# Vermont Natural Resources Conservation Districts

- State Natural Resources Conservation Council
- 14 Natural Resources Conservation Districts
- Vermont Association of Conservation Districts





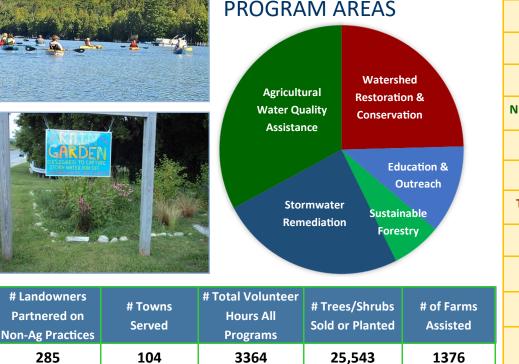
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## LOCAL WORK, STATEWIDE PROGRESS

Conservation Districts coordinate financial, technical and educational resources locally for the conservation of soil, water and other natural resources. While our state agency, the Natural Resources Conservation Council (NRCC) manages the Conservation Districts' legislative and statutory responsibilities and works as a forum for landowners and Districts to interface with state and federal policy makers, the **14 Conservation Districts** write over 80 grants to implement projects and programs to address key local resource concerns. The Vermont Association of Conservation Districts (VACD) oversees regional and statewide programing while providing overall leadership and communications support. Together, the Conservation Districts are making critical and coordinated statewide progress toward to the goal of improving water quality and conserving Vermont's natural resources.

**Annual Report** 

June 2015-July 2016



Key Projects & Programs
Land Treatment Planning
Stormwater Master Planning
utrient Management Planning Assistance
River Corridor & Basin Planning
Small Farm Outreach
Trees for Streams & Lakeshore Buffering
Portable Skidder Bridge Rentals
Aquatic Organism Passage Restoration
Rural Fire Protection
Green Stormwater Infrastructure

## 2016 Project Highlights & Results

## **STORMWATER REMEDIATION**

Rainfall in developed areas has unique effects on water quality and the hydrologic balance of a watershed. Impervious surfaces—including rooftops, roads, sidewalks, parking lots, and compacted soils—increase the amount of water and pollutants entering streams that would otherwise infiltrate into the ground and reduces groundwater recharge. Conservation Districts work to **identify and install Green Stormwater Infrastructure (GSI) practices and stormwater retrofits** to increase infiltration, reduce stormwater runoff and improve water quality.

# Practices Identified	# Practices Scheduled for Implementation	# Practices Installed	# Gallons Stormwater Treated	# Acres Impervious Surface Treated	# Rainbarrels Distributed	# Landowners Partnered on Stormwater Practices	# of Towns Partnered on Stormwater Practices
100	34	11	42,768	20	81	42	11







Implementation of a stormwater mitigation project at the Rumney Memorial School in Middlesex, installed by the Winooski Conservation District

Suds found in a catch basin in St. Johnsbury which drains to the river, identified in an Illicit Discharge Detection & Elimination Study and corrected thru outreach

Infiltration gallery at Morristown Elementary School, a Green Stormwater Infrastructure (GSI) practice installed by the Lamoille County Conservation District

## WATERSHED CONSERVATION & RESTORATION



Trees for Streams volunteers from Lamoille Union HS

The Conservation Districts' signature riparian buffer program, **Trees for Streams**, has been active since 1999 and expanded from a program at the Lamoille County Conservation District to a key statewide District program offered everywhere. The program focuses on installing vegetated buffers along streams to enhance riparian habitat, improve stream health and floodplain function, and protect water quality. To date the program has installed buffers along 9 linear miles of streams. Conservation Districts coordinate a wide range of watershed restoration projects to improve water quality and restore habitat, including buffer plantings on non-agricultural land, culvert replacements to restore fish passage, road erosion mitigation, stream assessments, and basin planning activities.

