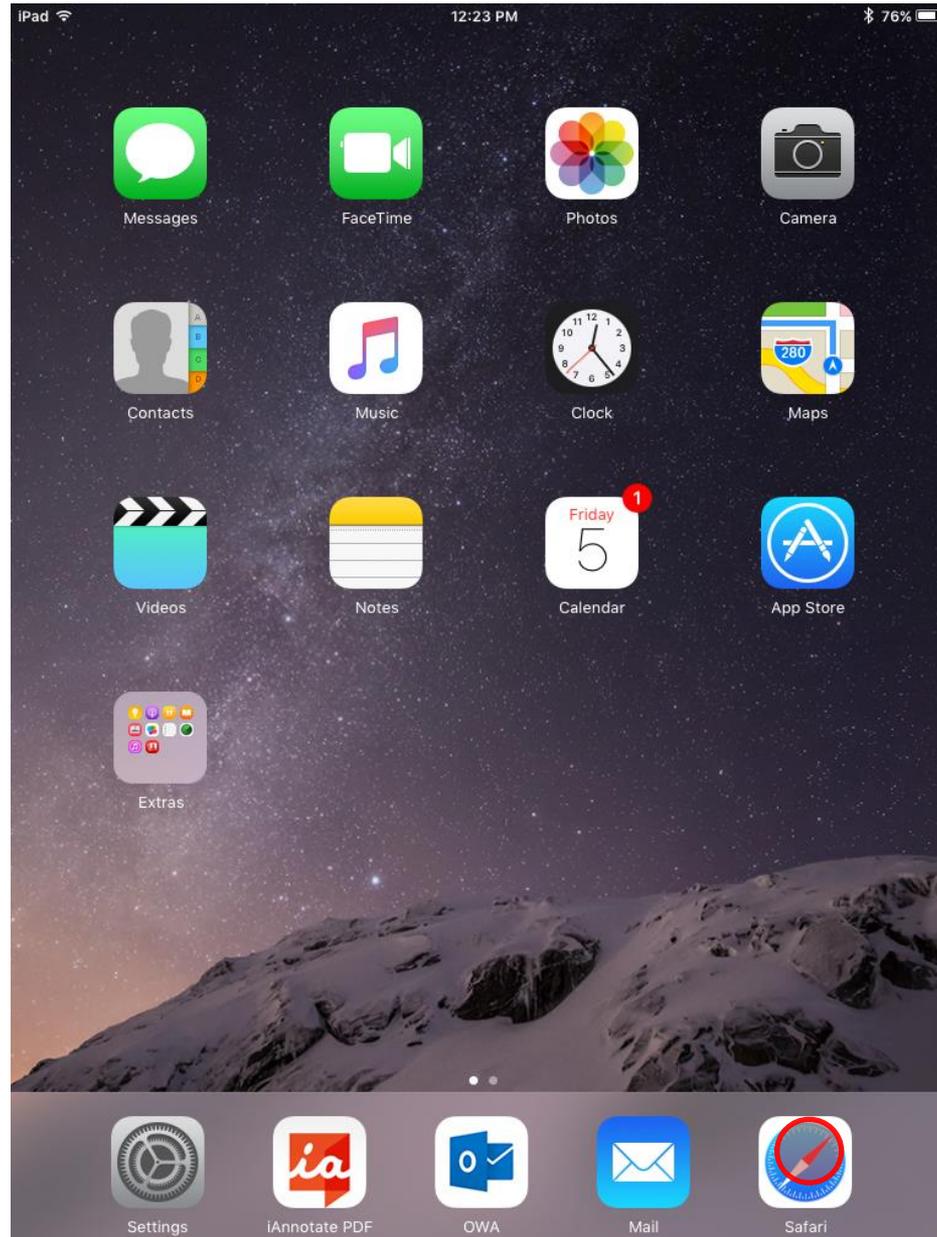
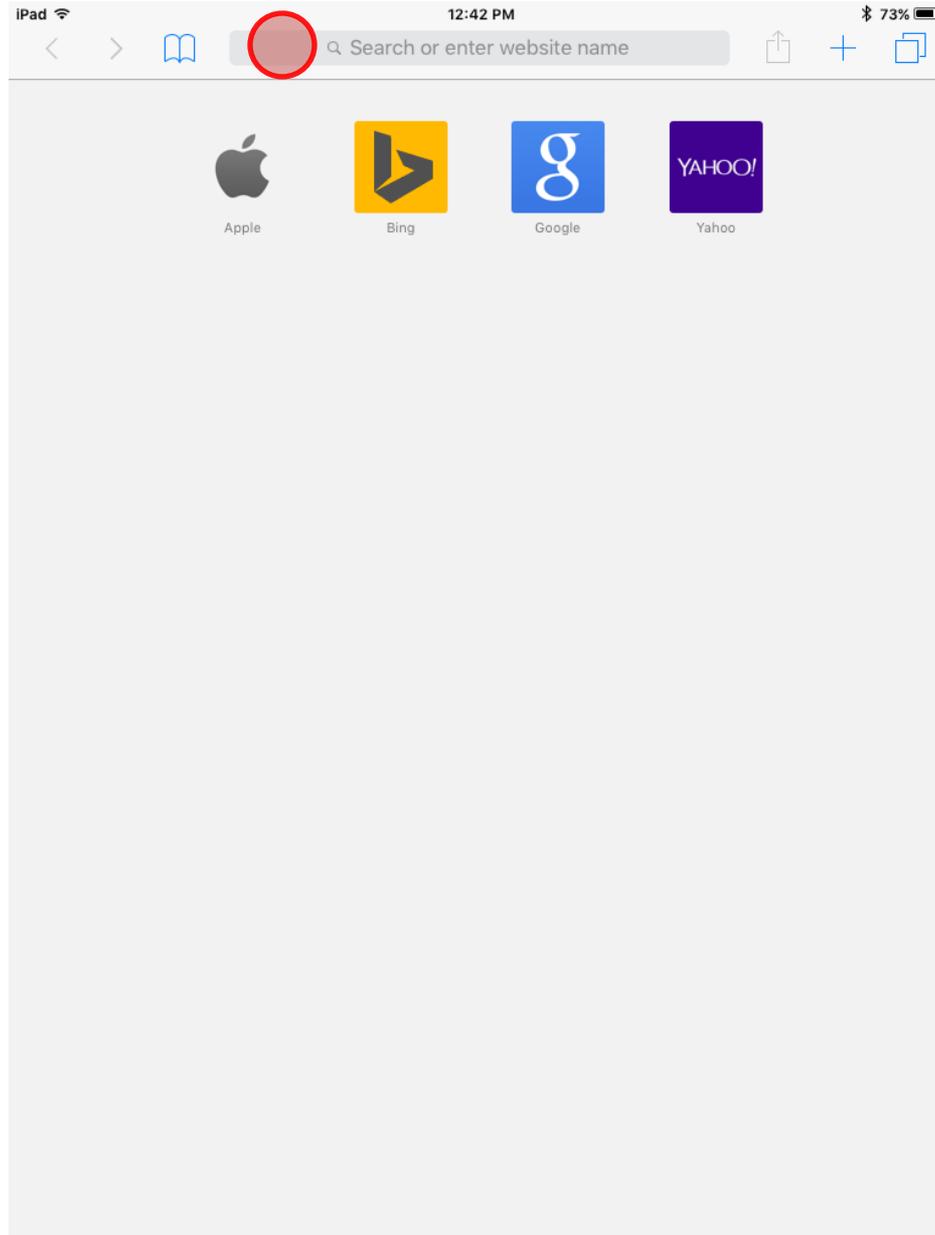


