

1 **DR 18-15; OML/PRA; posting of PRA requests**

2 Sec. X. 1 V.S.A. § 317b is added to read:

3 § 317b. EXECUTIVE BRANCH PUBLIC AGENCIES; POSTING OF PUBLIC RECORDS
4 REQUESTS

5 Each agency, department, and other unit of the Executive Branch of the State shall, for a
6 period of not less than [#] years, maintain at a conspicuous location on its website:

7 (1) a copy of each written request that it receives under this subchapter;

8 (2) for each such request, the following information:

9 (A) the date the request was received;

10 (B) whether the request was narrowed or otherwise amended after its initial receipt;

11 (C) an up-to-date summary of the status of the request, including whether the request
12 was fulfilled in whole, fulfilled in part, or denied;

13 (D) either:

14 (i) the date when the request was fulfilled in whole, fulfilled in part, or denied; or

15 (ii) in the case of a rolling production, the fact that the production is rolling and the
16 date when production commenced;

17 (E) if the request was denied in whole or in part, the specific exemption or exemptions
18 cited as the basis for the denial; and

19 (3) a copy of the records that were provided to the requester in response to the request.
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1 **Language enacted by 2011 Acts and Resolves No. 59, Sec. 13, that is still in effect and**
2 **relevant:**

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4 Sec. 13. STATE AGENCY PUBLIC RECORDS REQUEST SYSTEM

5 (a) Beginning July 1, 2011, all state agencies that receive a request to inspect or copy a public
6 record shall catalogue the request in the public records request system that the secretary of
7 administration established in response to the requirements of Sec. 3 of No. 132 of the Acts of the
8 2005 Adj. Sess. (2006).

9 (b) The secretary of administration shall revise and update the public records request system
10 so that it includes: the date a public records request is received; the state agency that received
11 the request; the organization or individual that made the request, including a contact name; the
12 status of the request, including whether the request was fulfilled in whole, fulfilled in part, or
13 denied; if the request was fulfilled in part or denied, the exemption or other grounds asserted as
14 the basis for partial fulfillment or denial; the estimated hours necessary to respond to the request;
15 the date the state agency closed the request; and the elapsed time between receipt of the request
16 and the date the agency closed the request.

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