# Linear Feet Buffer Plantings	# Habitat Restoration Projects Installed	# Linear Feet Drainage Improved	# Culvert Designed for Replacement/ Retrofit	
24,248	6	200	5	



Gully Restoration in the Town of Hyde Park, VT



Watershed signage by Rutland NRCD



Culvert with no aquatic organism passage prepared for replacement in Danville, VT

## 2016 Project Highlights & Results

## AGRICULTURAL WATER QUALITY ASSISTANCE



Winooski Conservation District's Aerator Rental Program, providing opportunities for farms to learn about and implement conservation tillage practices The Conservation Districts along with Vermont Association of Conservation Districts (VACD) staff are directly assisting farming operations to balance farming operations with healthy waterways. In 2016, twenty VACD technical staff helped farmers plan for and implement conservation practices to improve water quality throughout Vermont and assisted farmers in accessing financial support to complete these practices.

# Farms On-site Assistance	# Soil Samples Completed	# Manure Samples Completed	# Land Treatment Plans Completed	# Nutrient Management Plans Developed
1060	930	65	60	50

#### **RCPP Nutrient Management Planning Assistance**



Conservation Districts assisted Small Farm Operations (SFOs) develop Nutrient Management Plans (NMPs) with the collection of field and farm data, preparation of maps and organization of records.

Once prepared, farms enroll in University of Vermont Extension's winter class called, "Digging In: A Nutrient Management Class for Farmers" and write their own NMP. *Funded by USDA Regional Conservation Partnership Program (RCPP)* 



Collecting soil samples in the Mississquoi Watershed with RCPP farmer and the Orleans County Conservation District

#### Required Agricultural Practices (RAPs) Small Farm Outreach



Conservation Districts held public meetings across the state for small farms to learn more about the new proposed RAPs and Small Farm Certification

> with staff from the Agency of Agriculture Food & Markets. The meetings involved a review of the timeline, purpose and content of the new law, and offered opportunities for feedback and resources to support small farms through the

# Linear Feet Livestock Exclusion Fencing Installed	# Acres Buffer Plantings	# Referrals to Federal & State Programs	# of Acres Conservation Tillage	# of Agricultural Best Management Practices Installed
3590	35.4	61	3787	124
3330	5514	01	5/0/	

## **OUTREACH & EDUCATION**



Participants in the Otter Creek Conservation District's **Conservation Bus Tour**, pictured left, viewed and discussed conservation practices on farms, cover crop field trials, farm equipment use such as manure

injection, and shared resources on conservation programs for farms in Addison County and the Lake Champlain Basin.



Ottauquechee Conservation District's **River Road Show** has provided educational opportunities on river dynamics using the "flume" or river process simulator. The program was "on the road" for 162 days in 2016 with 40 training events.

## PORTABLE SKIDDER BRIDGE RENTALS

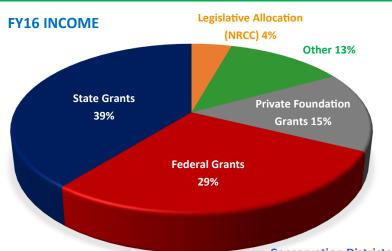


Conservation Districts around the state provide Portable Skidder Bridges for rent to help protect waterways during logging operations. Pictured is an installed bridge and discussion of proper use



and installation of bridges in the Winooski Conservation District; and students from Stafford Technical Center working with the Poultney Mettowee Conservation District after building a new bridge.

## Fiscal Year 2015-2016 Financial Report



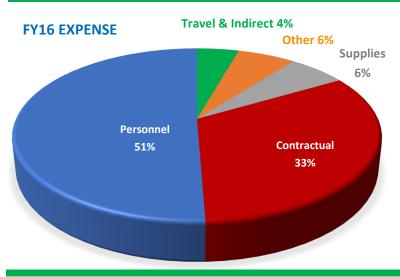
#### FY16 Income to Vermont Association of Conservation Districts (VACD) and 14 Conservation Districts

State Grants	\$1,020,258.82
Federal Grants	\$738,497.83
Private Foundation Grants	\$397,676.86
Other Sales, Town Appropriations, Local Contracts	\$329,522.94
Legislative Allocation State Natural Resources Conservation Council	\$112,000.00

#### Conservation Districts and VACD leveraged \$22 for every \$1 provided by the VT Legislature

#### Title 10: Conservation and Development; Chapter 31: Soil Conservation Act

Conservation Districts exist in Vermont State Statute and have specific duties and responsibilities mandated by law. Currently, Conservation Districts receive \$112,000 allocated by the legislature through the VT Agency of Agriculture Food & Markets to the State Natural Resources Conservation Council (NRCC), which provides just under \$7000 to each District. To meet their responsibilities and implement projects and programs, Conservation Districts and VACD must raise additional funding primarily through grants.