Tip 2: Creating a Committee Information Page (CIP) icon

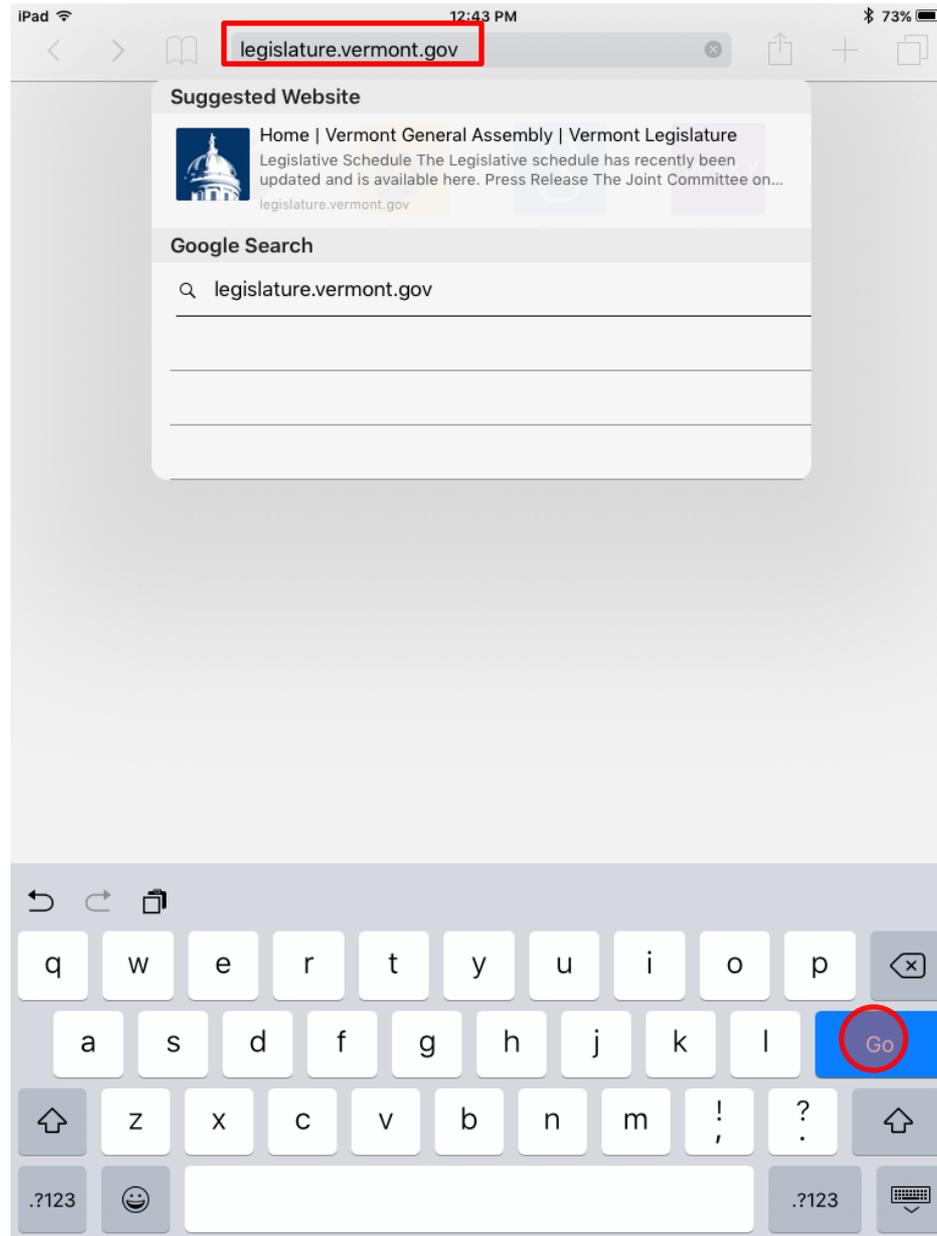
- Tip Breakdown:
 - Navigating to the Legislative homepage
 - Navigating to a Committee Information Page (CIP)
 - Adding an icon that takes the user directly to their CIP
 - Finding the new icon

