

**Site Visit to The Vermont Department of Liquor
And The Vermont Department of Lottery
Meeting Date: 9/27/2017**

Members in Attendance

Matt Krauss, Chair
Rep. Thomas Stevens, Vice Chair
Sen. Alison Clarkson
Sabina Haskell
Martin Manahan
Brittney Wilson

Others Active Participants

Jeff Cavender, Director of Sales, Vermont Lottery Commission
Mary Cassani Business Manager Vermont Lottery Commission
Mike Ferrant Director of Security, Vermont Lottery Commission
Gary Kessler Deputy Commissioner, Department of Liquor Control
Theresa Barrows, Department of Liquor Control
Patrick Delaney, Commissioner, Department of Liquor Control

Topics Discussed

- The meeting opened at 9:00 AM
- Jeff Cavender , and Mary Cassini gave us a tour of the offices and introduced us to the employees and explained what each person did and their job functions. .
- Mike Ferrant gave us a tour of the actual warehouse where the tickets are stored. He explained the process of how the tickets are packaged and distributed as well as security measures and inventory control processes. .
- Gary Kessler gave us a small presentation on the Department of Liquor which focused on possible solutions for the challenges that the merger will create.
- Patrick Delaney and Theresa Barrows gave us a tour of the office, introduced us the employees and what each person did for the Department. We also toured the physical plant and they explained the process of liquor coming in to the warehouse and also how the liquor is distributed to the different locations, They also talked the limitations of the warehouse and showed us its physical deterioration over the years
- There was committee discussion about future meeting and goals for those meetings.
- Adjournment was at 1:00

The next meeting of the Council will be held October 17th, 2017, 12:30 -4:30 at the Statehouse

Minutes prepared by Peggy Delaney, Committee Assistant