

Executive Branch Fee Report for 2017 Legislative Session - Per 32 VSA Sec. 605(b)(1) - General Government, Labor, General Education, and Commerce and Community Development Functions

Changes?	Unit	Agency/ Department	Contact	Fund Number	Fund Description	Account	Account Description	Statutory Reference	Last Year Changed (Legislative Session)	Current Fee	Proposed Fee	% Fee Change	# Units processed annually (if applicable)	FY2015 Actual Receipts	FY 2016 Actual Receipts	FY 2017 Projected Receipts	FY 2018 Projected receipts	Proposed Revenue Change FY17 over FY18 by \$	Proposed Revenue Change FY17 over FY18 by %	Service or Product Provided, or regulatory Function Performed	Who pays the Fee	Budget Impact - Is the changed fee revenue included in the FY 18 Agency/Dept. Budget? Amount Included; to be expended for what?	Other Notes		
Human Resources																									
N	01120	Department of Human Resources		21585	Pers-Human Resourc Development	424310	Training - CPR Classes	3 VSA Sec 332, 32 VSA Sec 603(3)	N/A	http://humanresources.vermont.gov/training	http://humanresources.vermont.gov/training	0%	<1	0	86	0	0	0	0%	Training and access to equipment and facilities.	State and Non-State entities	See Center for Achievement in Public Service (CAPS) for Employee Development course catalogue on HR website.			
N	01120	Department of Human Resources		21585	Pers-Human Resourc Development	462500	Other Revenues	3 VSA Sec 332, 32 VSA Sec 603(3)	N/A	http://humanresources.vermont.gov/training	http://humanresources.vermont.gov/training	0%	54	0	0	0	0	0	0%	Training and access to equipment and facilities.	State and Non-State entities	Training classes consist of Vermont Certified Public Manager course (the highest source of this fee) as well as other elective courses delivered online and in-person.			
SUBTOTAL Human Resources														0	86	0	0	0	0%						
Department of Taxes																									
N	01140	Tax	Candace Morgan	10000	General Fund	405500	Break-Open Ticket	32 VSA § 10204	1992	3,000.00	3,000.00	0%	7	21,000	18,000	18,000	18,000	0	0%	Issuance of break-open ticket manufacturer licenses	Break-open ticket manufacturers				
N	01140	Tax	Candace Morgan	10000	General Fund	405500	Break-Open Ticket	32 VSA § 10204	1992	2,000.00	2,000.00	0%	4	8,000	8,000	8,000	8,000	0	0%	Issuance of break-open ticket distributor licenses	Break-open ticket distributors				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	415405	Lien Subordination Fee	32 VSA § 3777	2013	179.00	179.00	0%	162	27,924	30,072	28,998	29,535	537	2%	Used to offset admin costs directly associated with processing lien subordinations	Mortgage lenders				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	415020	Sheriffs	32 VSA § 1471		Varies		0%	0	0	0	0	0	0	0%	Sheriff's fee related to Superior Court complaints	Delinquent Taxpayers				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	417820	Captap	32 VSA § 3404	1996	statute amount varies by section		0%	Roughly 200 (varies every year)	56,359	30,937	31,000	31,000	0	0%	CAPTAP data processing fees.	Towns				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	417825	Current Use Filing	32 VSA § 3756(e)	2014	70.00	70.00	0%	1,878	151,228	111,745	111,000	111,000	0	0%	Qualification for use value appraisal application.	Applicants for UVA Program				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	417835	Appeals Filing	32 VSA § 4461(b)	2006	70.00	70.00	0%	50	2,955	4,010	4,000	4,000	0	0%	Appeals of property tax decisions	Property owner requesting appeal				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	427501	Non-Suff Fun Check Charges	32 VSA § 404	2014	20.00	20.00	0%	1,780	32,426	38,774	39,000	39,000	0	0%	Offset costs associated with administration and collection of NSF check.	Taxpayer with NSF				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	427500	Fines, Forfeits, Penalties	32 VSA § 3262	2009	\$10 file; \$10 discharge	10.00	0%	6,349	73,351	53,637	54,000	54,000	0	0%	Lien filing fees.	Delinquent Taxpayers				
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	415410	Tax Return Processing Fee	32 VSA § 3204	1997	25.00	25.00	0%	0	0	0	0	0	0	0%	Processing Fee for unacceptable returns					
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	460090	Web Portal Fees Collected	22 VSA § 953		5.00	5.00	0%	16,077	83,365	77,404	77,500	77,500	0	0%	Filing Property Transfer Tax Return	Taxpayer or Attorney				
N	01140	Tax	Candace Morgan	21050	Public Defender Special Fund	417830	Recoveries-Def Gen Represent	13 VSA § 5240		9.00	0.00	-100%	Included in Intra/Inter Unit Goods/Services Line Below				0	0%	Public defender offset fees.	TBD	The administrative fee for recovering debt for the Defender General was previously assessed through external offsets. This year, TAX is engaging in a pilot collections unit program with the Defender General, and we are working to quantify those administrative costs and identify a mechanism to recover those costs. We have not yet finalized a solution, and we are therefore reporting this as a loss at present. We have the ability to set an administrative fee for this as a Department and plan to do so in the future. For more on this change in collections of Defender General debt, please see the Collections Unit Status Report link: http://tax.vermont.gov/sites/tax/files/documents/Collections%20Unit%20Status%20Report-2016.pdf	\$ not set in statute.			