Tap "Safari" to
open a web
browser.



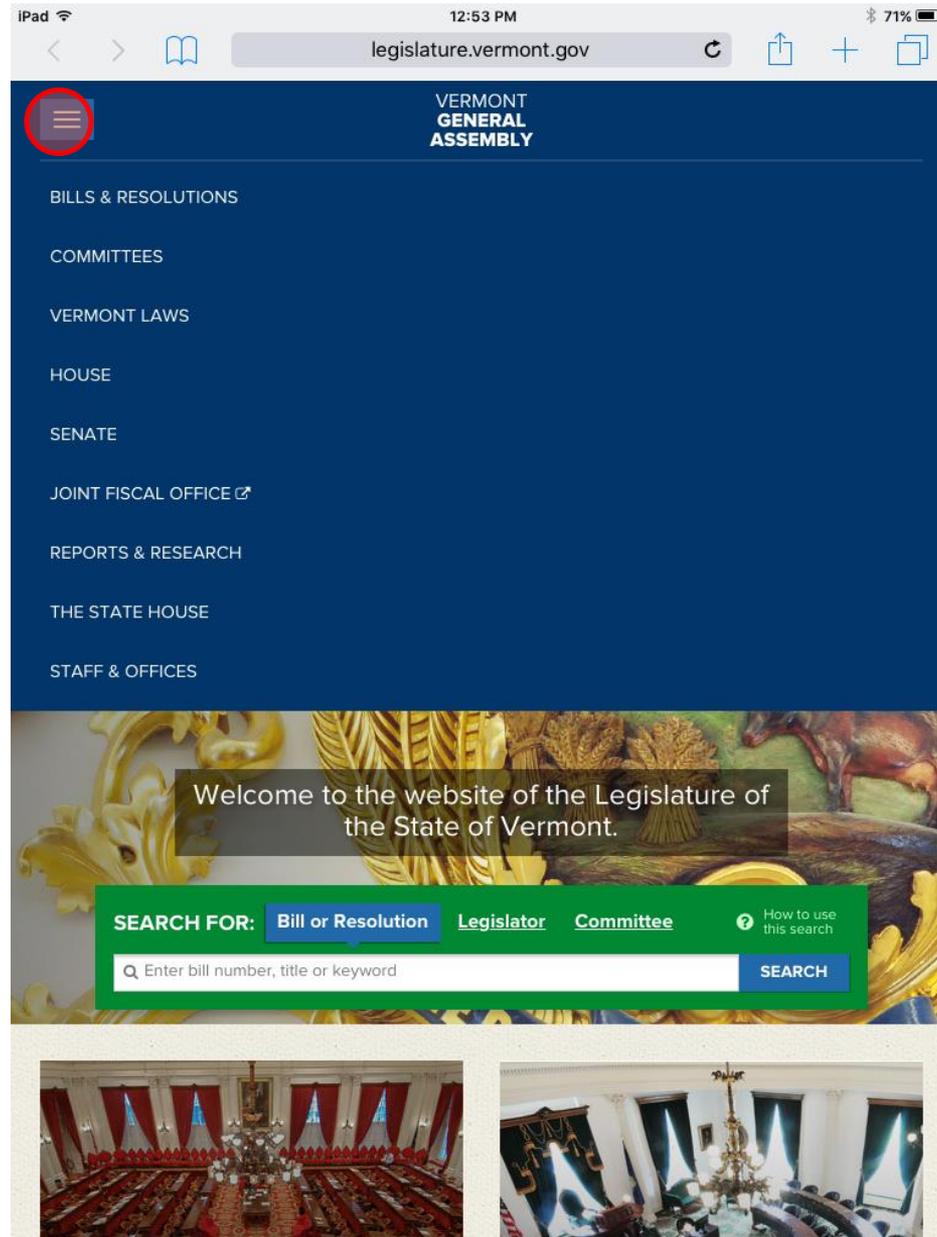


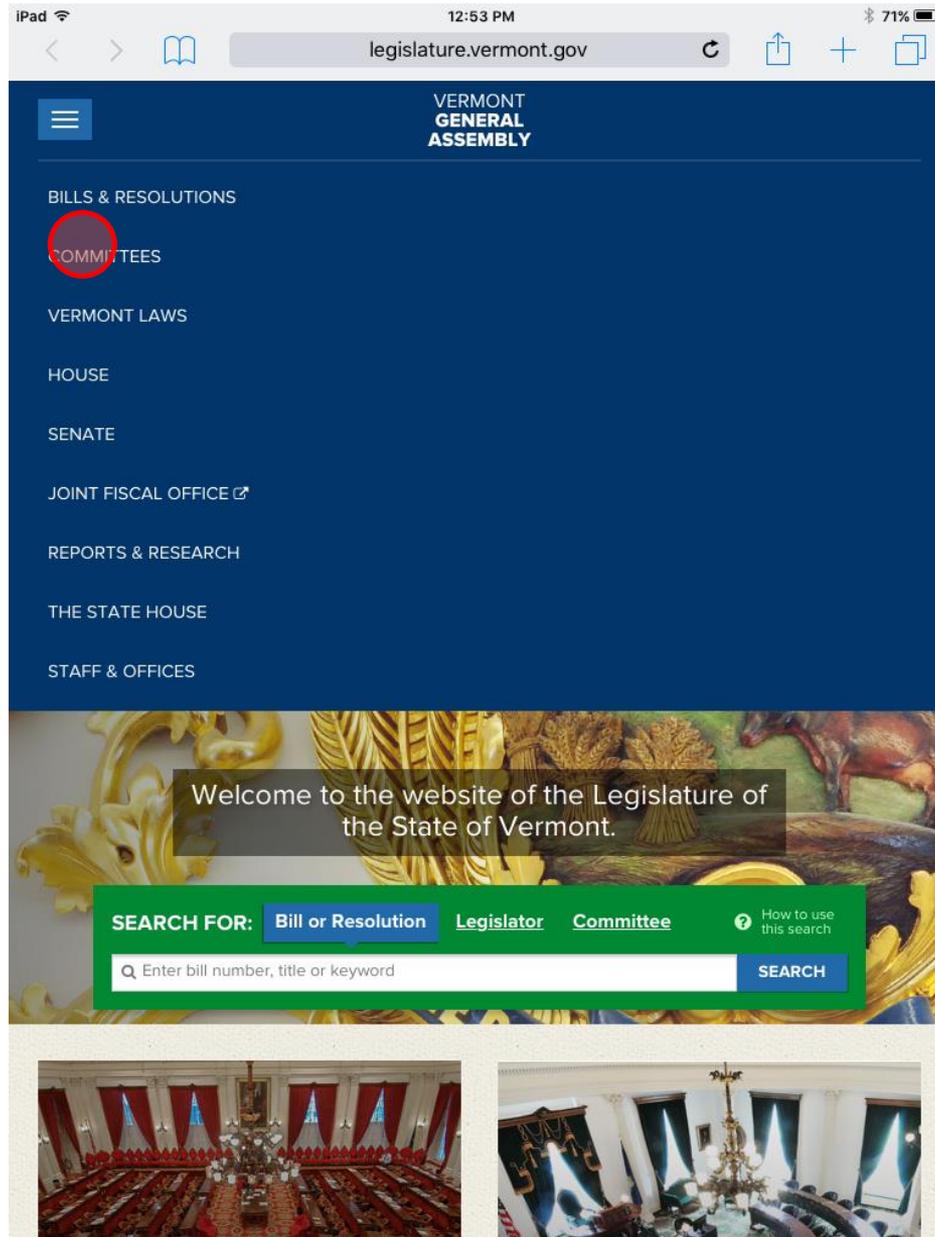
Tap the small gray bar at the top of the page that says "Search or enter website name."



Your keyboard will pop up. Enter the web address legislature.vermont.gov and hit the blue “Go” on your keyboard.