#### STAFF & SUPERVISORS

Each of the 14 Conservation Districts has a District Manager and a five-member Board of Supervisors who must be landowners within the District, with some additional technical staff and summer interns. VACD has 25 statewide staff



Winooski Conservation District Board of Supervisors

who work cooperatively with Conservation Districts, USDA Natural Resources Conservation Service, and the VT Agency of Agriculture to implement regional and statewide programming. The VACD board is made up of Supervisors from Conservation Districts around the state.



### **RURAL FIRE PROTECTION**

VACD works with the Vermont Rural

Fire Protection Task Force to assist local fire departments and towns in their efforts to improve safety and welfare of Vermont communities by



## Dry hydrant installed in Enosburg

reducing the risk of injury, loss of life, and damage to property and natural resources in rural areas.

# Dry Hydrants Designed	# Dry Hydrants Installed	# Towns Served	
43	32	45	

#### Thank you Partners & Financial Supporters

VT Agency of Agriculture Food & Markets USDA Natural Resources Conservation Service Ecosystem Restoration Program Vermont Watershed Grants US Fish & Wildlife Service Lake Champlain Basin Program VT Department of Public Safety VT Department of Environmental Conservation Vermont Regional Planning Commissions New England Grassroots Environmental Fund Upper Connecticut Mitigation & Enhancement Fund VT Department of Forest Parks & Recreation USDA Farm Service Agency Municipalities, Landowners & Businesses

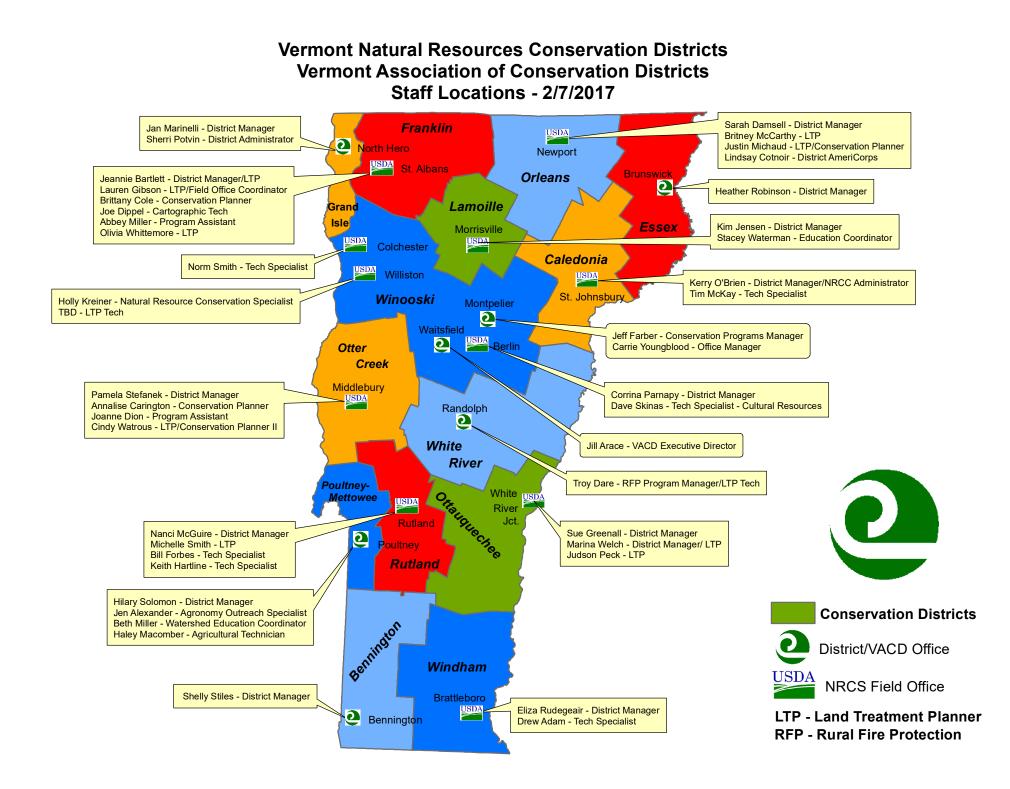
#### Vermont Association of Conservation Districts

