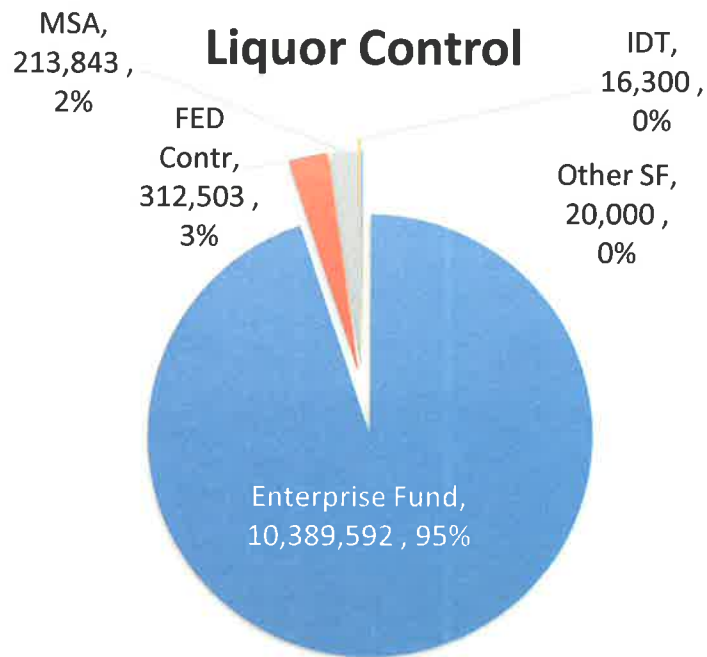


Department of Liquor Control  
Administration, Licensing, Compliance &  
Education, and Warehousing & Distribution  
FY 2019 Budget Proposal

**MISSION:** The mission of the Vermont Department of Liquor Control is to serve the public by encouraging socially responsible consumption of beverage alcohol and tobacco products. We endeavor to accomplish this goal by preventing the misuse of alcohol and tobacco through controlled distribution, enforcement, and education. Our objective is to provide excellent customer service through the operation of efficient, conveniently located and well stocked liquor agency stores.



## FY 2019 SUMMARY & HIGHLIGHTS

- **Administrative**
  - Keep the point of sale project on schedule and on budget.
  - Begin the process of building a new warehouse and office facility.
  - Implement scan gun technology to improve accuracy, cost effectiveness and speed.
  - Enhance our Agency Portal to improve product knowledge and customer service.
  - Increase our marketing outreach through our website, social media, direct email marketing as well as print and electronic publications.
  - Complete the first phase of the store rebranding sign project.
  - Use the Retail Footprint Report as a basis for identifying additional agency stores.
  - Expand our rare and limited raffles and sweepstakes to build product interest and support our social responsibility mission.
- **Compliance & Enforcement**
  - Decrease overtime spending by focusing grant participation on activities that align with the Department's core mission.
  - Strategically focus resources on our core mission related to alcohol and tobacco.
  - Implement Operation Prevent which seeks to identify and confiscate fake identification documents to keep underage people from accessing alcohol.
- **Warehousing & Distribution**
  - Re-evaluate our agency distribution schedule to maximize efficiencies and minimize product out of stocks.
  - Move as many agency stores as possible to more efficient pallet delivery.
- **Licensing**
  - Evaluate replacement licensing platforms for implementation.
- **Education**
  - Evaluate alternative learning management systems to replace the present system.
  - Update on-line trainings and testing to present standards.

FY19 Department Request - Liquor Control

	GF	SF	Tob	InterDept Tsf	FF	Enterprise Fund	TOTAL
<b>LC Warehouse &amp; Distribution - As Passed FY18</b>						1,413,202	1,413,202
							0
							0
<b>FY18 after other changes</b>	0	0	0	0	0	0	0
<b>Total after FY18 other changes</b>	0	0	0	0	0	1,413,202	1,413,202
<b>FY18 after other changes</b>	0	0	0	0	0	1,413,202	1,413,202
<b>Personal Services (est):</b>							0
FY19 est Sals & Bens-DLC expected to self-fund all Pay Act increases						105,666	105,666
FY19 Temps for holidays & s/t needs						(20,000)	(20,000)
FY19 Est W/C & Insurances						(39,686)	(39,686)
Other Contracted Services-renegotiating RIMS support contract; licenses as supported service part of IT operating exp.						(12,500)	(12,500)
							0
<b>Operating Expenses:</b>							0
Equipment purchasesForklift, picker (no funds in FY18)						53,500	53,500
IDP services: ADS,FFS, HS, VISION						3,206	3,206
IT/Phone Service & Equipment						6,000	6,000
Property & Maintenance						33,239	33,239
Equipment Rentals						2,400	2,400
Supplies						(29,100)	(29,100)
Travel						400	400
Other Purchased Services						(500)	(500)
							0
							0
<b>FY19 Changes</b>						102,625	102,625
<b>FY19 Gov Recommended</b>	0	0	0	0	0	1,515,827	1,515,827
<b>FY19 Legislative Changes</b>							0
<b>Grants:</b>							0
		0	0	0	0	0	0
							0
<b>FY19 Subtotal of Legislative Changes</b>	0	0	0	0	0	0	0
<b>FY19 As Passed - Dept ID 2300007000</b>	0	0	0	0	0	1,515,827	1,515,827

<b>FY19 Department Request - Liquor Control</b>	<b>GF</b>	<b>SF</b>	<b>Tob</b>	<b>InterDept Tsf</b>	<b>FF</b>	<b>Enterprise Fund</b>	<b>TOTAL</b>
<b>LC Admin &amp; Outlets - As Passed FY18</b>						<b>4,464,619</b>	<b>4,464,619</b>
							0
<b>FY18 after other changes</b>	0	0	0	0	0	0	0
<b>Total after FY18 other changes</b>	0	0	0	0	0	<b>4,464,619</b>	<b>4,464,619</b>
<b>FY18 after other changes</b>							
<b>Personal Services:</b>							
Sals & Bens expected increase-existing staff						68,185	68,185
less 4 positions to ADS						(432,045)	(432,045)
add 5 Position transfered from Enf-net chg \$9,279						373,139	373,139
decrease WC & Insurances						(7,552)	(7,552)
OT -Retail Ops increasing store visits for training & assistance						5,000	5,000
Increase amounts for POS project-to meet milestone payments projected for FY19.						2,000,000	2,000,000
Decrease Other Contracted Services-3rd Party contract ended, DLC using ADS services for Project Mgt						(118,500)	(118,500)
Per Diem-board meeting more than 10 times annually						1,800	1,800
							0
<b>Operating Expenses:</b>							
IDP services: ADS,FFS, HS, VISION						(24,917)	(24,917)
Equipment -						(1,000)	(1,000)
ADS services: ISF-5,964/OE-5,460/Sals & Bens-432,854						444,278	444,278
IT/Telecom services						5,700	5,700
Other Purchased Services-Increasing Advertising/Marketing to underserved areas						35,180	35,180
Supplies - sign money removed last year, net actual was increase of \$7000						(93,000)	(93,000)
Property Maintenance						1,200	1,200
							0
							0
<b>FY19 Changes</b>	0	0	0	0	0	<b>2,257,468</b>	<b>2,257,468</b>
<b>FY19 Gov Recommended</b>	0	0	0	0	0	<b>6,722,087</b>	<b>6,722,087</b>
<b>FY19 Legislative Changes:</b>							0
							0
<b>Grants:</b>							0
							0
							0
<b>FY19 Subtotal of Legislative Changes</b>	0	0	0	0	0	0	0
<b>FY19 As Passed - Dept ID 2300003000</b>	0	0	0	0	0	<b>6,722,087</b>	<b>6,722,087</b>

FY19 Department Request - Liquor Control

	GF	SF	Tob	InterDept Tsf	FF	Enterprise Fund	TOTAL
<b>LC Enforcement, Licensing &amp; Education - As Passed FY18</b>	0	10,000	213,843	0	312,503	2,674,877	3,211,223
		10,000					0
							0
<b>FY18 after other changes</b>	0	10,000	0	0	0	0	10,000
<b>Total after FY18 other changes</b>	0	20,000	213,843	0	312,503	2,674,877	3,221,223
<b>FY18 after other changes</b>							
<b>Personal Services:</b>							
Sals & Bens-Transferred 5 positions to Admin division					3,762	(423,815)	(420,053)
OT				16,300	(3,472)	(14,794)	(1,966)
FY19 Est W/C & Insurances						(25,898)	(25,898)
Other Contracted Services						(62,447)	(62,447)
							0
<b>Operating Expenses:</b>							0
NABCA Grant Expenses							0
IntDept Services						(22,780)	(22,780)
Equipment						6,800	6,800
IT/Telecom Svcs						65,093	65,093
Other Purchased Services					(330)	(25,612)	(25,942)
Repairs & Maintenance						(18,144)	(18,144)
Rentals					240	63	303
Supplies						(10,097)	(10,097)
Travel					(200)	1,810	1,610
							0
<b>Other:</b>							0
							0
<b>FY19 Changes</b>	0	0	0	16,300	0	(529,821)	(513,521)
<b>FY19 Gov Recommended</b>	0	20,000	213,843	16,300	312,503	2,145,056	2,707,702
<b>FY19 Legislative Changes:</b>							0
							0
							0
							0
<b>FY19 Subtotal of Legislative Changes</b>	0	0	0	0	0	0	0
<b>FY19 As Passed - Dept ID 2300002000</b>	0	20,000	213,843	16,300	312,503	2,145,056	2,707,702

FY19 Department Request - Liquor Control

	GF	SF	Tob	InterDept Tsf	FF	Enterprise Fund	TOTAL
<b>TOTAL FY18 DLC Big Bill As Passed</b>	0	10,000	213,843	0	312,503	8,552,698	9,089,044
<b>TOTAL FY18 DLC Reductions &amp; other changes</b>	0	10,000	0	0	0	0	10,000
<b>TOTAL FY18 DLC Starting Point</b>	0	20,000	213,843	0	312,503	8,552,698	9,099,044
<b>TOTAL FY18 DLC ups &amp; downs</b>	0	0	0	16,300	0	1,830,272	1,846,572
<b>TOTAL FY19 DLC Gov Recommended</b>	0	20,000	213,843	16,300	312,503	10,382,970	10,945,616
<b>TOTAL FY19 DLC Legislative Changes</b>	0	0	0	0	0	0	0
<b>TOTAL FY19 DLC As Passed</b>	0	20,000	213,843	16,300	312,503	10,382,970	10,945,616
Target Reduction							
Proposed Reduction		0					
Variance		0					
Check							

DEPT LIQUOR CONTROL ROLL-UP

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Organization: 02300 - Liquor Control

Budget Object Group: 1. PERSONAL SERVICES

		FY2018 Original		FY2018	FY2019	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
Salaries and Wages							
Description	Code						
Classified Employees	500000	3,110,720	2,818,364	2,818,364	2,650,164	(168,200)	-6.0%
Exempt	500010	0	290,804	290,804	292,427	1,623	0.6%
Temporary Employees	500040	0	30,000	30,000	10,000	(20,000)	-66.7%
Overtime	500060	138,400	196,054	196,054	199,188	3,134	1.6%
Shift Differential	500070	9,133	4,000	4,000	3,900	(100)	-2.5%
<b>Total: Salaries and Wages</b>		<b>3,258,253</b>	<b>3,339,222</b>	<b>3,339,222</b>	<b>3,155,679</b>	<b>(183,543)</b>	<b>-5.5%</b>