From the Legislative Homepage, click on the box in the upper-left corner with three parallel lines. A list will appear.





Note that if the iPad is rotated sideways this list will automatically appear. In the list, tap on "Committees."

Click on your committee name.

In this example, I will be using Senate Health and Welfare.



When you are on your committee's information page, tap the icon at the top of the page that looks like a rectangle with an upwards arrow on it.

The screenshot shows the mobile interface of the Vermont General Assembly website. At the top, the browser's address bar displays "legislature.vermont.gov" and a red circle highlights the share icon. Below the address bar is a dark blue header with the "VERMONT GENERAL ASSEMBLY" logo and a search icon. The main content area features a white box for the "2015-2016 Session" with a "Change Session" dropdown. The title "Senate Committee on Health and Welfare (Room 17)" is prominently displayed. A descriptive paragraph follows, stating the committee's jurisdiction. Below this are sections for "Meeting Schedule" (listing weeks of February 2 and 9, 2016, with a link to the "Agenda"), "Members" (listing Sen. Claire Ayer as Chair, Sen. Virginia "Ginny" Lyons as Vice Chair, Sen. Anthony Pollina, Sen. Dick McCormack, and Sen. Brian Collamore as Clerk), and "Staff" (listing Chrissy Gilhuly as Committee Assistant with contact information). At the bottom, there are links for "PRINT REPORT" and "EXPORT TO CSV", and the text "Bills Sponsored by Senate Committee on Health and Welfare" and "2015 - 2016 Legislative Session".

Click "Add to Home Screen."

The screenshot shows an iPad browser displaying the Vermont Legislature website. The address bar shows "legislature.vermont.gov". A share sheet is open over the page, with the "Add to Home Screen" option highlighted with a red circle. The website content includes a navigation menu, a header for the "Senate Committee on Health and Welfare (Room 17)", a description of the committee's focus, a meeting schedule for February 2016, a list of members (Sen. Claire Ayer, Sen. Virginia "Ginny" Lyons, Sen. Anthony Pollina, Sen. Dick McCormack, Sen. Brian Collamore), staff information for Chrissy Gilhuly, and a section for bills sponsored by the committee. At the bottom, there are links for "PRINT REPORT" and "EXPORT TO CSV", and the text "2015 - 2016 Legislative Session".

12:55 PM 71%

legislature.vermont.gov

Message Mail Reminders Notes

Add to Favorites Add Bookmark Add to Reading List Add to Home Screen

Senate Committee on Health and Welfare (Room 17)

The Senate Committee on Health and Welfare focuses on the preservation of health, old age assistance, and social and economic security.

Meeting Schedule

Week of February 2, 2016 [Agenda](#)

Week of February 9, 2016

Members

- Sen. [Claire Ayer](#), Chair
- Sen. [Virginia "Ginny" Lyons](#), Vice Chair
- Sen. [Anthony Pollina](#)
- Sen. [Dick McCormack](#)
- Sen. [Brian Collamore](#), Clerk