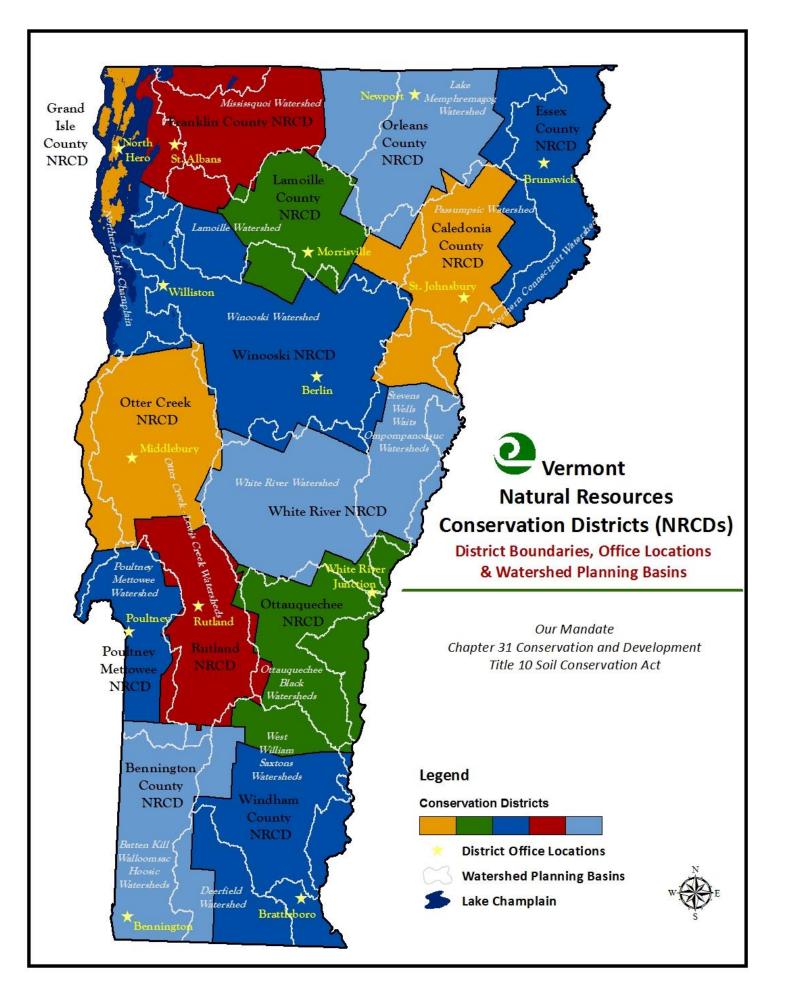
Jill Arace, Executive Director PO Box 566 Waitsfield, VT 05673-0566 802-496-5162 jillarace@gmail.com www.vacd.org

#### State Natural Resources Conservation Council

481 Summer Street, Suite 202 St. Johnsbury, VT 05819 802-748-3885 x110 kerry.obrien@vt.nacdnet.net

Vermont Conservation District Directory, see insert





## Vermont Natural Resources Conservation Districts OFFICE DIRECTORY

#### Bennington County NRCD

Shelly Stiles, District Manager PO Box 505 Bennington, VT 05201 (802) 442-2275 bccd@sover.net www.bccdvt.org

#### Supervisors

Ken Leach, Chair Jim Henderson, Vice-Chair Josh Carvajal Debbie Johnson Joe Nolan

#### Caledonia County NRCD

Kerry O'Brien, District Manager 481 Summer Street, Suite 202 St. Johnsbury, VT 05819 (802) 748-3885 x110 kerry.obrien@vt.nacdnet.net www.caledoniadistrict.org

#### **Supervisors**

Michelle Green, Chair David McMath, Vice-Chair Chris Laggis, Treasurer Larry Hamel Alice Allen

#### Essex County NRCD Heather Robinson, District Manager

5396 State Route 105 Brunswick, VT 05905 (802) 424-5353 <u>essexnrcd@gmail.com</u> www.essexcountynrcd.com

#### Supervisors

William Manning, Chair Richard Martin, Vice-Chair Ursula Johnson, Treasurer Dan Kilborn

#### Franklin County NRCD

Jeannie Bartlett, District Manager 27 Fisher Pond Road, Suite 1 St. Albans, VT 05478 (802) 527-1296 x119 jeanne.bartlett@vt.nacdnet.net