		FY2018 Original		FY2018	FY2019	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
Fringe Benefits							
Description	Code						
FICA - Classified Employees	501000	236,765	215,606	215,606	202,736	(12,870)	-6.0%
FICA - Exempt	501010	0	22,246	22,246	22,370	124	0.6%
Health Ins - Classified Empl	501500	769,729	790,738	790,738	693,469	(97,269)	-12.3%
Health Ins - Exempt	501510	0	57,199	57,199	63,333	6,134	10.7%
Retirement - Classified Empl	502000	546,366	492,365	492,365	456,963	(35,402)	-7.2%
Retirement - Exempt	502010	0	38,204	38,204	44,048	5,844	15.3%
Dental - Classified Employees	502500	39,243	41,288	41,288	37,352	(3,936)	-9.5%
Dental - Exempt	502510	0	2,382	2,382	2,436	54	2.3%
Life Ins - Classified Empl	503000	9,551	11,894	11,894	11,037	(857)	-7.2%
Life Ins - Exempt	503010	0	1,227	1,227	1,234	7	0.6%
LTD - Classified Employees	503500	913	676	676	297	(379)	-56.1%
LTD - Exempt	503510	0	503	503	672	169	33.6%
EAP - Classified Empl	504000	1,583	1,560	1,560	1,410	(150)	-9.6%
EAP - Exempt	504010	0	90	90	90	0	0.0%
Employee Room Allowance	504520	0	0	0	0	0	0.0%

Employee Tuition Costs	504530	0	0	0	0	0	0.0%
Employee Moving Expense	504540	5,000	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	208,028	127,493	127,493	72,069	(55,424)	-43.5%
Unemployment Compensation	505500	13,574	10,000	10,000	500	(9,500)	-95.0%
Catamount Health Assessment	505700	2,426	4,500	4,500	2,500	(2,000)	-44.4%
<b>Total: Fringe Benefits</b>		<b>1,833,178</b>	<b>1,817,971</b>	<b>1,817,971</b>	<b>1,612,516</b>	<b>(205,455)</b>	<b>-11.3%</b>

Contracted and 3rd Party Service	Description	Code	FY2018 Original		FY2018	FY2019	Difference Between	Percent Change
			FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
	Contr & 3Rd Party - Legal	507200	107,830	98,500	98,500	100,000	1,500	1.5%
	Contr&3Rd Pty-Educ & Training	507350	5,550	29,500	29,500	32,500	3,000	10.2%
	Contr&3Rd Pty - Mental Health	507450	4,950	0	0	5,000	5,000	0.0%
	Contr&3Rd Pty-Physical Health	507500	2,803	2,000	2,000	2,000	0	0.0%
	IT Contracts - Project Managment	507542	90,080	0	0	150,000	150,000	0.0%
	Contr&3Rd Pty - Info Tech	507550	11,200	1,700,000	1,700,000	3,700,000	2,000,000	117.6%
	Contr-Info Tech-Web Hosting	507552	0	2,000	2,000	2,000	0	0.0%
	Contr-Compsoftwr-Sysmaint&Upgr	507554	0	52,500	52,500	55,000	2,500	4.8%
	Contr-Officetech,Srv&Ntwrksup	507555	0	0	0	0	0	0.0%
	Contr&3Pty-Inf Tech-Rfp&Ind Rv	507560	0	25,000	25,000	0	(25,000)	-100.0%
	Advertising/Marketing-Other	507563	11,655	25,000	25,000	25,000	0	0.0%
	Other Contr and 3Rd Pty Serv	507600	124,494	335,333	335,333	5,000	(330,333)	-98.5%
	Interpreters	507615	0	250	250	0	(250)	-100.0%
	Bgs Cit Customer Support Svc	507665	0	1,500	1,500	1,500	0	0.0%
<b>Total: Contracted and 3rd Party Service</b>			<b>358,561</b>	<b>2,271,583</b>	<b>2,271,583</b>	<b>4,078,000</b>	<b>1,806,417</b>	<b>79.5%</b>

PerDiem and Other Personal Services	Description	Code	FY2018 Original		FY2018	FY2019	Difference Between	Percent Change
			FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
	Per Diem	506000	2,780	6,000	6,000	7,800	1,800	30.0%
	Other Personal Services	506199	0	70,699	70,699	0	(70,699)	-100.0%
	Other Pers Serv	506200	0	0	0	70,335	70,335	0.0%
	Transcripts	506220	893	0	0	500	500	0.0%
<b>Total: PerDiem and Other Personal Services</b>			<b>3,673</b>	<b>76,699</b>	<b>76,699</b>	<b>78,635</b>	<b>1,936</b>	<b>2.5%</b>

<b>Total: 1. PERSONAL SERVICES</b>			<b>5,453,664</b>	<b>7,505,475</b>	<b>7,505,475</b>	<b>8,924,830</b>	<b>1,419,355</b>	<b>18.9%</b>
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**Budget Object Group: 2. OPERATING**

<b>Equipment</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Hardware - Desktop & Laptop Pc	522216	35,274	33,400	33,400	10,400	(23,000)	-68.9%
Hw - Printers,Copiers,Scanners	522217	1,743	10,500	10,500	8,500	(2,000)	-19.0%
Software-Application Development	522283	494	0	0	800	800	0.0%
Software - Application Support	522284	7,369	0	0	20,000	20,000	0.0%
Software - Desktop	522286	7,374	0	0	7,500	7,500	0.0%
Software-Security	522288	1,200	0	0	0	0	0.0%
Other Equipment	522400	70,122	10,000	10,000	60,000	50,000	500.0%
Office Equipment	522410	559	0	0	0	0	0.0%
Educational Equipment	522420	896	0	0	0	0	0.0%
Communications Equipment	522430	0	0	0	0	0	0.0%
Safety Supplies & Equipment	522440	0	0	0	0	0	0.0%
Vehicles	522600	183,487	190,000	190,000	0	(190,000)	-100.0%
Furniture & Fixtures	522700	55,353	1,000	1,000	7,000	6,000	600.0%
<b>Total: Equipment</b>		<b>363,871</b>	<b>244,900</b>	<b>244,900</b>	<b>114,200</b>	<b>(130,700)</b>	<b>-53.4%</b>

<b>IT/Telecom Services and Equipment</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Communications	516600	30,629	0	0	30,000	30,000	0.0%
Telepoint Topoint Data Circuit	516613	0	20,000	20,000	0	(20,000)	-100.0%
Internet	516620	0	0	0	0	0	0.0%
Telecom-Internetaccess-Dial-Up	516625	0	0	0	0	0	0.0%
Tele-Internet-Dsl-Cable Modem	516626	0	0	0	0	0	0.0%
Telecom-Other Telecom Services	516650	0	1,500	1,500	1,000	(500)	-33.3%
Telecom-Data Telecom Services	516651	0	0	0	1,200	1,200	0.0%
Telecom-Video Conf Services	516653	0	50	50	50	0	0.0%
Telecom-Conf Calling Services	516658	62	0	0	0	0	0.0%
Telecom-Wireless Phone Service	516659	22,952	33,000	33,000	38,000	5,000	15.2%
ADS App Support SOV Emp Exp	516661	0	0	0	444,278	444,278	0.0%
It Intersvcost- Dii Other	516670	25,843	0	0	0	0	0.0%
It Intsvccost-Vision/Isdassess	516671	56,110	60,589	60,589	56,582	(4,007)	-6.6%



ADS Centrex Exp.	516672	15,938	19,235	19,235	19,250	15	0.1%
It Inter Svc Cost User Support	516678	34,704	31,061	31,061	0	(31,061)	-100.0%
ADS Allocation Exp.	516685	55,286	61,092	61,092	43,666	(17,426)	-28.5%
Software as a Service	519085	5,080	11,450	11,450	8,950	(2,500)	-21.8%
Hw - Other Info Tech	522200	0	6,500	6,500	3,000	(3,500)	-53.8%
Hw - Computer Peripherals	522201	6,193	0	0	8,000	8,000	0.0%
Info Tech Purchases-Hardware	522210	0	20,000	20,000	20,000	0	0.0%
Hardware - Ups	522212	0	0	0	0	0	0.0%
Hw-Server,Mainfrme,Datastorequ	522214	0	0	0	0	0	0.0%
Hw-Switches,Router,Other	522215	0	0	0	0	0	0.0%
Hardware-Telephone User Equip	522219	0	0	0	0	0	0.0%
Software - Other	522220	0	40,000	40,000	51,093	11,093	27.7%
Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Database&Management Sys	522222	0	0	0	0	0	0.0%
Sw-Website Dev Maint Hosting	522224	0	0	0	25,000	25,000	0.0%
Sw-Server&Local Area Network	522225	0	0	0	0	0	0.0%
Sw-Email&Electronic Messaging	522226	0	0	0	0	0	0.0%
Sw-Firewall Filter & Security	522227	0	0	0	0	0	0.0%
Sw-Program&Application Develop	522229	0	0	0	20,000	20,000	0.0%
Sw-Other Communications	522230	0	0	0	1,000	1,000	0.0%
Hw-Personal Mobile Devices	522258	4,682	6,000	6,000	8,000	2,000	33.3%
<b>Total: IT/Telecom Services and Equipment</b>		<b>257,479</b>	<b>310,477</b>	<b>310,477</b>	<b>779,069</b>	<b>468,592</b>	<b>150.9%</b>

		FY2018 Original	FY2018 Original	FY2018 Original	FY2019 Governor's	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	As Passed Budget	Recommended	FY2019 Governor's	FY2019 Governor's
					Budget	Recommend and	Recommend and
						FY2018 As Passed	FY2018 As Passed
<b>Other Operating Expenses</b>							
Description	Code						
Drug Detect Test Kit Verificat	523385	0	0	0	0	0	0.0%
Single Audit Allocation	523620	25,029	23,710	23,710	26,050	2,340	9.9%
Registration & Identification	523640	290	750	750	700	(50)	-6.7%
Bank Service Charges	524000	0	150	150	150	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>25,319</b>	<b>24,610</b>	<b>24,610</b>	<b>26,900</b>	<b>2,290</b>	<b>9.3%</b>

		FY2018 Original	FY2018 Original	FY2018 Original	FY2019 Governor's	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	As Passed Budget	Recommended	FY2019 Governor's	FY2019 Governor's
					Budget	Recommend and	Recommend and
						FY2018 As Passed	FY2018 As Passed
<b>Other Purchased Services</b>							
Description	Code						
Insurance Other Than Empl Bene	516000	2,255	1,431	1,431	1,449	18	1.3%

