

Payroll Benefits Expenses



PAYROLL

COMPENSATION

During Session- 32 V.S.A. § 1052(a)

- Weekly salary
- 2017 - \$707.36
- Paid in biweekly installments
- Paid Current

During Interim- 2 V.S.A. § 406(a)

- Daily compensation
- 2017- \$141.00
- Paid in biweekly installments
- Not paid current

HOW TO SUBMIT

- During Session- automatic
- During Interim- log into the VTHR system

WHAT IS VTHR

- State of Vermont Payroll System
 - Submit timesheet (during interim)
 - Review paystubs*
 - Review W2 and W4s*
 - Set up direct deposit- must do during first week of session
 - And much more
 - Username and password
 - Login: <http://legislature.vermont.gov/>

*only accessible on the State House system (not at home)

EXPENSES

EXPENSE RATES

During Session- 32 V.S.A. § 1052(b)

- Meals: \$74 per day*
- Lodging: \$115 per night*
- Mileage: \$0.54 per mile*

During Interim- 2 V.S.A. § 406 (a)

- Meals & lodging: actual reimbursement
- Mileage: \$0.54 per mile*

Taxable Expenses- IRS 26 U.S. Code § 162

- Legislators living 50 miles or fewer from the capitol building must pay taxes on expenses
- Distance measurement- shortest route from home to the state house
- Taxes on expenses are deducted from your paycheck (not your expense payment)

HOW TO SUBMIT

- Log into the VISION System: <http://legislature.vermont.gov/>
- Weekly on Fridays- very important for taxable legislators
- Direct deposit into account 2-3 days later

- **rate determined by the federal Office of Government-wide Policy*

BENEFITS & OTHER

BENEFITS

- Dental Insurance
- Deferred Compensation
- Wellness Program

OTHER

- Business cards and stationery
- Legislative License plates
- Names tags
- Parking
- General Services

WELCOME!