#### **Supervisors**

Dayton Fleury, Chair Jerry Yates, Vice-Chair Richard Noel, Treasurer Phillip Parent Eileen Trudell

#### Grand Isle County NRCD

Jan Marinelli, District Manager 317 Old W. Shore Road North Hero, VT 05474 (802) 372-5460 jan@champlainislands.com

#### Supervisors

Allen Hall, Chair Roger Rainville, Vice-Chair Dwight Bullis Steven Robinson

#### Lamoille County NRCD

Kim Jensen, District Manager 109 Professional Drive, Suite 2 Morrisville, VT 05661 (802) 888-9218 x113 kimberly.jensen@vt.nacdnet.net www.lcnrcd.com

#### Supervisors

Charles Davis, Chair Fran Sladyk, Vice-Chair Jo-Anne Ring Peggy Struhsacker

#### Orleans County NRCD

Sarah Damsell, District Manager 59 Waterfront Plaza Newport, VT 05860 (802) 334-6090 sarah.damsell@vt.nacdnet.net

#### **Supervisors**

Stephanie Mason, Chair Dexter Randall, Vice-Chair Tim Buzzell Jared Nunery Walter Medwid

#### Ottauquechee NRCD

Sue Greenall, District Manager 28 Farmvu Drive White River Junction, VT 05001 (802) 295-7942 x11 <u>onrcd@gmail.com</u>

#### Supervisors

Larry Kasden, Chair Judy Howland, Treasurer Bill Manner Cynthia Rankin

#### Otter Creek NRCD

Pamela Stefanek, District Manager 68 Catamount Park, Suite B Middlebury, VT 05753 (802) 388-6746 pamela.stefanek@vt.nacdnet.net

#### Supervisors

Jonathan Chamberlain, Chair Paul Wagner, Vice-Chair Ted Simmons, Treasurer Kylie Quesnel Paula Barnes

#### Poultney Mettowee NRCD

Hilary Solomon, District Manager PO Box 209 Poultney, VT 05764 (802)287-8339 pmnrcd@gmail.com www.pmnrcd.org

#### Supervisors

Ed Lewis, Co-chair Chris Brooks Beth Kashner Walter Fordham

#### Rutland NRCD

Nanci McGuire, District Manager 170 South Main Street, Suite 4 Rutland, VT 05701 (802) 775-8034 x117 nanci.mcguire@vt.nacdnet.net www.vacd.org/rcd

#### Supervisors

Bridget Bowen, Co-chair Ted Grembowicz, Co-chair Alan Shelvey Robert Smith

#### White River NRCD

Marina Welch, District Manager 28 Farmvu Drive White River Junction, VT 05001 (802) 369-3167 whiterivernrcd@gmail.com www.vacd.org/whiteriver

#### Supervisors

Laurence Allen, Chair Peggy Ainsworth, Vice-Chair Larry Martin Janet Angell

#### Windham County NRCD

Eliza Rudegeair, District Manager 28 Vernon Street, Suite 332 Brattleboro, VT 05301 (802) 254-5323 x104 elizabeth.rudegeair@vt.nacdnet.net www.windhamcountynrcd.org

#### **Supervisors**

Margaret Kluge, Chair Linda Corse Dawn Zweig Katie Ross Geof Dolman

#### Winooski NRCD

Corrina Parnapy, District Manager 617 Comstock Road, Suite 1 Berlin, VT 05602 (802) 778-3178 corrina@winooskinrcd.org www.winooskinrcd.org

#### Supervisors

Jeff Cueto, Lawrence Rowley Paul Hartshorn Russ Barrett Rick Hopkins

#### State Natural Resources

Conservation Council (NRCC) 481 Summer Street, Suite 202 St. Johnsbury, VT 05819 (802 748-3885 x110

Alan Shelvey, Chair Southwest Union Representative (Rutland and Otter Creek NRCDs)

#### Richard Noel Northwest Union Representative (Franklin, Grand Isle and Lamoille)

Stephanie Mason Northeast Union Representative (Orleans, Caledonia and Essex)

#### Bill Manner Southeast Union Representative (Ottauquechee, Windham)

Rick Hopkins Central Union Representative (Winooski, White River)

Ed Lewis South Union Representative (Poultney-Mettowee, Bennington)

