

## **Sunset Advisory Commission Board and Commission Review**

The Commission reviews every State board and commission and takes testimony regarding whether each board or commission should continue to operate or be eliminated and whether the powers and duties of any board or commission should be revised. Each board and commission has the burden of justifying its continued operation.

The Commission also reviews whether members of a board or commission should be entitled to a per diem and, if so, the amount of that per diem.

In testifying before the Commission, you should be able to provide the following information:

1. In general, how often does the board and commission meet? Provide specific information on how often the board or commission has met in the past two fiscal years. Provide information on where agendas and minutes of meetings can be found.
2. Provide the names of members of the board or commission, their term length and expiration, their appointing authority, and the amount of any per diem they receive.
3. Provide an overview of the board or commission's purpose.
4. Is that purpose still needed? What would happen if the board or commission no longer fulfilled that purpose?
5. How well is the board or commission performing in executing that purpose? What evidence can you provide to substantiate that performance?
6. If the purpose is still needed, can State government be more effective and efficient if the purpose was executed in a different manner?
7. If the purpose is still needed, do any of your board or commission's functions overlap or duplicate those of another State board or commission or federal or State agency? If so, is your board or commission still the best entity to fulfill the purpose?
8. Does the board or commission's enabling law continue to correctly reflect the purpose and activities of the board or commission?
9. Provide a list of the board and commission's last fiscal year expenditures including staffing costs. How are these funded?
10. Is the board or commission required by law to prepare any reports or studies for the Legislature, the Governor, or any State agency or officer? If so, have those reports or studies been produced? Does the board or commission have ongoing reporting obligations?