S.94

An act relating to promoting remote work

It is hereby enacted by the General Assembly of the State of Vermont:

- * * * Promoting Remote Workers and Remote Work Arrangements * * *
- Sec. 1. NEW REMOTE WORKER GRANT PROGRAM
 - (a) As used in this section:
 - (1) "New remote worker" means an individual who:
- (A) is a full-time employee of a business with its domicile or primary place of business outside Vermont;
- (B) becomes a full-time resident of this State on or after January 1, 2019; and
- (C) performs the majority of his or her employment duties remotely from a home office or a co-working space located in this State.
- (2) "Qualifying remote worker expenses" means actual costs a new remote worker incurs for one or more of the following that are necessary to perform his or her employment duties:
 - (A) relocation to this State;
 - (B) computer software and hardware;
 - (C) broadband access or upgrade; and
 - (D) membership in a co-working or similar space.
- (b)(1) The Agency of Commerce and Community Development shall design and implement the New Remote Worker Grant Program, which shall

include a simple certification process to certify new remote workers and certify qualifying expenses for a grant under this section.

- (2) A new remote worker may be eligible for a grant under the Program for qualifying remote worker expenses in the amount of not more than \$5,000.00 per year, not to exceed a total of \$10,000.00 per individual new remote worker over the life of the Program.
- (3) The Agency shall award grants under the Program on a first-come, first-served basis, subject to available funding, as follows:
 - (A) not more than \$125,000.00 in calendar year 2019;
 - (B) not more than \$250,000.00 in calendar year 2020;
 - (C) not more than \$125,000.00 in calendar year 2021; and
- (D) not more than \$100,000.00 per year in each subsequent calendar year, to the extent funding remains available.
 - (c) The Agency shall:
 - (1) adopt procedures for implementing the Program;
- (2) promote awareness of the Program, including through coordination with relevant trade groups and by integration into the Agency's economic development marketing campaigns; and
- (3) adopt measurable goals, performance measures, and an audit strategy to assess the utilization and performance of the Program.
- (d) On or before October 1, 2019, the Agency shall submit a report to the House Committee on Commerce and Economic Development and the Senate

<u>Committee on Economic Development, Housing and General Affairs</u> <u>concerning the implementation of this section, including:</u>

- (1) a description of the procedures adopted pursuant to subdivision(c)(1) of this section;
- (2) the promotion and marketing of the Program pursuant to subdivision (c)(2) of this section; and
- (3) any additional recommendations for qualifying remote worker expenses or qualifying workers that should be eligible under the Program, and any recommendations for the maximum amount of the grant.
 - * * * Think Vermont Innovation Initiative * * *

Sec. 2. THINKVERMONT INNOVATION INITIATIVE

- (a) Purpose.
- (1) The ThinkVermont Innovation Initiative is created to respond to the growth needs of Vermont small businesses with 20 or fewer employees by funding innovative strategies that accelerate small business growth and meet the project criteria specified in this section.
- (2) The Initiative shall enable the State to invest in projects with grants that can be accessed more quickly and with fewer restrictions than traditional federal initiatives.
 - (b) Process; grant distribution.
- (1) The Secretary of Commerce and Community Development, in consultation with the Vermont Economic Progress Council, shall:

- (A) adopt a schedule and process for accepting, reviewing, and approving grant proposals on a competitive basis;
 - (B) distribute grants across geographic areas of the State; and
- (C) distribute grants across diverse industries, sectors, and business types, including for-profit and nonprofit organizations.
 - (2)(A) A grant shall provide funding in only one fiscal year.
- (B) A recipient shall be eligible for a grant through the Initiative in not more than two fiscal years.
- (c) Funding; matching requirements. The Secretary shall require a grant recipient to provide a funding match of 100 percent of the value of the grant.
 - (d) Eligibility criteria. To be eligible for a grant, a project shall:
- (1) provide workforce training and recruitment that is not eligible for funding through another State or federal program and that serves an immediate employer need to fill one or more job vacancies;
- (2) establish or enhance a facility that attracts small companies or remote workers, or both, including maker spaces, co-working spaces, remote work hubs, and innovation spaces, with special emphasis on facilities that promote colocation of nonprofit, for-profit, and government entities;
- (3) enable or support deployment of broadband telecommunications connectivity;