VT Agency of Agriculture Food & Markets VT Agency of Natural Resources University of Vermont Extension

## Vermont Statutes Title 10: Conservation And Development

<u>Chapter 31: Soil Conservation Act</u> Subchapter 1: Conservation, Development and Use Of Natural Resources

### § 701. Policy

It is hereby declared to be the policy of the legislature to provide for the conservation, development and use of the natural resources of this state and that the lands, water, forests and wildlife of the state of Vermont are among the basic assets of the state, and that the preservation of these lands, water, forests and wildlife by conservation, development and use is necessary to protect and promote the health, safety, and general welfare of its people. (Amended 1967, No. 303 (Adj. Sess.), § 1, eff. March 22, 1968.

### § 722. Duties of supervisors; bonds; records; removal

(a) The supervisors shall provide for the execution of surety bonds for all employees and officers who shall be entrusted with funds. They shall keep a full record of all proceedings and of all resolutions, regulations and orders issued, and shall provide for an annual audit of the receipts and disbursements.

(b) The supervisors shall conduct an annual meeting of the district after first publicizing such meeting in a manner approved by the council.

(c) Any supervisor may be removed by the state natural resources conservation council, upon notice and hearing, for neglect of duty or malfeasance in office, but for no other reason. (Amended 1959, No. 329 (Adj. Sess.), § 11(c), eff. March 1, 1961; 1967, No. 303 (Adj. Sess.), § 12, 13, 16(b), eff. March 22, 1968.)

### § 723. Powers of supervisors

The supervisors shall have the following powers:

(1) To conduct surveys, investigations and research relating to the character of soil erosion and its prevention and control measures and natural resources conservation;

(2) To conduct demonstration projects within the district on lands owned or controlled by this state or any of its agencies, with the cooperation of the agency administering and having jurisdiction, and on any other lands within the district upon obtaining the consent of the owners of the lands or the necessary rights or interests in the lands in order to demonstrate by example the means, methods and measures by which soil erosion, in all its forms can be prevented and controlled and the conservation of natural resources;

(3) To carry out measures for the prevention and control of soil and stream bank erosion and the protection and conservation of natural resources, within the district including, but not limited to, engineering operations, methods of cultivation, the growing of vegetation, and the changes in use of land, on lands owned or controlled by this state or any of its agencies, with the cooperation of the agency administering and having jurisdiction, and on any other lands within the district upon obtaining the consent of the lands;

(4) To cooperate, or enter into agreements with, and, within the limits of appropriations duly made available, to furnish financial or other aid to any agency, governmental or otherwise, or any owner of lands within the district, in the carrying on of erosion-control and prevention operations and conservation of natural resources within the district, subject to such conditions as the supervisors may deem necessary to advance the purposes of this chapter;

(5) To obtain options upon and to acquire by purchase, exchange, lease, gift, grant or bequest, any property, real or personal; to maintain, administer and improve any properties acquired; to receive income from the properties and to expend the income in carrying out the purposes and provisions of this chapter; and to borrow money, mortgage, sell, lease or otherwise dispose of any of its property or interests in

property in furtherance of the purposes and the provisions of this chapter, provided however, that real estate shall not be mortgaged, and provided however, that the sale, lease or other disposition of real property of the district is approved by the written consent of the governor;

(6) To make available, on such terms as it shall prescribe, to landowners within the district, agricultural and engineering machinery and equipment, fertilizer, seeds and seedlings, and such other material or equipment as will assist the land owners to carry on operations upon their lands for the conservation of soil resources, control of soil and stream bank erosion and protection and conservation of natural resources;

(7) To construct, improve and maintain such structures as may be necessary or convenient for the performance of any of the operations authorized in this chapter;

(8) To develop comprehensive plans for the conservation of soil resources and for the control and prevention of soil erosion and the protection and conservation of natural resources within the district, which plans shall specify in such detail as may be possible, the acts, procedures, performances and avoidances which are necessary or desirable, and to publish such plans and information and bring them to the attention of occupiers of lands within the district;

