

AHS - Vermont Health Connect (VHC)

EPMO Monthly Project Oversight Report

OPM	<i>Tim Holland</i>	PM	<i>Tony Thibault, Josh Kreiger, Eric Watt, Melissa Rancourt, and John Purcell</i>
Report Date	<i>8/12/2016</i>	Report Period	<i>7/1/2016 to 8/31/2016</i>
Project Start Date	<i>12/14/2012 (signed Contract with CGI)</i>	Target End Date	<i>12/31/2016</i>

Health Indicator * – Past 12 Months												
	Sep'15	Oct'15	Nov'15	Dec'15	Jan'16	Feb'16	Mar'16	Apr'16	May'16	Jun'16	Jul'16	Aug'16
Scope	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red
Schedule	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red
Budget	Red	Red	Red	Red	Red	Red	Red	Red	Red	Yellow	Red	Red

Green = On target for scope, schedule & budget. **Yellow** = Significant issue(s) with scope, schedule &/or budget, but there is a plan to resolve them. **Red** = Significant issue(s) with scope, schedule &/or budget & there is no actionable plan to resolve them or there is an established plan but it has not been successful.

Complete below sections if Yellow or Red in the last month				
	Reason	Impact to project	Teams Corrective Action Plan	OPM Recommendation
Scope	Some scope transferred out of VHC project to IE&E Program, but still lack final plan to get work completed within timeframe required (i.e. 2016/2017 Open enrollment periods, and QHP funding deadline of 12/31/2016).	Risk not having necessary functionality in place when needed.	Use Optum M&O Surge, and Speridian-ORSD and Wex Health contracts to complete DDI. Change Requests already underway to modify Speridian scope as M&O Surge completed some ORSD DDI (now dropped) and different DDI is added.	As previously noted, continue using Leadership to strategize and prioritize remaining work (i.e. QHP funded activities) OPM leaving as RED until scope stabilizes and schedule is updated and evaluated for feasibility.
Schedule	Remaining scope and prioritization not yet finalized.	There is not enough time before 2016 OE to implement R3 given the impact it will have on Operations. It will need to occur post 2016 OE.	As previously noted, Leadership and Teams working to execute various contracts and changes. Schedules will follow with timeframes anticipated.	Continue to prioritize and schedule work. Be aware of deadlines and if Team needs to procure support, streamline process.
Budget	As previously reported, project budget not tracked or reported by PM Team. Longstanding problem of Team not getting key information from finance office.	Risk overspending available budget. No time yet established when finance office will advise project teams of the budget funds available to work from.	HSE PMO implemented some aspects of budget tracking in Clarity tool, but not budget amount available to draw down from.	HSE PMO meet with finance office staff and develop a corrective action plan than can be initiated within 3 months or less.

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Overview		
Item	OPM Response (yes, no, partially, n/a)	Comments
PM & Team current with minimum deliverables?	Yes	
Risks and issues being effectively managed?	Yes	
SharePoint site well managed?	Yes	
Are requirements clear to Team?	Partially	It is not clear to all what constitutes VHC implementation being completed and when all remaining work is considered Operations. This needs to be clarified in weeks ahead, as CLOSING Phase of SOV IT projects should initiate several PM related deliverables specific to that phase.
Is project staying within approved scope?	Yes	New approach with M&O coming: Fixes estimated to take over 100hrs will be transferred to Speridian for completion. This may have an impact on Speridian scope and time to get resolved (i.e. need to prioritized with other Speridian work, potentially more money and time beyond current contract end date).
Does the schedule reflect current plan?	Partially	Updates underway as scope changes in progress. See potential schedule impact in the previous comment on above line.
Budget tracking up to date?	No	Correcting this will help keep Stakeholders updated and help the Team anticipate shortfalls and submit funding requests quicker. It can also lighten the work required at year end to provide an accurate snapshot for the Legislative reporting required.
Project adequately staffed with skills required?	No	<p>As previously reported, dependent on Operations for testing and they are constrained. Newly hired testing contractors will also take time to become proficient with application.</p> <p>Minimal SOV operations staff and time available to support 3 Contractors for input to development and UAT testing. Focused effort required to coordinate all work including releases to production (Optum M&O, Speridian DDI, and Wex Health DDI).</p> <p>No current contract in place to integrate Wex Health DDI into VHC. Estimated deadline for code to be in VHC and working is March 2017.</p>
PM supported by Sponsor & Team?	Yes	
Communications to stakeholders up to date?	Yes	Daily stand-up meetings occur M-Th, and weekly VHC project review occurs with leaders using comprehensive status overview report.
Do Stakeholders feel connected?	Yes	
Is the project approach effective?	Partially	As previously reported: as VHC DDI work is separated and managed by different groups and contracts, it will help to minimize overhead and burden resulting from continuous amendments.

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Governance effective?	Yes	There continues to be a lot of support from Leadership.
External roadblocks?	No	
Additional EA input?	Yes	DII EA's still managing some contracts and work that should also be targeted for transition to operations in the months ahead.

Other Comments