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*Andrew Pallito, Commissioner*

**MEMORANDUM**

**TO:** Senator Kitchel, Chair, Senate Appropriations Committee  
**FROM:** Andrew Pallito, Commissioner, Department of Finance & Management  
**DATE:** January 31, 2017  
**SUBJECT:** Adjustments and Changes to the FY 2017 Governor’s Recommended Budget Adjustment

The Administration is recommending two technical changes and updates to the FY 2017 Budget Adjustment as passed by the House (H.125).

The following technical changes are requested by the Department of Finance and Management, Division of Financial Operations

**Expenditure of the Human Services Caseload Reserve**

Section 62: The following changes are need to ensure the correct transfers and reversions of funding at the end of the fiscal year:

**Sec.62. EXPENDITURE OF HUMAN SERVICES CASELOAD RESERVE**

(a) In fiscal year 2017, \$3,726,117 is appropriated to the Commissioner of Finance and Management from the general fund for transfer to the Agency of Human Services – Global Commitment to ensure sufficient funding for Global Commitment during fiscal year 2017. Prior to the close of fiscal year 2017, the commissioner shall determine the amount needed for transfer, and shall provide a written report to the Joint Fiscal Committee of the determination and the amount transferred. Any funds remining in this appropriation and not transferred shall revert to the general fund in fiscal year 2017.

(b) The amount of funds appropriated in subsection (a) of this section shall be unreserved from the Human Services Caseload Reserve established in 32 V.S.A. § 308b. The funds reverted in subsection (a) of this section shall be redeposited reserved in the Human Services Caseload Reserve.

**Reversion**

To ensure that the contingent appropriation made in 2016 Act 172 Sec. B.1107 reverts to the general fund in FY 2017, the following amendment should be included:

2016 Acts and Resolves No. 172 Sec. B.1107 is amended to read:

(c) Any remaining funds not approved for expenditure by December 15, 2016 shall be available for the fiscal year 2017 budget adjustment process revert to the General Fund.