Basic CPS Questionnaire

Labor Force Items

LABFOR

I am going to ask a few questions about work-related activities (THE WEEK BEFORE LAST/LAST WEEK). By (the week before last/last week), I mean the week beginning on Sunday, (DATE), and ending on Saturday, (DATE).

1 Continue

BUS

(Do you/ Does NAME/ Does anyone in this household) have a business or a farm?

1 Yes
2 No

BUSL

Whose business or farm is it?

* Enter all that apply, separate by commas.
* Probe: Anyone else?

WORK

(THE WEEK BEFORE LAST/LAST WEEK), did (name/you) do ANY work for (pay/either pay or profit)?

1 Yes   2 2
2 No
3 Retired
4 Disabled
5 Unable to work

BUS1

(THE WEEK BEFORE LAST/LAST WEEK), did (name/you) do any unpaid work in the family business or farm?

1 Yes
2 No

BUS2

(Do / Does) (name/you) receive any payments or profits from the business?

1 Yes
2 No

RET

Last month (name/you) (was/were) reported to be retired. (Are / Is) (you/he/she) still retired?

1. Yes
2. No
3. Was not retired last month

DIS

Does (your/his/her) disability continue to prevent (you/he/she) from doing any kind of work for the next 6 months (or working in the family business)?

1 Yes
2 No
3 Did not have a disability last month

DWANT

(Do / Does) (name/you) currently want a job, either full or part time?
1 Yes or maybe, it depends
2 No
3 Has a job

DIS1_1

Does (your/his/her) disability prevent (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

DIS2_1

(Do / Does) (name/you) have a disability that prevents (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

ABSNT

(THE WEEK BEFORE LAST/LAST WEEK), (in addition to the business) (name/you) have a job either full or part time? Include any job from which (name/you) (was/were) temporarily absent.

1 Yes
2 No
3 Retired
4 Disabled
5 Unable to Work

RET1_2

(Do / Does) (name/you) currently want a job, either full or part time?

1   Yes or maybe, it depends 2 No
2   Has a job

DIS2_1

Does (your/his/her) disability prevent (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

DIS2_2

(Do / Does) (name/you) have a disability that prevents (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

LAY

(THE WEEK BEFORE LAST/LAST WEEK), (was/were) (name/you) on layoff from a job?

1 Yes
2 No
3 Retired
4 Disabled
5 Unable to work

RET1_3

(Do / Does) (name/you) currently want a job, either full or part time?

1 Yes or maybe, it depends
2 No
3 Has a job

DIS1_3

Does (your/his/her) disability prevent (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

ABSRSN1

What was the main reason (you/he/she) (was/were) absent from work (THE WEEK BEFORE LAST/LAST WEEK)?

1 On layoff (temporary or indefinite)
2 Slack work/business conditions
3 Waiting for new job to begin
4 Vacation/personal days
5 Own illness/injury/medical problems
6 Child care problems
7 Other family/personal obligation
8 Maternity/paternity leave
9 Labor dispute
10 Weather affected job
11 School/training
12 Civic/military duty
13 Does not work in the business
14 Other (specify)

ABSPD

(Are / Is) (you/he/she) being paid by (your/his/her) employer for any of the time off (the week before last/last week)?

1 Yes
2 No

MJ

(THE WEEK BEFORE LAST/LAST WEEK), did (name/you) have more than one (job/job or business), including part time, evening or weekend work?

1 Yes
2 No

NUMJOB

Altogether, how many (jobs/ jobs or businesses) did (you/he/she) have?
1   1 job
2   2-3 jobs
3   4 or more jobs

HRUSL1

How many hours per week (do/does) (name/you) USUALLY work at (your/his/her) (job?/ main job?)

Enter number of hours (00-99) Hours each week
(V) Hours vary each week

HRUSL2

How many hours per week (do/does) (you/he/she) USUALLY work at (your/his/her) other (job/ jobs)?

Enter number of hours (00-99) Hours each week
(V) Hours vary each week

HRFTPT

(Do / Does) (you/he/she) usually work 35 hours or more per week (at (your/his/her) job/in the family business/ at all (your/his/her) jobs combined)?

