

Online Business Service Center The One Stop Business Portal

A Collaboration Among:



Online Business Service Center

The One Stop Business Portal



Secretary of State

CORPORATIONS DIVISION

Vermont Secretary of State,
JIM CONDOS



CORPORATIONS DIVISION HOMEPAGE



STARTING YOUR BUSINESS IN VERMONT ?

- » Need Business Plan Advice?
- » What Business Type to form?
- » Where to go for Assistance, Training, Counseling?

GROWING YOUR BUSINESS IN VERMONT

- » Looking for Government Procurement Opportunities?
- » Looking for Grants and Public Financing Assistance



ONLINE SERVICES

File Your Annual/Biennial Report	Start or Register Your Business
Renew Your Trade Name	Obtain Certificate of Good Standing
Business Search	Verify Certificate of Good Standing
UCC Search	Obtain Vermont Tax ID # & UI #
File Amendments	End Your Business
File UCC lien	Change your Registered Agent

NOTICES

DECEMBER ANNUAL REPORTS CAN NOW BE FILED ONLINE.

NON-PROFIT BIENNIAL REPORTS AND LLP ANNUAL REPORT CAN NOW BE FILED

1/15/2016 – OCTOBER FISCAL YEAR END
ANNUAL REPORTS DUE (CORPORATIONS)

1/31/2016 – OCTOBER FISCAL YEAR END
ANNUAL REPORTS DUE (LLC'S)

[All Notices](#)

QUICK LINKS

[Business Expansion Guide](#)
[VT Department of Tax](#)
[VT Department of Labor](#)
[IRS EIN Sign-Up](#)
[How-To-File-Annual Report](#)
[Certified Record Request](#)
[Business Statistics](#)
[Corporations Fees](#)
[Plain Business Record Request](#)

Online Business Service Center Login

User ID:

Password:

Remember Me

[Login](#)

[Forgot Password](#)

[Forgot User ID](#)

Never used our system in the past?
Click button below to create an account.

[Create A User Account](#)

The website supports EFT, AMEX, VISA,
MASTER CARD and DISCOVER.



Vermont Business Owner Benefits:

- **Fast, simple way to register a business and establish tax and labor accounts**
- **24 hour Availability**
- **Data entered once and carried over for each agency**
- **Eliminates multiple forms and duplicate processes**

State Agency Benefits

- More efficient use of staff time - less data entry and paper processing
- More accurate and consistent data when entered once by the applicant
- Clearer, more concise process means happier customers, fewer requests for assistance
- Automated processes such as reminder notices

How to Register a Vermont Business

Michelle Bean

Corporations and Business Services

How to Register a Limited Liability Company

CORPORATIONS DIVISION HOMEPAGE



STARTING YOUR BUSINESS IN VERMONT ?

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Business Startup Guide
[Click Here](#)

ONLINE SERVICES

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1/31/2016 – OCTOBER FISCAL YEAR END ANNUAL REPORTS DUE (LLC'S)

[All Notices](#)

QUICK LINKS

- Business Expansion Guide
- VT Department of Tax
- VT Department of Labor
- IRS EIN Sign-Up
- How-To-File-Annual Report
- Certified Record Request
- Business Statistics
- Corporations Fees
- Plain Business Record Request

Online Business Service Center Login

User ID:

Password:

Remember Me

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[Forgot Password](#) [Forgot User ID](#)

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[Create A User Account](#)

The website supports EFT, AMEX, VISA, MASTER CARD and DISCOVER.



Client Login

[Back to Home Page](#)

Please enter your User ID and Password.

User ID:

Password:

Remember Me

[Login](#)

[Forgot Password](#)

[Forgot User ID](#)

Never used our system in the past? Click the button below to create an account.

[Create a User Account](#)

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- TRADE MARK
- VT DEP'T OF TAX ONLINE SERVICES
- VT DEP'T OF LABOR ONLINE SERVICES
- TRANSACTION DETAILS
- HELP
- LOGOUT

Welcome Michelle

Last Login :

Thursday, January 28, 2016 [LOGOUT](#)

Reminders

All correspondence with the Secretary of State's office will be stored in your system inbox. You may access your receipts, correspondences, and notices directly below or by clicking on 'Inbox' to your left.

Recent Filing History

Business	UCC	TAX	LABOR
Filing Number	Filing Type	Business Name	Filing Date/Time
No records to view.			



