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James C. Condos, Secretary of State
Christopher D. Winters, Deputy Secretary

MEMORANDUM

May 2, 2016

TO: Senator Tim Ashe
Chair, Senate Committee on Appropriations

FR: Chris Winters,
Deputy Secretary of State

RE: H.562, Professional Regulation Bill; Fees – other state agency impacts

Two other state agencies are impacted by the transfer of licensing programs to OPR. These are the statements from those agencies.

**FROM COMMISSIONER SCHUREN ON TRANSFERRING TWO LICENSING PROGRAMS FROM DEC
TO OPR**

03/16/2016

The consideration of transferring these two licensing programs to OPR came from DEC via a Lean event. We conducted a financial evaluation and concluded that the financial impacts to the Department are negligible.

The Designer Licensing program currently collects a small amount of revenue each year for this licensing work, but we have also lost the administrative assistant position which was involved in this effort as a result of the early retirement incentive which took place this past fall (2015). Technical and administrative staff will continue to be involved with exam development and administration as well as provide OPR with exam results. The plan is that strictly exam fees will continue to be charged by the Department to cover those direct administrative and actual expenses.

The Wastewater Treatment Facility Operator program revenues and administrative expenses have been equal or slightly below covering actual related expenses. The Watershed Management Division where this program currently resides had already been pursuing outsourcing the licensing administration prior to this effort. This program is only a portion of the workload for the administrative staff and a position was also lost within the larger program during the early retirement incentive mentioned above.

**FROM FINANCIAL DIRECTOR PAUL DALEY ON TRANSFERRING THE LICENSING OF ALCOHOL
AND DRUG ABUSE COUNSELORS FROM THE DEPARTMENT OF HEALTH TO OPR:**

03/16/2016

The Health Department's FY '17 budget includes no appropriation from the Counselor Regulatory Fee Fund, a reduction of \$33,376 from FY '16. This will not have a significant impact on the budget for the Alcohol & Drug Abuse Program. The staff person who performed this work on a part time basis will be reassigned to other activities and their costs funded by another source in the FY '17 budget.