- (4) leverage economic development funding outside State government, including the federal New Market Tax Credit program and Small Business

 Innovation Research grants;
- (5) support growth in Vermont's aerospace, aviation, or aviation technology sectors; or
 - (6) provide technical assistance to support small business growth.
- (e) Outcomes; measures. The Secretary shall adopt measures to evaluate a grant to determine its impact, including job growth measured at one-, three-, and five-year intervals.
 - * * * Economic Development Marketing * * *

Sec. 3. ECONOMIC DEVELOPMENT MARKETING

- (a) The Agency of Commerce and Community Development shall continue economic development marketing activities funded in 2017 Acts and Resolves

 No. 85, Sec. C.100.1, and may match State funds appropriated for that purpose with federal funds, special funds, grants, donations, and private funds.
- (b) To increase the amount and effectiveness of its economic development marketing activities, the Agency shall collaborate with public or private sector partners, or both, to maximize State marketing resources and to enable

 Vermont businesses to align their own brand identities with the Vermont brand to enhance the reputations of both the businesses and the State.

* * * Appropriations * * *

Sec. 4. ECONOMIC DEVELOPMENT APPROPRIATIONS:

FY 2018 CARRY FORWARD

The following appropriations are made from the General Fund in fiscal year 2018 to the Agency of Commerce and Community Development to be carried forward until expended and used for the following purposes:

- (1) \$500,000 for the New Remote Worker Grant Program created in Sec. 1 of this act;
- (2) \$150,000 for the ThinkVermont Innovation Initiative created in Sec. 2 of this act; and
- (3) \$250,000 for economic development marketing pursuant to Sec. 3 of this act.
 - * * * Promoting Remote Work, Maker, and Innovation Spaces * * *
- Sec. 5. IMPROVING INFRASTRUCTURE AND SUPPORT FOR REMOTE WORK IN VERMONT; STUDY; REPORT
- (a) The Secretary of Commerce and Community Development, in consultation with the Commissioners of Labor, of Public Service, and of Buildings and General Services and other interested stakeholders, shall identify and examine the infrastructure improvements and other support needed to:
- (1) enable workers and businesses to establish or enhance a remote presence in Vermont;

- (2) build capacity throughout the State to increase access to maker spaces, co-working spaces, remote work hubs, and innovation spaces; and
- (3) support the interconnection of current and future maker spaces, coworking spaces, remote work hubs, innovation spaces, and regional technical centers.
- (b) On or before January 15, 2019, the Secretary shall submit to the House

 Committee on Commerce and Economic Development and the Senate

 Committee on Economic Development, Housing and General Affairs a written report detailing his or her findings and recommendations.

Sec. 6. INTEGRATED PUBLIC-PRIVATE STATE WORKSITES

- (a) The Secretary of Administration, in consultation with the Secretary of

 Commerce and Community Development and the Commissioner of Buildings

 and General Services, shall examine the potential for the State to establish

 remote worksites that are available for use by both State employees and remote

 workers in the private sector.
- (b) The Secretary shall examine the feasibility of and potential funding models for the worksites, including the opportunity to provide at low- or no-cost co-working space within State buildings that is currently vacant or underutilized.
- (c) On or before January 15, 2019, the Secretary shall submit a written report to the House Committee on Commerce and Economic Development and the Senate Committee on Economic Development, Housing and General

Affairs detailing his or her findings and any recommendations for legislative action.

- Sec. 7. BROADBAND AVAILABILITY FOR REMOTE WORKERS

 On or before January 15, 2019, the Director of Telecommunications and

 Connectivity, in consultation with the Agency of Commerce and Community

 Development, shall submit with the annual report required by 30 V.S.A.

