



Prisoner Consent for Verbal Release of Information

This form is to be used where a prisoner requests information to be given to third parties who are acting in an advocacy capacity (ie friends, relatives, community organisations) for the benefit of the prisoner concerned.

No **documentation** is permitted to be released by the completion of this form – the processes specified in Policy Directive 6 are to be followed for documentation to be released.

Read first: If you decide that you want the Department of Corrective Services to release some of your confidential information, you can use this form to choose what is shared, with whom, and for how long.

Consent to release personal information

I, _____ (prisoner's name), _____ (DOB) hereby authorise the Department of Corrective Services to share information with the following person/agency in as outlined below:

Person/agency authorised: _____

What information I authorise to release: (List as specifically as possible, for example: offence details, details about my current term of imprisonment etc)

Why I want this information shared: List as specifically as possible, for example 'to assist me with filing paperwork' etc)

I understand that I do not have to sign this release form and I do not have to allow the Department of Corrective Services to release my information. Signing this release is completely voluntary and I understand that the information that can be released by signing this form is limited to what I have written above.

I understand and acknowledge that nothing in this document is intended to waive or vary any of the statutory or common law rights or obligations the Department has to disclose relevant information about me.

Prisoner's signature: _____ Date: _____

Prison Officer's signature (witness): _____

This Release is valid for 12 months from the date signed unless otherwise specified:
Date valid to: _____

This form is to be filed in the prisoner's **Prisoner Management File** and forwarded to **Corporate Records Branch** upon the prisoner's release from prison.

Approved

Commissioner or delegated authority as
per Policy Directive 6

Signature: 

Date: 13 January 2014

Amendment history

Version		Approved	Effective from
1.	First published	13 January 2014	29 January 2014