

Maintenance and Operations Bureau (MOB)

The Maintenance and Operations Bureau consists of five sections: **Technical Services, Maintenance, Central Garage and VTrans Training Center (VTTC)** with support from our own **Business Office**.

The **Technical Services Section** is comprised of six units with distinct responsibilities: Logistics and Facilities: provides logistical and facilities management services to the Agency related primarily to supplying equipment and supplies to the local and regional workforce, making repairs and renovations to existing VTrans buildings and to managing new VTrans buildings projects; Transportation Systems Management and Operations (TSMO): to oversee and monitor traffic flow, work to ensure projects are coordinating to minimize disruption, plan for emergency response and other contingencies, and communicate what is happening to the traveling public; Statewide Bridge Crew: performs routine and preventative maintenance as well as minor construction activities on state owned structures. They also fabricate concrete box culverts and help manage the state's inventory of temporary bridge parts; Engineering and Emergency Services: This unit serves a number of functions, to include joint management of the state's temporary bridge inventory. They also administer and oversee the town highway grant programs (Town Highway Structures, Class 2 Town Highway Roadway, and Town Highway Emergency) and are responsible for providing technical assistance to the municipalities in Central Vermont. This Unit is also responsible for administering the FEMA Public Assistance Program for some pre-existing disaster declarations, and provide technical support in the event that the State of Vermont receives a FEMA Public Assistance disaster declaration in the future; Pavement: This unit oversees the district paving program, and; Environmental: administration and oversight to ensure compliance under various federal and state environmental regulatory programs; and The section is managed by our **Technical Services Engineer, Alec Portalupi**.

The **Maintenance Section** is comprised of nine transportation maintenance districts responsible for all maintenance activities on state highways, and for providing technical assistance to municipalities located within their district boundaries. Each district is managed by a District Transportation Administrator (DTA). The section is managed by our **State Maintenance Engineer, Todd Law**.

The **Central Garage** maintains a safe and reliable fleet of vehicles and equipment, which allow the Agency to fulfill its mission. The Central Garage coordinates the purchase, preparation, service, repair, and replacement of over 650 vehicles and pieces of equipment, including more than 250 plow trucks. The section is managed by our **Central Garage Superintendent, Ken Valentine**.

The **VTTC** is dedicated to professional growth and to delivering high quality, job relevant training. Classes emphasize the importance of professional, respectful behaviors in the workplace and focus on safe and healthy workplace practices. Through the recent acquisition of the Vermont Local Roads/Local Technical Assistance Program, we are now able to also offer training services to the many municipalities across the state. The section is managed by our **Training Center Manager, Christine Hetzel**.

The **Business Office** provides administrative support, budget development and tracking services, contract assistance, payroll support, audit support, and serves as a liaison with other Agency financial service sections. The Business Office is managed by our **Business Manager, Amy Mercier**.