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Insurance - General Liability	516010	11,027	20,593	20,593	8,302	(12,291)	-59.7%
Insurance - Auto	516020	14,892	18,909	18,909	14,970	(3,939)	-20.8%
Property Insurance	516099	0	0	0	0	0	0.0%
Dues	516500	3,693	4,500	4,500	4,500	0	0.0%
Licenses	516550	420	0	0	0	0	0.0%
Telecom-Mobile Wireless Data	516623	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	1,821	1,172	1,172	1,150	(22)	-1.9%
Advertising-Print	516813	59,141	56,100	56,100	60,000	3,900	7.0%
Advertising-Web	516814	0	0	0	0	0	0.0%
Advertising-Other	516815	0	0	0	15,000	15,000	0.0%
Advertising - Job Vacancies	516820	493	1,400	1,400	500	(900)	-64.3%
Giveaways	516871	4,537	5,000	5,000	0	(5,000)	-100.0%
Photography	516875	86	0	0	1,300	1,300	0.0%
Printing and Binding	517000	69,149	26,500	26,500	31,500	5,000	18.9%
Printing & Binding-Bgs Copy Ct	517005	2,878	63,000	63,000	53,000	(10,000)	-15.9%
Printing-Promotional	517010	0	7,000	7,000	6,500	(500)	-7.1%
Registration For Meetings&Conf	517100	2,036	10,800	10,800	10,800	0	0.0%
Empl Train & Background Checks	517120	9,274	3,900	3,900	2,000	(1,900)	-48.7%
Postage	517200	116	5,500	5,500	3,622	(1,878)	-34.1%
Postage - Bgs Postal Svcs Only	517205	49,986	37,500	37,500	39,740	2,240	6.0%
Freight & Express Mail	517300	69	1,002	1,002	690	(312)	-31.1%
Catering-Meals-Cost	517410	0	20	20	0	(20)	-100.0%
Witnesses	518355	150	1,000	1,000	1,000	0	0.0%
Other Purchased Services	519000	5,463	11,370	11,370	25,200	13,830	121.6%
Human Resources Services	519006	33,490	38,685	38,685	34,677	(4,008)	-10.4%
Administrative Service Charge	519010	2,200	12,500	12,500	500	(12,000)	-96.0%
Brochure Distribution	519030	17,211	14,500	14,500	14,500	0	0.0%
Moving State Agencies	519040	0	2,500	2,500	2,500	0	0.0%
<b>Total: Other Purchased Services</b>		<b>290,386</b>	<b>344,882</b>	<b>344,882</b>	<b>333,400</b>	<b>(11,482)</b>	<b>-3.3%</b>

Property and Maintenance	Description	Code	FY2018 Original	FY2018	FY2019	Difference Between	Percent Change	
			FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
	Water/Sewer	510000	1,728	3,700	3,700	3,700	0	0.0%
	Disposal	510200	884	1,700	1,700	3,000	1,300	76.5%
	Rubbish Removal	510210	1,831	2,500	2,500	1,700	(800)	-32.0%
	Recycling	510220	545	0	0	900	900	0.0%
	Other Property Mgmt Services	510500	335	0	0	0	0	0.0%
	Repair & Maint - Buildings	512000	789	500	500	500	0	0.0%
	Repairs Maint To Elec System	512020	903	0	0	0	0	0.0%

Rep & Maint - Motor Vehicles	512300	39,813	65,091	65,091	95,317	30,226	46.4%
Rep&Maint-Info Tech Hardware	513000	0	1,000	1,000	500	(500)	-50.0%
Repair&Maintenance-Compsys Hw	513005	0	300	300	300	0	0.0%
Rep&Maint-Telecom&Ntwrkhw	513006	0	800	800	800	0	0.0%
Repair & Maint - Office Tech	513010	8,240	500	500	5,500	5,000	1,000.0%
Repair & Maintenance - Softwar	513015	0	1,000	1,000	1,000	0	0.0%
Rep&Maint-Data Processg Equip	513020	0	4,000	4,000	3,000	(1,000)	-25.0%
Other Repair & Maint Serv	513200	22,781	25,500	25,500	25,500	0	0.0%
<b>Total: Property and Maintenance</b>		<b>77,849</b>	<b>106,591</b>	<b>106,591</b>	<b>141,717</b>	<b>35,126</b>	<b>33.0%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Rental Other</b>							
Description	Code						
Rental of Equipment & Vehicles	514500	2,562	7,000	7,000	4,500	(2,500)	-35.7%
Rental - Auto	514550	27,783	50,250	50,250	242,250	192,000	382.1%
Rental - Office Equipment	514650	400	0	0	0	0	0.0%
Rental - Other	515000	4,105	762	762	725	(37)	-4.9%
<b>Total: Rental Other</b>		<b>34,850</b>	<b>58,012</b>	<b>58,012</b>	<b>247,475</b>	<b>189,463</b>	<b>326.6%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Rental Property</b>							
Description	Code						
Rent Land&Bldgs-Non-Office	514010	2,012	20,230	20,230	11,500	(8,730)	-43.2%
Fee-For-Space Charge	515010	8,888	19,225	19,225	32,020	12,795	66.6%
<b>Total: Rental Property</b>		<b>10,900</b>	<b>39,455</b>	<b>39,455</b>	<b>43,520</b>	<b>4,065</b>	<b>10.3%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Supplies</b>							
Description	Code						
Office Supplies	520000	34,629	13,850	13,850	20,150	6,300	45.5%
Forms	520005	0	100	100	100	0	0.0%
Stationary & Envelopes	520015	0	100	100	100	0	0.0%
Vehicle & Equip Supplies&Fuel	520100	1,891	37,980	37,980	36,333	(1,647)	-4.3%

Gasoline	520110	52,569	68,500	68,500	60,000	(8,500)	-12.4%
Diesel	520120	49,432	70,000	70,000	70,000	0	0.0%
Building Maintenance Supplies	520200	0	0	0	0	0	0.0%
Small Tools	520220	52	1,000	1,000	500	(500)	-50.0%
Other General Supplies	520500	37,547	117,750	117,750	25,750	(92,000)	-78.1%
Ammunition, New, All Types	520501	0	1,500	1,500	1,500	0	0.0%
It & Data Processing Supplies	520510	0	2,700	2,700	2,800	100	3.7%
Cloth & Clothing	520520	5,433	11,000	11,000	11,600	600	5.5%
Work Boots & Shoes	520521	0	2,000	2,000	2,000	0	0.0%
Educational Supplies	520540	0	13,000	13,000	9,500	(3,500)	-26.9%
Electronic	520550	754	0	0	0	0	0.0%
Fire, Protection & Safety	520590	185	2,000	2,000	2,000	0	0.0%
Recognition/Awards	520600	59	0	0	0	0	0.0%
Food	520700	276	500	500	1,500	1,000	200.0%
Water	520712	402	500	500	500	0	0.0%
Natural Gas	521000	0	200	200	200	0	0.0%
Electricity	521100	23,751	25,200	25,200	24,200	(1,000)	-4.0%
Heating Oil #2	521220	20,451	53,000	53,000	28,000	(25,000)	-47.2%
Propane Gas	521320	169	2,000	2,000	0	(2,000)	-100.0%
Books&Periodicals-Library/Educ	521500	0	0	0	0	0	0.0%
Subscriptions	521510	655	500	500	500	0	0.0%
Other Books & Periodicals	521520	3,354	300	300	300	0	0.0%
Road Supplies and Materials	521600	2,372	0	0	0	0	0.0%
Household, Facility&Lab Suppl	521800	146	200	200	200	0	0.0%
Medical and Lab Supplies	521810	2,160	0	0	0	0	0.0%
Paper Products	521820	307	6,500	6,500	500	(6,000)	-92.3%
Kitchenware	521855	0	200	200	200	0	0.0%
<b>Total: Supplies</b>		<b>236,593</b>	<b>430,580</b>	<b>430,580</b>	<b>298,433</b>	<b>(132,147)</b>	<b>-30.7%</b>

Travel	Description	Code	FY2017 Actuals	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change
			As Passed Budget	As Passed Budget	Recommended Budget	Recommended Budget	FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
	Travel-Inst-Auto Mileage-Emp	518000	33	6,200	6,200	5,700	(500)	-8.1%
	Travel-Inst-Other Transp-Emp	518010	255	700	700	500	(200)	-28.6%
	Travel-Inst-Meals-Emp	518020	11,613	6,700	6,700	4,650	(2,050)	-30.6%
	Travel-Inst-Lodging-Emp	518030	4,953	1,500	1,500	1,650	150	10.0%
	Travel-Inst-Incidentals-Emp	518040	2,174	4,100	4,100	4,100	0	0.0%
	Conference - Instate - Emp	518050	1,949	0	0	0	0	0.0%
	Travel-Inst-Auto Mileage-Nonemp	518300	2,214	5,500	5,500	5,500	0	0.0%
	Travel-Inst-Meals-Nonemp	518320	4,713	3,000	3,000	3,000	0	0.0%

Travel-Inst-Lodging-Nonemp	518330	1,175	500	500	500	0	0.0%
Travel-Inst-Incidentals-Nonemp	518340	0	0	0	3,000	3,000	0.0%
Conference - Instate - Non Emp	518350	3,009	0	0	0	0	0.0%
Travel-Outst-Other Trans-Emp	518510	5,454	2,400	2,400	2,900	500	20.8%
Travel-Outst-Meals-Emp	518520	(44)	350	350	550	200	57.1%
Travel-Outst-Lodging-Emp	518530	(341)	2,812	2,812	3,712	900	32.0%
Travel-Outst-Incidentals-Emp	518540	(13)	300	300	310	10	3.3%
Travel	518999	0	0	0	0	0	0.0%
<b>Total: Travel</b>		<b>37,143</b>	<b>34,062</b>	<b>34,062</b>	<b>36,072</b>	<b>2,010</b>	<b>5.9%</b>

<b>Repair and Maintenance Services</b>		<b>FY2017 Actuals</b>				<b>Difference Between</b>	<b>Percent Change</b>
<b>Description</b>	<b>Code</b>					<b>Recommend and As</b>	<b>Recommend and As</b>
						<b>Passed</b>	<b>Passed</b>
Hardware-Rep&Maint-DataNetwork	513034	4,025	0	0	0	0	0.0%
<b>Total: Repair and Maintenance Services</b>		<b>4,025</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total: 2. OPERATING</b>		<b>1,338,414</b>	<b>1,593,569</b>	<b>1,593,569</b>	<b>2,020,786</b>	<b>427,217</b>	<b>26.8%</b>
<b>Total Expenses:</b>		<b>6,792,078</b>	<b>9099044</b>	<b>9099044</b>	<b>10945616</b>	<b>1846572</b>	<b>20.3%</b>

<b>Fund Name</b>	<b>Fund Code</b>	<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
Tobacco Litigation Settlement	21370	213,836	213,843	213,843	213,843	0	0.0%
Inter-Unit Transfers Fund	21500	0	0	0	16,300	16,300	0.0%
Surplus Property	21584	108,630	0	0	0	0	0.0%
Misc Special Revenue	21870	42,728	20,000	20,000	20,000	0	0.0%
Federal Revenue Fund	22005	311,771	312,503	312,503	312,503	0	0.0%
Liquor Control Fund	50300	6,115,113	8,552,698	8,552,698	10,382,970	1,830,272	21.4%
<b>Funds Total:</b>		<b>6,792,078</b>	<b>9,099,044</b>	<b>9,099,044</b>	<b>10,945,616</b>	<b>1,846,572</b>	<b>20.3%</b>