(9) To administer by purchase, grant or lease any soil conservation, erosion-control or natural resources conservation project located within its boundaries which are undertaken by the United States or any of its agencies; to manage as agent of the United States or any of its agencies, any soil-conservation, erosion-control or natural resources conservation project within its boundaries; to act as agent for the United States, or any of its agencies, in connection with the acquisition, construction, operation or administration of any soil-conservation, erosion-control or natural resources conservation, erosion-control or natural resources conservation project within its boundaries; to accept donations, gifts and contributions in money, services, materials or otherwise, from the United States or any of its agencies, or from this state or any of its agencies or any private institution or source, and to use or expend such moneys, services, materials or other contributions in carrying on its operations;

(10) To sue and be sued in the name of the district; to have a seal which shall be judicially noticed; to have perpetual succession unless terminated as hereinafter provided; to make and to execute contracts necessary or convenient to the exercise of its powers; to make, and from time to time amend and repeal, rules not inconsistent with the provisions of this chapter, to carry into effect its purposes and powers;

(11) As a condition to the extending of any benefits under this chapter, the supervisors may require contributions to any operations conferring such benefits. (Amended 1964, No. 12 (Sp. Sess.), eff. March 5, 1964; 1995, No. 163 (Adj. Sess.), § 8, eff. May 15, 1996.)

### § 724. Land-use, erosion control and natural resources conservation regulations; approval

The supervisors of any district shall have authority to formulate regulations, as hereinafter provided, governing the use of lands within the district in the interest of conserving soil, controlling soil and stream bank erosion and promoting conservation of natural resources and drainage. The supervisors may conduct such public meetings and public hearings upon regulations proposed to be enacted as may be necessary to assist them in this work. The supervisors shall not have authority to enact such land-use regulations into ordinances unless a majority of the owners of land lying within the boundaries of the district cast their votes for the approval of the proposed ordinance. The approval of the proposed ordinance by a majority of the votes cast in the referendum shall not be deemed to require the supervisors to enact the proposed ordinance. The regulations to be adopted by the supervisors under the provisions of this chapter may include provisions for conserving soil resources, soil and stream bank erosion, water quality improvement and conservation of natural resources and drainage. (Amended 1995, No. 163 (Adj. Sess.), § 9, eff. May 15, 1996.)

### \* \* \* Basin Planning; Natural Resources Conservation Council \* \* \*

### Sec. 12. 10 V.S.A. § 1253(d) is amended to read:

(d)(1) Through the process of basin planning, the Secretary shall determine what degree of water quality and classification should be obtained and maintained for those waters not classified by the Board before 1981 following the procedures in sections 1254 and 1258 of this title. Those waters shall be classified in the public interest. The Secretary shall prepare and maintain an overall surface water management plan to assure that the State water quality standards are met in all State waters. The surface water management plan shall include a schedule for updating the basin plans. The Secretary, in consultation with regional planning commissions and natural resource conservation districts the Natural Resources Conservation Council, shall revise all 15 basin plans and update the basin plans on a five-year rotating basis. On or before January 15 of each year, the Secretary shall report to the House Committees on Agriculture and Forest Products, on Natural Resources and Energy, and on Fish, Wildlife and Water Resources, and to the Senate Committees on Agriculture and on Natural Resources and Energy regarding the progress made and difficulties encountered in revising basin plans. The report shall include a summary of basin planning activities in the previous calendar year, a schedule for the production of basin plans in the subsequent calendar year, and a summary of actions to be taken over the subsequent three years. The provisions of 2 V.S.A. § 20(d) (expiration of required reports) shall not apply to the report to be made under this subsection.

(2) In developing a basin plan under this subsection, the Secretary shall: \* \* \*

(G) develop, in consultation with the applicable regional planning commission, an analysis and formal recommendation on conformance with the goals and objectives of applicable regional plans;

(3) The Secretary shall, contingent upon the availability of funding, contract with a regional planning commission or the Natural Resources Conservation Council to assist in or to produce a basin plan under the schedule set forth in subdivision (1) of this subsection. When contracting with a regional planning commission or the Natural Resources Conservation Council to assist in or produce a basin plan, the Secretary may require the regional planning commission or the Natural Resources Conservation Council to: (A) conduct any of the activities required under subdivision (2) of this subsection;

(B) provide technical assistance and data collection activities to inform municipal officials and the State in making water quality investment decisions;

(C) coordinate municipal planning and adoption or implementation of municipal development regulations to better meet State water quality policies and investment priorities; or

(D) assist the Secretary in implementing a project evaluation process to prioritize water quality improvement projects within the region to assure cost effective use of State and federal funds.