N	01140	Tax	Candace Morgan	21500	Inter-Unit Transfers Fund	49000	Intra/Inter Unit Goods/Services (External Offsets)	32 VSA § 5938		9.00	9.00	0%	17,376	136,105	129,784	90,000	90,000	0	0%	External offset fees collected from attached refunds (\$ sent to other agencies)	Debtors	\$ not set in statute. Accounting based on attributable period; not necessarily when the funds were transferred.			
N	01140	Tax	Candace Morgan	21590	Tax-Miscellaneous Fees	421200	Sale of Forms & Copies	32 VSA § 603(3)	N/A	Varies		0%		5,678	34	0	0	0	0%	Sale of copies of taxpayer returns and commercial preparers	Taxpayers and preparers	\$ not set in statute			
Y	01140	Tax	Candace Morgan	21591	Tax-Local Option Process Fees	417840	Local Option Tax Processing	24 VSA § 138(c)	2012	5.96	2.83	-53%	93,725	521,595	595,613	665,000	322,079	(342,921)	-52%	Administration and collection of local options tax.	Municipalities	Reducing this fee will provide approximately \$300k more PILOT funding to participating cities and towns around the state of Vermont. It will not have a negative impact on the operations required to support this program.	This reduction in the amount of the fee is one of the examples of efficiencies gained with the new VTAX IT System.		
SUBTOTAL Department of Taxes														1,119,987	1,098,010	1,126,498	784,114	(342,384)	-50%						
Department of Buildings & General Services																									
N	01150	Buildings and General Services		21822	ACCD/Tourism & Marketing Broch	415000	Fees - General	29 VSA Sec 169	N/A	\$10 - \$50	\$10 - \$50	0%		310,412	304,119	307,266	307,266	0	0%	Brochure Marketing in State Information Centers	Businesses	Fee structure can be found at http://informationcenter.vermont.gov/business_marketing/brochure_placement			
N	01150	Buildings and General Services		21936	Information Center Revenues	421170	Sales of Advertising	29 VSA Sec 169	N/A	\$200 - \$4,000	\$200 - \$4,000	0%		64,705	60,929	62,817	62,817	0	0%	Ad Panel Marketing in State Information Centers	Businesses	Fee structure can be found at http://informationcenter.vermont.gov/sites/ncd/files/applications_and_forms/VICD-rate-card-2012.pdf			
SUBTOTAL Department of Buildings & General Services														375,117	365,048	370,083	370,083	0	0%						
Agency of Agriculture																									
	02200	Agriculture, Food & Markets	Diane Bothfeld, Administrative Services Director IV	21933	Agricultural Water Quality	N/A	Small Farm Fee	Directed by 2016 Act 149 - An act relating to Executive Branch Fees. Will end up in 6 VSA 215 §4871	2016 said it would be new in 2017	0	various options provided to Committees and Administration		686	0	0	0	375,000	375,000	0%	Certification of Small Farm compliance with Water Quality regulations to include the Required Agricultural Practices	Small Farm owners	The report the Agency was required to submit to the Legislative Committees outlined 4 possible funding mechanisms - without support/encouragement of any particular option.			
SUBTOTAL Agency of Agriculture														0	0	0	375,000	375,000	0%						
Department of Labor																									
Y	04100	Labor	Chad Wawrzyniak	21105	Worker's Comp Admin Fund	417695	Worker's Comp-Employer	21 VSA §711	2015	0.0145	0.0140	-3%	N/A	2,732,435	2,758,366	3,250,000	2,744,000	(506,000)	-16%	The fee funds the workers compensation adjudication and enforcement program at the Vermont Dept. of Labor, and funds a portion of the Project WorkSAFE consultation program (the other portion is via federal grant)	All Vermont employers with workers' compensation insurance pay the assessment on their WC premium; approved self-insured employers pay based on paid WC losses	Yes. All fee are used for administration of the Workers Compensation program	Vermont statute requires the fee to be set annually by the Legislature. 21 VSA §711		
N	04100	Labor	Chad Wawrzyniak	21105	Worker's Comp Admin Fund	417700	Worker's Comp-Self Employed	21 VSA §711		0.010	0.010	0%	N/A	219,436	515,844	600,000	600,000	0	0%	The fee funds the workers compensation adjudication and enforcement program at the Vermont Dept. of Labor, and funds a portion of the Project WorkSAFE consultation program (the other portion is via federal grant)	All Vermont employers with workers' compensation insurance pay the assessment on their WC premium; approved self-insured employers pay based on paid WC losses		Vermont statute requires the fee to be set annually by the Legislature. 21 VSA §711		
N	04100	Labor	Chad Wawrzyniak	10000	General Fund	427240	VOSHA Violations	21 VSA Sec 210				0%		337,122	438,614	425,000	425,000	0	0%	The penalties are for violations of OSHA rules and regulations.	Employers and employees in violation of the rules.				