Notices



Correspondence



Receipts

- MY ACTIVITY
- MOST FREQUENT ONLINE SERVICES
- VT SEC OF STATE ONLINE SERVICES
- TRADE MARK
- VT DEP'T OF TAX ONLINE SERVICES
- VT DEP'T OF LABOR ONLINE SERVICES
- TRANSACTION DETAILS
- HELP
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Welcome Client

Last Login :

Friday, January 29, 2016 [LOGOUT](#)

Start or Register Your Business



Create Business

- I am Creating a New Domestic Business
- I am Registering a Foreign Business that is in Good Standing in its place of Formation

Business Type:

Select a LLC type: *
Select an LLC type
Limited Liability Company
Professional Limited Liability Company
Low Profit Limited Liability Company

Business Name

Name of Limited Liability Company: *

Note: Your business name cannot be the same as an existing business name. Office staff will verify the uniqueness of your business name and will assign the highest priority name available. You may enter alternate name choices below.

Alternate business name (1st choice):

Alternate business name (2nd choice):

Note: The name must contain the abbreviation "L3C" or "I3c".

Note: Your business name must be distinguishable on the record from an existing business name. Office staff will verify the uniqueness of your business name and will assign the highest priority name available.

Business Description

NAICS Code: *

Domestic State

Domestic State: Vermont

Designated Office Information (No PO BOX allowed for this field, see Mailing Address)

Physical Address

Street Address 1: *

Street Address 2:

City: *

State: *

Country:

Zip Code: *

Business Email AddressBusiness Email Address: * **Fiscal Year End (Month)**Fiscal Year End (Month) :

Default Fiscal Year End (Month) is December, if you would like to choose a different Fiscal Year End (Month), please do so. Your fiscal year end for the purposes of reporting to the Corporations Division does not have to correspond with your accounting fiscal year end. You do not need to provide financial information to the Secretary of State's office.

Initial Registered Agent and Office**Search Agent**Search Agent Name: * Or

Search for an existing Registered Agent or designate your own Registered Agent. Please note that a Registered Agent can be anyone 18 years or older, resident of Vermont. Options include naming yourself as the Agent, a friend, your attorney, accountant, or a national registered agent firm to act as Registered Agent for Service of Process.

Manager/Member InformationManagement style: Does the LLC have members at the time of filing? yes no**Manager/Member Information****Physical Address**Manager/Member Title: Manager/Member Name: Street Address 1: Street Address 2: City: State: Country: Zip Code: **Mailing Address** Same as Physical AddressAddress 1: Address 2: City: State: Country: Zip Code:

Business Name: **CLIENT LLC**

Email Address: **CLIENT@GMAIL.COM**

Designated Office Physical Address: **128 STATE STREET, MONTPELIER, VT, 05633, USA**

Designated Office Mailing Address: **128 STATE STREET, MONTPELIER, VT, 05633, USA**

Business Description

[Edit Business Description](#)

NAICS Code: **Any Legal Purpose**

Domestic State

Domestic State: **VERMONT**

Fiscal Year End (Month)

Fiscal Year End (Month): **December**

Agent Information

[Edit Agent Information](#)

Agent Name: **CT CORPORATION SYSTEM**

Physical Address: **400 CORNERSTONE DR #240, WILLISTON, USA, 05495, VT**

Mailing Address: **400 CORNERSTONE DR #240, WILLISTON, USA, 05495, VT**

Manager/Member Information

[Edit Manager/Member Information](#)

Management Style: **Member-Managed**

Does the LLC have members at the time of filing? **No**

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[Proceed to pay](#)

Main Menu

MY ACTIVITY

MOST FREQUENT ONLINE SERVICES

VT SEC OF STATE ONLINE SERVICES

TRADE MARK

VT DEP'T OF TAX ONLINE SERVICES

VT DEP'T OF LABOR ONLINE SERVICES

TRANSACTION DETAILS

HELP

LOGOUT

Welcome Client

Last Login : 01/29/2016 02:29 PM

Friday, January 29, 2016 [LOGOUT](#)

Start or Register Your Business



Business



Authorization



Review



Payment



Done



Tax Registration



UI Registration

I would like to pay using ...