1 Yes
2 No
3 Hours Vary

HRWANT

(Do / Does) (name/you) want to work a full time workweek of 35 hours or more per week?

1 Yes
2 No
3 Regular hours are full-time

Some people work part time because they cannot find full time work or because business is poor. Others work part time because of family obligations or other personal reasons. What is (name's/your) MAIN reason for working part time?

1 Slack work/business conditions
2 Could only find part-time work
3 Seasonal work
4 Child care problems
5 Other family/personal obligations
6 Health/medical limitations
7 School/training
8 Retired/Social Security limit on earnings
9 Full-time workweek is less than 35 hours
10 Other - specify

HRRSN2

What is the main reason (you/he/she) (do/does) not want to work full time?

1 Child care problems
2 Other family/personal obligations
3 Health/medical limitations
4 School/training
5 Retired/Social Security limit on earnings
6 Full time work week less than 35 hours
7 Other - specify

Now I have some questions about the exact number of hours (name/you) worked (THE WEEK BEFORE LAST/LAST WEEK). (THE WEEK BEFORE LAST/LAST WEEK), did (you/he/she) lose or take off any hours from ((his/her) MAIN job/work), for ANY reason such as illness, slack work, vacation, or holiday?

1 Yes
2 No

HROFF2

How many hours did (name/you) take off?
➭ Enter number of hours

HROT1

(THE WEEK BEFORE LAST/LAST WEEK), did (name/you) work any overtime or extra hours (at (his/her) MAIN job that / that)(you/he/she) (do/does) not usually work?

1 Yes
2 No

HROT2

How many ADDITIONAL hours did (you/he/she) work?
Enter number of hours

HRACT1

(LAST WEEK/THE WEEK BEFORE LAST), how many hours did (you/he/she) ACTUALLY work at (your/his/her) (job?/MAIN job?)?
Enter number of hours
(00 - 99)

HRACT2

(THE WEEK BEFORE LAST/LAST WEEK), how many hours did (you/he/she) ACTUALLY work at (your/his/her) other (job/ jobs?)?
Enter number of hours
(00 - 99)

HRRSN3

What is the main reason (name/you) worked less than 35 hours (THE WEEK BEFORE LAST/LAST WEEK)?

1 Slack work/business conditions
2 Seasonal work
3 Job started or ended during week
4 Vacation/personal day
5 Own illness/injury/medical appointment
6 Holiday (legal or religious)
7 Child care problems
8 Other family/personal obligations
9 LaborDispute
10 Weather affected job
11 School/training
12 Civic/Military duty
13 Other reason

HRAVL

(THE WEEK BEFORE LAST/LAST WEEK), could (name/you) have worked full time IF the hours had been available?

1 Yes
2 No

LAYDT **Has (name's/your) employer given (you/he/she) a date to return to work?**   1 Yes 2 No

LAY6M

(Have / Has) (you/he/she) been given any indication that (you/he/she) will be recalled to work within the next 6 months?

1 Yes
2 No

LAYAVL

Could (you/he/she) have returned to work (THE WEEK BEFORE LAST/LAST WEEK) IF (you/he/she) had been recalled?

1 Yes
2 No

LAYAVR **Why is that?**
1 Own temporary illness
2 Going to school
3 Other

LAYAVS

* Enter specific reason

Even though (you/he/she) (expect/expects) to be called back to work, (have/has)

   1 Yes
   2 No
   3 Retired
   4 Disabled
   5 Unable to work

(you/he/she) been looking for work during the last 4 weeks?

1 Yes
2 No

LAYDR1

As of the end of (THE WEEK BEFORE LAST/LAST WEEK), how long had/has (you/he/she) been on layoff?

1 Weeks
2 Months
3 Years

LAYDR2

Do not read to respondent
Enter number of (weeks, months, years)

LAYDR3

We would like to have that in weeks, IF possible, exactly how many weeks had (name/you) been on layoff?