Position Count						50	
FTE Total						50	

Organization: 2300002000 - Liquor control - enforcement and licensing

**Budget Object Group: 1. PERSONAL SERVICES**

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Salaries and Wages</b>							
Description	Code						
Classified Employees	500000	1,466,912	1,460,372	1,460,372	1,231,127	(229,245)	-15.7%
Temporary Employees	500040	0	0	0	0	0	0.0%
Overtime	500060	77,423	146,054	146,054	144,188	(1,866)	-1.3%
Shift Differential	500070	9,072	4,000	4,000	3,900	(100)	-2.5%
<b>Total: Salaries and Wages</b>		<b>1,553,406</b>	<b>1,610,426</b>	<b>1,610,426</b>	<b>1,379,215</b>	<b>(231,211)</b>	<b>-14.4%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Fringe Benefits</b>							
Description	Code						
FICA - Classified Employees	501000	112,479	111,719	111,719	94,182	(17,537)	-15.7%
Health Ins - Classified Empl	501500	392,293	425,654	425,654	298,268	(127,386)	-29.9%
Retirement - Classified Empl	502000	267,943	255,127	255,127	215,079	(40,048)	-15.7%
Dental - Classified Employees	502500	21,003	17,468	17,468	12,992	(4,476)	-25.6%
Life Ins - Classified Empl	503000	4,620	6,163	6,163	5,195	(968)	-15.7%
LTD - Classified Employees	503500	183	213	213	0	(213)	-100.0%
EAP - Classified Empl	504000	649	660	660	480	(180)	-27.3%
Employee Room Allowance	504520	0	0	0	0	0	0.0%
Employee Tuition Costs	504530	0	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	59,725	37,005	37,005	24,023	(12,982)	-35.1%
Unemployment Compensation	505500	6,594	0	0	0	0	0.0%
Catamount Health Assessment	505700	191	1,000	1,000	500	(500)	-50.0%
<b>Total: Fringe Benefits</b>		<b>865,681</b>	<b>855,009</b>	<b>855,009</b>	<b>650,719</b>	<b>(204,290)</b>	<b>-23.9%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Contracted and 3rd Party Service</b>							
Description	Code						
Contr&3Rd Pty-Educ & Training	507350	5,550	17,000	17,000	20,000	3,000	17.6%
Contr&3Rd Pty-Physical Health	507500	0	0	0	0	0	0.0%
Contr-Info Tech-Web Hosting	507552	0	2,000	2,000	2,000	0	0.0%
Contr-Compsoftwr-Sysmaint&Upgr	507554	0	25,000	25,000	25,000	0	0.0%
Contr&3Pty-Inf Tech-Rfp&Ind Rv	507560	0	0	0	0	0	0.0%
Other Contr and 3Rd Pty Serv	507600	0	70,333	70,333	5,000	(65,333)	-92.9%
Interpreters	507615	0	250	250	0	(250)	-100.0%
<b>Total: Contracted and 3rd Party Service</b>		<b>5,550</b>	<b>114,583</b>	<b>114,583</b>	<b>52,000</b>	<b>(62,583)</b>	<b>-54.6%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>PerDiem and Other Personal Services</b>							
Description	Code						
Per Diem	506000	30	0	0	0	0	0.0%
Other Personal Services	506199	0	70,699	70,699	0	(70,699)	-100.0%
Other Pers Serv	506200	0	0	0	70,335	70,335	0.0%
Transcripts	506220	893	0	0	500	500	0.0%
<b>Total: PerDiem and Other Personal Services</b>		<b>923</b>	<b>70,699</b>	<b>70,699</b>	<b>70,835</b>	<b>136</b>	<b>0.2%</b>
<b>Total: 1. PERSONAL SERVICES</b>		<b>2,425,559</b>	<b>2,650,717</b>	<b>2,650,717</b>	<b>2,152,769</b>	<b>(497,948)</b>	<b>-18.8%</b>

**Budget Object Group: 2. OPERATING**

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Equipment</b>							
Description	Code						
Hardware - Desktop & Laptop Pc	522216	14,890	25,000	25,000	2,000	(23,000)	-92.0%
Hw - Printers,Copiers,Scanners	522217	522	0	0	0	0	0.0%
Software-Application Development	522283	199	0	0	800	800	0.0%
Software - Application Support	522284	3,229	0	0	20,000	20,000	0.0%
Other Equipment	522400	4,574	10,000	10,000	15,000	5,000	50.0%

Office Equipment	522410	0	0	0	0	0	0.0%
Educational Equipment	522420	896	0	0	0	0	0.0%
Safety Supplies & Equipment	522440	0	0	0	0	0	0.0%
Vehicles	522600	86,430	90,000	90,000	0	(90,000)	-100.0%
Furniture & Fixtures	522700	618	1,000	1,000	5,000	4,000	400.0%
<b>Total: Equipment</b>		<b>111,358</b>	<b>126,000</b>	<b>126,000</b>	<b>42,800</b>	<b>(83,200)</b>	<b>-66.0%</b>

IT/Telecom Services and Equipment		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
Description	Code						
Communications	516600	29,485	0	0	30,000	30,000	0.0%
Telepoint Topoint Data Circuit	516613	0	20,000	20,000	0	(20,000)	-100.0%
Internet	516620	0	0	0	0	0	0.0%
Telecom-Internetaccess-Dial-Up	516625	0	0	0	0	0	0.0%
Tele-Internet-Dsl-Cable Modem	516626	0	0	0	0	0	0.0%
Telecom-Data Telecom Services	516651	0	0	0	0	0	0.0%
Telecom-Wireless Phone Service	516659	11,570	23,000	23,000	23,000	0	0.0%
It Intsvccost-Vision/Isdassess	516671	22,444	25,859	25,859	22,167	(3,692)	-14.3%
ADS Centrex Exp.	516672	3,151	5,500	5,500	5,500	0	0.0%
ADS Allocation Exp.	516685	23,548	25,455	25,455	13,973	(11,482)	-45.1%
Software as a Service	519085	2,540	8,950	8,950	8,950	0	0.0%
Hw - Other Info Tech	522200	0	4,000	4,000	0	(4,000)	-100.0%
Hw - Computer Peripherals	522201	52	0	0	0	0	0.0%
Hw-Switches,Router,Other	522215	0	0	0	0	0	0.0%
Hardware-Telephone User Equip	522219	0	0	0	0	0	0.0%
Software - Other	522220	0	0	0	11,093	11,093	0.0%
Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Database&Management Sys	522222	0	0	0	0	0	0.0%
Sw-Website Dev Maint Hosting	522224	0	0	0	25,000	25,000	0.0%
Sw-Server&Local Area Network	522225	0	0	0	0	0	0.0%
Sw-Email&Electronic Messaging	522226	0	0	0	0	0	0.0%
Sw-Firewall Filter & Security	522227	0	0	0	0	0	0.0%
Sw-Program&Application Develop	522229	0	0	0	20,000	20,000	0.0%
Sw-Other Communications	522230	0	0	0	1,000	1,000	0.0%
Hw-Personal Mobile Devices	522258	2,781	3,000	3,000	5,000	2,000	66.7%
<b>Total: IT/Telecom Services and Equipment</b>		<b>95,571</b>	<b>115,764</b>	<b>115,764</b>	<b>165,683</b>	<b>49,919</b>	<b>43.1%</b>



		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Other Operating Expenses</b>							
Description	Code						
Drug Detect Test Kit Verificat	523385	0	0	0	0	0	0.0%
Registration & Identification	523640	105	550	550	500	(50)	-9.1%
Bank Service Charges	524000	0	150	150	150	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>105</b>	<b>700</b>	<b>700</b>	<b>650</b>	<b>(50)</b>	<b>-7.1%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Other Purchased Services</b>							
Description	Code						
Insurance Other Than Empl Bene	516000	1,324	562	562	130	(432)	-76.9%
Insurance - General Liability	516010	4,252	12,626	12,626	2,515	(10,111)	-80.1%
Insurance - Auto	516020	6,355	8,319	8,319	6,446	(1,873)	-22.5%
Property Insurance	516099	0	0	0	0	0	0.0%
Dues	516500	700	1,500	1,500	1,500	0	0.0%
Telecom-Mobile Wireless Data	516623	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	750	672	672	600	(72)	-10.7%
Advertising-Print	516813	0	0	0	0	0	0.0%
Advertising - Job Vacancies	516820	493	0	0	0	0	0.0%
Giveaways	516871	4,537	5,000	5,000	0	(5,000)	-100.0%
Printing and Binding	517000	1,148	1,500	1,500	11,500	10,000	666.7%
Printing & Binding-Bgs Copy Ct	517005	46	21,000	21,000	11,000	(10,000)	-47.6%
Printing-Promotional	517010	0	7,000	7,000	6,500	(500)	-7.1%
Registration For Meetings&Conf	517100	801	10,500	10,500	10,500	0	0.0%
Empl Train & Background Checks	517120	636	3,900	3,900	2,000	(1,900)	-48.7%
Postage	517200	67	1,700	1,700	1,422	(278)	-16.4%
Postage - Bgs Postal Svcs Only	517205	7,530	8,000	8,000	8,240	240	3.0%
Freight & Express Mail	517300	0	602	602	340	(262)	-43.5%
Witnesses	518355	150	1,000	1,000	1,000	0	0.0%
Other Purchased Services	519000	218	11,170	11,170	5,000	(6,170)	-55.2%
Human Resources Services	519006	14,264	17,464	17,464	9,336	(8,128)	-46.5%
Administrative Service Charge	519010	2,200	12,000	12,000	0	(12,000)	-100.0%
Moving State Agencies	519040	0	2,500	2,500	2,500	0	0.0%
<b>Total: Other Purchased Services</b>		<b>45,471</b>	<b>127,015</b>	<b>127,015</b>	<b>80,529</b>	<b>(46,486)</b>	<b>-36.6%</b>

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<b>Property and Maintenance</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Water/Sewer	510000	406	500	500	500	0	0.0%
Disposal	510200	130	200	200	2,000	1,800	900.0%
Rubbish Removal	510210	183	300	300	300	0	0.0%
Recycling	510220	375	0	0	300	300	0.0%
Repair & Maint - Buildings	512000	0	0	0	0	0	0.0%
Rep & Maint - Motor Vehicles	512300	25,591	40,091	40,091	48,317	8,226	20.5%
Rep&Maint-Info Tech Hardware	513000	0	500	500	500	0	0.0%
Repair & Maint - Office Tech	513010	1,772	0	0	1,500	1,500	0.0%
Repair & Maintenance - Softwar	513015	0	1,000	1,000	1,000	0	0.0%
Rep&Maint-Data Processg Equip	513020	0	2,000	2,000	1,000	(1,000)	-50.0%
Other Repair & Maint Serv	513200	568	500	500	500	0	0.0%
<b>Total: Property and Maintenance</b>		<b>29,025</b>	<b>45,091</b>	<b>45,091</b>	<b>55,917</b>	<b>10,826</b>	<b>24.0%</b>

<b>Rental Other</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Rental - Auto	514550	0	250	250	70,250	70,000	28,000.0%
Rental - Office Equipment	514650	400	0	0	0	0	0.0%
Rental - Other	515000	446	462	462	525	63	13.6%
<b>Total: Rental Other</b>		<b>846</b>	<b>712</b>	<b>712</b>	<b>70,775</b>	<b>70,063</b>	<b>9,840.3%</b>

<b>Rental Property</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Rent Land&Bldgs-Non-Office	514010	2,012	18,730	18,730	10,000	(8,730)	-46.6%
Fee-For-Space Charge	515010	0	752	752	1,274	522	69.4%
<b>Total: Rental Property</b>		<b>2,012</b>	<b>19,482</b>	<b>19,482</b>	<b>11,274</b>	<b>(8,208)</b>	<b>-42.1%</b>

<b>Supplies</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Office Supplies	520000	4,845	3,650	3,650	3,650	0	0.0%
Vehicle & Equip Supplies&Fuel	520100	1,891	32,980	32,980	31,333	(1,647)	-5.0%
Gasoline	520110	40,106	50,000	50,000	45,000	(5,000)	-10.0%
Diesel	520120	503	0	0	0	0	0.0%
Other General Supplies	520500	963	5,750	5,750	5,750	0	0.0%
Ammunition, New, All Types	520501	0	1,500	1,500	1,500	0	0.0%
It & Data Processing Supplies	520510	0	2,000	2,000	2,100	100	5.0%
Cloth & Clothing	520520	926	3,000	3,000	3,000	0	0.0%
Work Boots & Shoes	520521	0	0	0	0	0	0.0%
Educational Supplies	520540	0	13,000	13,000	9,500	(3,500)	-26.9%
Electronic	520550	754	0	0	0	0	0.0%
Fire, Protection & Safety	520590	185	2,000	2,000	2,000	0	0.0%
Recognition/Awards	520600	59	0	0	0	0	0.0%
Natural Gas	521000	0	200	200	200	0	0.0%
Electricity	521100	2,375	2,700	2,700	2,700	0	0.0%
Heating Oil #2	521220	409	1,300	1,300	1,300	0	0.0%
Propane Gas	521320	15	0	0	0	0	0.0%
Books&Periodicals-Library/Educ	521500	0	0	0	0	0	0.0%
Subscriptions	521510	0	200	200	200	0	0.0%
Other Books & Periodicals	521520	3,264	0	0	0	0	0.0%
Paper Products	521820	153	500	500	500	0	0.0%
<b>Total: Supplies</b>		<b>56,446</b>	<b>118,780</b>	<b>118,780</b>	<b>108,733</b>	<b>(10,047)</b>	<b>-8.5%</b>

