p.m.  
 2-3:30 pm  3:30-5 p.m.

Check (payable to CTE)  Visa  Master Card

Card Number \_\_\_\_\_ / \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Statement Address \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**STUDENT MUST BE REGISTERED AS A TDA FOR SIX MONTHS TO QUALIFY**

**LUNCH IS ON YOUR OWN EACH DAY.**

**There will be a \$130.00 rescheduling fee if you cannot make your clinical test out time.**

**TUITION ASSISTANCE:** Income eligible students may receive tuition assistance through the VSAC Non-Degree Grant Program. Call 802-655-9602 for information.

Mail Radiology registration form, payment information, and a copy of your VT state registration to SkillTech, Attn: Linda Whitaker 2 Educational Dr., Suite 200 Essex Junction, VT 05452

**For more information, please contact the SkillTech Office at (802) 857-7942 [lwhitaker@ewsd.org](mailto:lwhitaker@ewsd.org)**

**SkillTech  
2 Educational Dr., Suite 200  
Essex Junction, VT 05452**

[www.skilltech.org](http://www.skilltech.org)

Adult Education  
**SKILLTECH**  
at Center for Technology Essex

# RADIOLOGY for DENTAL ASSISTANTS



**Saturday, October 6, 2018  
8 a.m. - 4 p.m.**

**Preclinical Session**

**Tuesday, Oct. 9 from 3-7 p.m. or  
Thursday, Oct. 11 from 3-7 p.m.**

**Clinical Test Out Saturday, Oct. 13  
Choice of times (see registration form)**

**Instructors:**

*Beth Ladd, Tracy Towers,  
And Kathy DeLucco*

**Approved by**

**The Vermont Board of Dental Examiners**



# Radiology for Dental Assistants

**\$495.00 \***

*This SkillTech course is designed to prepare dental assistants for an endorsement in radiology in the dental office. Emphasis is placed on understanding and practicing the essentials of radiographic clinical procedures.*

## HOW TO QUALIFY FOR ADMISSION:

Participant must be at least 18 years of age and have a high school diploma or equivalent.

- Participant must have been officially registered with the Board of Dental Examiners as a Traditional Dental Assistant for six months and must have completed at least six consecutive months of employment as a dental assistant in a clinical setting prior to taking this course.

## YOU WILL BE REQUIRED TO ATTEND:

1. **Lecture Session on October 6 (7 hours)**  
A seven hour lecture session covering theory and techniques used in exposing dental radiographs.
2. **Preclinical Session (4 hours)**  
The preclinical session will be scheduled on Tues., Oct. 9 or Thurs., Oct. 11.
3. **Clinical Session on Oct. 13 (2 hours)**
  - Expose a complete FMX on a patient. **It will be your responsibility to provide a patient. If student doesn't pass the clinical session, there will be a \$fee to retake it.**
  - Take a written dental radiology exam (must achieve 80% to pass course) and must pass the clinical test out with a grade of 80% or higher. **If student doesn't pass the written test, there will be \$65 fee to retake it.**
  - Student should pick a time on the registration form that is convenient to them.

**NOTE:** Students will be admitted and scheduled into the Radiology course on a first-come, first-serve basis. There is a limit of 12 students in this course, and on the test out day, there will be a limit of 2 students scheduled for each time.

The Center for Technology, Essex is an equal opportunity agency that offers all persons the benefits of participating in each of its programs and competing in all areas of employment. This agency does not discriminate because of race, religion, color, ancestry, national origin, sex, sexual orientation, place of birth, or age, or against a qualified individual with a disability.

**SkillTech** is the Workforce Development Center, a division of the Center for Technology, Essex. It is designed to create a nucleus of dynamic partners dedicated to providing high skills and technical expertise to all Vermonters in our region.

SkillTech promotes the economic vitality of our area by making available employer-recognized industry credentials necessary for employees and businesses to stay ahead of the competition.

