

NORTHWEST STATE CORRECTIONAL FACILITY OVERVIEW

To: Staffing Analysis Team

Date: December 16, 2016

From: Michael Beyor, Ass't Superintendent

Subject: Facility Narrative

Northwest State Correctional Facility (NWSCF) is a Central Level Male Facility. We have a total of 249 beds. Our average daily population for the past 6 months has been 201 consisting of 81 sentenced, 19 Sentenced Detained, and 101 detained inmates.

Northwest State Correctional Facility budget for FY 17 will be a total of \$11,624,069.00. The breakdown is as follows: \$1,752,374.00 is designated for operating, \$9,859,704.00 is for payroll, and \$11,991 for non-payroll.

Staffing is allotted as follows:

- 1 Superintendent
- **2 Assistant Superintendents**
- 2 Living Unit Supervisors
- 1 Security & Operations Supervisor
- 6 Correctional Facility Shift Supervisors
- 7 Correctional Services Specialists
- 23 COIIs
- 61 COIs
- 8 Temporary COs
- 2 Food Service Supervisor
- 1 Volunteer Coordinator (part-time 30 hours)
- 1 Recreation Coordinator
- 1 Admin Coordinator III (Business Manager)
- 1 Site Legal Administrator
- 2 Administrative Assistants

Additionally, we have a large number of contractors who work here, including medical, mental health, and dental.

NWSCF is primarily designated for the housing of sentenced and detained inmates for Franklin, Grand Isle, and Chittenden Counties.

We house the VTSPA (sex offender) program for the Vermont DOC totaling 51 beds.

Facility inmate work force-NWSCF has **49 regular facility jobs** offered to the inmate population. **These jobs include (but not limited to) basic janitorial type duties (both in**

individual living units and facility common areas), Kitchen, grounds crew/laundry, Law Library and Facility barber.

We also contain the VCI operation for the making of state license plates. **This operation employs 11 inmate workers (7 positions for Plate Shop, 1 position as engraver, 2 positions for Small Engines, and 1 “float” type position that goes between Plate shop and Small engines).**

A Unit – Alpha is a 19 bed dry cell unit. It is a one person post. This unit is a medium custody unit designed to hold detained inmates. Because of its smaller size it is often used to house sensitive population inmates such as those with medical and mental health issues or with high profile cases.

B/C Unit – These units are combined to create one unit, it consists of 49 beds, double bunked, dry cells. It is staffed by 2 staff on 1st and 2nd shift and one staff member on third. It should be noted that this facility is only allocated to run one staff member in this unit at all times but the design of the unit presents challenges that one staff member cannot overcome. This unit houses medium custody, sentenced inmates primarily.

C-Unit has become the facilities worker housing unit, housing a large number of the facility work force.

Essentially this unit was originally built as a program unit where inmates were long term and stable. The unit has several blind spots, two separate hallways, and an enclosed bathroom.

Currently construction is underway to place viewing holes (windows) into the bathroom area to help mitigate assault and other inappropriate or illegal behavior.

Delta – This unit is a 20 bed, single cell only, wet cell unit. It is used as NWSCF’s segregation unit. It houses all aspects of disciplinary and administrative segregation inmates. It is manned by 2 staff on 1st and 2nd shift and 1 staff member on third.

Echo – This unit is a 20 bed, single cell only, wet cell unit. It is designated as a close custody unit housing Close Custody Detained inmates from everywhere in the state. It is manned by 2 staff on 1st and 2nd shift and 1 staff member on third. The unit program has been modified to become a “Modified Medium” level unit. This allows inmates to have all of the privileges and property allotted in a regular GP unit but still offer the security of keeping all activities contained in the unit.

F, G, H Units – These are 3 separate units with 27 beds each, double bunked, wet cells. They primarily house medium custody detained inmates. These units each are staffed by one person all three shifts.

I Unit – This unit is a 25 bed, double bunked, dry cell unit. It houses the VTSPA program (Sex offender program) for the Vermont DOC. This is one of 2 units housing inmates participating in the program. This unit is staffed by one person all three shifts.

J – Unit – This unit is a 26 bed, double bunked, dry cell unit. It also houses the VTSPA program giving the program a total of 51 available program beds. This unit is staffed by one person all three shifts.

NWSCF					
UNIT	DESCRIPTION	S, S/D, D	TOTAL CELLS	TOTAL BEDS	DORMITORY
A	Med. Custody / Gen Population	D	10	19	yes
B	Med. Custody / Gen Population	S, S/D	14	27	yes
C	Med. Custody / Gen Population	S, S/D	12	22	yes
D	Restrictive Housing	S, SD, D	20	20	no
E	Specisl Management	D	20	20	no
F	Med. Custody / Gen Population	D	14	28	yes
G	Med. Custody / Gen Population	D	14	28	yes
H	Med. Custody / Gen Population	D	14	28	yes
I	Med. Custody / Gen Population	S	14	25	yes
J	Med. Custody / Gen Population	S, S/D	14	26	yes
Admissions	Intake	S, S/D, D	3	6	no