<b>Travel</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Travel-Inst-Auto Mileage-Emp	518000	(605)	1,200	1,200	700	(500)	-41.7%
Travel-Inst-Other Transp-Emp	518010	0	200	200	0	(200)	-100.0%
Travel-Inst-Meals-Emp	518020	9,503	5,200	5,200	3,000	(2,200)	-42.3%
Travel-Inst-Lodging-Emp	518030	2,941	500	500	500	0	0.0%
Travel-Inst-Incidentals-Emp	518040	2,077	4,000	4,000	4,000	0	0.0%
Conference - Instate - Emp	518050	1,949	0	0	0	0	0.0%
Travel-Inst-Auto Mileage-Nonemp	518300	443	1,000	1,000	1,000	0	0.0%

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Travel-Inst-Meals-Nonemp	518320	2,582	0	0	0	0	0.0%
Travel-Inst-Incidentals-Nonemp	518340	0	0	0	3,000	3,000	0.0%
Conference - Instate - Non Emp	518350	3,009	0	0	0	0	0.0%
Travel-Outst-Other Trans-Emp	518510	2,056	1,400	1,400	1,900	500	35.7%
Travel-Outst-Meals-Emp	518520	(44)	350	350	550	200	57.1%
Travel-Outst-Lodging-Emp	518530	949	2,812	2,812	3,612	800	28.4%
Travel-Outst-Incidentals-Emp	518540	5	300	300	310	10	3.3%
<b>Total: Travel</b>		<b>24,865</b>	<b>16,962</b>	<b>16,962</b>	<b>18,572</b>	<b>1,610</b>	<b>9.5%</b>
<b>Total: 2. OPERATING</b>		<b>365,699</b>	<b>570,506</b>	<b>570,506</b>	<b>554,933</b>	<b>(15,573)</b>	<b>-2.7%</b>
<b>Total Expenses:</b>		<b>2,791,258</b>	<b>3221223</b>	<b>3221223</b>	<b>2707702</b>	<b>-513521</b>	<b>-15.9%</b>

<b>Fund Name</b>	<b>Fund Code</b>	<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
Tobacco Litigation Settlement	21370	213,836	213,843	213,843	213,843	0	0.0%
Inter-Unit Transfers Fund	21500	0	0	0	16,300	16,300	0.0%
Surplus Property	21584	29,203	0	0	0	0	0.0%
Misc Special Revenue	21870	37,728	20,000	20,000	20,000	0	0.0%
Federal Revenue Fund	22005	311,771	312,503	312,503	312,503	0	0.0%
Liquor Control Fund	50300	2,198,720	2,674,877	2,674,877	2,145,056	(529,821)	-19.8%
<b>Funds Total:</b>		<b>2,791,258</b>	<b>3,221,223</b>	<b>3,221,223</b>	<b>2,707,702</b>	<b>(513,521)</b>	<b>-15.9%</b>
Position Count					16		
FTE Total					16		

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Organization: 2300003000 - Liquor control - administration

**Budget Object Group: 1. PERSONAL SERVICES**

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Salaries and Wages</b>							
Description	Code						
Classified Employees	500000	1,073,090	804,356	804,356	788,548	(15,808)	-2.0%
Exempt	500010	0	290,804	290,804	292,427	1,623	0.6%
Temporary Employees	500040	0	0	0	0	0	0.0%
Overtime	500060	26,581	20,000	20,000	25,000	5,000	25.0%
<b>Total: Salaries and Wages</b>		<b>1,099,672</b>	<b>1,115,160</b>	<b>1,115,160</b>	<b>1,105,975</b>	<b>(9,185)</b>	<b>-0.8%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Fringe Benefits</b>							
Description	Code						
FICA - Classified Employees	501000	79,599	61,534	61,534	60,322	(1,212)	-2.0%
FICA - Exempt	501010	0	22,246	22,246	22,370	124	0.6%
Health Ins - Classified Empl	501500	273,337	255,723	255,723	269,967	14,244	5.6%
Health Ins - Exempt	501510	0	57,199	57,199	63,333	6,134	10.7%
Retirement - Classified Empl	502000	180,885	140,522	140,522	137,760	(2,762)	-2.0%
Retirement - Exempt	502010	0	38,204	38,204	44,048	5,844	15.3%
Dental - Classified Employees	502500	11,110	11,116	11,116	12,180	1,064	9.6%
Dental - Exempt	502510	0	2,382	2,382	2,436	54	2.3%
Life Ins - Classified Empl	503000	3,653	3,392	3,392	3,326	(66)	-1.9%
Life Ins - Exempt	503010	0	1,227	1,227	1,234	7	0.6%
LTD - Classified Employees	503500	730	463	463	297	(166)	-35.9%
LTD - Exempt	503510	0	503	503	672	169	33.6%
EAP - Classified Empl	504000	491	420	420	450	30	7.1%
EAP - Exempt	504010	0	90	90	90	0	0.0%
Employee Room Allowance	504520	0	0	0	0	0	0.0%
Employee Tuition Costs	504530	0	0	0	0	0	0.0%

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Employee Moving Expense	504540	5,000	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	55,606	34,453	34,453	25,436	(9,017)	-26.2%
Unemployment Compensation	505500	135	0	0	0	0	0.0%
Catamount Health Assessment	505700	228	1,500	1,500	500	(1,000)	-66.7%
<b>Total: Fringe Benefits</b>		<b>610,774</b>	<b>630,974</b>	<b>630,974</b>	<b>644,421</b>	<b>13,447</b>	<b>2.1%</b>

		FY2018 Original	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	Recommended	Recommended	FY2019 Governor's	FY2019 Governor's
<b>Contracted and 3rd Party Service</b>				Budget	Budget	Recommend and	Recommend and
Description	Code					FY2018 As Passed	FY2018 As Passed
Contr & 3Rd Party - Legal	507200	107,830	98,500	98,500	100,000	1,500	1.5%
Contr&3Rd Pty-Educ & Training	507350	0	12,000	12,000	12,000	0	0.0%
Contr&3Rd Pty - Mental Health	507450	4,950	0	0	5,000	5,000	0.0%
Contr&3Rd Pty-Physical Health	507500	879	0	0	0	0	0.0%
IT Contracts - Project Managment	507542	90,080	0	0	150,000	150,000	0.0%
Contr&3Rd Pty - Info Tech	507550	11,200	1,700,000	1,700,000	3,700,000	2,000,000	117.6%
Contr-Compsoftwr-Sysmaint&Upgr	507554	0	0	0	0	0	0.0%
Contr-Officetech,Srv&Ntwrksup	507555	0	0	0	0	0	0.0%
Contr&3Pty-Inf Tech-Rfp&Ind Rv	507560	0	25,000	25,000	0	(25,000)	-100.0%
Advertising/Marketing-Other	507563	11,655	25,000	25,000	25,000	0	0.0%
Other Contr and 3Rd Pty Serv	507600	119,494	250,000	250,000	0	(250,000)	-100.0%
Bgs Cit Customer Support Svc	507665	0	1,500	1,500	1,500	0	0.0%
<b>Total: Contracted and 3rd Party Service</b>		<b>346,087</b>	<b>2,112,000</b>	<b>2,112,000</b>	<b>3,993,500</b>	<b>1,881,500</b>	<b>89.1%</b>

		FY2018 Original	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	Recommended	Recommended	FY2019 Governor's	FY2019 Governor's
<b>PerDiem and Other Personal Services</b>				Budget	Budget	Recommend and	Recommend and
Description	Code					FY2018 As Passed	FY2018 As Passed
Per Diem	506000	2,750	6,000	6,000	7,800	1,800	30.0%
<b>Total: PerDiem and Other Personal Services</b>		<b>2,750</b>	<b>6,000</b>	<b>6,000</b>	<b>7,800</b>	<b>1,800</b>	<b>30.0%</b>
<b>Total: 1. PERSONAL SERVICES</b>		<b>2,059,283</b>	<b>3,864,134</b>	<b>3,864,134</b>	<b>5,751,696</b>	<b>1,887,562</b>	<b>48.8%</b>

**Budget Object Group: 2. OPERATING**

<b>Equipment</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Hardware - Desktop & Laptop Pc	522216	14,137	6,400	6,400	6,400	0	0.0%
Hw - Printers,Copiers,Scanners	522217	1,220	4,000	4,000	2,000	(2,000)	-50.0%
Software-Application Development	522283	295	0	0	0	0	0.0%
Software - Application Support	522284	4,140	0	0	0	0	0.0%
Software-Security	522288	1,200	0	0	0	0	0.0%
Other Equipment	522400	0	0	0	0	0	0.0%
Office Equipment	522410	559	0	0	0	0	0.0%
Communications Equipment	522430	0	0	0	0	0	0.0%
Furniture & Fixtures	522700	6,954	0	0	1,000	1,000	0.0%
<b>Total: Equipment</b>		<b>28,505</b>	<b>10,400</b>	<b>10,400</b>	<b>9,400</b>	<b>(1,000)</b>	<b>-9.6%</b>

<b>IT/Telecom Services and Equipment</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Telepoint Topoint Data Circuit	516613	0	0	0	0	0	0.0%
Telecom-Internetaccess-Dial-Up	516625	0	0	0	0	0	0.0%
Tele-Internet-Dsl-Cable Modem	516626	0	0	0	0	0	0.0%
Telecom-Other Telecom Services	516650	0	0	0	1,000	1,000	0.0%
Telecom-Data Telecom Services	516651	0	0	0	1,200	1,200	0.0%
Telecom-Video Conf Services	516653	0	50	50	50	0	0.0%
Telecom-Conf Calling Services	516658	62	0	0	0	0	0.0%
Telecom-Wireless Phone Service	516659	6,646	10,000	10,000	10,000	0	0.0%
ADS App Support SOV Emp Exp	516661	0	0	0	444,278	444,278	0.0%
It Intersvccost- Dii Other	516670	25,843	0	0	0	0	0.0%
It Intsvccost-Vision/Isdassess	516671	18,516	19,101	19,101	18,928	(173)	-0.9%
ADS Centrex Exp.	516672	10,723	10,250	10,250	10,250	0	0.0%
It Inter Svc Cost User Support	516678	34,704	31,061	31,061	0	(31,061)	-100.0%
ADS Allocation Exp.	516685	16,381	18,455	18,455	15,720	(2,735)	-14.8%
Software as a Service	519085	2,540	2,500	2,500	0	(2,500)	-100.0%
Hw - Other Info Tech	522200	0	0	0	0	0	0.0%
Hw - Computer Peripherals	522201	6,118	0	0	6,000	6,000	0.0%
Info Tech Purchases-Hardware	522210	0	20,000	20,000	20,000	0	0.0%
Hardware - Ups	522212	0	0	0	0	0	0.0%