➡ Enter number of weeks

LAYFT

Is the job from which (name/you) (are / is) on layoff a full time job of 35 hours or more per week?

1 Yes
2 No

(Have / Has) (name/you) been doing anything to find work during the last 4 weeks?

DIS1_4

Does (your/his/her) disability prevent (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

<u>DIS2_4</u>

(Do / Does) (name/you) have a disability that prevents (you/he/she) from accepting any kind of work during the next six months?

1 Yes
2 No

<u>LK</u>

What are all the things (you/he/she) (have/has) done to find work during the last 4 weeks?
✦Do not read answer categories   Enter (0) for no additional answer

1 Contact employer directly/interview
2 Contacted public employment agency
3 Contacted private employment agency
4 Contacted friends or relatives
5 Contacted school/university employment center
6 Sent out resumes/filled out applications
7 Checked union/professional registers
8 Placed or answered ads
9 Other active
10 Looked at ads
11 Attended job training programs/courses
12 Other passive
13 Nothing

Can you tell me more about what (he/she) did to search for work?
✦ Do not read answer categories   Enter (0) for no additional answer

1 Contact employer directly/interview
2 Contacted public employment agency
3 Contacted private employment agency
4 Contacted friends or relatives
5 Contacted school/university employment center
6 Sent out resumes/filled out applications
7 Checked union/professional registers
8 Placed or answered ads
9 Other active
10 Looked at ads
11 Attended job training programs/courses
12 Other passive
13 Nothing

LKAVL

(THE WEEK BEFORE LAST/LAST WEEK), could (you/he/she) have started a job if one had been offered?

1 Yes
2 No

LKAVR

Why is that?

1 Waiting for new job to begin
2 Own temporary illness
3 Going to school
4 Other (specify)

LKLL1

BEFORE (name/you) started looking for work, what (was/were) (you/he/she) doing: working, going to school, or something else?

1 Working
2 School
3 Left military service
4 Something ELSE

LKLL1S

* Enter verbatim response

LKLL2

Did (you/he/she) lose or quit that job, or was it a temporary job that ended?

1 Lost job
2 Quit job
3 Temporary job ended

LKLW

When did (you/he/she) last work at (a/that) job or business?

1 Within the last 12 months
2 More than 12 months ago
3 Never worked

✦ *Ask if necessary, otherwise verify*
What was the month and year that (you/he/she) last worked?
✦*Enter month*

1 January 2 February 3 March 4 April 5 May 6 June 7 July 8 August 9 September 10 October 11 November
12 December

LKDATY

What was the month and year that (you/he/she) last worked?
✦ *Enter year*

LKDR1

**As of the end of (THE WEEK BEFORE LAST/LAST WEEK), how long had (you/he/she) been
looking for work?**

1 Weeks
2 Months
3 Years

**We would like to have that in weeks if possible. Exactly how many weeks (have/has) (name/you) been
looking for work?**
Enter number of weeks

LKFT **(Have / Has) (you/he/she) been looking for full time work of 35 hours or more per week?**

1 Yes
2 No

DWWNT

(Do / Does) (name/you) currently want a job, either full or part time?

1 Yes, or maybe, it depends
2 No
3 Retired
4 Disabled
5 Unable to work

DIS1_5

Does (your/his/her) disability prevent (you/he/she) from accepting any kind of work during the next six months?

     1 Yes
     2 No

DIS2_5

(Do / Does) (name/you) have a disability that prevents (you/he/she) from accepting any kind of work during the next six months?

     1 Yes
     2 No

DWRRSN

What is the main reason (you/he/she) (was/were) not looking for work during the LAST 4 WEEKS?

     1 Believes no work available in line of work or area
     2 Couldn't find any work
     3 Lacks necessary schooling, training, skills or experience
     4 Employers think too young or too old
     5 Other types of discrimination
     6 Can't arrange child care
     7 Family responsibilities
     8 In school or other training
     9 Ill health, physical disability
     10 Transportation problems
     11 Other

DWRSP

Enter verbatim response

DWLK

Did (name/you) look for work at any time during the last 12 months?

