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Below you will find a simplified version of the request for ROPA fees. These fields represent the Agency of Education’s needs in order for ROPA to continue. The \$38,000 raised annually through these funds will support the approximate 0.5 FTE needed to manage the program’s day-to-day operations.

At the bottom of this document, you will find several fields omitted from the table for simplicity. For each of these fields, the information was identical for all proposed fees; the appropriate text is provided.

Agency/ Dept.	Contact	Fee Name/ Description	Proposed Fee	# Of units (if applicable)	FY17 Fee Receipts (Projected)	Service or Product Provided, or Regulatory Function Performed
Agency of Education	Amy Fowler, Deputy Secretary	Authority to Recommend Licensure Fee	\$1,000 per program annually	17	\$17,000	This fee would serve as an annual fee that would give the preparation program the authority to recommend licensure for their graduates.
Agency of Education	Amy Fowler, Deputy Secretary	New Program Initiation Fee	\$2,000 per new program proposal	3 (estimated number of new proposals annually)	\$6,000	When an institution proposes a new program a visit to the site is required. This fee is to cover the preparation for and review of the new proposal.
Agency of Education	Amy Fowler, Deputy Secretary	Site Visit Fee (completed every seven years)	\$1,500 per site visit	2.43	\$3,643	This fee covers the costs of transportation, lodging, and meals for the review team.
Agency of	Amy Fowler,	Review Fee (collected	\$25 per	360 (Average	\$9,000	This fee would cover the costs

Education	Deputy Secretary	every seven years for every student who has completed the program over the past seven years.)	program completer	number of annual completes in all Vermont educator preparation programs)		<p>associated with a ROPA review. A review consists of a 4 hour preliminary meeting (about 4 weeks prior to the visit), a two-day on-site visit, and a follow-up report.</p> <p>A review fee is based upon the number of program completers. Programs with larger number of completers typically are more complex, have more endorsements, and take more time to review.</p>
Agency of Education	Amy Fowler, Deputy Secretary	Two year Program Review Fee	\$500 per report	2.43	\$1,215	<p>New and existing programs must submit a two-year progress report to the AOE. Review of this report and presentation of the report to the Standards Board takes considerable time.</p> <p>The Standards Board retains the option of not requiring a two-year report for programs that demonstrate excellence. In those cases, the fee would not be applied.</p>
Agency of Education	Amy Fowler, Deputy Secretary	Two year New Program Review Fee	\$500 per report	3	\$1,500	As with the Program Review Fee, New programs must automatically

						present a two year program review
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Total Projected Annual Revenue \$38,358

Omitted Fields

Who Pays Fee?

Post -secondary institution requiring approval of a teacher preparation program

Budget Impact - Is the changed fee revenue included in the FY 17 Agency/Dept. Budget? Amount included; to be expended for what?

The new revenue will be part of the Agency FY 2017 budget proposal. It will be used to help cover of the costs of the approval process for institutions providing teacher preparation. Through this year those costs were covered by the teacher licensing fund which is now running a deficit due to decreased licensing volume.

The following fields were omitted as they were not applicable to new fees proposals:

- **Current Fee**
- **Year Last Changed**
- **Current Fee**
- **% Fee Increase**
- **FY15 Fee Receipts (Actual)**
- **FY16 Fee Receipts (Estimated)**
- **\$\$ Revenue Change FY17 over FY16**
- **% Revenue Change FY17 over FY16**
- **Fund of Deposit**
- **Statutory Reference**