

VERMONT LAW SCHOOL

Library

January 31, 2017

Ms. Martha Reid
State Librarian
Vermont Department of Libraries
109 State Street
Montpelier, VT 05062

RE: Vermont State Library Grant with Vermont Law School: January Report

Dear Ms. Reid,

This correspondence provides a mid-year summary of expenditures and activities for the 2016-2017 Grant Agreement #11300-17-VLS-01 from the Vermont Department of Libraries to the Vermont Law School. At the midpoint of our second year, we continue to welcome more on-site visitors. We have “regulars” as well as researchers new to our services. The recent Westlaw statistics nearly doubled and confirms our observation that our “regulars” are very comfortable using Westlaw. As you will see from the attached Gimlet report covering July 1 – January 31st, we logged 253 reference requests. My reference colleagues and I worked with attorneys, self-represented litigants, inmates and other members of the public to provide legal information.

During the period July 1, 2016 – January 31, 2017, the Vermont Law School library documented the following work in satisfaction of the grant:

- Answered 253 reference and directional questions from the public
 - 45 via the Ask a Law Librarian Line
 - 33 via direct Email
 - 90 via walk in patron
 - 85 inmate requests for legal materials
- Identified 90 visitors. We do not ask visitors to check in, so the actual number of visitors is likely higher.
- Logged 2,740 transactions, on Westlaw public access legal research terminals (July 1, 2016 – January 31, 2017)
- Community Legal Research Corner (CLIC) Coordinator – Salary and Benefits – June 25, 2016 - January 20, 2017: \$15,758.15.

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In addition to the Gimlet report, attached please also find a spreadsheet itemizing expenditures. After receiving the grant funds in December 2016, we plan to move ahead with increasing online access to either public access LexisAdvance or Bloomberg Law. The content gap that we continue to see is with specialized secondary content. For example, we receive repeated requests for Larson's multi-volume treatise, *The Law of Workers' Compensation*. We do not own this title in print (our academic subscription to LexisAdvance provides access the VLS students, faculty and staff.) Ordering the print title for CLIC would cost \$7,775. Our best solution is to obtain public access to either LexisAdvance or Bloomberg Law, either of which would provide access to secondary and practice related resources on employment law and workers' compensation.

Please let me know if you have any questions about any of the expenses listed.

Please let me know what additional information I can provide. On behalf of my VLS library colleagues and all the legal researchers who benefit from CLIC, let me take this opportunity to formally thank you for your support of this program. We could not have done it without you. We look forward to continuing to serve the State of Vermont moving forward, and we wish you all the best in the months ahead.

Respectfully submitted,



Cynthia Lewis
Library Director & Assistant Professor of Law
Julien & Virginia Cornell Library
Vermont Law School

Vermont Law School Library [Change name](#)

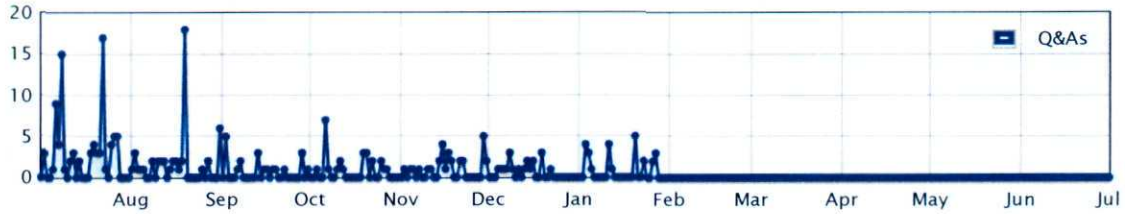
namay@vermontlaw.edu [Change password](#) [Sign out](#)

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Start End

Question Count



Duration

1-5 min	67
15 min	149
30 min	30
45 min	6
60 min	1
90 min	0
120 min	0

Question Type

Directional	77
Research	176

Asked by

Pro Se	27
Public	46
Inmate	85
Alum	5
Attorney	71
Clerk	1
Librarian	1
State Employee	5
Student (non-VLS)	7
Faculty (non-VLS)	3
Staff	2

Format

Email	33
Phone	45
Walk-in	90
Mail	85

Location

Workstation	52
Info Desk	67
CLIC	107
Library premises	27

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Vermont Law School Library

Community Legal Information Corner expenses July 2016 - January 2017

TITLE	Amount Paid	Copies	Note
CLIC Coordinator	\$15,758.15		Salary and benefits (6/25/16 - 1/20/17)
Miscellaneous Grant Expenses	\$54.43		postage (inmate letters)
Westlaw Patron Access	\$26,035.18		July 2016 -June 2017
Miscellaneous Grant Expenses	\$240.00		Gimlet (July 2016-June 2017)
Miscellaneous Grant Expenses	\$282.00		AALL membership Fy17
Miscellaneous Grant Expenses	\$26.58		staplers
Miscellaneous Grant Expenses	\$12.96		sheet protectors
Miscellaneous Grant Expenses	\$18.97		conference planning lunch
Miscellaneous Grant Expenses	\$35.64		Berlin Vt, conference mileage
Miscellaneous Grant Expenses	\$243.27		SLA conference registration, mileage, food
Miscellaneous Grant Expenses	\$21.75		lunch w/ VBA Executive Director
Miscellaneous Grant Expenses	\$84.00		CLIC program business cards
Miscellaneous Grant Expenses	\$280.00		SLA membership Fy17
Miscellaneous Grant Expenses	\$11.70		office supplies
Miscellaneous Grant Expenses	\$4.98		office supplies
Miscellaneous Grant Expenses	\$46.58		office supplies
Miscellaneous Grant Expenses	\$76.65		office supplies
The bluebook : a uniform system of citation / 20th edition	\$38.50	1	
Nolo's guide to social security disability : getting & keeping your benefits / David A. Morton III, M.D.	\$39.99	1	
The ABA consumer guide to adopting a child : everything you need to know for a successful adoption / Robert A. Kasky and Jeffrey A. Kasky.	\$16.74	1	
Everybody's guide to small claims court / Ralph Warner, J.D.	\$24.85	1	
Every landlord's legal guide / Marcia Stewart, Ralph Warner, & Janet Portman	\$25.90	1	
The small business start-up kit : a step-by-step legal guide / Peri H. Pakroo ; edited by Marcia Stewart	\$20.39	1	
Kurzban's immigration law sourcebook : a comprehensive outline and reference tool / Ira J. Kurzban	\$523.98	1	
Becoming a U.S. citizen : a guide to the law, exam & interview / Ilona M. Bray, J.D.	\$25.82	1	
Nolo's essential guide to divorce / Attorney Emily Doskov.	\$16.55	1	
Represent yourself in court : how to prepare & try a winning case / Paul Bergman, J.D. & Attorney Sara J. Berman ; cartoons by Mike Twohy.	\$33.24	1	
TOTAL	\$43,998.80		