Staff

Chrissy Gilhuly, Committee Assistant
(802) 828-2299
cgilhuly@leg.state.vt.us

Bills Sponsored by Senate Committee on Health and Welfare

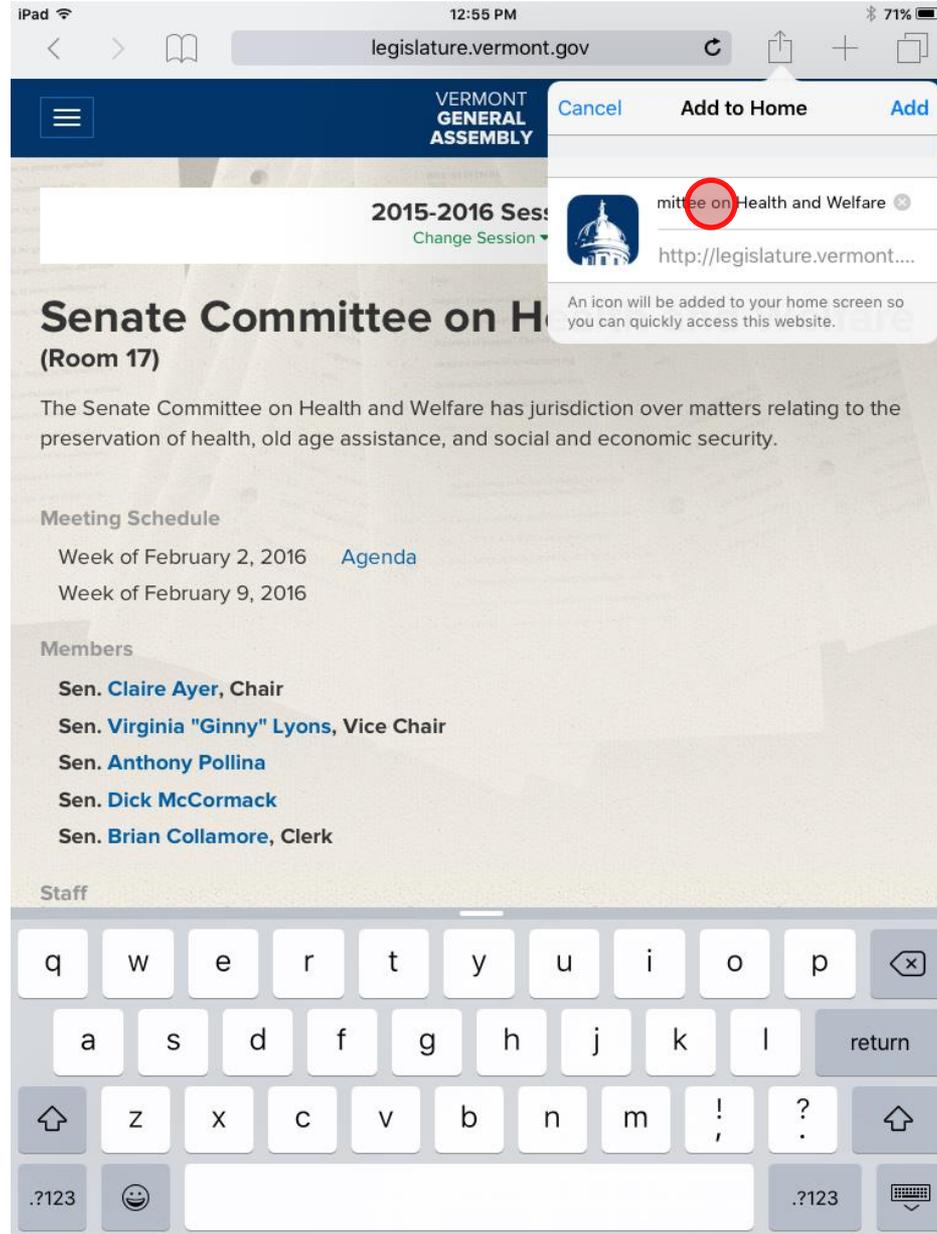
[PRINT REPORT](#) [EXPORT TO CSV](#)