 § 202e findings and recommendations concerning:
- (1) the current availability of broadband service in municipal downtown centers that do, or could at reasonable cost, support one or more co-working spaces or similar venues for remote workers and small businesses; and
- (2) strategies for expanding and enhancing broadband availability for such spaces.
- * * * Municipalities; Village Center Designation; Electronic Filings * * * Sec. 8. 24 V.S.A. § 2793 is amended to read:
- § 2793. DESIGNATION OF DOWNTOWN DEVELOPMENT DISTRICTS

* * *

and may be renewed on application by the municipality. The State Board also shall review a community's designation every five four years after issuance or renewal and may review compliance with the designation requirements at more frequent intervals. On and after July 1, 2014, any Any community applying for renewal shall explain how the designation under this section has furthered

the goals of the town plan and shall submit an approved town plan map that depicts the boundary of the designated district. If at any time the State Board determines that the downtown development district no longer meets the standards for designation established in subsection (b) of this section, it may take any of the following actions:

* * *

Sec. 9. 24 V.S.A. § 2793a is amended to read:

§ 2793a. DESIGNATION OF VILLAGE CENTERS BY STATE BOARD

* * *

eight years and may review compliance with the designation requirements at more frequent intervals. On and after July 1, 2014, any Any community applying for renewal shall explain how the designation under this section has furthered the goals of the town plan and shall submit an approved town plan map that depicts the boundary of the designated district. If at any time the State Board determines that the village center no longer meets the standards for designation established in subsection (a) of this section, it may take any of the following actions:

Sec. 10. 24 V.S.A. § 2793b is amended to read:

§ 2793b. DESIGNATION OF NEW TOWN CENTER DEVELOPMENT DISTRICTS

* * *

and may be renewed on application by the municipality. The State Board also shall review a new town center designation every five four years after issuance or renewal and may review compliance with the designation requirements at more frequent intervals. The State Board may adjust the schedule of review under this subsection to coincide with the review of a related growth center. If at any time the State Board determines the new town center no longer meets the standards for designation established in subsection (b) of this section, it may take any of the following actions:

* * *

Sec. 11. 24 V.S.A. § 4345b is amended to read:

§ 4345b. INTERMUNICIPAL SERVICE AGREEMENTS

- (a)(1) Prior to exercising the authority granted under this section, a regional planning commission shall:
- (A) draft bylaws specifying the process for entering into, method of withdrawal from, and method of terminating service agreements with municipalities; and

- (B) hold one or more public hearings within the region to hear from interested parties and citizens regarding the draft bylaws.
- (2) At least 30 days prior to any hearing required under this subsection, notice of the time and place and a copy of the draft bylaws, with a request for comments, shall be delivered to the chair of the legislative body of each municipality within the region, which may be done electronically, provided the sender has proof of receipt. The regional planning commission shall make copies available to any individual or organization requesting a copy.

* * *

Sec. 12. 24 V.S.A. § 4348 is amended to read:

§ 4348. ADOPTION AND AMENDMENT OF REGIONAL PLAN

- (c) At least 30 days prior to the first hearing, a copy of the proposed plan or amendment, with a request for general comments and for specific comments with respect to the extent to which the plan or amendment is consistent with the goals established in section 4302 of this title, shall be delivered <u>physically</u> or electronically with proof of receipt; or sent by certified mail, return receipt requested, to each of the following:
- (1) the chair of the legislative body of each municipality within the region;
- (2) the executive director of each abutting regional planning commission;

- (3) the Department of Housing and Community Development within the Agency of Commerce and Community Development;
- (4) business, conservation, low-income advocacy, and other community or interest groups or organizations that have requested notice in writing prior to the date the hearing is warned; and
- (5) the Agency of Natural Resources and the Agency of Agriculture, Food and Markets.