Credit Card eCheck

Filing Fee: \$125.00

Credit Card Information:

Credit Card Number.*
First Name.*
Last Name.*
Expiration Date.* Month : Year :
Security Code.* [What is this?](#)

Billing Address:

Street Address.*
City.*
State.*
Zip Code.*
Country:



Pay Securely using Credit Card

[Back](#)



[*] Indicates Required Field

Create Your Vermont Business



Thank you for your application. Your business formation filing has been sent to the Corporations Division for review.

CLIENT LLC

If the name is available for indexing these Articles will be accepted and you will be sent an email confirmation along with your Certificate. If the name is not available, you will be automatically refunded your fee and notified by email with instructions on how to file again.

As always, please keep your login in a safe place, and login at any time to view your certificates, receipts, or confirmations by selecting your Inbox from the left hand menu.

- [Done](#)
- [Click Here To File Your Tax Information](#)
- [Click Here To File Your Employer Registration Information](#)

The Corporation Division of the Secretary of State's Office has experienced great success with implementation of online filing and the Business Portal:

We have shortened filing times from 7-10 business days to a 24-business hour turn around.

We are currently processing annual reports online and in real time. This portal has allowed for the instantaneous processing of more than 9,100 annual reports in the month of January 2016 alone.

Contact us with your questions

Phone

802-828-2386

Website

www.sec.state.vt.us

How to Register Online for a Vermont Business Tax Account

Kimberly Flint
Business Tax Section Chief

AGENCY OF ADMINISTRATION

Department of Taxes

- INDIVIDUALS
- BUSINESS AND CORPORATE**
- PROPERTY OWNERS
- TAX PROFESSIONALS
- MUNICIPAL OFFICIALS

For Individuals

For Businesses and Corporations

- File and Pay
- Taxes And Your Business
- Register, Renew, or Close Your Business**
- Verify Your Business Tax Account
- For Nonprofit Organizations
- Sales and Use Tax
- Meals and Rooms Tax
- Withholding Tax
- Local Option Tax
- Miscellaneous Taxes
- Corporate and Business Income Taxes

REGISTER, RENEW, OR CLOSE YOUR BUSINESS

Register

Most businesses operating in Vermont must first register with the Vermont Department of Taxes. For Sales and Use, Meals and Rooms, or Withholding you will need a separate business tax account for each of these respective taxes. Eligible exempt organizations must also register prior to using an [exemption certificate](#).

Register Your New Business & Create a Tax Account

For new businesses, the Vermont's Department of Taxes, the Secretary of State's office, and the Department of Labor have partnered to bring you an [Online Business Service Center](#) where you can register your business and apply for the licensing and insurance you will need to conduct business in Vermont.

After you've registered your new business online with the Secretary of State, you will be given the option to register for a business tax account with the Department to collect:

- Sales and Use Tax

Department of Taxes



Welcome to the Vermont Department of Taxes – Online Business Registration Application

You can apply for a Vermont Business Tax Account number quickly and easily by completing this free online application. After you submit your application, you will receive an email confirming that your application has been successfully sent to the Department of Taxes.

Please allow five to seven business days for the Department to process your application. You will be contacted if additional information is required. Once your application has been processed, you will be sent your Business Tax Account Number, registration information and any applicable tax licenses.

If you have any questions, please contact the Taxpayer Services Division at (802) 828-2551, option #3.

This application will allow you to register for the following tax types:

- ✓ Sales & Use Tax
- ✓ Meals & Rooms Tax
- ✓ Vermont Withholding Tax
- ✓ Miscellaneous Taxes (Cigarette & Tobacco Tax, Fuel Gross Receipts Tax, etc.)
- ✓ Miscellaneous Taxes (Cigarette & Tobacco Tax, Fuel Gross Receipts Tax, etc.)

To apply for a Business Tax Account number you will need:

- ✓ Your Federal employer identification number (FEIN) www.irs.ustreas.gov
- ✓ The Legal Business name and/or the trade name (DBA) of your business
- ✓ The physical address of your business as well as your mailing address
- ✓ Your North American Industry Classification System (NAICS) code.
- ✓ The names and Social Security numbers of the owners, officers, partners and /or representatives of your company.
- ✓ The name and email address of the contact person for your company. **Please Note:** Your Vermont Business Tax account registration will be sent to this address.

Warning: If you quit your application before completing it, your information cannot be saved.