Hw-Server,Mainfrme,Datastorequ	522214	0	0	0	0	0	0.0%
Hw-Switches,Router,Other	522215	0	0	0	0	0	0.0%
Hardware-Telephone User Equip	522219	0	0	0	0	0	0.0%
Software - Other	522220	0	40,000	40,000	40,000	0	0.0%
Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Database&Management Sys	522222	0	0	0	0	0	0.0%
Sw-Website Dev Maint Hosting	522224	0	0	0	0	0	0.0%
Sw-Server&Local Area Network	522225	0	0	0	0	0	0.0%
Sw-Email&Electronic Messaging	522226	0	0	0	0	0	0.0%
Sw-Firewall Filter & Security	522227	0	0	0	0	0	0.0%
Sw-Program&Application Develop	522229	0	0	0	0	0	0.0%
Hw-Personal Mobile Devices	522258	1,401	2,400	2,400	2,400	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>122,935</b>	<b>153,817</b>	<b>153,817</b>	<b>569,826</b>	<b>416,009</b>	<b>270.5%</b>

Other Operating Expenses	Description	Code	FY2018 Original		FY2018	FY2019	Difference Between	Percent Change
			FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
	Single Audit Allocation	523620	25,029	23,710	23,710	26,050	2,340	9.9%
	Registration & Identification	523640	75	0	0	0	0	0.0%
	Bank Service Charges	524000	0	0	0	0	0	0.0%
<b>Total: Other Operating Expenses</b>			<b>25,104</b>	<b>23,710</b>	<b>23,710</b>	<b>26,050</b>	<b>2,340</b>	<b>9.9%</b>

Other Purchased Services	Description	Code	FY2018 Original		FY2018	FY2019	Difference Between	Percent Change
			FY2017 Actuals	As Passed Budget	Governor's BAA Recommended Budget	Governor's Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
	Insurance Other Than Empl Bene	516000	615	482	482	1,172	690	143.2%
	Insurance - General Liability	516010	3,644	219	219	3,064	2,845	1,299.1%
	Insurance - Auto	516020	4,585	5,484	5,484	4,414	(1,070)	-19.5%
	Property Insurance	516099	0	0	0	0	0	0.0%
	Dues	516500	2,993	3,000	3,000	3,000	0	0.0%
	Licenses	516550	420	0	0	0	0	0.0%
	Telecom-Mobile Wireless Data	516623	0	0	0	0	0	0.0%
	Telecom-Telephone Services	516652	1,032	500	500	500	0	0.0%
	Advertising-Print	516813	59,141	56,100	56,100	60,000	3,900	7.0%
	Advertising-Web	516814	0	0	0	0	0	0.0%
	Advertising-Other	516815	0	0	0	15,000	15,000	0.0%

ADMT



Advertising - Job Vacancies	516820	0	1,000	1,000	500	(500)	-50.0%
Giveaways	516871	0	0	0	0	0	0.0%
Photography	516875	86	0	0	1,300	1,300	0.0%
Printing and Binding	517000	68,001	25,000	25,000	20,000	(5,000)	-20.0%
Printing & Binding-Bgs Copy Ct	517005	2,833	40,000	40,000	40,000	0	0.0%
Printing-Promotional	517010	0	0	0	0	0	0.0%
Registration For Meetings&Conf	517100	1,235	300	300	300	0	0.0%
Empl Train & Background Checks	517120	8,638	0	0	0	0	0.0%
Postage	517200	49	3,500	3,500	2,000	(1,500)	-42.9%
Postage - Bgs Postal Svcs Only	517205	37,537	26,000	26,000	28,000	2,000	7.7%
Freight & Express Mail	517300	31	300	300	300	0	0.0%
Catering-Meals-Cost	517410	0	20	20	0	(20)	-100.0%
Other Purchased Services	519000	5,245	0	0	20,000	20,000	0.0%
Human Resources Services	519006	9,923	10,952	10,952	16,003	5,051	46.1%
Administrative Service Charge	519010	0	500	500	500	0	0.0%
Brochure Distribution	519030	17,211	14,500	14,500	14,500	0	0.0%
<b>Total: Other Purchased Services</b>		<b>223,218</b>	<b>187,857</b>	<b>187,857</b>	<b>230,553</b>	<b>42,696</b>	<b>22.7%</b>

Property and Maintenance	Description	Code	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change	
			FY2017 Actuals As Passed Budget	Recommended Budget	Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed	
	Water/Sewer	510000	857	1,200	1,200	1,200	0	0.0%
	Disposal	510200	754	1,500	1,500	1,000	(500)	-33.3%
	Rubbish Removal	510210	549	800	800	400	(400)	-50.0%
	Recycling	510220	170	0	0	600	600	0.0%
	Repair & Maint - Buildings	512000	789	0	0	0	0	0.0%
	Rep & Maint - Motor Vehicles	512300	10	0	0	0	0	0.0%
	Repair&Maintenance-Compsys Hw	513005	0	300	300	300	0	0.0%
	Rep&Maint-Telecom&Ntwrkhw	513006	0	800	800	800	0	0.0%
	Repair & Maint - Office Tech	513010	1,985	500	500	2,000	1,500	300.0%
	Repair & Maintenance - Softwar	513015	0	0	0	0	0	0.0%
	Rep&Maint-Data Processg Equip	513020	0	2,000	2,000	2,000	0	0.0%
	Other Repair & Maint Serv	513200	3,500	5,000	5,000	5,000	0	0.0%
<b>Total: Property and Maintenance</b>			<b>8,614</b>	<b>12,100</b>	<b>12,100</b>	<b>13,300</b>	<b>1,200</b>	<b>9.9%</b>

Rental Other	Description	Code	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change
			FY2017 Actuals As Passed Budget	Recommended Budget	Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed

ADM 5

Description	Code							
Rental of Equipment & Vehicles	514500	2,562	1,500	1,500	1,500	1,500	0	0.0%
Rental - Auto	514550	27,783	45,000	45,000	45,000	45,000	0	0.0%
Rental - Other	515000	2,706	200	200	200	200	0	0.0%
<b>Total: Rental Other</b>		<b>33,050</b>	<b>46,700</b>	<b>46,700</b>	<b>46,700</b>	<b>46,700</b>	<b>0</b>	<b>0.0%</b>

		FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Rental Property</b>						
Description	Code					
Rent Land&Bldgs-Non-Office	514010	0	1,500	1,500	0	0.0%
Fee-For-Space Charge	515010	0	2,501	2,501	1,661	66.4%
<b>Total: Rental Property</b>		<b>0</b>	<b>4,001</b>	<b>4,001</b>	<b>1,661</b>	<b>41.5%</b>

		FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Supplies</b>						
Description	Code					
Office Supplies	520000	25,152	8,700	8,700	6,300	72.4%
Forms	520005	0	100	100	0	0.0%
Stationary & Envelopes	520015	0	100	100	0	0.0%
Vehicle & Equip. Supplies&Fuel	520100	0	0	0	0	0.0%
Gasoline	520110	12,463	17,000	17,000	(2,000)	-11.8%
Small Tools	520220	52	0	0	0	0.0%
Other General Supplies	520500	10,239	102,000	102,000	(92,000)	-90.2%
It & Data Processing Supplies	520510	0	700	700	0	0.0%
Cloth & Clothing	520520	0	1,000	1,000	600	60.0%
Educational Supplies	520540	0	0	0	0	0.0%
Food	520700	276	500	500	1,000	200.0%
Water	520712	402	200	200	300	50.0%
Electricity	521100	4,750	6,000	6,000	(1,000)	-16.7%
Heating Oil #2	521220	838	1,700	1,700	0	0.0%
Subscriptions	521510	655	300	300	0	0.0%
Other Books & Periodicals	521520	90	300	300	0	0.0%
Household, Facility&Lab Suppl	521800	0	0	0	0	0.0%
Medical and Lab Supplies	521810	2,160	0	0	0	0.0%
Paper Products	521820	153	6,000	6,000	(6,000)	-100.0%
Kitchenware	521855	0	200	200	0	0.0%

<b>Total: Supplies</b>		<b>57,231</b>	<b>144,800</b>	<b>144,800</b>	<b>51,800</b>	<b>(93,000)</b>	<b>-64.2%</b>
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		FY2018 Original FY2017 Actuals As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
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<b>Travel</b>		FY2018 Original FY2017 Actuals As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
Description	Code					
Travel-Inst-Auto Mileage-Emp	518000	638	5,000	5,000	0	0.0%
Travel-Inst-Other Transp-Emp	518010	255	500	500	0	0.0%
Travel-Inst-Meals-Emp	518020	2,052	1,500	1,500	0	0.0%
Travel-Inst-Lodging-Emp	518030	2,012	1,000	1,000	0	0.0%
Travel-Inst-Incidentals-Emp	518040	98	100	100	0	0.0%
Travel-Inst-Auto Mileage-Nonemp	518300	1,771	4,500	4,500	0	0.0%
Travel-Inst-Meals-Nonemp	518320	2,131	3,000	3,000	0	0.0%
Travel-Inst-Lodging-Nonemp	518330	1,175	500	500	0	0.0%
Travel-Outst-Other Trans-Emp	518510	3,398	1,000	1,000	0	0.0%
Travel-Outst-Meals-Emp	518520	0	0	0	0	0.0%
Travel-Outst-Lodging-Emp	518530	(1,290)	0	0	0	0.0%
Travel-Outst-Incidentals-Emp	518540	(18)	0	0	0	0.0%
Travel	518999	0	0	0	0	0.0%
<b>Total: Travel</b>		<b>12,221</b>	<b>17,100</b>	<b>17,100</b>	<b>0</b>	<b>0.0%</b>

		FY2017 Actuals			Difference Between Recommend and As Passed	Percent Change Recommend and As Passed
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<b>Repair and Maintenance Services</b>		FY2017 Actuals			Difference Between Recommend and As Passed	Percent Change Recommend and As Passed
Description	Code					
Hardware-Rep&Maint-DataNetwork	513034	4,025	0	0	0	0.0%
<b>Total: Repair and Maintenance Services</b>		<b>4,025</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b>Total: 2. OPERATING</b>		<b>514,903</b>	<b>600,485</b>	<b>600,485</b>	<b>970,391</b>	<b>369,906</b>	<b>61.6%</b>
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<b>Total Expenses:</b>		<b>2,574,186</b>	<b>4,464,619</b>	<b>4,464,619</b>	<b>6,722,087</b>	<b>2,257,468</b>	<b>50.6%</b>
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		FY2018 Original FY2017 Actuals As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
Fund Name	Fund Code					
Tobacco Litigation Settlement	21370	0	0	0	0	0.0%
Liquor Control Fund	50300	2,574,186	4,464,619	6,722,087	2,257,468	50.6%
<b>Funds Total:</b>		<b>2,574,186</b>	<b>4,464,619</b>	<b>6,722,087</b>	<b>2,257,468</b>	<b>50.6%</b>

Position Count						8	
FTE Total						8	

Organization: 230007000 - Liquor control - warehousing and distribution

**Budget Object Group: 1. PERSONAL SERVICES**

<b>Salaries and Wages</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Classified Employees	500000	570,718	553,636	553,636	630,489	76,853	13.9%
Temporary Employees	500040	0	30,000	30,000	10,000	(20,000)	-66.7%
Overtime	500060	34,396	30,000	30,000	30,000	0	0.0%
Shift Differential	500070	61	0	0	0	0	0.0%
<b>Total: Salaries and Wages</b>		<b>605,175</b>	<b>613,636</b>	<b>613,636</b>	<b>670,489</b>	<b>56,853</b>	<b>9.3%</b>