* * *

(e) The regional planning commission may make revisions to the proposed plan or amendment at any time not less than 30 days prior to the final public hearing held under this section. If the proposal is changed, a copy of the proposed change shall be delivered, physically or electronically with proof of receipt or by certified mail, return receipt requested, to the chairperson chair of the legislative body of each municipality within the region, and to any individual or organization requesting a copy, at least 30 days prior to the final hearing.

* * *

Sec. 13. 24 V.S.A. § 4352 is amended to read:

§ 4352. OPTIONAL DETERMINATION OF ENERGY COMPLIANCE; ENHANCED ENERGY PLANNING

(e) Process for issuing determinations of energy compliance. Review of whether to issue a determination of energy compliance under this section shall include a public hearing noticed at least 15 days in advance by direct mail or electronically with proof of receipt to the requesting regional planning commission or municipal legislative body, posting on the website of the entity from which the determination is requested, and publication in a newspaper of general publication in the region or municipality affected. The Commissioner or regional planning commission shall issue the determination in writing within two months of after the receipt of a request for a determination. If the determination is negative, the Commissioner or regional planning commission shall state the reasons for denial in writing and, if appropriate, suggest acceptable modifications. Submissions for a new determination that follow a negative determination shall receive a new determination within 45 days.

* * *

Sec. 14. 24 V.S.A. § 4384 is amended to read:

§ 4384. PREPARATION OF PLAN; HEARINGS BY PLANNING COMMISSION

* * *

(e) At least 30 days prior to the first hearing, a copy of the proposed plan or amendment and the written report shall be delivered <u>physically or electronically</u> with proof of receipt, or mailed by certified mail, return receipt requested, to each of the following:

- (1) the <u>chairperson chair</u> of the planning commission of each abutting municipality, or in the absence of any planning commission in an abutting municipality, to the clerk of that municipality;
- (2) the executive director of the regional planning commission of the area in which the municipality is located;
- (3) the department of housing and community affairs Department of Housing and Community Development within the agency of commerce and community development Agency of Commerce and Community Development; and
- (4) business, conservation, <u>low income low-income</u> advocacy, and other community or interest groups or organizations that have requested notice in writing prior to the date the hearing is warned.

* * *

Sec. 15. 24 V.S.A. § 4385 is amended to read:

§ 4385. ADOPTION AND AMENDMENT OF PLANS; HEARING BY LEGISLATIVE BODY

* * *

(c) A plan of a municipality or an amendment thereof shall be adopted by a majority of the members of its legislative body at a meeting which is held after the final public hearing. If, however, at a regular or special meeting of the voters duly warned and held as provided in 17 V.S.A. chapter 55, a municipality elects to adopt or amend municipal plans by Australian ballot,

that procedure shall then apply unless rescinded by the voters at a regular or special meeting similarly warned and held. If the proposed plan or amendment is not adopted so as to take effect within one year of after the date of the final hearing of the planning commission, it shall be considered rejected by the municipality. Plans and amendments shall be effective upon adoption, and. Copies of newly adopted plans and amendments shall be provided to the regional planning commission and to the commissioner of housing and community affairs Commissioner of Housing and Community Development within 30 days of after adoption, which may be done electronically, provided the sender has proof of receipt. If a municipality wishes its plan or plan amendment to be eligible for approval under the provisions of section 4350 of this title, it shall request approval. The request for approval may be before or after adoption of the plan by the municipality, at the option of the municipality.

* * *

Sec. 16. 24 V.S.A. § 4424 is amended to read:

- § 4424. SHORELANDS; RIVER CORRIDOR PROTECTION AREAS;
 FLOOD OR HAZARD AREA; SPECIAL OR FREESTANDING
 BYLAWS
- (a) Bylaws; flood and other hazard areas; river corridor protection. Any municipality may adopt freestanding bylaws under this chapter to address particular hazard areas in conformance with the municipal plan or, for the purpose of adoption of a flood hazard area bylaw, a local hazard mitigation

plan approved under 44 C.F.R. § 201.6. Such freestanding bylaws may include the following, which may also be part of zoning or unified development bylaws:

- (1) Bylaws to regulate development and use along shorelands.
- (2) Bylaws to regulate development and use in flood areas, river corridor protection areas, or other hazard areas. The following shall apply if flood or other hazard area bylaws are enacted:

- (D)(i) Mandatory provisions. Except as provided in subsection (c) of this section, all flood and other hazard area bylaws shall provide that no permit for new construction or substantial improvement shall be granted for a flood or other hazard area until after both the following:
- (I) A copy of the application is mailed or delivered by the administrative officer or by the appropriate municipal panel to the Agency of Natural Resources or its designee, which may be done electronically, provided the sender has proof of receipt.
- (II) Either 30 days have elapsed following the mailing or the Agency or its designee delivers comments on the application.
- (ii) The Agency of Natural Resources may delegate to a qualified representative of a municipality with a flood hazard area bylaw or ordinance or to a qualified representative for a regional planning commission the Agency's authority under this subdivision (a)(2)(D) to review and provide technical

comments on a proposed permit for new construction or substantial improvement in a flood hazard area. Comments provided by a representative delegated under this subdivision (a)(2)(D) shall not be binding on a municipality.

* * *

Sec. 17. 24 V.S.A. § 4441 is amended to read:

§ 4441. PREPARATION OF BYLAWS AND REGULATORY TOOLS; AMENDMENT OR REPEAL

- (e) At least 15 days prior to the first hearing, a copy of the proposed bylaw, amendment, or repeal and the written report shall be delivered <u>physically or electronically</u> with proof of receipt, or mailed by certified mail, return receipt requested, to each of the following:
- (1) The ehairperson chair of the planning commission of each abutting municipality, or in the absence of any planning commission in a municipality, the clerk of that abutting municipality.
- (2) The executive director of the regional planning commission of the area in which the municipality is located.
- (3) The department of housing and community affairs Department of

 Housing and Community Development within the agency of commerce and

 community development Agency of Commerce and Community Development.

Sec. 18. 24 V.S.A. § 4445 is amended to read:

§ 4445. AVAILABILITY AND DISTRIBUTION OF DOCUMENTS

Current copies of plans, bylaws, and capital budgets and programs shall be available to the public during normal business hours in the office of the clerk of any municipality in which those plans, bylaws, or capital budgets or programs have been adopted. The municipality shall provide all final adopted bylaws, amendments, or repeals to the regional planning commission of the area in which the municipality is located and to the department of housing and community affairs Department of Commerce and Community Development, which may be done electronically, provided the sender has proof of receipt.

* * *

* * * Wastewater and Potable Water Lending * * *

Sec. 19. 24 V.S.A. § 4752 is amended to read:

§ 4752. DEFINITIONS

As used in this chapter:

* * *

(13) "Potable water supply facilities" means municipal water sources, water treatment plants, structures, pipe lines, storage facilities, pumps, and attendant facilities necessary to develop a source of water and to treat and convey it in proper quantity and quality for public use within a municipality has the same meaning as in 10 V.S.A. § 1972.

- (17) "Designer" means a person authorized to design wastewater systems and potable water supplies as identified in 10 V.S.A. § 1975.

 Sec. 20. 24 V.S.A. § 4753 is amended to read:
- § 4753. REVOLVING LOAN FUNDS; AUTHORITY TO SPEND; REPORT
 - (a) There is hereby established a series of special funds to be known as:

* * *

Fund, which shall be used to provide loans to individuals, in accordance with section 4763b of this title, for the design and construction of repairs to or replacement of wastewater systems and potable water supplies when the wastewater system or potable water supply is a failed system or supply as defined in 10 V.S.A. § 1972, or when a designer demonstrates that the wastewater system or potable water supply has a high probability of failing.

The amount of up to \$275,000.00 from the fees collected pursuant to 3 V.S.A. § 2822(j)(4) shall be deposited on an annual basis into this Fund at the beginning of each fiscal year to ensure a minimum balance of available funds of \$275,000.00 exists for each fiscal year.