## STUDENT INFORMATION:

- In the event school is closed due to bad weather, local radio stations will announce the closings. Cancelled classes will be made up at a convenient time.
- Food and beverages are not allowed in the classroom areas.
- Smoking and alcoholic beverages are not permitted in the building or on the school grounds.

## HOW TO ENROLL:

Register by mail using the attached form, bring the completed form to the SkillTech Office any weekday between 7:30 a.m. and 3:00 p.m. Remember, registration is not complete until we receive:

- tuition payment
- **copy of your VT state registration**
- completed registration form with preclinical and test out choices checked.

If we do not receive the above information, we will assume you are not interested in the class and your space will be offered to the next applicant.

**Refund:** A \$25.00 processing fee will be retained for cancellation of course.

**Must register by September 24, 2018.  
NO REFUND AFTER THAT DATE.**





**SKILLTECH**

Adult Education at the Center for Technology, Essex

Phone: 802.857.7942  
 Fax: 802.879.5565  
 2 Educational Drive · Suite 200  
 Essex Junction, VT 05452  
[www.skilltech.org](http://www.skilltech.org)

## August 2018 Licensed Nursing Assistant Program Application

Application Deadline: August 3, 2018

**Course Dates: August 14, 2018 until December 20, 2018** (may be extended due to snow days). **Classroom/lab (80 hours)** meets on Tuesdays and Thursdays from 5-9 p.m. from August 14 until November 13, 2018 (no classes week of November 19). **Clinical instruction (32 hours)** starts on November 27, 2018 for four weeks at Burlington Health and Rehab.

**Mandatory orientation meeting:** Thursday, August 7, 2018 at 5 p.m.

**Please note that the \$1,200.00 tuition must be paid in full or VSAC non-degree grant pending or approved to reserve a seat in this program**

The textbook for this course is written at a level suitable for high school/college graduates. In order to ensure that every student accepted into the program is ready to succeed, you must have earned a high school diploma, GED, or successfully passed an assessment of English literacy and basic math skills given by Vermont Adult Learning There is no cost for this assessment but you must call Maureen Cooney-Moore at 802-735-1676 to schedule an assessment time. If you have a high school diploma or a GED but still have doubts about your math and literacy skills please schedule an assessment. You must submit a copy of your high school diploma, GED or VAL assessment results with this application. You must be 18 by first clinical session.

*Please print*

Name of Applicant: \_\_\_\_\_  Male  Female  
First Last

Mailing Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Tuition Payment Information: (please check only one box below)**

No refunds will be made after the program starts. **Class will be filled on a paid-first basis.** Textbook is included. State testing fees (\$150) are extra. If you plan to pay for this course using VSAC's Non-Degree Seeking Grant, you must contact VSAC directly (802-654-3750) to apply for funds *at least one month before class starts*. If VSAC approves your grant application for one of our courses, they will notify us automatically, and VSAC's approval will be considered payment (full or partial) of your tuition.

- I (or another person or organization) will pay my entire tuition of \$1,200
- I have already applied to receive VSAC's Non-Degree Seeking Grant in the amount of \$1,200 for this course
- I will be applying to receive VSAC's Non-Degree Seeking Grant in the amount of \$1,200 as soon as possible
- I don't know at this time but understand my application is not complete until tuition is paid or approved

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Complete and sign the Release and Consent for Release of Personally Identifiable Information on the back. —————>



## Release and Consent for Release of Personally Identifiable Information

Student Name: \_\_\_\_\_

DOB: \_\_\_/\_\_\_/\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

SkillTech, a division of Center for Technology, Essex is a unique plan of education which integrates classroom study with planned and supervised work experience. This educational pattern allows students to acquire practical skills as well as to be exposed to the reality of the world beyond SkillTech, enhancing the self-awareness and direction of the individual.

I understand I have certain rights concerning the educational records which the school district maintains. These rights are afforded by the Family Educational Rights and Privacy Act (FERPA) and other legal requirements including the Individuals with Disabilities Act (IDEA).