[Begin the Registration Process](#)

Department of Taxes



[Click here](#) "If you have previously registered your name with the Secretary of State"

[Click here](#) "If you are not required to register with Secretary of State"

Main Menu

- ONLINE SERVICES
- SEARCH
- MY PROFILE
- TRANSACTION DETAILS
- HELP
- LOGOUT

Welcome Terri Eldred Last Login : 02/13/2015 08:55 AM Friday, February 13, 2015 LOGOUT

Department of Taxes



Business Type ⓘ

<input type="radio"/> Sole Proprietor	<input checked="" type="radio"/> Single Member LLC ⓘ	<input type="radio"/> LLC
<input type="radio"/> Partnership	<input type="radio"/> S-Corporation	<input type="radio"/> C-Corporation
<input type="radio"/> Federal Government	<input type="radio"/> VT State Government	<input type="radio"/> Other Government
<input type="radio"/> 501(C)3	<input type="radio"/> Other	

Applicant Information

Business Name: * Federal ID: * ⓘ

Business Information

NAICS Code: * ⓘ

Telephone Number: * - Email Address: *

Physical Location of Business ⓘ

Address Line 1: * Address Line 2:

City/Town: * State: *

Zip Code: * Country: *

Mailing Location of Business Same as Physical Location International Address

Address Line 1: * Address Line 2:

City/Town: * State: *

Zip Code: * Country: *

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Welcome Terri Eldred

Last Login : 02/13/2015 08:55 AM

Friday, February 13, 2015 [LOGOUT](#)

Department of Taxes



Business Principals i

First Name: Middle Initial:

Last Name: Title:

Social Security #: -

Address Line 1: Address Line 2:

City/Town: State:

Zip Code: Country:

[Add Principal](#) [Clear](#)

Business Principals Note: Please edit and enter all mandatory fields to continue further

S.No.	Name	Title	Social Security #	Address	Actions
No records to view.					

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- SEARCH
- MY PROFILE
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- HELP
- LOGOUT

Department of Taxes



Sales and Use Tax i

Start Date: * i

Estimate of Annual Sales Tax Liability: * i

Business Operation i

Year Round
 Occasional
 Seasonal

DBA & Physical Location of Business i

Business Name: *

Address Line 1: *

City/Town: *

Zip Code: *

Address Line 2:

State: *

Country: *

Contact Person for Sales & Use Tax

Contact First Name: *

Contact Middle Initial:

Contact Last Name: *

Title: *

Telephone Number: * -

Fax Number: -

Email Address: *

Click on "Add New" if you have more than one Sales & Use Tax location in Vermont i

[Add New](#) [Clear](#)

S.No.	Business Name	Business Address	Actions
No records to view.			

Mailing Location for Sales & Use Tax Information International Address

Address Line 1: *

Address Line 2:

City/Town: *

State: *

Zip Code: *

Country: *

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The Vermont Department of Taxes is very pleased with the success of the business portal. Since the portal was launched, we've processed almost 2,000 registrations for business tax accounts. Our ability to process applications electronically has made us more efficient, shortening the time businesses must wait to receive their licensing, which is a win all around.

~ Commissioner Mary Peterson



Contact us with your questions

Phone

802-828-2551

Website

www.tax.vermont.gov

Set up a New Employer Unemployment Tax Account

Kris Murphy
Employer Services Chief
Department of Labor

Dashboard



VERMONT Secretary of State

CORPORATIONS DIVISION



Vermont Secretary of State,
JIM CONDOS

Main Menu

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- MOST FREQUENT ONLINE SERVICES
- VT SEC OF STATE ONLINE SERVICES
- VT DEPT OF TAX ONLINE SERVICES
- VT DEPT OF LABOR ONLINE SERVICES
- UI Registration
- TRANSACTION DETAILS
- HELP
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Welcome **KPAVAN** Last Login : 04/14/2015 01:48 PM Tuesday, April 14, 2015 [LOGOUT](#)

Reminders

All correspondence with the Secretary of State's office will be stored in your system inbox. You may access your receipts, correspondences, and notices directly below or by clicking on 'Inbox' to your left.

Recent Filing History

Business UCC TAX LABOR

Filing Type	Business ID	Business Name	Filing Date/Time	FEIN Status
BUSINESS FORMATION	0300869	UNIFIED WESTERN GROCERS LLC	03/26/2015 10:17 AM	Submit FEIN
BUSINESS FORMATION	0300897	OFFICE EQUIPMENT LP	03/31/2015 05:10 AM	Submit FEIN



Notices



Correspondence



Receipts

Business Search

Welcome testing123

Last Login :

Friday, January 29, 2016 [LOGOUT](#)

Employer Registration



Search Business

Business Name:

Or Business ID:

[Search and select your business to proceed](#)

Alert

 Selected Business is in Terminated Status, Please file Annual Report and then perform Employer Registration.