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N	04100	Labor	Chad Wawrzyniak	10000	General Fund	427460	WC Admin Penalty	21 VSA Sec 692				0%		53,659	50,784	60,000	60,000	0	0%	The penalties are for violations of worker's compensation rules and regulations.	Employers and employees in violation of the rules.			
N	04100	Labor	Chad Wawrzyniak	21095	Passenger Tramways	407580	Passenger Tramways	31 VSA Secs 706, 707				0%		395,661	388,302	390,000	415,000	25,000	6%	The fee funds the passenger tramway (ski lift) inspection program at the Vermont Dept. of Labor	Vermont ski areas.	Yes. All fee are used for administration of the Passenger Tramways program		
N	04100	Labor	Chad Wawrzyniak	21110	Employee Leasing Companies	407590	Employee Leasing	21 VSA Sec 1033				0%		55,900	59,800	55,000	55,000	0	0%	The fee funds the employee leasing function of the Unemployment program at the Vermont Dept. of Labor	Employers who want to join the employee leasing program.			
N	04100	Labor	Chad Wawrzyniak	21752	DET-Apprenticeship Train OFS	460002	DET-Apprenticeship Training	21 VSA Sec 1103(b)				0%		359,037	414,975	414,000	414,000	0	0%	The fee is the tuition portion of the apprenticeship program at the Vermont Dept. of Labor	Employers who are sponsoring employees in the apprenticeship programs.			
SUBTOTAL Department of Labor														4,153,250	4,626,685	5,194,000	4,713,000	(481,000)	-9%					
Agency of Education																								
N	05100	Education	Deborah Price	21240	Teacher Licensing Fund	407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(1)	2016	50	50	0%	4,127		206,370	210,000	210,000	0	0%	Educator License -application	Educator		new fee rates that took affect 7/1/2015. shown again below at old rates that expired FY16.	
N	05100	Education	Deborah Price	21240	Teacher Licensing Fund	407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(2)	2016	50	50	0%	2,053		307,875	310,000	310,000	0	0%	Educator License- Level I license	Educator			
N	05100	Education	Deborah Price	21240	Teacher Licensing Fund	407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(3)	2016	50	50	0%	1,872		467,925	470,000	470,000	0	0%	Educator License- Level II license	Educator			
N	05100	Education	Deborah Price	21240	Teacher Licensing Fund	407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(4)	2016	10	10	0%	3,106		31,060	31,500	31,500	0	0%	Educator License certificate copy	Educator			
N	05100	Education	Deborah Price	21240	Teacher Licensing Fund	407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(6)	2016	50	50	0%	568		53,030	53,500	53,500	0	0%	Educator License - provisional	Educator			
N	05100	Education	Deborah Price	21240	Teacher Licensing Fund	407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(7)	2016	1,200	1,200	0%	69		82,800	83,000	83,000	0	0%	Educator License - per review	Educator			
						407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(1)		40				184,745									old fee rates that expired in FY16-shown in rows above at new rate	
						407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(2)		40				143,168										
						407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(3)		40				301,435										
						407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(4)		40				15,170										
						407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(6)		1,200				45,320										
						407595	ED - Teacher Licensing	16 VSA Sec 1697(a)(7)		69,000				69,000										
N	05100	Education	Deborah Price	21856	PS-Fingerprint Fees	415111	Fingerprint Fees	16 VSA Sec 257	1998	12	12	0%	1,376		20,295	20,295	20,295	0	0%	Background check	Applicant			
N	05100	Education	Kathy Flanagan	21252	Conference Fees & Donations	417755	Conference	32 VSA Sec 603(3)	NA			0%		39,630	30,125	30,125	30,125	0	0%					
N	05100	Education	Cassandra Ryan	21245	Post Secondary Certification	417885	Post Secondary Certification	16 VSA Sec 177(a)	2004			0%		3,000	1,500	3,000	3,000	0	0%	Post-secondary approval	Institution			
N	05100	Education	Kathy Flanagan	21250	General Education Development	421200	Sale of Forms & Copies	16 VSA Sec 1049(b)	NA			0%		48	33	Discontinued								
N	05100	Education	Kathy Flanagan	10000	General Fund	427120	Non-Suff Funds Charges	32 VSA Sec 404	1997			0%		220	0									