2015 - 2016 Legislative Session

A menu will pop up, giving you the option to change the icon's name.

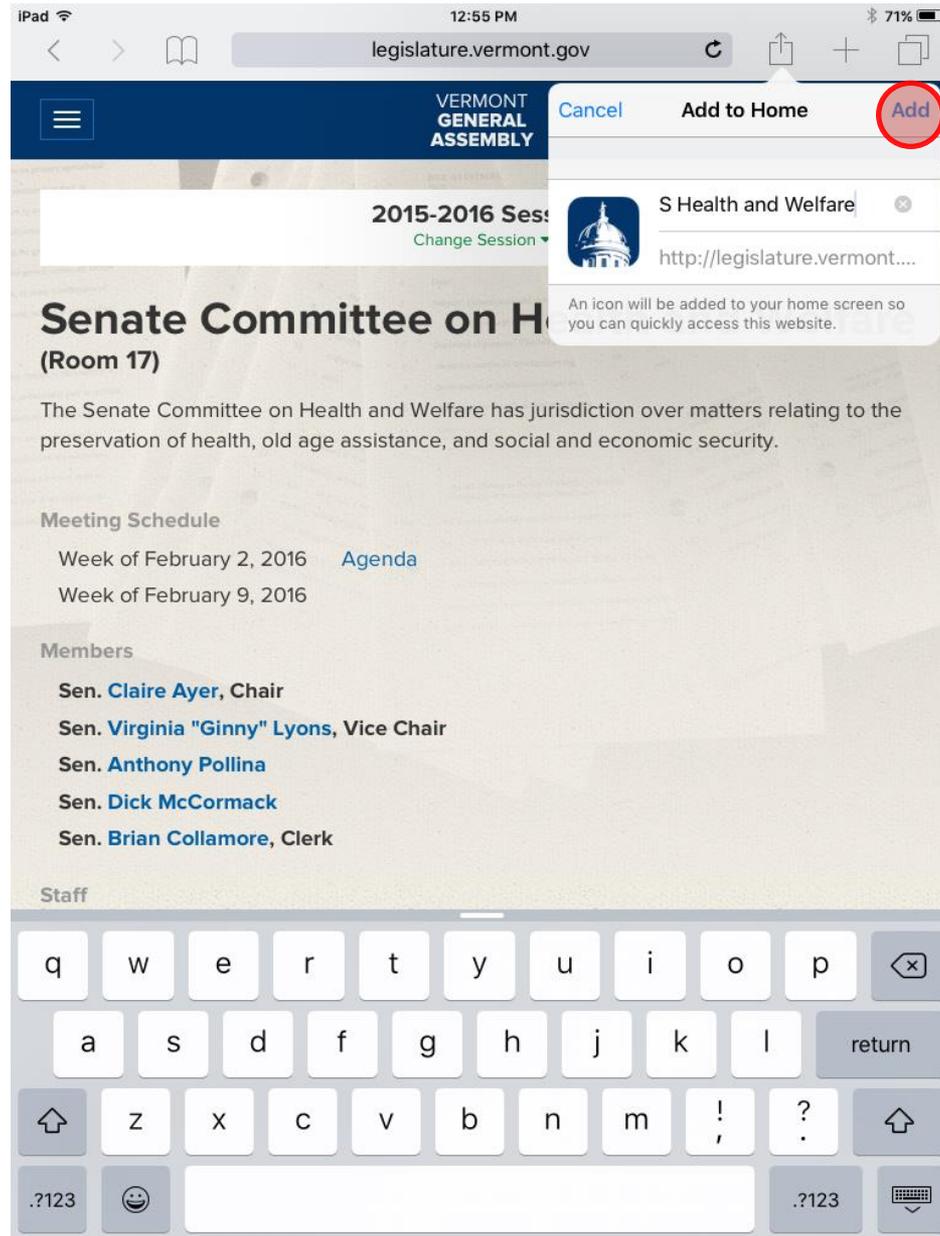
Tap the current title to change the icon's name.