OK

Pre-qualification Questions

Vermont Department of Labor's Employer Registration



Pre-qualification Questions

Welcome to the Vermont Department of Labor's Employer Registration Application.

We have designed this application in two steps to determine if registration is necessary at this time. This initial page will make a preliminary determination on whether or not you are providing employment covered under the Vermont unemployment compensation program. Helpful information for each item can be accessed by clicking on the  icon.

During the current or preceding calendar year did you:

Pay wages in Vermont? Yes No 

More information is needed to determine your potential liability.

Please answer the following question(s).

Pay wages to one or more employees in the state of Vermont?* Yes

Did you pay \$1,500.00 in gross wages during any calendar quarter in either the current or preceding calendar year?* Yes No 

Did you employ one or more persons during some part of a day in each of at least 20 different weeks (not necessarily consecutive) in either the current or preceding calendar year?* Yes No 

Purchase a business? Yes No 

Pay domestic wages? Yes No 

More information is needed to determine your potential liability.

Please answer the following question(s).

Pay wages in domestic (household help) employment?* Yes

Did you pay \$1,000.00 in gross wages during any calendar quarter in either the current or preceding calendar year?* Yes No 

Pay agricultural wages? Yes No 

More information is needed to determine your potential liability.

Please answer the following question(s).

Pay wages in agricultural employment?* Yes

Did you pay \$20,000.00 in gross wages during any calendar quarter in either current or preceding calendar year?* Yes No 

Did you employ ten or more persons during some part of a day in each of at least 20 different weeks (not necessarily consecutive) in either the current or preceding calendar year?* Yes No 

Other situations:

Are you a church? Yes No 

Are you a non-profit organization? Yes No 

More information is needed to determine your potential liability.

Please answer the following question(s).

Are you a non-profit organization?* Yes

Did you employ four or more persons during some part of a day in each of at least 20 different weeks (not necessarily consecutive) in either the current or preceding calendar year?* Yes No 

Are you a governmental-entity? Yes No 

Have you filed a 940 in another state prior to this year? Yes No 

Have you re-started a business? Yes No 

Submit

Preliminary Determination- No Further Action

Vermont Department of Labor's Employer Registration



Preliminary Determination

Based on the information you provided, registration with the Vermont Department of Labor is not required at this time. It is your responsibility to ensure no mistakes have been made in the answers provided in this preliminary application, for which this initial reporting assessment is based on.

Detailed information regarding liability for unemployment can be found any time on our website, www.labor.vermont.gov, under the Business/Unemployment Tax & Benefit Information page or by calling the Vermont Department of Labor's Employer Services Unit at 802-828-4344.

Requirements for registration for the Vermont Department of Taxes or Vermont Secretary of State is different than that of the Vermont Department of Labor. Links to their sites have been provided for your convenience.

Please print this page for your records and future reference.

Question	Answer
Pay wages in Vermont?	No
Purchase a business?	No
Pay domestic wages?	No
Pay agricultural wages?	No
Are you a Church?	No
Are you a non-profit organization?	No
Are you a governmental -entity?	No
Have you filed an IRS 940 form in another state prior to this year?	No
Are you restarting a business that was liable for reporting at some time during the past three years?	No

[Back](#) [Print](#) [Done](#)

Preliminary Determination - Continue

The screenshot shows a web browser window with the URL <https://www.vtsonline.com/online/EmployerRegistration>. The page header includes the Vermont Secretary of State logo and the name JIM CONDOS. A main menu on the left lists various services. The main content area is titled "Vermont Department of Labor's Employer Registration" and shows a progress bar with steps: Created Your Business, Pre-qualification Questions, Preliminary Determination (current step), Business Information, Dates of Employment, Wage Information, Location of Work, Contact Information, Business Activity, Review, and Done. Below the progress bar, a "Preliminary Determination" section contains a paragraph of text and a table of questions and answers.