     1 Yes
     2 No

DWWK

Did (you/he/she) actually WORK at a job or business during the last 12 months?

     1 Yes
     2 No

DW4WK

Did (you/he/she) do any of this work during the last 4 weeks?

1 Yes
2 No

DWLKWK And since (name/you) LEFT that job or business (have/has) (you/he/she) looked for work?

1 Yes
2 No

DWAVL

(THE WEEK BEFORE LAST/LAST WEEK), could (you/he/she) have started a job IF one had been offered?

1 Yes
2 No

DWAVR Why is that?

1 Own temporary illness
2 Going to school
3 Other (SPECIFY)

DWAVS

✦Enter verbatim response

JHWK

(Have / Has) (name/you) worked at a job or business at any time during the past 12 months?

1 Yes
2 No

JHDP1 Did (you/he/she) do any of this work during the last 4 weeks?

1 Yes
2 No

What is the main reason (you/he/she) left (your/his/her) last job?

1 Personal, family (including pregnancy)
2 Return to school
3 Health
4 Retirement or old age
5 Temporary, seasonal or intermittent job completed
6 Slack work or business conditions
7 Unsatisfactory work arrangements (hours, pay, etc)
8 Other (specify)

JHRSP

Enter verbatim reason

JHWANT

(Do / Does) (name/you) intend to look for work during the next 12 months?

1 Yes, or it depends
2 No

IODP1

Last month, it was reported that (name/you) worked for (input.IO1NAM). (Do / Does) (you/he/she) still work for (input.IO1NAM)

1 Yes
2 No

IODP2

Have the usual activities and duties of (your/his/her) job changed since last month?

1 Yes
2 No

Last month (name/you) (was/were) reported as (a/an) (input.IO1OCC) and (your/his/her) usual activities were (input.IO1DT1 8500.IO1DT2). Is this an accurate description of (your/his/her) current job?
1 Yes
2 No

IO1INT

(Were/Was) (name/you) employed by government, by a private company, a nonprofit organization, or (was/were) (you/he/she) self -(or working in the family business?)?

1 Government
2 Private-for-profit company
3 Non-profit organization including tax exempt and charitable organizations
4 Self-employed
5 Working in the family business

IO1GVT

Would that be the federal, state, or local government?

1 Fed
2 State
3 Local

IO1INC

(Is/Was) this business incorporated?

1 Yes
2 No

PDEMP1

(Do/Does) (name/you) usually have any paid employees?

1 Yes
2 No

Excluding all owners, how many paid employees does (name's/your) business usually have?

IO1WP

(Were/Was) (name/you) working for pay?

1 Yes
2 No

IO1NMP

What is the name of the (company/non-profit organization) for which (you/he/she) work (at main job)/worked (at main job)/works (at main job) (work/works/worked)

IO1NMG

What is the name of the government agency for which (you/he/she) (work/works)

IO1NMB

What is the name of (your/name's) business?

IO1IND

What kind of business or industry is this?
      ✦Read if necessary**:** What do they make or do where (you/he/she) (work/works)?

IO1MFG

✦Ask if necessary**:** Is this business or organization mainly manufacturing, retail trade, wholesale trade, or something ELSE?

    1 Manufacturing
    2 Retail trade
    3 Wholesale trade
    4 Something else

What kind of work (DO/DOES/DID) (name/you) do, that is, what (is/was) (your/his/her) occupation?
For example: plumber, typist, farmer

IO1DT1 **What (are / were) (your/his/her) usual activities or duties at this job?** For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.

IO1DT2

What (are / were) (your/his/her) usual activities or duties at this job? For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.

PDEMP1A **(Do/Does) (name/you) usually have any paid employees?** 1 Yes 2 No

NMEMP1A

Excluding all owners, how many paid employees does (name's/your) business usually have?

IO1WPA **(Were/Was) (name/you) working for pay?**

    1 Yes
    2 No

IO1NMBA What is the name of (your/name's) business?