In order to allow for a free flow of information between school, student, parent, employer, and support agencies, as an eligible student (18 years or older) enrolled in SkillTech, I hereby authorize and give consent to SkillTech and its staff to disclose, discuss, and upon request, provide copies of personally identifiable information (i.e., report cards, attendance records, and worker traits profile) about myself in order to assure for successful experiences.

This consent form must be filled out and submitted to SkillTech before SkillTech can comply with the request to release information, other than directory information, to a third party.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The Center for Technology, Essex is an equal opportunity agency that offers all persons the benefits of participating in each of its programs and competing in all areas of employment. The agency does not discriminate because of race, religion, color, ancestry, national origin, sex, sexual orientation, place of birth, age, or against a qualified individual with a disability.*





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 www.skilltech.org

## Phlebotomy Technician Training

This course, provided by Vermont Technical College, is designed to provide the student with theoretical and technical introductory skills of a phlebotomist. Discussions will include anatomy and physiology of the circulatory system, medical terminology, structures of the health care system and clinical laboratory, safety, types of laboratory analyses, collection including techniques, equipment, sources of error and medical legal issues surrounding the practice of phlebotomy.

Successful candidates will be able to begin a career as a phlebotomist.

- DATE:** Saturdays from 9 a.m. until 1 p.m.  
 Class begins April 7 and ends June 16 (no class Memorial Day weekend)
- COST:** \$750.00 – cost includes all textbooks and other materials.
- INSTRUCTORS:** Melissa Bell, VTC
- LOCATION:** Center for Technology, Essex , Classroom M113

### Phlebotomy Technician Training

Mail completed form to SkillTech, 2 Educational Dr., Suite 200, Essex Jct., VT 05452  
 Fax to 802-879-5565 or register online at [www.skilltech.org](http://www.skilltech.org)

Name: \_\_\_\_\_ Home #: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_  
Print Carefully

- Check Enclosed (made payable to CTE)
- VISA    Master Card   Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Cardholder's Statement Address: \_\_\_\_\_

- Bill Employer \_\_\_\_\_ Company \_\_\_\_\_ Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_





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Do you want a high skill, high wage and high demand job?

Does a career in Heating, Ventilating, Air Conditioning and Refrigeration sound interesting?

If so.....

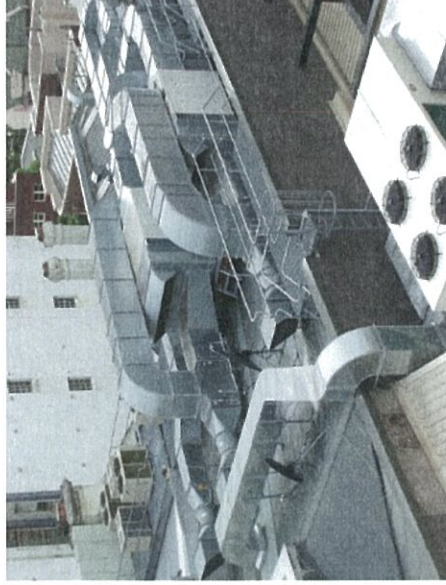
**SKILLTECH HVAC/R  
Training School**

Could be perfect for you!



### YOU WILL GET

- ✓ Quality and affordable program
- ✓ Hands-on training
- ✓ Internship or apprenticeship
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- ✓ Potential employment at one of our Chittenden County partners



### YOU WILL LEARN

- ✓ Customer Service Skills
- ✓ Tool, Torching, Soldering, Brazing and Piping Skills
- ✓ Cooling and Refrigeration Systems
- ✓ Basic Electricity and Motor Controls
- ✓ Heating Systems

Essex Junction, VT [www.skilltech.org](http://www.skilltech.org)

**TREMENDOUS OPPORTUNITY: No Experience Required!**

Courses being in September 2018

Register online beginning April 1, 2018

[www.skilltech.org](http://www.skilltech.org)

**SkillTech/HVAC/R Training School** is a partnership of:



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