Welcome testing123 Last Login : Friday, January 29, 2016 [LOGOUT](#)

Vermont Department of Labor's Employer Registration

Created Your Business → Pre-qualification Questions → **Preliminary Determination** → Business Information → Dates of Employment → Wage Information → Location of Work → Contact Information → Business Activity → Review → Done

Preliminary Determination

From the information you have provided, it appears you may be liable for Vermont unemployment coverage. To complete the registration process, you will need payroll records for each pay period, including the first date of employment and wages PAID in Vermont and it will be necessary for you to provide the following information so an accurate and timely determination can be made. Whether you are determined liable or non-labile, you will receive notification from this office within 20 days. If you do not hear from us within that time frame, please contact our office at the number below.

Provided you have the information requested at hand, the actual registration should not take longer than 15 minutes to complete. If you still have questions about this application or about your potential liability, please contact Employer Services at (802) 828-4344.

Question	Answer
Pay wages to one or more employees in the state of Vermont?	Yes
Did you pay \$1,500.00 in gross wages during any calendar quarter in either the current or preceding calendar year?	Yes
Did you employ one or more persons during some part of a day in each of at least 20 different weeks (not necessarily consecutive) in either the current or preceding calendar year?	Yes
Purchase a business?	No
Pay domestic wages?	No
Pay agricultural wages?	No
Are you a Church?	No
Are you a non-profit organization?	No
Are you a governmental -entity?	No
Have you filed an IRS 940 form in another state prior to this year?	No
Are you restarting a business that was liable for reporting at some time during the past three years?	No

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Business Information

Vermont Department of Labor's Employer Registration



Business Entity and Address Information

Federal ID Number: <input type="text"/>	Employer's Legal Name*: <input type="text"/>
Trade Name: <input type="text"/>	Attention or C/O Name: <input type="text"/>
Mailing Address*: <input type="text"/>	City*: <input type="text"/>
State*: <input type="text" value="Vermont"/>	Country*: <input type="text" value="United States"/>
Zip Code*: <input type="text" value="05452"/>	Business Email*: <input type="text"/>
Business Phone*: <input type="text"/>	Business Fax: <input type="text"/>

Owner and Address Information

Number of Owners/Partners/Officers*:

List the primary Owner(s), partners, members/managers or officers:

Name*: <input type="text"/>	SSN*: <input type="text"/>	Title*: <input type="text"/>
Phone*: <input type="text"/>	Fax: <input type="text"/>	

Physical Address

Address (no P.O. Boxes)*:

Address Line2:

City*:

State*:

Country*:

Zip Code*:

Mailing Address (if Different)

Address Line1:

Address Line2:

City:

State:

Country*:

Zip Code::

OWNER(S), PARTNERS, MEMBERS/MANAGERS OR OFFICERS

S.No.	Name	Title	SSN	Phone #	Physical Address	Mailing Address	Actions
1	HANK J GINTOF, JR.	Member			1 TOWNE MARKETPLACE, STE 18, ESSEX JUNCTION, VT, 05452, USA	NONE	

Page 1 of 1, records 1 to 1 of 1

Type of Organization*:

Date of Incorporation:

State of Incorporation:

Dates of Employment

Vermont Department of Labor's Employer Registration



Vermont UI Liability

Do you have employees in Vermont?*: 

If you have employees in Vermont please answer the following questions concerning their employment:

First date of Vermont employment:  

Date first wages paid in Vermont:  

Has this business paid federal unemployment taxes? 

If yes, list years: 

Wage Information

Vermont Department of Labor's Employer Registration

if('true' == 'true') {} if('true' == 'true') {}



Employment and Wage Information

Enter the number of workers for each week and list total gross wages paid for each calendar quarter employment occurred. If employment occurred prior to the calendar years lists below, we will be contacting you for this information. Do not estimate future wages. **ONLY:** include wages that are covered for unemployment purposes.

Enter only the number of workers localized in Vermont and the total gross wages paid for each calendar quarter in which employment occurred.