N	05100	Education	Deborah Price	21241		417886		16 VSA § 1694(2)(A)(i)	2016	1,000	1,000	0%	17	NA	NA	17,000	17,000	0	0%	Educator program prep approval	Institution			
N	05100	Education	Deborah Price	21241		417886		16 VSA § 1694(2)(A)(ii)	2016	2,000	2,000	0%	3	NA	NA	6,000	6,000	0	0%	Educator program prep approval	Institution			
N	05100	Education	Deborah Price	21241		417886		16 VSA § 1694(2)(A)(iii)	2016	25	25	0%	360	NA	NA	9,000	9,000	0	0%	Educator program prep approval	Institution			
N	05100	Education	Deborah Price	21241		417886		16 VSA § 1694(2)(A)(iv)	2016	500	500	0%	5	NA	NA	2,500	2,500	0	0%	Educator program prep approval	Institution			
N	05100	Education	Deborah Price	21242		417886		16 VSA § 1694(2)(A)(v)	2016	1,500	1,500	0%	2	NA	NA	3,000	3,000	0	0%	Educator program prep approval	Institution			
SUBTOTAL Agency of Education														818,253	1,201,013	1,248,920	1,248,920	0	0%					
Agency of Commerce and Community Development																								
N	07110	Agency of Commerce and Community Development/ Department of Housing and Community Development	Josh Hanford, Deputy Commissioner	21918	Archeology Operations	417503	Archeological Bankers Box	22 VSA Sec 724(b)(2)	2014	500	500	0%	369	330	45,410	15,000	5,000	(10,000)	-67%	Care and maintenance of archaeological collections	Entities who excavate or remove archaeological artifacts/collections on connection with state and federal actions, assistance, license, or permit.		Because of the extensive archaeological resources at the Route 78 project, we received an unusually large number of boxes in FY16. The agreement for these 80 boxes was determined prior to the 2014 fee increase. Additionally, some legacy boxes with no fee agreements were accepted by the State Archaeologist.	
N	07110	Agency of Commerce and Community Development/ Department of Housing and Community Development	Josh Hanford, Deputy Commissioner	21325	Historic Sites Special Fund	421220	Sale of Tickets	22 VSA Sec 724(a)(1)	2014	12	12	0%	42,588	2,234,174	239,442	241,610	250,610	9,000	4%	Admission to state-owned historic sites	Visitors to state-owned historic sites			
N	07110	Agency of Commerce and Community Development/ Department of Housing and Community Development	Josh Hanford, Deputy Commissioner	21819	ACCD-Mobile Home Park Laws	462500	Other Revenues	10 VSA Sec 6254(c)	2014	12	12	0%	6,524	77,876	77,568	77,640	78,000	360	0%	ACCD expenses in administering the laws regarding mobile home parks and paying any fees required in the mediation process pursuant to section 6252 of the Mobile Home Park Law and for legal representation for leaseholders pursuant to section 6253 of the Mob	Mobile Home Park Owners			
N	07100	ACCD/Vt Center for Geographic Information	John Adams, VCGI Director	21328	Vt Center for Geographic Infor	462500	Other Revenues	10 VSA Sec 128(c)	2015 added as new provision	cost recovery	cost recovery only	0%	30 items billed	4,267	15,970	11,100	11,100	0	0%	GIS mapping, imagery, ortho photos, and LIDAR imagery.	Any person or agency, except town clerks and listers are supplied free of charge any digital format orthophotographic imagery created by VCGI.		10 VSA Sec 128 was added in 2015 when VCGI was converted into a division of a state agency (ACCD) for the first time. As a result, there is minimal history of charges imposed.	
N	07120	ACCD/Department of Economic Development	Joan Goldstein, DED Commissioner	21919	EB-5 Special Fund	462500	Other Revenues	10 VSA Sec 21(c)	2011 added as new provision	cost recovery	cost recovery only	0%	4 deposits	119,099	52,000	235,600	235,600	0	0%	promotion, marketing and administration of EB% immigrant investment program	Private developers of EB5 projects			
N	07120	ACCD/Department of Economic Development	Joan Goldstein, DED Commissioner	N/A				10 VSA Sec 690a	1996 added as a new provision			0%	26	0	0	0	0	0	0%	Registration of nonprofit revolving loan fund lenders	non-profit revolving loan fund lenders not required to be licensed by the Department of Financial Regulation under 8 VSA Sec 2201(d)(9)		10 VSA Sec 690a(a) provides that the DED Commissioner shall require lenders to pay a fee of not more than \$50. The fee has been set at 0 from the beginning of the registration requirement.	
SUBTOTAL Agency of Commerce and Community Development														2,624,650	482,343	671,870	671,230	(640)	-62%					