Note: only the first 10 letters of an icon's title will be visible on the home screen.



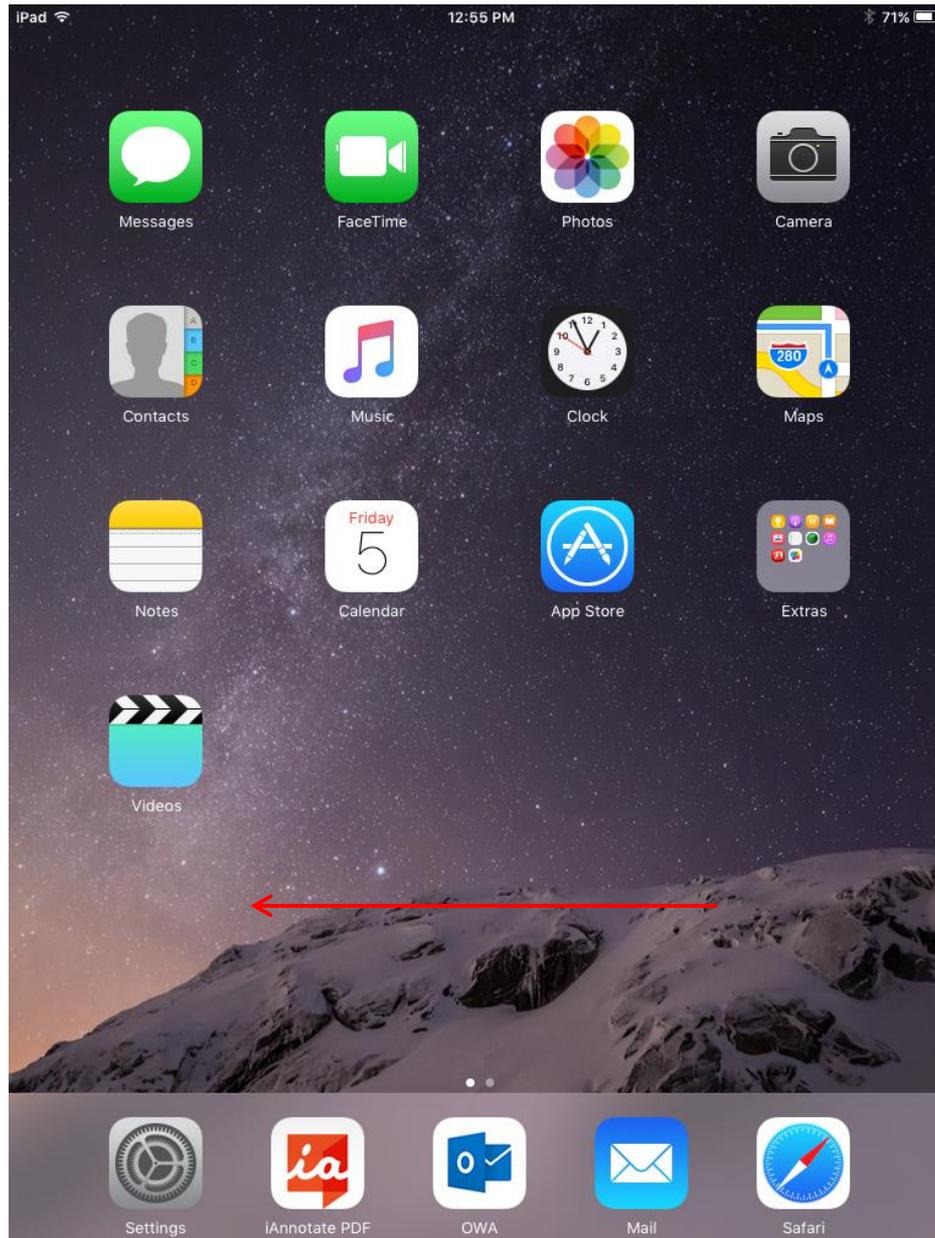
Use the keyboard to delete the old title, and type in the new title.