Sec. 21. 24 V.S.A. § 4763b is amended to read:

§ 4763b. LOANS TO INDIVIDUALS FOR FAILED WASTEWATER SYSTEMS AND FAILED POTABLE WATER SUPPLIES

- (a) Notwithstanding any other provision of law, when the wastewater system or potable water supply serving only one single family residence on its own lot single-family and multifamily residences either meets the definition of a failed supply or system in 10 V.S.A. § 1972 or is demonstrated by a designer to have a high probability of failing, the Secretary of Natural Resources may lend monies to the owner of the residence an owner of one or more of the residences from the Vermont Wastewater and Potable Water Revolving Loan Fund established in section 4753 of this title. In such cases, the following conditions shall apply:
- (1) <u>loans a loan</u> may only be made to <u>households with</u> an <u>owner with a household</u> income equal to or less than 200 percent of the State average median household income;
- (2) <u>loans a loan</u> may only be made to <u>households where the recipient of</u> the loan resides in the residence an owner who resides in one of the residences served by the failed supply or system on a year-round basis;
- (3) loans a loan may only be made if the owner of the residence to an owner who has been denied financing for the repair, replacement, or construction due to involuntary disconnection by at least one other financing entity;

- (4) when the failed supply or system also serves residences owned by persons other than the loan applicant, a loan may only be made for an equitable share of the cost to repair or replace the failed supply or system that is determined through agreement of all of the owners of residences served by the failed system or supply;
- (5) no construction loan shall be made to an individual under this subsection, nor shall any part of any revolving loan made under this subsection be expended, until all of the following take place:
- (A) the Secretary of Natural Resources determines that if a wastewater system and potable water supply permit is necessary for the design and construction of the project to be financed by the loan, the permit has been issued to the owner of the failed system or supply; and
- (B) the individual applying for the loan certifies to the Secretary of Natural Resources that the proposed project has secured all State and federal permits, licenses, and approvals necessary to construct and operate the project to be financed by the loan;
- (5)(6) all funds from the repayment of loans made under this section shall be deposited into the Vermont Wastewater and Potable Water Revolving Loan Fund.
- (b) The Secretary of Natural Resources shall establish standards, policies, and procedures as necessary for the implementation of this section. The

Secretary may establish criteria to extend the payment period of a loan or to waive all or a portion of the loan amount.

* * * Rural Economic Development Districts * * *

Sec. 22. 24 V.S.A. § 5704 is amended to read:

§ 5704. GOVERNING BOARD; COMPOSITION; MEETINGS; REPORT

- (a) Governing board. The legislative power and authority of a district and the administration and the general supervision of all fiscal, prudential, and governmental affairs of a district shall be vested in a governing board, except as otherwise specifically provided in this chapter.
- (b) Composition. The first governing board of the district shall consist of four to eight members appointed in equal numbers by the legislative bodies of the underlying municipalities. It The board shall draft the district's bylaws specifying the size, composition, quorum requirements, and manner of appointing and removing members to the permanent governing board including nonvoting, at-large board members. The bylaws shall require that a majority of the board shall be appointed annually by the legislative bodies of the underlying municipalities appoint board members and fill board member vacancies. Board members appointed by the underlying municipalities may appoint additional, nonvoting, at-large board members and fill at-large board member vacancies. Board members, including at-large members, are not required to be residents of an underlying municipality. However, a majority of the board shall be residents of an underlying municipality. Board members

shall serve staggered, three-year terms, and shall be eligible to serve successive terms. The legislative bodies of the municipalities in which the district is located shall fill board vacancies, and may remove board members at will. Atlarge board members shall serve one-year terms, and shall be eligible to serve successive terms. Any bylaws developed by the governing board under this subsection shall be submitted for approval to the legislative bodies of the municipalities within the district and shall be considered duly adopted 45 days from after the date of submission, provided none of the legislative bodies disapprove of the bylaws.