Employment that is exempt from unemployment coverage

Employment which is not localized in Vermont

Calendar Year 2015 Employee Count

03-Jan	10-Jan	17-Jan	24-Jan	31-Jan	07-Feb	14-Feb	21-Feb	28-Feb	07-Mar	14-Mar	21-Mar	28-Mar	Total Wages Paid
<input type="text"/>													
04-Apr	11-Apr	18-Apr	25-Apr	02-May	09-May	16-May	23-May	30-May	06-Jun	13-Jun	20-Jun	27-Jun	Total Wages Paid
<input type="text"/>													
04-Jul	11-Jul	18-Jul	25-Jul	01-Aug	08-Aug	15-Aug	22-Aug	29-Aug	05-Sep	12-Sep	19-Sep	26-Sep	Total Wages Paid
<input type="text"/>													
03-Oct	10-Oct	17-Oct	24-Oct	31-Oct	07-Nov	14-Nov	21-Nov	28-Nov	05-Dec	12-Dec	19-Dec	26-Dec	Total Wages Paid
<input type="text"/>													

Back Continue

Location of Work

Vermont Department of Labor's Employer Registration



Enter Vermont location where work is performed

Street (No P.O.Box)*:

City*:

State: VERMONT

Country*:

Postal Code:

Phone Number*:

Fax:

Do you have workers performing services whom you consider to be self-employed or independent contractors?*: Yes

If yes, please list name, address, telephone and type of service provided/performed for each employee or independent contractor:

Have you ever had a Vermont unemployment account number under this business or any other legal business entity?*: Yes

FEIN:

VT SEIN:

Did you incorporate or acquire any business or any part of another Vermont employer?*: Yes

If yes please enter the following questions:

Did you acquire or incorporate all or part?

Date you acquired or incorporated:

UI account# of business acquired/incorporated:

Name of business acquired/incorporated:

Were employees retained from former owner:

If applicable, how many?

How was business acquired?

If lease specify nature:

[Back](#) [Continue](#)

Contact Information

Vermont Department of Labor's Employer Registration



Contact Information

Name of person in possession of payroll records*: i

Title/Homeowner*: i

Phone Number*: i

E-mail*:

General E-mail*: (Same as Email):

Wage E-mail*: (Same as Email):

Is Same AS Person In Possession

Name of person completing this application: i

Title/Homeowner: i

Phone Number: i

E-Mail: i

General E-mail: (Same as Email):

Wage E-mail: (Same as Email):

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Business Activity

Vermont Department of Labor's Employer Registration



Nature of Business Activity

Provide a detailed description of the nature of activity in Vermont*:



List principle product(s) or service(s), in order of importance*:



Please select the appropriate category below which closely describes your business in Vermont. If you have multiple business types, please specify the percentages above*:

Select NAICS Code



NAICS Sub Code*:



If you are unsure of the category in which your business falls, contact employer services at (802) 828-4344 or access the web at naics.com for more information.

Enter the number of establishments the above business operates in Vermont. Include: home(s) of personnel, when the company does not have an officer or worksite in Vermont. Exclude: locations that are temporary (Exist less than 1 year) or are not staffed on a regular basis.

Number of establishments*:



If more than one location, specify each location with the street address, city and the number of workers at each location:

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Continue

Registration Complete

Confirmation



Thank you for registering with the Vermont Department of Labor. We will notify you as soon as a determination is made regarding your liability to pay Vermont unemployment taxes. If you do not hear from us within two weeks, please feel free to contact us at 828-4344 for more information.

Requirements for registration for the [Vermont Department of Taxes](#) or [Vermont Secretary of State](#) is different than that of the 'Vermont Department of Labors'. Links to their sites have been provided for your convenience.

The screenshot shows a web browser window with a toolbar at the top containing icons for file operations, navigation, and zoom (130%). The page content includes the Vermont Department of Labor logo and contact information, followed by the title "Employer Registration" and the status "**ELECTRONICALLY FILED**". The filing date is "04/10/2015". Below this is a table titled "PRE-QUALIFICATION QUESTIONS" with two rows of data.

VERMONT DEPARTMENT OF LABOR
Labor Division
MAILING ADDRESS: 5 Green Mountain Drive, PO Box 488, Montpelier, VT 05601-0488
DELIVERY ADDRESS: 5 Green Mountain Drive, PO Box 488, Montpelier, VT 05601-0488
PHONE: 802-828-4344 WEBSITE: <http://labor.vermont.gov/>

Employer Registration ****ELECTRONICALLY FILED****
FILING DATE: 04/10/2015

PRE-QUALIFICATION QUESTIONS	
Pay wages to one or more employees in the state of Vermont?	Yes
Did you pay \$1,500.00 in gross wages during any calendar quarter in either the current or	Yes

Done

Contacting Labor with Questions

Employer Services Unit

Phone

802-828-4344

Email

Labor.UIAndWages@Vermont.gov