Click the blue “Add” at the top of the screen when you have entered an appropriate title.

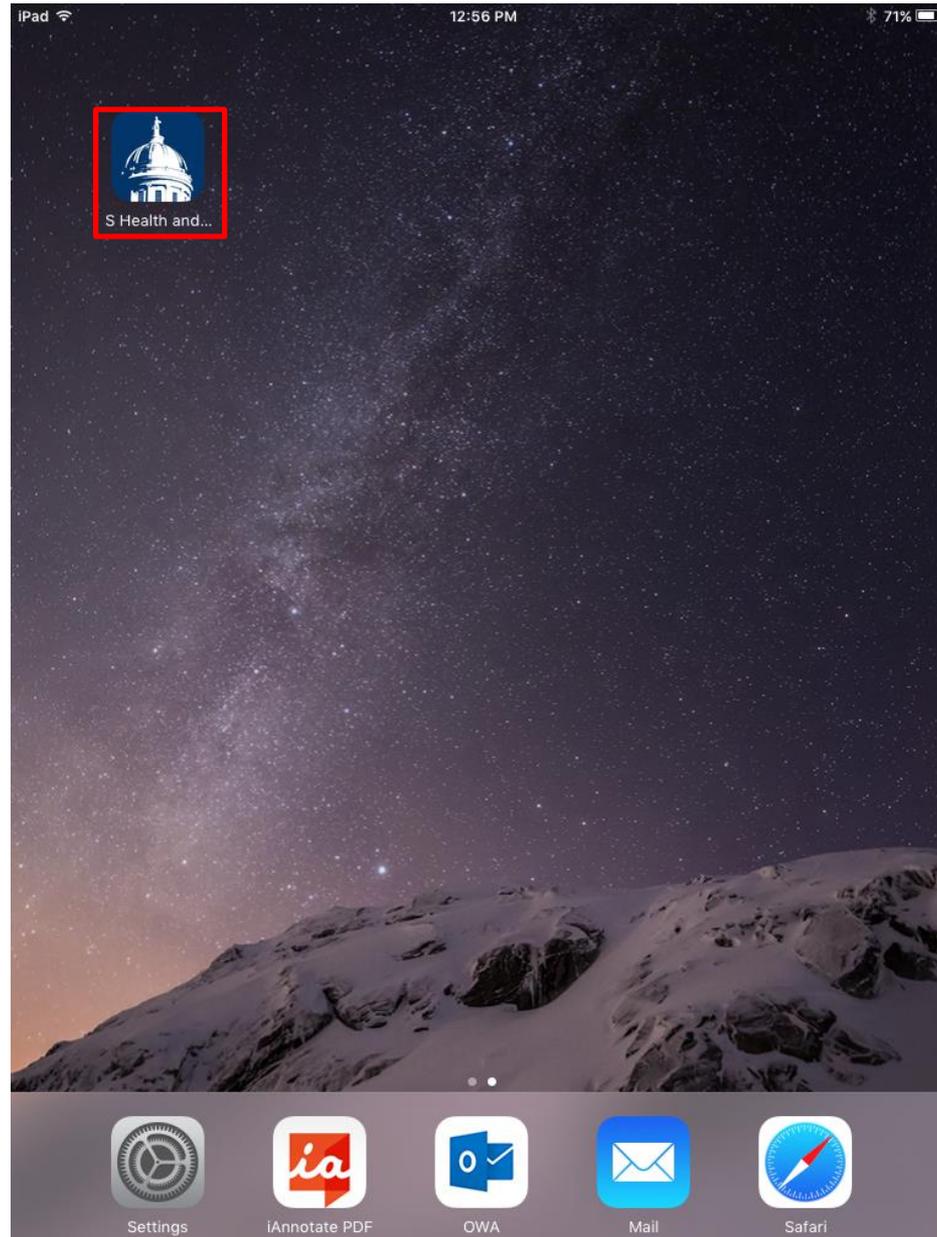


The iPad will return to the Home Screen when the icon has been added. You may not see the icon on your main Home Screen, as Safari sometimes puts it on a second screen.

Swipe your index finger from right to left, to navigate to the second screen.



Your icon will be visible on the second screen. Tapping this icon will bring you to the page that was active when you were creating the icon.



Questions or Comments?

- IT Staff Contact:
 - Brandon Dyer – User Support
 - (802)828 – 0291
 - bdyer@leg.state.vt.us
 - Al Coccagna – Systems/User Support
 - (802)828 – 3085
 - acoccagna@leg.state.vt.us
- We highly encourage the submission of EHelpDesk tickets
 - Email: eHelpDesk@leg.state.vt.us