What kind of business or industry is this?
   Read if necessary**:** What do they make or do where (you/he/she) (work/works)?

IO1MFGA

   ✦Ask if neccessary: Is this business or organization mainly manufacturing, retail trade, wholesale trade, or something ELSE?

1. Manufacturing
2. Retail trade
3. Wholesale trade
4. Something else

IO1OCCA

   What kind of work (DO/DOES/DID) (name/you) do, that is, what (is/was) (your/his/her) occupation?
   For example: plumber, typist, farmer

IO1DT1A

   What (are / were) (your/his/her) usual activities or duties at this job?
   For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.

IO1DT2A

   What (are / were) (your/his/her) usual activities or duties at this job?
   For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.

IOPRO1

   Now I have a few questions about (your/his/her) second job.

   1. Continue

   (THE WEEK BEFORE LAST/LAST WEEK) at (name's/your) second job,(was/were) (name/you) employed by government, by a private company, a non-profit organization, or (was/were) (you/he/she) self (or working in the family business?)
   1 Government
   2 Private-for-profit company
   3 Non-profit organization including tax exempt and charitable organizations
   4 Self-employed
   5 Working in the family business

IO2GVT

Would that be the federal, state, or local government?

1 Federal
2 State
3 Local (county, city, township)

IO2INC

(Is/Was) this business incorporated?

1 Yes
2 No

PDEMP2

(Do / Does) (name/you) usually have any paid employees?

1 Yes
2 No

NMEMP2

Excluding all owners, how many paid employees does (name's/your) business usually have?

IO2WP

(Was/Were) (name/you) working for pay?
1 Yes
2 No

What is the name of the (company/non-profit organization) for which (name/you) work (at main job)/worked (at main job)/works (at main job) at (your/his/her) SECOND job?

IO2NMG

What is the name of the government agency for which (name/you) (work/works) at (your/his/her) SECOND job?

IO2NMB

What is the name of (your/name's) business?

IO2IND

What kind of business or industry is this?
What do they make or do where (name/you) (work/works)?

IO2MFG

Is this business or organization mainly manufacturing, retail trade, wholesale trade, or something ELSE?

1 Manufacturing
2 Retail trade
3 Wholesale trade
4 Something else

IO2OCC

What kind of work (DO/DOES/DID) (name/you) do, that is, what (is/was) (your/his/her) occupation?
For example: plumber, typist, farmer

What (are / were) (your/his/her) usual activities or duties at this job?
*Do not read to respondent**:
For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.

IO2DT2

What are (your/his/her) usual activities or duties at this job? For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.

ERNP

This month I have a few questions about earnings.

1 Continue

ERNPR

For (name's/your) (job/MAIN job), what is the easiest way for you to report (your/his/her) total earnings BEFORE taxes or other deductions: hourly, weekly, annually, or on some other basis?

1 Hourly
2 Weekly
3 Bi-weekly
4 Twice monthly
5 Monthly
6 Annually
7 Other (specify)

ERNPRS

Enter verbatim response

(Do / Does) (name/you) usually receive overtime pay, tips, or (commissions?/commissions at (your/his/her) MAIN job?)
1 Yes
2 No

ERNHRTD

(EXCLUDING overtime pay, tips and commissions) what is (your/his/her) hourly rate of pay on (this job/ (your/his/her) MAIN job)?
Enter dollar amount

ERNHRTC

(EXCLUDING overtime pay, tips and commissions) what is (your/his/her) hourly rate of pay on (this job/ (your/his/her) MAIN job)?
Enter cents amount

ERNHRED

What is your best estimate of (your/his/her) hourly rate of pay?
Enter dollar amount

ERNHREC

What is your best estimate of (your/his/her) hourly rate of pay?
Enter cents amount

ERNRG1

Do not ask the respondent Hourly earnings recorded as: (entry in ERNH1O) hourly. Is this entry correct?
Do not ask the respondent

    1 Yes
    2 No

ERNHCOC

Do not ask the respondent Incorrect entry was recorded as: (entry in ERNH1O) hourly.
＊Correct cents entry is: $ 00.