<b>Fringe Benefits</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
FICA - Classified Employees	501000	44,687	42,353	42,353	48,232	5,879	13.9%
Health Ins - Classified Empl	501500	104,099	109,361	109,361	125,234	15,873	14.5%
Retirement - Classified Empl	502000	97,538	96,716	96,716	104,124	7,408	7.7%
Dental - Classified Employees	502500	7,129	12,704	12,704	12,180	(524)	-4.1%
Life Ins - Classified Empl	503000	1,278	2,339	2,339	2,516	177	7.6%
EAP - Classified Empl	504000	443	480	480	480	0	0.0%
Workers Comp - Ins Premium	505200	92,697	56,035	56,035	22,610	(33,425)	-59.7%
Unemployment Compensation	505500	6,845	10,000	10,000	500	(9,500)	-95.0%
Catamount Health Assessment	505700	2,007	2,000	2,000	1,500	(500)	-25.0%
<b>Total: Fringe Benefits</b>		<b>356,722</b>	<b>331,988</b>	<b>331,988</b>	<b>317,376</b>	<b>(14,612)</b>	<b>-4.4%</b>

<b>Contracted and 3rd Party Service</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>

Description	Code							
Contr&3Rd Pty-Educ & Training	507350	0	500	500	500	0	0.0%	
Contr&3Rd Pty-Physical Health	507500	1,924	2,000	2,000	2,000	0	0.0%	
Contr-Compsoftwr-Sysmaint&Upgr	507554	0	27,500	27,500	30,000	2,500	9.1%	
Other Contr and 3Rd Pty Serv	507600	5,000	15,000	15,000	0	(15,000)	-100.0%	
<b>Total: Contracted and 3rd Party Service</b>		<b>6,924</b>	<b>45,000</b>	<b>45,000</b>	<b>32,500</b>	<b>(12,500)</b>	<b>-27.8%</b>	
<b>Total: 1. PERSONAL SERVICES</b>		<b>968,822</b>	<b>990,624</b>	<b>990,624</b>	<b>1,020,365</b>	<b>29,741</b>	<b>3.0%</b>	

**Budget Object Group: 2. OPERATING**

		FY2018 Original	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	Recommended Budget	Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
<b>Equipment</b>							
Description	Code						
Hardware - Desktop & Laptop Pc	522216	6,247	2,000	2,000	2,000	0	0.0%
Hw - Printers,Copiers,Scanners	522217	0	6,500	6,500	6,500	0	0.0%
Software - Desktop	522286	7,374	0	0	7,500	7,500	0.0%
Other Equipment	522400	65,548	0	0	45,000	45,000	0.0%
Office Equipment	522410	0	0	0	0	0	0.0%
Vehicles	522600	97,057	100,000	100,000	0	(100,000)	-100.0%
Furniture & Fixtures	522700	47,781	0	0	1,000	1,000	0.0%
<b>Total: Equipment</b>		<b>224,007</b>	<b>108,500</b>	<b>108,500</b>	<b>62,000</b>	<b>(46,500)</b>	<b>-42.9%</b>

		FY2018 Original	FY2018 Original	FY2018 Governor's BAA	FY2019 Governor's	Difference Between	Percent Change
		FY2017 Actuals	As Passed Budget	Recommended Budget	Recommended Budget	FY2019 Governor's Recommend and FY2018 As Passed	FY2019 Governor's Recommend and FY2018 As Passed
<b>IT/Telecom Services and Equipment</b>							
Description	Code						
Communications	516600	1,144	0	0	0	0	0.0%
Telecom-Other Telecom Services	516650	0	1,500	1,500	0	(1,500)	-100.0%
Telecom-Wireless Phone Service	516659	4,736	0	0	5,000	5,000	0.0%
It Intsvccost-Vision/Isdassess	516671	15,150	15,629	15,629	15,487	(142)	-0.9%
ADS Centrex Exp.	516672	2,064	3,485	3,485	3,500	15	0.4%
ADS Allocation Exp.	516685	15,357	17,182	17,182	13,973	(3,209)	-18.7%
Hw - Other Info Tech	522200	0	2,500	2,500	3,000	500	20.0%
Hw - Computer Peripherals	522201	23	0	0	2,000	2,000	0.0%
Info Tech Purchases-Hardware	522210	0	0	0	0	0	0.0%
Software - Other	522220	0	0	0	0	0	0.0%

Software - Office Technology	522221	0	0	0	0	0	0.0%
Sw-Email&Electronic Messaging	522226	0	0	0	0	0	0.0%
Sw-Program&Application Develop	522229	0	0	0	0	0	0.0%
Hw-Personal Mobile Devices	522258	500	600	600	600	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>38,973</b>	<b>40,896</b>	<b>40,896</b>	<b>43,560</b>	<b>2,664</b>	<b>6.5%</b>

<b>Other Operating Expenses</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Registration & Identification	523640	110	200	200	200	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>110</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0.0%</b>

<b>Other Purchased Services</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						
Insurance Other Than Empl Bene	516000	316	387	387	147	(240)	-62.0%
Insurance - General Liability	516010	3,131	7,748	7,748	2,723	(5,025)	-64.9%
Insurance - Auto	516020	3,951	5,106	5,106	4,110	(996)	-19.5%
Property Insurance	516099	0	0	0	0	0	0.0%
Telecom-Mobile Wireless Data	516623	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	38	0	0	50	50	0.0%
Advertising - Job Vacancies	516820	0	400	400	0	(400)	-100.0%
Printing & Binding-Bgs Copy Ct	517005	0	2,000	2,000	2,000	0	0.0%
Postage	517200	0	300	300	200	(100)	-33.3%
Postage - Bgs Postal Svcs Only	517205	4,919	3,500	3,500	3,500	0	0.0%
Freight & Express Mail	517300	38	100	100	50	(50)	-50.0%
Other Purchased Services	519000	0	200	200	200	0	0.0%
Human Resources Services	519006	9,303	10,269	10,269	9,338	(931)	-9.1%
<b>Total: Other Purchased Services</b>		<b>21,697</b>	<b>30,010</b>	<b>30,010</b>	<b>22,318</b>	<b>(7,692)</b>	<b>-25.6%</b>

<b>Property and Maintenance</b>		<b>FY2017 Actuals</b>	<b>FY2018 Original As Passed Budget</b>	<b>FY2018 Governor's BAA Recommended Budget</b>	<b>FY2019 Governor's Recommended Budget</b>	<b>Difference Between FY2019 Governor's Recommend and FY2018 As Passed</b>	<b>Percent Change FY2019 Governor's Recommend and FY2018 As Passed</b>
<b>Description</b>	<b>Code</b>						

Water/Sewer	510000	465	2,000	2,000	2,000	0	0.0%
Disposal	510200	0	0	0	0	0	0.0%
Rubbish Removal	510210	1,099	1,400	1,400	1,000	(400)	-28.6%
Other Property Mgmt Services	510500	335	0	0	0	0	0.0%
Repair & Maint - Buildings	512000	0	500	500	500	0	0.0%
Repairs Maint To Elec System	512020	903	0	0	0	0	0.0%
Rep & Maint - Motor Vehicles	512300	14,212	25,000	25,000	47,000	22,000	88.0%
Rep&Maint-Info Tech Hardware	513000	0	500	500	0	(500)	-100.0%
Repair & Maint - Office Tech	513010	4,484	0	0	2,000	2,000	0.0%
Other Repair & Maint Serv	513200	18,713	20,000	20,000	20,000	0	0.0%
<b>Total: Property and Maintenance</b>		<b>40,210</b>	<b>49,400</b>	<b>49,400</b>	<b>72,500</b>	<b>23,100</b>	<b>46.8%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Rental Other</b>							
Description	Code						
Rental of Equipment & Vehicles	514500	0	5,500	5,500	3,000	(2,500)	-45.5%
Rental - Auto	514550	0	5,000	5,000	127,000	122,000	2,440.0%
Rental - Other	515000	954	100	100	0	(100)	-100.0%
<b>Total: Rental Other</b>		<b>954</b>	<b>10,600</b>	<b>10,600</b>	<b>130,000</b>	<b>119,400</b>	<b>1,126.4%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Rental Property</b>							
Description	Code						
Fee-For-Space Charge	515010	8,888	15,972	15,972	26,584	10,612	66.4%
<b>Total: Rental Property</b>		<b>8,888</b>	<b>15,972</b>	<b>15,972</b>	<b>26,584</b>	<b>10,612</b>	<b>66.4%</b>

		FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
<b>Supplies</b>							
Description	Code						
Office Supplies	520000	4,632	1,500	1,500	1,500	0	0.0%
Vehicle & Equip Supplies&Fuel	520100	0	5,000	5,000	5,000	0	0.0%
Gasoline	520110	0	1,500	1,500	0	(1,500)	-100.0%
Diesel	520120	48,929	70,000	70,000	70,000	0	0.0%

WHS4



Building Maintenance Supplies	520200	0	0	0	0	0	0.0%
Small Tools	520220	0	1,000	1,000	500	(500)	-50.0%
Other General Supplies	520500	26,345	10,000	10,000	10,000	0	0.0%
It & Data Processing Supplies	520510	0	0	0	0	0	0.0%
Cloth & Clothing	520520	4,507	7,000	7,000	7,000	0	0.0%
Work Boots & Shoes	520521	0	2,000	2,000	2,000	0	0.0%
Fire, Protection & Safety	520590	0	0	0	0	0	0.0%
Food	520700	0	0	0	0	0	0.0%
Water	520712	0	300	300	200	(100)	-33.3%
Electricity	521100	16,626	16,500	16,500	16,500	0	0.0%
Heating Oil #2	521220	19,205	50,000	50,000	25,000	(25,000)	-50.0%
Propane Gas	521320	154	2,000	2,000	0	(2,000)	-100.0%
Road Supplies and Materials	521600	2,372	0	0	0	0	0.0%
Household, Facility&Lab Suppl	521800	146	200	200	200	0	0.0%
<b>Total: Supplies</b>		<b>122,915</b>	<b>167,000</b>	<b>167,000</b>	<b>137,900</b>	<b>(29,100)</b>	<b>-17.4%</b>

		FY2017 Actuals			FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and As Passed	Percent Change FY2019 Governor's Recommend and As Passed	
Travel	Description	Code						
	Travel-Inst-Meals-Emp	518020	57	0	0	150	150	0.0%
	Travel-Inst-Lodging-Emp	518030	0	0	0	150	150	0.0%
	Travel-Outst-Lodging-Emp	518530	0	0	0	100	100	0.0%
	<b>Total: Travel</b>		<b>57</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>0.0%</b>
<b>Total: 2. OPERATING</b>			<b>457,812</b>	<b>422,578</b>	<b>422,578</b>	<b>495,462</b>	<b>72,884</b>	<b>17.2%</b>
<b>Total Expenses:</b>			<b>1,426,634</b>	<b>1413202</b>	<b>1413202</b>	<b>1515827</b>	<b>102625</b>	<b>7.3%</b>

Fund Name	Fund Code	FY2017 Actuals	FY2018 Original As Passed Budget	FY2018 Governor's BAA Recommended Budget	FY2019 Governor's Recommended Budget	Difference Between FY2019 Governor's Recommend and FY2018 As Passed	Percent Change FY2019 Governor's Recommend and FY2018 As Passed
Surplus Property	21584	79,427	0	0	0	0	0.0%
Misc Special Revenue	21870	5,000	0	0	0	0	0.0%
Liquor Control Fund	50300	1,342,207	1,413,202	1,413,202	1,515,827	102,625	7.3%
<b>Funds Total:</b>		<b>1,426,634</b>	<b>1,413,202</b>	<b>1,413,202</b>	<b>1,515,827</b>	<b>102,625</b>	<b>7.3%</b>

Position Count						16
FTE Total						16

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State of Vermont

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FY2019 Governor's Recommended Budget Position  
Summary Report