(c) First meeting. The first meeting of the district shall be called upon 30 days' posted and published notice by a presiding officer of a legislative body in which the district is located. Voters within a municipality in which the district is located are eligible to vote at annual and special district meetings. At the first meeting of the district, and at each subsequent annual meeting, there shall be elected from among board members a chair, vice chair, clerk, and treasurer who shall assume their respective offices upon election. At the first meeting, the fiscal year of the district shall be established and rules of parliamentary procedure shall be adopted. The board shall elect from among its members a chair, vice chair, clerk, and treasurer. The board shall establish the fiscal year of the district and shall adopt rules of parliamentary procedure. Prior to assuming their offices, officers may be required to post bond in such

amounts as determined by resolution of the board. The cost of such bond shall be borne by the district.

- (d) Annual and special meetings. Unless otherwise established by the voters, the annual district meeting shall be held on the second Monday in January and shall be warned by the clerk or, in the clerk's absence or neglect, by a member of the board. Special meetings shall be warned in the same manner on application in writing by five percent of the voters of the district. A warning for a district meeting shall state the business to be transacted. The time and place of holding the meeting shall be posted in two or more public places in the district not more than 40 days nor less than 30 days before the meeting and recorded in the office of the clerk before the same is posted.
- (e) Annual report. The district shall report annually to the legislative bodies and the citizens of the municipalities in which the district is located on the results of its activities in support of economic growth, job creation, improved community efficiency, and any other benefits incident to its activities.
- (f) Definition. For purposes of this section and section 5709 of this chapter, after a district has been established pursuant to section 5702 of this chapter, "voter" means a board member or subscriber or customer of a service provided by the district. "Voter" does not mean an at-large board member unless the vote is taken at an annual or special meeting and the at-large board member is a subscriber or customer of a service provided by the district.

Sec. 23. 24 V.S.A. § 5705 is amended to read:

§ 5705. OFFICERS

- (a) Generally. The <u>district board</u> shall elect at its first meeting and at each annual meeting thereafter a chair, vice chair, clerk, and treasurer, who shall hold office until the next annual meeting and until others are elected. The board may fill a vacancy in any office.
- (b) Chair. The chair shall preside at all meetings of the board and make and sign all contracts on behalf of the district upon approval by the board. The chair shall perform all duties incident to the position and office as required by the general laws of the State.
- (c) Vice chair. During the absence of or inability of the chair to render or perform his or her duties or exercise his or her powers, the same shall be performed and exercised by the vice chair, and when so acting, the vice chair shall have all the powers and be subject to all the responsibilities given to or imposed upon the chair. During the absence or inability of the vice chair to render or perform his or her duties or exercise his or her powers, the board shall elect from among its members an acting vice chair who shall have the powers and be subject to all the responsibilities given to or imposed upon the vice chair.
- (d) Clerk. The clerk shall keep a record of the meetings, votes, and proceedings of the district for the inspection of its inhabitants.

(e) Treasurer. The treasurer of the district shall be appointed elected by the board, and shall serve at its pleasure. The treasurer shall have the exclusive charge and custody of the funds of the district and shall be the disbursing officer of the district. When warrants are authorized by the board, the treasurer may sign, make, or endorse in the name of the district all checks and orders for the payment of money and pay out and disburse the same and receipt therefor. The treasurer shall keep a record of every obligation issued and contract entered into by the district and of every payment made. The treasurer shall keep correct books of account of all the business and transactions of the district and such other books and accounts as the board may require. The treasurer shall render a statement of the condition of the finances of the district at each regular meeting of the board and at such other times as required of the treasurer. The treasurer shall prepare the annual financial statement and the budget of the district for distribution, upon approval of the board, to the legislative bodies of district members. Upon the treasurer's termination from office by virtue of removal or resignation, the treasurer shall immediately pay over to his or her successor all of the funds belonging to the district and at the same time deliver to the successor all official books and papers.

* * * Effective Date * * *

Sec. 24. EFFECTIVE DATE

This act shall take effect on July 1, 2018.