ERNHR

How many hours (do/does) (name/you) usually work per week at this rate?
＊Enter number of hours

ERNOTP

(How/At (your/his/her) MAIN job, how) much (do/does) (you/he/she) usually receive JUST in overtime pay, tips or commissions, before taxes or other deductions?
＊Do not read to respondent Enter periodicity

1 Per hour
2 Per day
3 Per week
4 Per month
5 Per year
6 Other

ERNOTHD

(How/At (your/his/her) MAIN job, how) much (do/does) (you/he/she) usually receive   JUST in overtime pay, tips or commissions, before taxes or other deductions?
＊Do not read to respondent: Enter dollar amount

ERNOTHC

(How/At (your/his/her) MAIN job, how) much (do/does) (you/he/she) usually receive   JUST in overtime pay, tips or commissions, before taxes or other deductions?

1 Yes
2 No

ERNRP3D

Do not read to respondent Incorrect entry was recorded as: ERNH2 hourly Correct dollar entry is: $

ERNRP3C

Do not read to respondent Incorrect entry was recorded as: ERNH2 hourly
Correct cents entry is: $

ERNLAB

On this job, (are / is) (name/you) a member of a labor union or of an employee association similar to a union?

1 Yes
2 No

ERNCOV

On this job, (are / is) (name/you) covered by a union or employee association contract?

1 Yes
2   No

When did (name/you) last work at a job or business?
1 Within last 12 months
2 More than 12 months ago
3 Never worked

NLFRET

(Are / Is) (name/you) retired FROM A JOB OR BUSINESS?

1 Yes
2 No

NLFACT

What best describes (name's/your) situation at this time? For example, (are / is) (you/he/she)

disabled, ill, in school, taking care of house or family, or something ELSE?

1 Disabled
2 Ill
3 In school
4 Taking care of house or family
5 In retirement
6 Something ELSE/other

NLFSPC

Enter verbatim response

SCHENR

(THE WEEK BEFORE LAST/LAST WEEK), (was/were) (you/he/she) enrolled in a high school, college, or university?
Enter '1' if currently on holiday or seasonal vacation.   Enter '2' for summer vacation.
Ask only if necessary: Would that be high school, college or university?

1   Yes
    No

SCHLVL
Was that high school or college?

1 High school
2 College or university

SCHFT

(Are / Is) (you/he/she) enrolled in school as a full time or part time student?

1 Full-time
2 Part-time

NATVT   **In what country were/was (you/he/she) born**

MNTVT   **In what country was (your/his/her) mother born?**

FNTVT   **In what country was (your/his/her) father born?**

CITIZN   (Are / Is) (name/you) a CITIZEN of the United States?

    1 Yes
    2 No, not a citizen

CITYPA   (were/was) (name/you) born a citizen of the United States?

    1 Yes
    2 No, not a citizen

CITYPB   Did (name/you) become a citizen of the United States through naturalization?

    1 Yes
    2 No

INUSYR   When did (name/you) come to live in the United States?

  Enter '2' if respondent reports the number of years ago instead of the actual year.   Enter year

S_FAMINC

    Which category represents (your/name of reference person/the total combined income) (total combined income during the past 12 months?/ of all members of your FAMILY during the past 12 months?/ of all members of (name of reference person) 's FAMILY during the past 12 months?)

    This includes money from jobs, net income from business, farm or rent, pensions, dividends, interest, social security payments and any other money income received (. / by members of (your/ name of reference person) FAMILY who are 15 years of age or older.)

    1 Less than $5,000
    2 5,000 to 7,499
    3 7,500 to 9,999
    4 10,000 to 12,499
    5 12,500 to 14,999
    6 15,000 to 19,999
    7 20,000 to 24,999
    8 25,000 to 29,999
    9 30,000 to 34,999
    10 35,000 to 39,999
    11 40,000 to 49,999
    12 50,000 to 59,999
    13 60,000 to 74,999
    14 75,000 to 99,999

15 100,000 to 149,999
16 150,000 or more