02300-Liquor Control

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
310001	081000 - Liquor Control Investigator	1	1	68,390	36,301	5,232	109,923
310002	005000 - Executive Staff Assistant	1	1	64,958	29,502	4,969	99,429
310003	004700 - Program Technician I	1	1	40,830	31,369	3,123	75,322
310004	089030 - Financial Specialist II	1	1	45,947	17,508	3,515	66,970
310005	050100 - Administrative Assistant A	1	1	47,923	26,305	3,666	77,894
310007	089080 - Financial Manager I	1	1	64,542	35,612	4,938	105,092
310011	023900 - Liquor Warehouse Supervisor	1	1	50,523	9,881	3,865	64,269
310012	001200 - Program Services Clerk	1	1	48,422	17,950	3,704	70,076
310013	021800 - Warehouse Delivery Specialist	1	1	35,693	7,229	2,731	45,653
310014	021800 - Warehouse Delivery Specialist	1	1	46,883	26,119	3,587	76,589
310016	081000 - Liquor Control Investigator	1	1	78,000	38,020	5,967	121,987
310018	081000 - Liquor Control Investigator	1	1	70,687	36,711	5,408	112,806
310019	087200 - Liquor Control Investig Sup	1	1	80,072	38,391	6,125	124,587

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
310021	087200 - Liquor Control Investig Sup	1	1	82,842	38,887	6,337	128,066
310024	073700 - Liquor Control Training Spec	1	1	54,579	33,829	4,175	92,583
310025	089230 - Administrative Srvc Cord II	1	1	57,824	28,077	4,423	90,324
310027	081000 - Liquor Control Investigator	1	1	85,188	39,305	6,517	131,010
310030	022700 - Liquor Warehouse Worker I	1	1	31,262	6,436	2,391	40,089
310036	081000 - Liquor Control Investigator	1	1	82,867	15,669	6,340	104,876
310038	004700 - Program Technician I	1	1	39,499	31,132	3,022	73,653
310040	021800 - Warehouse Delivery Specialist	1	1	35,693	24,118	2,731	62,542
310041	022700 - Liquor Warehouse Worker I	1	1	32,427	29,866	2,480	64,773
310042	004700 - Program Technician I	1	1	39,499	24,799	3,022	67,320
310043	023300 - Liquor Store Dist Coord	1	1	61,381	32,004	4,696	98,081
310045	023300 - Liquor Store Dist Coord	1	1	50,024	33,014	3,826	86,864
310052	024700 - Liquor Warehouse Mgt Syst Cord	1	1	61,402	28,520	4,697	94,619
310066	022700 - Liquor Warehouse Worker I	1	1	32,427	6,644	2,480	41,551
310078	081200 - Dir Liquor Compliance & Enforc	1	1	92,627	17,415	7,086	117,128
310080	087200 - Liquor Control Investig Sup	1	1	92,951	40,695	7,111	140,757
310081	087200 - Liquor Control Investig Sup	1	1	85,538	39,098	6,543	131,180

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
310083	081000 - Liquor Control Investigator	1	1	80,596	23,707	6,166	110,469
310084	081000 - Liquor Control Investigator	1	1	53,248	28,131	4,073	85,452
310086	081000 - Liquor Control Investigator	1	1	80,596	38,484	6,166	125,246
310087	087200 - Liquor Control Investig Sup	1	1	90,530	33,929	6,926	131,385
310091	004700 - Program Technician I	1	1	38,168	25,433	2,919	66,520
310103	021800 - Warehouse Delivery Specialist	1	1	34,486	30	2,638	37,154
310107	023300 - Liquor Store Dist Coord	1	1	45,365	8,958	3,471	57,794
310112	022700 - Liquor Warehouse Worker I	1	1	32,427	6,644	2,480	41,551
310113	023900 - Liquor Warehouse Supervisor	1	1	40,290	25,813	3,082	69,185
310122	021800 - Warehouse Delivery Specialist	1	1	35,693	15,674	2,731	54,098
310125	023800 - Director of Retail Operations	1	1	64,293	35,715	4,918	104,926
310126	022700 - Liquor Warehouse Worker I	1	1	33,530	15,286	2,565	51,381
310137	021800 - Warehouse Delivery Specialist	1	1	35,693	15,674	2,731	54,098
310148	089050 - Financial Administrator I	1	1	61,402	28,520	4,697	94,619
310157	022700 - Liquor Warehouse Worker I	1	1	43,638	8,650	3,339	55,627
310164	023700 - Purchasing Specialist	1	1	66,893	36,032	5,117	108,042
310170	081202 - DLC Tobacco Compliance Prgm	1	1	52,416	33,442	4,010	89,868

Position Number	Classification	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
317001	90120X - Commissioner	1	1	114,088	31,366	8,727	154,181
317002	95360E - Principal Assistant	1	1	73,632	37,408	5,633	116,673
317003	90570D - Deputy Commissioner	1	1	104,707	43,039	8,010	155,756
<b>Total</b>		<b>50</b>	<b>50</b>	<b>2,942,591</b>	<b>1,312,341</b>	<b>225,106</b>	<b>4,480,038</b>

Fund Code	Fund Name	FTE	Count	Gross Salary	Benefits Total	Statutory Total	Total
21370	Tobacco Litigation Settlement	1.44	2	100,884	52,509	7,717	161,111
22005	Federal Revenue Fund	1	1	52,416	33,442	4,010	89,868
50300	Liquor Control Fund	47.56	47	2,789,291	1,226,390	213,379	4,229,059
<b>Total</b>		<b>50.00</b>	<b>50</b>	<b>2,942,591</b>	<b>1,312,341</b>	<b>225,106</b>	<b>4,480,038</b>

Note: Number

**Department: 230002000 - Liquor control - enforcement and licensing**

Budget Request Code	Fund	Justification	Est Amount
8120	21500	MOU w/DPS	\$16,300
<b>Total</b>			<b>\$16,300</b>

## Responses for the Appropriation Committees

Please come prepared to answer the following questions in addition to the RBA questions.

1. What is your budgeted vs actual spending for SFY17 final and SFY18 BAA by separate appropriation?

a. FY2017	<u>Budgeted</u>	<u>Actual</u>	<u>SFY2018 BAA</u>
2300002000	\$3,011,732	\$2,791,258	
2300003000	\$4,210,534	\$2,571,186	
2300007000	\$1,420,950	\$1,426,634	

2. Identify all carry forwards and reserves. How did they accumulate?

	<u>P.O. RFWD</u>	<u>CF Request</u>
2300002000	\$21,386	\$1,800
2300003000	\$33,660	
2300007000	\$ 9,250	

3. Do you have any proposed initiatives? New initiatives from last year? Results from those initiatives?

### New initiatives for FY 17/18

- The retail Point of Sale and Warehouse interface software development project** planning, RFP, and project management consultant selection processes were completed in 2017. This \$8,000,000/2 1/2 -year project will be accomplished in two phases. Phase one, which has been initiated, will replace all our retail hardware by next Fall. Phase two will create an inventory management warehouse interface and is tentatively scheduled for completion by the beginning of 2019.
- The exterior retail signage replacement project for our 80 retail partners** was initiated in 2017 with the completion of a zoning requirement study and an RFP to identify a fabricator and installer partner for the project. We are anxiously awaiting bidders for the project and anticipate outfitting 30 stores in 2018.
- The interior retail signage project for our retail partners** was initiated in 2017 with completion of the graphic design process and selection of a vendor to produce the material. We anticipate installation of the materials in all 80 stores by the end of 2018.
- The inventory management scan gun project was significantly completed.** The DLC contracted with a vendor to develop the needed software and purchase the hardware to necessary to do electronic scans of delivered retail merchandise. In addition, scan guns will be provided to our retail coordinators to facilitate store audits. This technology will expedite and improve accuracy of deliveries to our retailers and greatly improve our audit capabilities.
- We are in the initial phases of creating a web portal for our licensing division** to create new efficiencies for our licensing team and to improve the customer experience through technological improvements.

4. Update on existing programs. Identify successes and failures (failed to meet expectations) and why did it succeed or fail.

1. **The DLC discontinued a historic practice of allowing our vendors to manage their warehouse inventories.** We initiated a process where we do our own forecasting and place inventory replenishment orders and schedule deliveries. This change has significantly reduced our product out of stocks and improved customer service.
2. **The DLC re-classified all our product codes.** We retail over 2,300 product codes and they were historically only two classifications. This generic approach created many problems for our suppliers and our customers. The creation of three additional categories clarified product availability more effectively and created a slow track for sales development for listed products.
3. **The DLC initiated a new product retail price discounting program in 2017.** We also discontinued the two-week programming cycle. The Department decreased the amount of money that it spent on pricing support and increased gross revenue by \$3,500,000, net revenue by \$680,000, and case volume by 10,000 cases.
4. **The DLC re-configured our warehouse facility to increase its storage capacity.** This physical re-organization has made it possible to increase its utility and provide support for our expanding levels of business. Small investments in new equipment has also made it possible to generate revenue on recyclables and minimize amounts of disposed working materials.
5. **The DLC has invested in re-branding and re-imaging of the Department.** This effort is critical to re-capturing business from New Hampshire and increasing the relevance of the DLC to Vermont consumers. Our monthly sales have increased in 14 out of the last 15 months.
6. **The DLC has created new communication tools for our retailers, objectively defined our agency expectations and created standard shelf set and s.k.u. counts for our retailers.** Collectively these measures have improved our levels of customer service and created a consistent growth pattern in retail.

5. What challenges have you identified? What actions are you taking?

Our most compelling challenges are a **POS system that is so old that parts are no longer being manufactured or serviced** and the **limitations that our warehousing facilities places on our ability to continue growing the business** and contributing to the general fund. We have initiated an IT/POS project to address the first issue. The proposed merger of Liquor & Lottery may provide an opportunity to create a co-joined office and warehouse facility to accommodate future growth of the DLC.

6. What are implications of level funding, positive or negative?

As an enterprise funded Department level funding is somewhat less of an issue. It would be advisable to budget the DLC operation on a percentage of revenue basis to accommodate for business and revenue growth. In concept, level funding does provide for consistency and improves the Department's ability to manage its resources.

7. What work, or initiatives or drawdown of federal dollars are not happening or getting done?



Liquor Control has a contract for work for the FDA-expenses are reimbursed. All expected reimbursements have been received.

**The DLC is the recipient of little federal funding.** The monies that we do receive are tobacco related compliance funding that has been predictably declining over the years. We have been able to plan accordingly and have maintained a compliance performance level that has exceeded the federal requirement.

8. Do existing programs best address the pressures and priorities of the agency/department or should other alternatives be considered? What data supports this?

**The DLC recently completed a comprehensive review of our retail footprint and the primary buying considerations of our customers.** This report provided affirmation that the Department has identified and is actively engaged in making relevant improvements. We have had numerous supportive articles in the local and national media. This mostly positive exposure had been helpful in creating an image of a more progressive and business-oriented operation. The increase in sales and net contribution to the general fund would provide tangible evidence of progress. The Auditor's Department recently gave the DLC a very positive report on our progress as well.

9. Identify existing problems. What is the root causes of each? What is your suggestion to address the problem in an efficient and effective way?

**Our primary operational concerns deal with infrastructure requirements to sustain on-going growth and increased contributions to the general fund. The two issues of greatest importance are a successful conclusion of our IT project and warehouse replacement.** The root causes of both are a historic lack investment in facilities and systems to run the business. We have addressed the first challenge and have a project underway. The warehouse replacement will require an understanding of our business model by the legislature and a willingness to embrace that financial challenge. It must be clearly understood that additional revenue growth will not be possible without a new facility.