## VACD RCPP NMP PROGRAM: PARTNER FACTSHEET

## Overview

The Vermont Association of Conservation Districts (VACD) - in partnership with Vermont's 14 Natural Resources Conservation Districts, University of Vermont Extension (UVM) and the USDA Natural Resources Conservation Service (NRCS) - is assisting small farm operators in the development of Nutrient Management Plans (NMPs). The purpose of the program is to improve water quality by reducing phosphorus, nitrogen, and other nutrient loading from small livestock farm operations in priority watersheds throughout Vermont. The program is supported through agreements with USDA NRCS and the Connecticut Council on Soil and Water Conservation, as well as through partner contributions provided by the VT Agency of Agriculture, Food and Markets, the VT Department of Environmental Conservation, VACD, UVM Extension and Conservation Districts. The goal of the program is 190 Nutrient Management Plans ...



For additional information contact:: Jill Arace, Executive Director Vermont Association of Conservation Districts PO Box 566, Waitsfield, VT 05673-0566 Phone: 802-496-5162 Email: jill.arace@vacd.org



**Target Customers**: Small Livestock Farm Operations throughout the State of Vermont

**Project Summary**: Nutrient Management Plans Developed with 190 Agricultural Producers.

Project Duration: 5 Years: May 1, 2015—Dec. 31, 2019

**Project Location**: Lake Champlain Basin, Connecticut River Watershed, Lake Memphremagog Basin

### **Project Goals:**

- 1) Help farms reduce phosphorus and nitrogen runoff from their farms.
- 2) Assist farms in meeting requirements for farmstead implementation through NRCS EQIP.
- 3) Help producers to comply with VT's Required Agricultural Practices requiring small farms to develop an NMP.
- 4) Provide follow-up assistance after the NMP.

## VACD RCPP NMP Program Workflow

	1. Education and Outreach—Farmer Recruitment						
	Activity:	Partners Involved:					
	<ul> <li>Mailings, public meetings, phone calls and other outreach to prospective participants.</li> <li>Farm visits for RAP education, to explain NMP program, and to sign agricultural producer up for NMP Program (CAP or TA).</li> </ul>	<ul><li>NRCD</li><li>VACD</li><li>UVM Extension</li></ul>					
	2. Field Office Map and Document Preparation for P	lanning Meeting					
	Activity:	Partners Involved:					
	- Prepare initial planning visit document package including maps and relevant forms.	<ul><li>VACD</li><li>NRCD</li></ul>					
	3. Conservation Planning Meeting/Farm Visit						
	Activity:	Partners Involved:					
	- Conduct Conservation Planning Interview with farmer and identify all cropland and pasture fields.	<ul><li>NRCD</li><li>VACD</li></ul>					
	4. On Farm Field Work: Soil and Manure Sampling						
2 m	Activity:	Partners Involved:					
	- Soil sample all crop and pasture fields that receive mechanical applications of nutrients. - Manure sample all Waste Storage Facilities.	<ul><li>NRCD</li><li>VACD</li></ul>					
	5. On Farm Field Work: Resource Assessment and Slopes						
P.M.	Activity:	Partners Involved:					
	- Conduct and record Resource Assessments of all cropland and pastureland fields, including information for RUSLE2 calculations	<ul><li>VACD</li><li>NRCD</li></ul>					
	6. Land Treatment Plan Preparation						
	Activity:	Partners Involved:					
28-	- Prepare Land Treatment Plan finder with the components necessary to take the UVM Digging In Nutrient Management Planning Course	<ul><li>VACD</li><li>NRCD</li></ul>					
	7. Nutrient Management Planning Class						
	Activity:	Partners Involved:					
	<ul> <li>UVM Extension offers the <i>Digging-In</i> Nutrient Management Planning Course for Farmers across the State.</li> <li>VACD and NRCD staff assist farmers at the class. NRCS staff are invited to attend.</li> </ul>	<ul><li>UVM Extension</li><li>NRCD</li><li>VACD</li></ul>					
	8. Implementation Follow-Up Visits and Workshops	Partners Involved:					
	Activity:	• NRCD					
	- Participant farmers are offered follow-up support after completing their NMP.	<ul><li>VACD</li><li>UVM Extension</li></ul>					